



Guru Gobind Singh Indraprastha University
"A State University established by the Govt. of NCT of Delhi"
 Dwarka, Sector-16/C, Delhi-110078
 Website: <http://ipu.ac.in>

25

ACADEMIC BRANCH

F. No. IPU-7/ Academic/D.Pharma/Offline Counselling/2025-26/ 986 Dated: 18/07/2025

**SCHEDULE OF 2nd COUNSELLING FOLLOWED BY OPEN HOUSE VIS-À-VIS ON-THE SPOT
 FRESH REGISTRATION, PREPARATION OF MERIT AND ALLOTMENT OF SEATS TO THE NEW
 CANDIDATES : ADMISSION SESSION: 2025-26**

D. Pham(CET Code-190): OFFLINE COUNSELLING

Venue of Counselling: Guru Gobind Singh Indraprastha University,
 Sector 16 C, Dwarka, New Delhi-110078.

The candidates must read the complete schedule and ensure their presence

1. All the candidates, whose names appeared in the merit list, drawn on the basis of verification of documents, shall report in person for 2nd Counselling for 'Verification of Documents' and Allotment of Seats' at the venue for counselling on the date and time mentioned below:

Date	Category of Candidates	Time
23.07.2025	(i) All the candidates who appeared for Document Verification on 30.06.2025	10:30 AM
	(ii) All the candidates who had registered by paying an application fee of Rs.2,500/- but did not appear for Document Verification on 30.6.25	
	Firstly, the seats will be allotted to category (i) candidates (Region-wise, Category-wise) and then from Category (ii). Thereafter, the process will be treated as OPEN HOUSE.	
	(iii) # ON-THE SPOT FRESH REGISTRATION, PREPARATION OF MERIT AND ALLOTMENT OF SEATS TO THE NEW CANDIDATES	2.00 PM

* Allotment on the horizontal Sub-Category seats shall be carried out as per the guide lines given in the following Paras.

* Please note that, there are no seats reserved in various sub-categories viz DST-PH, DST-DEF, ODSC-PH, ODSC-DEF, ODST-PH and ODST-DEF, they may claim seat in UR/ other respective sub-category in their respective region.

* The candidates claiming seats in any sub category shall have to produce the valid certificate for both the categories for claiming a seats e.g. a candidate claiming a seat belonging to SC-DEF shall have to produce valid certificate for SC category as well as Defence Category

These candidates will also bring a Demand Draft of Rs.2500/- in the name of "Registrar, GuruGobind Singh Indraprastha University", payable at Delhi. The candidate will write his name date of admission, phone, address, mobile no, name of the programme on the

Academic Fee, which is required to be submitted at the time of counseling, as mentioned in the succeeding paras.

Important:

- A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit of CET.
- The Defence and PWD reservation shall be in all categories in a horizontal manner. If the seats of these sub-categories (i.e. UR-DEF, SC-DEF, ST-DEF, UR-PWD, SC-PWD & ST-PWD remain vacant, they shall be reverted to the parent category during the 2nd Counselling.
- The conversion of seats reserved for SC, ST to General Category shall be done only after the completion of 2nd counselling for the reserved categories and no such conversion will be allowed during the 1st counselling.
- Allotment of seats will stop as and when the seats get filled up.
- There shall be no reserved seats for OBC CATEGORY CANDIDATES FOR Post Graduation/Master Level Programme; hence, they shall be eligible for allotment of seat in UR/GEN category or any other applicable sub-category of the candidate.

1. Seat Allocation in Delhi and Outside Delhi Region

For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2025-26.

2. Reservation Policy

Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2025-26.

3. Eligibility Criteria for Programme- D. Dharm (CET Code-190) :

Eligibility Criteria:

- To pursue D. Pharm. course one must have passed the 10+2 examination or equivalent with a minimum of 50% aggregate marks in the Science stream PCB or PCM (Chemistry, Physics, Biology or Mathematics).
- The minimum age to pursue the D. Pharmacy eligibility is minimum 17 years as on date 31.12.2024 and the candidates must possess valid certificates of passing an examination and relevant qualifying examination to get enrolled in D. Pharmacy.
- Admission in D. Pharmacy would be on merit basis of the marks obtained in the qualifying examination.

4. Offline Counselling Procedure

Candidates shall please refer to the Chapter 8: 'Offline Counselling Procedure' Part-A, Admission Brochure 2025-26.

5. Fee

Bank Draft(s) of Rs. 60,000/- (Part Academic Fee) is required at the time counselling in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write

his name, date of admission, phone, address, mobile no, name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute.

