F. No. Z-11017/39/2025-GA
Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)
(General Administration Section)

5th Floor, Pt. Deendayal Antyodaya Bhawan,
CGO Complex, New Delhi – 110003
Dated 26th October, 2026

OFFICE MEMORANDUM

Subject: Inviting quotations for servicing and re-installation/re-organization of LAN Switch Cabinets installed in the Department – reg.

The Department of Empowerment of Persons with Disabilities (Divyangjan) intends to undertake servicing and re-installation/re-organization of the LAN Switch Cabinets installed in B1, B2 and B3 Wings and on the Ground Floor of the Department at Pt. Deendayal Antyodaya Bhawan, CGO Complex, New Delhi.

2. The LAN Switch Cabinets have not been serviced since their initial installation, resulting in tangled and mismanaged cables and accumulation of dust/carbon deposits on the ports, which have been contributing to frequent internet disconnections. Accordingly, quotations are invited from reputed and experienced firms/agencies for undertaking servicing and re-installation/re-organization of the said LAN Switch Cabinets.

3. The scope of work shall include, but not be limited to, the following:

i. Servicing and proper re-organization of the four LAN Switch Cabinets installed in B1, B2 and B3 Wings and on the Ground Floor of the Department.
ii. Removal of tangled and mismanaged cables and systematic arrangement of the existing cabling.
iii. Cleaning of LAN Switch ports and connectors and checking of their proper functioning.
iv. Re-installation/re-organization of switches, patch cords and cable management arrangements, wherever required.
v. Identification and replacement of defective cables/connectors, wherever necessary, in coordination with the Department.
vi. Testing of LAN connectivity after completion of the work and ensuring that all connected network points are functioning properly.
vii. Any other incidental work necessary for proper servicing and re-organization of the LAN Switch Cabinets, as specified by the Department.

4. Interested firms/agencies may submit their quotations indicating the item-wise and consolidated charges for the above-mentioned work, inclusive of all applicable taxes, labour, transportation, tools and other incidental expenses. The quotation should clearly indicate the scope of services offered, estimated time required for completion of the work, validity of the quotation and applicable warranty/guarantee, if any.

5. The firms/agencies shall submit their quotations in a sealed envelope superscribed **"Quotation for Servicing and Re-installation/Re-organization of LAN Switch Cabinets"** to the General Section, Department of Empowerment of Persons with Disabilities (Divyangjan), 5th Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, New Delhi – 110003, on or before

29.10.2026 by 11 AM. Quotations received after the prescribed date and time may not be considered.

6. Submission of a quotation shall not confer any right on the firm/agency to claim award of the work.

7. The quotations received within the stipulated period shall be examined by the Local Purchase Committee in accordance with the applicable provisions of the General Financial Rules (GFR), 2017.

(Mohit Malik)
Under Secretary to the Government of India

To:

All interested bidders.

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