

GUIDELINES FOR AWARENESS GENERATION AND PUBLICITY (AGP)

Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)

1. Objective and Scope

1.1 The Awareness Generation and Publicity (AGP) component under the Scheme for Implementation of Rights of Persons with Disabilities Act (SIPDA) aims to promote awareness regarding the rights, entitlements and opportunities of persons with disabilities; foster positive attitudes towards disability; promote accessibility and inclusion; and disseminate information regarding the Rights of Persons with Disabilities Act, 2016 and Government initiatives for empowerment of persons with disabilities.

1.2 Activities under the Scheme shall be outcome-oriented, accessible, inclusive, cost-effective and designed to achieve measurable outreach and impact. Activities may, wherever feasible, incorporate measurable pre- and post-activity outcome indicators, participant feedback and evidence of behavioural/awareness change, rather than reporting only the number of persons reached.

2. Activities Admissible for Financial Assistance

- i. **Mass Media and Digital Campaigns:** Television, radio, print, outdoor, social media, films, documentaries and multimedia campaigns of the department on disability awareness, rights, entitlements and inclusion.
- ii. **Community Outreach:** Mobile outreach, folk/street media, rallies and awareness activities in educational institutions and rural, tribal, aspirational, remote and difficult areas through field-based campaigns, community resource persons and locally relevant formats, with special outreach to women and girls with disabilities.
- iii. **UDID Outreach:** Awareness and enrolment drives for registration, updation and use of the Unique Disability ID (UDID).
- iv. **Accessible IEC Content:** Awareness generation through development and dissemination of accessible IEC material in Braille, audio, Indian Sign Language, easy-to-read, accessible digital and multimedia formats.
- v. **Rights and Entitlement Literacy:** Awareness on the RPwD Act, 2016 and its provisions such as reservation, pension, grievance mechanism and role of CCPD/SCPD (Chief and State Commissioners for Persons with Disabilities)
- vi. **Family and Caregiver Awareness:** Awareness on early identification, early intervention, entitlements, rehabilitation pathways and reduction of stigma within families and communities.
- vii. **Attitudinal Change and Positive Representation:** Campaigns promoting persons with disabilities as achievers and changemakers and encouraging respectful, disability-sensitive and non-stigmatising representation in media and public communication.
- viii. **Employer and Workplace Awareness:** Awareness for employers and industry on inclusive hiring, workplace accessibility and disability inclusion.
- ix. **Participatory Outreach:** Community awareness activities, inclusion events by PwD/Disabled People's Organisation (DPO) led programmes, youth ambassador networks, campus activities, and involvement of PRIs, ULBs, SHGs, ASHA workers, Anganwadi workers and community leaders.

- x. **Creative Engagement:** Short-film, reel, poster, slogan, photography, quiz and similar competitions for generating awareness content and public engagement.
- xi. **Recognition of Good Practices:** Recognition and dissemination of exemplary initiatives by accessible establishments, inclusive employers, institutions, local bodies, media organisations and other stakeholders.
- xii. **Awareness at High-Footfall Events:** Participation in various national- and state-level events through stalls, exhibitions, tableaux, and outreach activities at melas, health camps, educational institutions, national-day celebrations, and other public events, including UDID-plus facilitation camps.
- xiii. **Departmental Chatbot/ Helpline:** Awareness, publicity and communication support for Department-authorised disability information and assistance helplines.
- xiv. **Institutional Sensitisation:** Structured sensitisation/orientation for Government institutions, training academies, universities, PSUs, frontline workers, local bodies and other institutional stakeholders.
- xv. **Innovative Disability Communication:** Technology- and AI-enabled accessible communication and other innovative approaches for disability awareness and outreach.

2.1 Activities Outside Scope- Assistance shall not be provided for standalone conferences/seminars, standalone workshops, job fairs, skill-development programmes, sports events, participation in national/international events, scholarships, fellowships, individual assistance, external helplines or activities unrelated to awareness generation and publicity.

2.2 Duplicate funding of any activity/component under the National Fund or any other Central Government Scheme/Grant-in-Aid shall not be permitted.