Documents Required for Verification and Allotment of Seats (alongwith a set of photocopies):

- a) Four passport sized photographs
- b) Filled Admission verification form as per Appendix 6 of Part F of Admission Brochure 2025-26.
- c) Filled Preference sheet as per Appendix 11A of Part F of Admission Brochure 2025-26.
- d) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- e) **Mark-sheets / Certificates of qualifying examination:**
The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
- f) **For Distance / Open Learning Cases:**
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- g) **Physical Fitness Certificate:**
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-F in Admission Brochure 2025-26 (As per Appendix 5).
- h) **Result Awaited:** candidates seeking admission as result awaited candidate must have to submit Appendix 4 of Part F of Admission Brochure 2025-2026.
- i) **Reserved Category Certificate in addition to Appendix 10:**
The candidates seeking admission under reserved categories, must have to mandatorily bring the entitled supporting certificate in his/her name. The Candidates for further details **must read Chapter 6 (Reservation Policy)** of respective Admission Brochure 2025-26.

In case the candidate is claiming the seat reserved for DSC/DST/OBC category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have SC/ST/OBC certificate issued by the Competent Authority of Govt. of NCT of Delhi only.

The Reservation for OBC category is applicable only in University School of Studies.

For Reservation in OBC Category :

For claiming reservation against OBC category in Delhi Region, candidates must have to bring "**OBC CERTIFICATE (DELHI)**" i.e. OBC Certificate issued to original residents of Delhi prior to 1993 belonging to the list of OBC castes in Delhi issued by Competent Authority of Delhi. The reservation will be available only in the University Schools of Studies and other Government Institutions. Students will be admitted in this category on the submission of a certificate to this effect from the Competent Authority of the Government of NCT of Delhi.

Certificate issued for "Applying for appointment to posts under Govt. of India" or issued by any other state government will not be accepted under any circumstances. "OBC

CERTIFICATE" issued by a Competent Authority of Delhi to an individual on the basis of OBC Certificate of his/her parents from another state will not be accepted for claiming a seat under OBC Category. Reservation in OBC Category is not applicable for Master's Level and Postgraduate Diploma programmes. The non-creamy layer certificate should be issued after 31st March, 2025. It is mandatory to submit the Non-Creamy Layer Certificate issued after 31st March, 2025 for claiming Reservation against OBC Category in addition to valid OBC Certificate.

The OBC reservation shall be applicable only to Undergraduate programmes of studies and Post Graduate Medical Courses within Government Institutes. No OBC reservation shall apply to post-graduation or higher level programmes of studies.

For claiming reservation on a seat reserved for Defence Category, the candidate must have to bring the duly filled and signed Appendix 1 of Admission Brochure 2025-26 by the competent authority as mentioned in Admission Brochure 2025-2026.

Reserved Category Candidates who fail either to bring documents as per notified schedule or whose documents are not in order will forfeit his/her right for the reserved category claimed and will automatically be converted to General Category as per University rules.

All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD/KM must bring their reservation certificate (the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/ guardians) in original along with the self attested photocopy of the certificate for claiming seat against the reserved category.

- j) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
 - k) Application regarding age relaxation with necessary approval shall be submitted prior two days before the commencement of Offline counseling (if necessary).
 - l) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.
6. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2025-26. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.
7. Seat Matrix: Seat Matrix to be displayed at the time of Counselling.
8. Procedure for Second Counselling
- a) The students, who have been admitted during 1st counseling in any category, will not be allowed to change their category in 2nd Counselling.
 - b) The Second Counselling will commence from rank one onwards for all categories / programmes and the seats will be allotted strictly on the basis of merit of the candidates. Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling.

- c) A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit his/her claim for the seat which could be offered to him/her, had he/she been present on his/her turn. However, if the candidate reports late or reports on subsequent days during the process of counselling, he/she may be considered for allotment of a seat available at that point of time provided he/she had not taken admission earlier.
- d) **Open House Counselling / Spot counselling:** Counselling on the Open Day will be held only if any seat(s) remains vacant after two rounds of counselling. The said seat(s) will be offered on that day to the qualified candidate(s) in order of merit. The seat(s) shall be offered to the qualified candidate(s) in order of merit irrespective of his/her Region provided he/she has reported for counselling on that day.
- e) **De-reservation of unfilled Outside Delhi Quota Seats to Delhi Quota and Vice versa:** In the Offline Counselling, Seats reserved for Outside Delhi Category will be converted to Delhi Category and Vice versa during the Open House Counselling (which will only be held if seats are vacant after 2nd round of counselling has been completed in the respective region).
9. **Reporting:** All candidates are advised to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

10. FEE REFUND:-

Refer Chapter 12 of Admission Brochure 2025- 2026.

All the candidates who wish to participate in the Offline Counselling for admission in above mentioned Programme for Academic Session 2025-26 are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates. Candidates are also advised to please refer Admission Brochure for Academic Session 2025-26 for more details.

(Prof. Udayan Ghose)
Director, In-charge (Academic)

Copy to:

1. Controller of Finance, GGSIPU, for kind information and needful.
2. Controller of Examinations, GGSIPU for kind information
3. Finance Officer, GGSIPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
4. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
5. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
6. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
7. AR to Registrar, GGSIPU for information of Registrar.
8. Guard file.

(Dr. Vijay Kumar)
Deputy Registrar (Academic)