F.No.38-01/2018-CCPD
Government of India
Ministry of Social Justice & Empowerment
Department of Empowerment of Persons with Disabilities

5th Floor, Pt. Deendayal Antyodaya Bhawan,
CGO Complex, Lodhi Road, New Delhi-03

Date: January, 2025

CIRCULAR

Subject: Filling up of 01 Post of Commissioner for Persons with Disabilities – reg

Applications are invited for 01 post of Commissioner for Persons with Disabilities in the Office of Chief Commissioner for Persons with Disabilities under the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Government of India.

1. NAME OF THE POST	:	Commissioner for Persons with Disabilities.
2. HEADQUARTERS	:	New Delhi.
3. NUMBER OF POSTS	:	01 **(**Unreserved category**)**.
4. PAY SCALE	:	Pay scale and allowances as admissible to the Additional Secretary to the Government of India. The present pay scale is Rs.1,82,200- 2,24,100 as per 7th Central Pay Commission dispensation.

Where a Commissioner being a retired Government servant or a serving employee of any institution or autonomous body funded by the Government, is in receipt of pension in respect of such previous service, the salary, admissible to him under these rules shall be reduced by the amount of the pension, and if he had received in lieu of a portion of the pension, the commuted value thereof, by the amount of such commuted portion of the pension.

5. AGE LIMIT	:	Not exceeding 56 years as on 01.01.2025 subject to provision mentioned at SI. No. 9 hereunder.

6. EDUCATIONAL QUALIFICATION**:**

I. Essential : Graduation from a recognized university.

II. Desirable : Preference shall be given to persons having recognized degree or diploma in social work or law or management or human rights or rehabilitation or, education of persons with disabilities.

7. EXPERIENCE: Should have experience of at least twenty years in a Group "A" level post in the Central Government or a State Government or a public sector undertaking or a semi-Government or an autonomous body dealing with disability related matters or social sector or as a senior level functionary in registered national and international voluntary organizations in the field of disability or social development. Provided that out of the total of twenty years of experience, he/she should have at least three years of experience in the field of rehabilitation or empowerment of persons with disabilities.

8. MODE OF RECRUITMENT: The mode of recruitment to the post of Commissioner for Persons with Disabilities is by Direct Appointment for all categories of persons. If he/she is in the service under the Central Government or State Government, he/she shall seek retirement from such service before his/her appointment to the post.

9.TERM OF THE OFFICE OF COMMISSIONER**:**

a) The term of the office of Commissioner shall be for a period of three years from the date on which he assumes office and may be extended for a period of another two years, or till he/she attains the age of sixty years, whichever is earlier.

b) A person may serve as Commissioner for a maximum period of two terms subject to the condition that he has not attained the age of sixty years.

10.POWERS DUTIES AND FUNCTIONS OF THE COMMISSIONER : The powers, duties and functions shall be as laid down in the Rights of Persons with Disabilities Act, 2016 and / or Rules framed there under as amended time to time.

11.OTHER TERMS AND CONDITIONS OF SERVICE OF THE COMMISSIONER:

(i) LEAVE: The Commissioner shall be entitled to such leave as is admissible to Government servants under the Central Civil Services (Leave) Rules, 1972.

(ii) LEAVE TRAVEL CONCESSION: The Commissioner shall be entitled to such Leave Travel Concession as admissible to the Group 'A' officers of equivalent level under Central Civil Services (Leave Travel Concession) Rules, 1988.

(iii) The Commissioner shall be entitled to such medical benefits as admissible to the Group 'A' officers of equivalent level under Central Government Health Schemes.

12.RESIDUARY PROVISIONS: Condition of service of the Commissioner, in respect of which no express provision has been made in these rules and orders for the time being, is the same, as applicable to an Additional Secretary level officer of the Government of India.

13. Application in the prescribed Pro-forma (**Annexure**) containing supporting documents in support of the claim(s) from eligible candidates may be sent to Ms. Debala Bhattacharjee, Under Secretary, Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, 5th Floor, Pt. Deendayal Antyodaya Bhavan, CGO Complex, Lodhi Road, New Delhi-110003 within **45 days** of publication of this advertisement in the 'Employment News'. The application should be duly catalogued with numbered pages and is to be sent as a single unit and not in parts. Applications received without supporting document(s) may be liable for rejection. Persons working in Central/State Govt/PSUs/Autonomous Bodies etc. may send their applications through proper channel. However, one advance copy of the application may be sent.