3. Eligibility and Implementation

- i. Activities may be implemented directly by DEPwD or through Central/State Governments and UT Administrations, Organizations under the administrative control of DEPwD, Government/Autonomous Bodies, Universities/Educational Institutions, PSUs, eligible NGOs/Section 8 Companies/Societies/Trusts and other organizations approved by the Competent Authority.
- ii. NGOs and voluntary organizations shall ordinarily have at least three years' standing, requisite statutory registrations, satisfactory track record, audited accounts for the preceding three financial years and adequate capacity to undertake the proposed activity, and shall not have been blacklisted by any Government agency.
- iii. The Department may designate NDFDC or any other organization under its administrative control as **Central Nodal Agency** for implementation, coordination, monitoring and financial management of activities under the Scheme.

4. Proposal Submission, Approval and Financial Assistance

- i. Applications should ordinarily be submitted at least 50 days before the proposed activity, in the prescribed form with supporting documents.
- ii. Proposals shall be scrutinized by the Department and placed before the Screening Committee, which may approve, reject, defer or modify them, including adjustment among admissible activities, subject to availability of funds and applicable approvals.
- iii. Administrative expenditure up to 5% of the approved project cost may be allowed where specifically approved.

- iv. For North Eastern States, notified hilly areas, islands/coastal areas, Aspirational Districts and other difficult/remote areas, assistance up to 25% above normal cost norms may be considered with justification and Committee approval.
- v. Approval will ordinarily remain valid for the financial year unless otherwise specified.

5. Composition of Screening Committee

The composition of Screening Committee shall be as follows:-

- | | | | |
|------|---|---|------------------|
| i. | Joint Secretary/Statistical Advisor (AGP) | - | Chairperson |
| ii. | Member Secretary, RCI/Representative of RCI | - | Member |
| iii. | Representative of IFD | - | Member |
| iv. | Representative of National Institutes | - | Member |
| v. | Representative of NDFDC | - | Member |
| vi. | Two Special Invitee from Organizations* | - | Member |
| vii. | Director/Deputy Secretary (AGP) | - | Member Secretary |

* The Special Invitee from an organization working in the field of PwDs shall provide field-level and beneficiary-centric inputs to the Screening Committee, particularly on the relevance, accessibility, inclusiveness, outreach and likely impact of the proposals. Their practical experience would help the Committee assess whether the proposed activities address the actual needs of PwDs and have meaningful outreach. The tenure of the Special Invitee shall be for a maximum period of two years.

6. Financial Assistance: Release, Utilization and Accountability

- i. One-time/Short-duration activities: grant may ordinarily be released in the ratio 50:50.
- ii. Projects extending beyond 6 months: grant may ordinarily be released in the ratio 40:40:20, linked to milestones and utilization.
- iii. Release is subject to Committee approval, IFD concurrence and fulfilment of prescribed conditions.
- iv. Organizations must submit Utilization Certificate, Statement of Expenditure, completion/outcome report and prescribed supporting records.
- v. External grantee organizations must submit bills/vouchers and financial documents as prescribed. Organizations under DEPwD should maintain such records and produce them when required.
- vi. Grantees must maintain a separate Zero Balance Savings Account mapped with the CNA Account and use digital banking modes.
- vii. Applicable GFR, PFMS/CNA, GeM and other Government financial instructions must be followed.

7. Monitoring, Reporting and Accountability

- i. Activities will be monitored on outcomes, digital reporting and physical/virtual inspection.
- ii. Implementing organizations shall report measurable outreach, accessibility measures, geo-tagged or time-stamped photographs and other prescribed evidence, including key outcomes, participant feedback and digital engagement, wherever applicable.

- iii. Grants shall be utilized only for the approved purpose. Duplicate funding, misuse or diversion of funds, false information or violation of prescribed conditions may result in recovery with applicable interest, debarment, blacklisting or other action under Government rules.
- iv. NGOs/private organizations must submit bills, vouchers, invoices and proof of payment with completion/utilization documents; DEPwD-controlled organizations should retain records for audit/inspection.

