

F.No. D-39016/5/2017-GA
Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)

5th Floor, Pt. Deendayal Antyodaya Bhawan,
CGO Complex, New Delhi - 110003
Dated the 19th October, 2026

OFFICE MEMORANDUM

Subject: Disposal of unserviceable/scrap items of the Department – regarding.

The undersigned is directed to refer to the subject mentioned above and to state that certain unserviceable/scrap items are lying in the Department of Empowerment of Persons with Disabilities (Divyangjan), which have been identified for disposal through sealed quotations from interested bidders.

2. Interested bidders are invited to submit their sealed quotations separately for (i) e-waste items and (ii) furniture/other items, duly superscribed as "*Quotation for Sale of Scrap – E-Waste Items*" or "*Quotation for Sale of Scrap – Furniture/Other Items*", as the case may be. The sealed quotations should reach this Department latest by 10:00 A.M. on 23rd October, 2026. Quotations received after the stipulated date and time shall not be entertained. Bidders shall also attach their e-Waste Certificates along with their quotations for disposal of e-waste materials.
3. The offer price shall be quoted separately for each category on a package basis for all items within the respective category, on an "As Is Where Is" basis, inclusive of applicable GST. The disposal of each category shall be awarded separately to the respective highest bidder, subject to fulfilment of the prescribed terms and conditions.
4. The successful bidder for each category shall deposit the entire quoted amount, along with applicable GST, in advance through Demand Draft/Cheque drawn in favour of **Pay and Accounts Officer, DEPWD, New Delhi**, before lifting/removal of the scrap materials pertaining to the respective category from the Department's premises.
5. The lists of unserviceable/scrap items proposed for disposal under the two categories are enclosed as Annexure-I (E-Waste Items) and Annexure-II (Furniture/Other Items).


(Mohit Malik)

Under Secretary to Government of India

To,

All interested bidders. (Through website of the Department)

Copy to: -

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Annexure-I**List of unserviceable/scrap items proposed for disposal-(e-Waste Category)**

S. No.	Item	Nos.
1	Printer	16
2	Scanner	05
3	Monitor	25
4	CPU	24
5	UPS	22
6	Keyboard	53
7	Mouse	34
8	D Link Switch	01
9	Microwave	02
10	Electric Kettel	04
11	Photocopier Machine	03
12	Phone instrument	04
13	Battery	16
14	Invertor	01
15	Table hub	01
16	Laptop	03
17	Cassette AC (4) and Split AC (2)	06
18	Duplo Machine	01
19	Hand dryer	01
20	Insect killer	01
21	Fan	02
22	Projector	01
23	Speaker	01
24	Water dispenser	01

Annexure-II**List of unserviceable/scrap items proposed for disposal-(Furniture & other items Category)**

S. No.	Item	Nos.
1	Rack (big) from workstation	01
2	Table	07
3	Photocopy Tray	01
4	Wooden Almirah	01
5	Iron Drawer	01
6	Chair	13
7	Wooden Drawer	01
8	CPU Stand	06