NOTE: Incomplete applications or applications without the supporting documents or Advance applications not followed by the applications forwarded through proper channel or applications received after the last date will be summarily rejected & no communication will be made/ entertained in this regard.

(Debala Bhattacharjee)
Under Secretary to the Government of India
Tel: 011-2436-6027

Encl : Annexure containing pro-forma of Application

To:

1. Website of DEPwD.
2. Estt. / Admin.Section for uploading in the E-office.
3. Media Division to publish the short version in the newspapers.

ANNEXURE to Circular No.38-01/2018-CCPD

Dated ..... January, 2025

PROFORMA FOR APPLICATION FOR THE POST OF COMMISSIONER FOR PERSONS WITH DISABILITES

1.

(a) Name (In Block Letters):

(b) Address with telephone number and e-mail ID.

2.

(a) Date of Birth:

(b) Age as on 01.01.2025:

3.

(a) Educational & other Qualifications:

(b) Whether having recognized degree or diploma in social work or law or management or human rights or rehabilitation or, education of persons with disabilities(Y/N)? If yes, the details thereof:

(c) Research papers published (Indicate details in brief)

4. Details of Experience :

(a) whether having experience of at least 20 years in a Group "A" level post in the Central Government or a State Government or a public sector undertaking or a semi-Government or an autonomous body dealing with disability related matters or social sector or as a senior level functionary in registered national and international voluntary organizations in the field of disability or social development?(Y/N)

If yes, the details thereof (details to be provided chronologically upto the date of application):

Sl. No.	Name of the Office/Department/Organization	Whether Central Govt/State Govt/PSU/Semi-Govt./Autonomus Body/national or international voluntary	Details of post held with designation and scale of pay/g	Tenure from (DD/MM/YYYY)	Tenure upto (DD/MM/YYYY)	Nature of appointment-whether regular/adhoc/ deputation/ honorary	Duties/ Job Description with details of experience in disability sector wherever applicable

		organization	ross pay				

(b) whether having at least three years of experience(out of 20 years) in the field of rehabilitation or empowerment of persons with disabilities?(Y/N) If yes, the details thereof:

Sl. No.	Name of the Office /Department/Organization	Whether Central Govt/State Govt/PSU/Semi-Govt./Autonomous Body/national or international voluntary organization	Details of post held with designation and scale of pay/gross pay	Tenure from (DD/MM/YYYY)	upto I/YYYY)	Nature of appointment- whether regular/ adhoc/ deputation/ honorary	Duties/ Job Description with details of experience in disability sector wherever applicable

5. Additional details about present employment, please state whether working under:-

i. Central Government;
ii. State Govt./UT Admn;
iii. Recognized Research Institutions;
iv. University/Autonomous or Statutory Organization;
v. Registered Bodies (Registered under Societies Registration Act, Trust Act or any other relevant Act of States/UTs or charitable company, licensed u/s 25 of the company Act:
vi. Internal Agency / Society/Association etc.

(If in a registered body – the size of the organization & the field of functioning may be indicated).

6. Additional information, if any, which you would like to mention in support of your candidature:
7. Whether belong to SC/ST/Person with Disability (PwD).
8. Name, Address and Telephone Nos. of two persons for reference from whom additional information/clarification can be obtained, in case information/documents available along with your application is/are insufficient:

i) <u>Contact 1</u>
a) Name:
b) Address:
c) Contact No:
d) Email:

ii) <u>Contact 2</u>
a) Name:
b) Address:
c) Contact No:

d) Email:

9. Requisite Documents for submission (Details of documents provided other than the below mentioned documents may be appended in the subsequent rows of the following table):

S.No.	Document type	Whether submitted or not (✔tick where applicable)		Page number of document in the application
		Yes	No	
1.	Date of Birth certificate			
2.	Category Certificate(SC/ST/PwD)			
3.	Education Certificate(s) (Essential and Desired)			
i)	Essential (Graduation from a recognized university)			
ii)	Desired (whether having recognized degree or diploma in social work or law or management or human rights or rehabilitation or, education of persons with disabilities)			
4	Experience Certificate			
5	Present Pay Certificate			
6	Employer's/Organization's registration certificate in case of NGOs experience			

10. Whether any supporting documents in respect of the claim(s) above is missing? If yes, reason(s) for not submitting the same:

Date : Signature of the Candidate

Place :

Full address for communication……

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