8. General Provisions

- i. Convergence with other Central/State/UT Government programmes is encouraged for wider outreach, but the same activity/component cannot receive duplicate financial assistance.
- ii. DEPwD may issue SOPs, cost norms, forms, reporting formats and monitoring instructions from time to time. These will be read with these Guidelines. The Department may periodically review outcome indicators and digital reporting formats to incorporate emerging communication technologies, accessibility standards and good practices.
- iii. DEPwD may relax provisions in exceptional cases for reasons recorded in writing.
- iv. Legal disputes arising from these Guidelines will be subject to the jurisdiction of courts in NCT of Delhi.

ANNEXURE – I A

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER THE AWARENESS GENERATION & PUBLICITY (AGP) SCHEME

(For National Institutes, CRCs & Organizations under administrative control of DEPwD)

PART–A : GENERAL INFORMATION

1. Name of the Applicant Organisation:

2. Nodal Officer :

3. Contact Details :Mobile _____Email _____

PART–B : DETAILS OF THE PROPOSED ACTIVITY

4. Title of Proposed Activity

5. Category of Activity(Tick applicable)

☐ Community Outreach Programme	☐ Awareness Film/Documentary/ Publication
☐ Awareness Campaign	☐ Innovation in Disability Communication
☐ Digital Awareness Campaign	☐ Capacity Building, Sensitization & Orientation Programme
☐ IEC Material Development	☐ Other (Specify)

6. Objectives/ Brief Description of the Activity

7. Proposed Date(s) :From _____ To _____ Duration _____ Days

8. Venue(s)

9. Area of Coverage☐ National☐ State☐ Aspirational District/Block☐ Rural☐ Urban

Name(s):

PART-C : TARGET GROUP

10. Expected Beneficiaries

Category	Number
Persons with Disabilities	
Parents/Caregivers	
Students/Teachers	
General Public/ Others	
ASHA/Anganwadi/Frontline Workers	
Govt. Officials/ Functionaries	
Total	

PART-D : ACCESSIBILITY PLAN

11. Accessibility Measures Proposed

Accessibility Feature	Yes	No
Barrier-free Venue	☐	☐
Indian Sign Language Interpretation	☐	☐
Live Captioning	☐	☐
Braille/ Accessible IEC Material	☐	☐
Accessible Digital Content	☐	☐
Other Accessibility Measures	☐	☐

Details (if any)

PART-E : EXPECTED OUTPUTS/OUTCOMES

12. Expected Outputs/ Outcomes

Indicator	Target
Persons reached	
Persons with Disabilities reached	
IEC Material distributed	
Institutions Covered (if training)	
Officials/Functionaries Sensitized	
Awareness Sessions / Activities	
Digital /Social Media Coverage	
Outcome	

PART-F : BUDGET ESTIMATE

13. Component-wise Budget

Sl	Component	Amount
1	Venue & Logistics	
2	IEC/Publicity Material	
3	Resource Person (if any)	
4	Sign Language Interpreter	
5	Transportation (if required)	
6	Refreshments	
7	Any other items/requirements (Provide details)	
8	Miscellaneous (maximum 5%)	
	TOTAL	

14. Contribution from Organization (if any) ₹ _____

15. Financial Assistance from Other Sources ☐ Nil ☐ Yes (Specify)

PART-G : DECLARATION

I/We hereby certify that—

1. The information furnished above is true and correct to the best of my/our knowledge.
2. The organization fulfils all eligibility conditions prescribed under the AGP Scheme Guidelines.
3. Financial assistance for the same activity has not been obtained or sought from any other scheme or GIA under Ministry/Department of Government of India.
4. The grant, if sanctioned, shall be utilized solely for the purpose for which it is sanctioned.
5. All expenditure shall be incurred through transparent and digital modes of payment in accordance with applicable Government rules.
6. The organization shall permit inspection of records and activities by officers authorized by the Department.
7. The organization understands that furnishing false information, suppression of material facts, obtaining duplicate financial assistance or misuse of grant shall render it liable for recovery of grant together with applicable interest under Government rules, besides such administrative or legal action as may be deemed appropriate by the Department.
8. The organization agrees to comply with all applicable statutory provisions and the decisions of the Department relating to implementation of the AGP Scheme.

Place :

Date :

Signature of Authorized Signatory
(Name)

Designation

Official Seal of the Organization

ANNEXURE – I B

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER THE AWARENESS GENERATION & PUBLICITY (AGP) SCHEME

(To be submitted by the State Governments, UT Administrations, Autonomous Bodies, Universities, PSUs, NGOs, Trusts, Societies, Section-8 Companies and other Eligible Applicant Organizations)

PART-A : GENERAL INFORMATION

1. Name of the Applicant Organization :

2. Category of Organization (Tick ✓)

☐ Central Government Organisation	☐ Public Sector Undertaking
☐ State Government Organisation	☐ Society/ Trust/ Section-8 Company/ NGO
☐ Autonomous Body	☐ Other (Specify) _____
☐ University/Educational Institution	

3. Postal Address

State _____ District _____ PIN _____

4. Name & Designation of Authorized Signatory

Telephone :	E-mail :
Mobile :	Website :

PART-B : ORGANIZATIONAL PARTICULARS

5. Registration Details

Particular	Details
Registration Number	
Date of Registration	
Act(s) under which Registered	
PAN	
GSTIN (if applicable)	
NITI Aayog DARPAN Unique ID	
RPwD Registration (if applicable)	

6. Organizational Experience

- (i) Year of establishment:
(ii) Experience in disability sector _____ Years
(iii) Brief description of activities undertaken :

7. Previous Financial Assistance from DEPwD

Financial Year	Scheme	Amount	Purpose
...			

8. Whether blacklisted by any Central/State Government Department? ☐ Yes ☐ No (If yes, provide details)

PART-C : DETAILS OF THE PROPOSED ACTIVITY

9. Title of Proposed Activity

10. Category of Activity(Tick applicable)

☐ Mass Media Campaign	☐ Awareness Film/Documentary
☐ Community Outreach Programme	☐ Innovation in Disability Communication
☐ Awareness Campaign	☐ Capacity Building, Sensitization & Orientation Programme
☐ Digital Awareness Campaign	☐ Other (Specify)
☐ IEC Material Development/ Publication	

11. Objectives and Brief Description of the Activity

12. Proposed Date(s) From _____ To _____ Duration _____ Days

13. Venue(s)

14. Area of Coverage ☐ National ☐ State ☐ Aspirational District/Block ☐ Rural ☐ Urban

Name(s):

PART-D : TARGET GROUP

15. Target Beneficiaries

Category	Number
Persons with Disabilities	
Parents/Caregivers	
Community Members/Leaders	
Students/Teachers	
General Public/ Others	
ASHA/Anganwadi/Frontline Workers	
Govt. Officials/ Functionaries	
Total	

PART-E : ACCESSIBILITY PLAN

16. Accessibility Measures Proposed

Accessibility Feature	Yes	No
Accessible Venue	☐	☐
Indian Sign Language Interpretation	☐	☐
Live Captioning	☐	☐
Braille/ Accessible IEC Material	☐	☐
Accessible Digital Content	☐	☐
Audio Announcements	☐	☐
Other Accessibility Measures	☐	☐

Details (if any)

PART-F : EXPECTED OUTPUTS/OUTCOMES

17. Expected Outputs/Outcomes

Indicator	Target
Persons reached	
Persons with Disabilities reached	

IEC Material distributed	
Institutions Covered (if training)	
Officials/Functionaries Sensitized	
Awareness Sessions / Activities	
Digital /Social Media Coverage	
Outcome	

PART-G :PREVIOUS EXPERIENCE

18. Details of similar awareness activities organized during the last three years.

Year	Activity	Location	Participants
.	.	.	.

19. Has financial assistance been sought from any other Ministry/Department or other sources for the same activity?☐ Yes☐ No (If Yes, provide details.)

PART -H :BUDGET ESTIMATE

20. Component-wise Budget

Sl.	Item	Amount (₹)
1	Venue & Logistics	
2	IEC/Publicity Material incl. Banners etc.	
3	Resource Person(s)	
4	Sign Language Interpreter	
5	Transportation	
6	Refreshments	
7	Any other items/requirements (Provide details)	
8	Miscellaneous (Maximum 5%)	
	TOTAL	

21. Contribution from Organization (if any)₹ _____

PART-I : DOCUMENTS ENCLOSEDTick (✓)

☐ Registration Certificate	☐ Audited Accounts for last three Financial Years
☐ PAN	☐ Annual Reports for last three Financial Years
☐ GST Registration (if applicable)	☐ Activity Report
☐ NITI Aayog DARPAN Registration	☐ Budget Estimate
☐ RPwD Registration (where applicable)	☐ Proposed Programme Schedule
☐ Memorandum of Association / Trust Deed	☐ Any other relevant document

PART-J : DECLARATION

I/We hereby certify that—

1. The information furnished above is true and correct to the best of my/our knowledge.
2. The organization fulfills all eligibility conditions prescribed under the AGP Scheme Guidelines.
3. Financial assistance for the same activity has not been obtained or sought from any other scheme or GIA under Ministry/Department of Government of India.
4. The organization has not been blacklisted by any Central Government/State Government/Autonomous Body.
5. The grant, if sanctioned, shall be utilized solely for the purpose for which it is sanctioned.
6. All expenditure shall be incurred through transparent and digital modes of payment in accordance with applicable Government rules.
7. The organization shall preserve all original financial records, bills and vouchers for a minimum period of five years and produce the same whenever required by the Department, Internal Audit, C&AG or any authority authorized by the Government.
8. The organization shall permit inspection of records and activities by officers authorized by the Department.
9. The organization agrees to prominently disclose details of the grant received, purpose of assistance and outcomes achieved on its website, wherever applicable, in accordance with the provisions of the AGP Guidelines.
10. The organization understands that furnishing false information, suppression of material facts, obtaining duplicate financial assistance or misuse of grant shall render it liable for recovery of grant together with applicable interest under Government rules, besides such administrative or legal action as may be deemed appropriate by the Department.
11. The organization agrees to comply with all applicable statutory provisions and the decisions of the Department relating to implementation of the AGP Scheme.

Place :

Date :

Signature of Authorized Signatory :

(Name) :

Designation :

Official Seal of the Organization :

ANNEXURE – II A

GRANT UTILIZATION & COMPLETION REPORT

(For National Institutes, CRCs & Organizations under administrative control of DEPwD)
(To be submitted within **30 days** of completion of the sanctioned activity)

PART–A : GENERAL INFORMATION

1. Name of the Organization

2. Contact Person

Name :	Designation:
Mobile :	E-mail :

3. Details of Grant

Particular	Details
Name of Scheme	Awareness Generation & Publicity (AGP)
Title of Activity	
Dates of Activity	
Venue	
Sanction Order No.	
Date of Sanction	
Amount Sanctioned (₹)	
Amount Released (₹)	
Amount Utilized (₹)	
Balance, if any (₹)	
Amount Refunded (if any)	
UTR / Transaction Reference	

PART–B : PHYSICAL ACHIEVEMENTS

4. Beneficiary Details

Category	Target	Achieved
Persons with Disabilities		
Parents/Caregivers		
Students/ Teachers		
Community Members/Leaders		
General Public/Others		
Frontline Workers		
Govt. Officials/Functionaries		

Grand Total		
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5. Accessibility Measures Provided

Particular	Yes	No
Accessible Venue	☐	☐
Sign Language Interpretation	☐	☐
Braille/ Accessible IEC Material	☐	☐
Captioning	☐	☐
Accessible Digital Content	☐	☐
Other Accessibility Features	☐	☐

6. Outputs Achieved

Indicator	Target	Achieved
Persons Reached		
Awareness Sessions Conducted		
IEC Material Distributed		
Digital Reach/ Social Media Impressions		
Institutions Covered		
Officials/Functionaries Sensitized		

7. Outcomes Achieved

Briefly describe the outcomes achieved, including awareness generated, public participation, behavioural changes observed, accessibility improvements, or any other measurable impact.

PART-D : PUBLICITY & DIGITAL OUTREACH

8. Media Coverage(Tick applicable)

☐ Newspaper ☐ Television ☐ Radio ☐ Digital News Portal ☐ Social Media ☐ Community Radio

☐

Other

9. Digital Links – Website _____

Facebook _____ X (Twitter) _____

Instagram _____ YouTube _____

Other _____

PART-E : FINANCIAL UTILIZATION

10. Statement of Expenditure

Sl. No.	Component	Approved Amount (₹)	Expenditure Incurred (₹)
1			
2			
3			
	Total		

PART-F : DOCUMENTS ENCLOSED(Tick ✓)

☐ Utilization Certificate (Form 12-A)	☐ Media Coverage
☐ Chartered Accountant Certified Statement of Expenditure	☐ Social Media Screenshots/Links
☐ Completion Report	☐ Video Documentation
☐ Outcome Report	☐ Participant Feedback Summary
☐ Geo-tagged and Time Stamped Photographs	☐ Any Other Supporting Document

PART-G : CERTIFICATION

Certified that—

1. The sanctioned activity has been completed in accordance with the terms and conditions of the AGP Scheme.
2. The grant has been utilized exclusively for the purpose for which it was sanctioned.
3. All records relating to the activity shall be maintained by the organization and produced whenever required by the Department, Internal Audit, C&AG or any authority authorized by the Government.
4. No financial assistance has been obtained from any other Ministry/Department or Scheme of the Government of India for the same activity.
5. All information furnished in this report is true and correct to the best of my/our knowledge and belief.

Place : _____

Date : _____

Signature of Authorized Signatory :

(Name) :

Designation

Official Seal of the Organization :

:

GRANT UTILIZATION & COMPLETION REPORT

(For State Governments, UT Administrations, Autonomous Bodies, Universities, PSUs, NGOs, Trusts, Societies, Section-8 Companies and other Eligible Organizations)

(To be submitted within **50 days** of completion of the sanctioned activity)

PART–A : GENERAL INFORMATION

1. Name of the Organization :
2. Address :
3. Contact Person :

Name :	Designation:
Mobile :	E-mail :

4. Details of Grant :

Particular	Details
Name of Scheme	Awareness Generation & Publicity (AGP)
Title of Activity	
Dates of Activity	
Venue	
Sanction Order No.	
Date of Sanction	
Amount Sanctioned (₹)	
Amount Released (₹)	
Amount Utilized (₹)	
Balance, if any (₹)	
Amount Refunded (if any)	
UTR / Transaction Reference	

PART–B : PHYSICAL ACHIEVEMENTS

5. Beneficiary Details :

Category	Target	Achieved
Persons with Disabilities		
Parents/Caregivers		
Students/ Teachers		
Community Members/Leaders		
General Public/Others		
Frontline Workers		
Govt. Officials/Functionaries		

Grand Total		
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6. Accessibility Measures Provided

Particular	Yes	No
Accessible Venue	☐	☐
Sign Language Interpretation	☐	☐
Braille/ Accessible IEC Material	☐	☐
Captioning	☐	☐
Accessible Digital Content	☐	☐
Other Accessibility Features	☐	☐

7. Outputs Achieved

Indicator	Target	Achieved
Persons Reached		
Awareness Sessions Conducted		
IEC Material Distributed		
Digital Reach/ Social Media Impressions		
Institutions Covered		
Officials/Functionaries Sensitized		
Participant Feedback / Satisfaction		

8. Outcomes Achieved

Briefly describe the outcomes achieved, including awareness generated, public participation, behavioural changes observed, accessibility improvements, or any other measurable impact.

PART-D : PUBLICITY & DIGITAL OUTREACH

9. Media Coverage (Tick applicable)

☐ Newspaper ☐ Television ☐ Radio ☐ Digital News Portal ☐ Social Media ☐ Community Radio

☐ Other

10. Digital Links – Website _____

Facebook _____ X (Twitter) _____

Instagram _____ YouTube _____

Other _____

PART-E : FINANCIAL UTILIZATION

11. Statement of Expenditure

Sl. No.	Component	Approved Amount (₹)	Expenditure Incurred (₹)
1			
2			
3			
	Total		

PART-F : DOCUMENTS ENCLOSED(Tick ✓)

☐ Utilization Certificate (Form 12-A)	☐ Media Coverage/Digital Links
☐ Chartered Accountant Certified Statement of Expenditure	☐ Social Media Screenshots/Links
☐ Original Bills/ Vouchers with GST Invoices	☐ Proof of Digital Payments
☐ Completion Report	☐ Video Documentation
☐ Outcome Report	☐ Participant Feedback Summary
☐ Geo-tagged and Time Stamped Photographs	☐ Any Other Supporting Document

PART-G : CERTIFICATION

Certified that—

1. The sanctioned activity has been completed in accordance with the terms and conditions of the AGP Scheme.
2. The grant has been utilized exclusively for the purpose for which it was sanctioned.
3. The expenditure shown above has been incurred in accordance with the approved proposal and is supported by original bills, vouchers and payment records maintained by the organization.
4. No financial assistance has been obtained from any other Ministry/Department or Scheme of the Government of India for the same activity.
5. All original financial records including bills, vouchers, invoices and payment proofs shall be preserved for a minimum period of five years. These records shall be produced whenever required by the Department, Internal Audit, C&AG or any authority authorized by the Government.
6. All information furnished in this report is true and correct to the best of my/our knowledge and belief.

Place : _____

Date : _____

Signature of Authorized Signatory
(Name)

Designation

Official Seal of the Organization

PARTICIPANT FEEDBACK & OUTCOME ASSESSMENT FORM*(To be filled by the participants after completion of the awareness activity)***PART–A : GENERAL INFORMATION****1. Details**

Name of the Activity	
Name of Organizing Agency	
Date of Activity	
Venue	

PART–B : PARTICIPANT PROFILE

2. Please indicate your category: ☐ Person with Disability ☐ Parent/Caregiver ☐ Student ☐ Teacher

☐ Government Official ☐ NGO Representative ☐ General Public ☐ Other

3. Age Group ☐ Below 18 Years ☐ 18–35 Years ☐ 36–60 Years ☐ Above 60 Years

PART–C : FEEDBACK ON THE ACTIVITY

4. Please rate the following aspects of the programme:

Particular	Excellent	Good	Satisfactory	Needs Improvement
Relevance of the content	☐	☐	☐	☐
Quality/Clarity of information provided	☐	☐	☐	☐
Accessibility arrangements	☐	☐	☐	☐
Audio-Visual / IEC Materials	☐	☐	☐	☐
Overall organisation/conduct of the programme	☐	☐	☐	☐

PART–D : OUTCOME ASSESSMENT

5. Has this programme improved your awareness regarding the rights, entitlements and inclusion of Persons with Disabilities?

☐ Yes, significantly ☐ Yes, to some extent ☐ Very little ☐ Not at all

6. Which aspect of the programme did you find most useful?

☐ Rights under RPwD Act, 2016 ☐ Government Schemes ☐ Accessibility

☐ Early Identification & Intervention ☐ Inclusive Education ☐ Assistive Technology

☐ Accessible ☐ Communication ☐ Other

7. Do you feel the information shared during the programme will be useful in your personal or professional life?

☐ Yes ☐ Partly ☐ No

PART-E : SUGGESTIONS

8. Please provide your suggestions for improving future awareness programmes.

PART-F : OVERALL ASSESSMENT

Overall Rating of the Programme

☐ ★★★★★ Excellent

☐ ★★★★★☆ Very Good

☐ ★★★★☆☆ Good

☐ ★★★☆☆ Fair

☐ ★☆☆☆☆ Poor

Thank you for your valuable feedback.

Your responses will help improve future awareness and publicity initiatives under the Awareness Generation & Publicity (AGP) Scheme.

(Signature – Optional)