

Scheme for Financial Assistance to State Spinal Injuries
Centers
(SSIC Scheme)

Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Personswith Disabilities (Divyangjan)
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Scheme for Financial Assistance to State Spinal Injury Centers (SSIC)

BACKGROUND

The Department of Empowerment of Persons with Disabilities (DEPwD), Ministry of Social Justice and Empowerment (MSJE), Government of India (GoI) implements the scheme for Financial Assistance for Setting up of State Spinal Injury Centers.

Introduction

Spinal Cord Injury (SCI) is one of the most debilitating conditions afflicting humans. It not only physically disables the individual but also has the potential to worsen the lives of the individuals and their families socially, economically and psychologically. Spinal cord injury (SCI) is a life-threatening condition that carries a high risk of morbidity and mortality. Such patients require continuous monitoring and comprehensive management of life. Spinal cord injury is associated with lower rates of school enrollment and economic participation, and it carries substantial individual and societal costs. According to WHO, the mortality risk increases with injury level and severity and is strongly influenced by availability of timely, quality medical care. Prior to Independence, there was no facility dedicated to spinal injuries in India and the concept of rehabilitation took time to grow amongst the medical fraternity. Patients afflicted with SCI require dedicated monitoring and management for life, and therefore, it becomes imperative to provide support to the Spinal Injury Centres catering to their needs in the country.

Objectives

The objective of the scheme is to provide financial assistance for setting up and operation of the Spinal injuries centres across India, so as to enable the patients with spinal injuries lead their life to their fullest abilities.

The operational objectives of the Centres shall be to provide following services:

- Dedicated OPD
- 12 bed facility

The Department of Orthopedics and Rehabilitation attached to the district hospital, where the Centre is set up, shall look after the activities of the Centre.

2. Role of State/UT Government

A. Non-recurring support

The approximate area required for the rehabilitation area and area for 12 beds facilities is 4,000 - 6,000 sq. ft, which shall be provided by the concerned State/UT. The concerned states/UTs shall also to bear the infrastructure cost (basic structure work, finishing work including interior and other engineering services and cost on engineering plant requirement, if required). Financial assistance under the Scheme may be provided towards procurement of assistive technologies, rehabilitation equipment, furniture, fixtures and other approved non-recurring items, subject to a maximum of ₹2.33 crores for establishing a 12-bed rehabilitation unit, in accordance with the approved norms of the Scheme.

B. Periodic Non recurring support:

Financial assistance towards replacement, upgradation and augmentation of rehabilitation equipment, assistive technologies and other approved non-recurring items may be considered once every three financial years, subject to a maximum of ₹0.56 crore per rehabilitation unit.

C. Recurring support

The recurring cost on (i) salaries of medical, paramedical and allied health staff required for running the Centre; (ii) drugs and consumables; (iii) maintenance of infrastructure and equipments iv) Awareness Generation, shall be borne by the concerned State Spinal Injury Centre (State/UT).

Out of 12 beds, the concerned State/ UT Government will bear the cost involved on management of two beds of State Spinal Injury Centre. The Central Government will support for first three years of established SSIC by reimbursement to the State/UT the cost involved on management of remaining 10 beds daily for treatment of poor patients. For the purpose of the scheme, a poor patient shall be an individual having a family income not more than ₹3,00,000/- (Rupees Three Lakhs) per annum. The said poor spinal injury patient shall be eligible to get benefits under the Scheme. A certificate from Revenue Department of State Government may be obtained for each beneficiary and/or BPL cards and/or other cards issued by Government Authority indicating the annual family income to be less than ₹ 3 lakhs per annum.

3. Awareness Generation Component

For making the beneficiary aware about this Scheme of the Department, the State Spinal Injury Centres shall display it on the LED and also through electronics and outdoor media. Expenditure for the same shall be borne by the concerned State/UT Government. It shall be a prerequisite for the concerned SSIC to have expended funds to the tune of ₹ 2 Lakhs (minimum) under the said component for claiming grants from the Department under the scheme.

4. Role of Central Government

The Central Government shall bear the following cost:

A. Recurring Support

Reimbursement of maintenance cost of 10 beds on annual basis @ ₹ 1000/- per bed per day or as per actual, whichever is lesser shall be considered for the first three years of establishment. Thereafter, the cost of recurring cost for all beds shall be incurred/borne by respective State Government/Implementing Agency. Recurring expenditure liability in respect of remaining 2 beds will be borne by State Government/Implementing Hospital, subject to fulfillment of conditions.

The reimbursement shall be on year to year basis, @ ₹1,000 per bed per day or as per actual, whichever is less. The rate per bed shall be fixed by the Central Government from time to time. The concerned State shall bear the cost involved on management of remaining two beds (For example, if the rate of reimbursement per bed per day is fixed ₹1,000 and 10 beds remained occupied for 360 days in a year, the Central Government shall reimburse to the State Government upto Rs. 36,00,000 only. over and above 36.00 Lakhs expenditure shall be borne by the respective State Government/Implementing Agency.

B. Non-Recurring support

For the SSICs, the Central Government shall bear the non-recurring expenditure upto ₹ 2.33 crores on setting up of the State Spinal Injury Centre which include the expenditure on (i) medical equipments; (ii) medical/ surgical instruments (OT); (iii) rehabilitation equipment - (a) OT & PT; (b) orthotics and prosthetics; and (c) assistive technology and non-recurring expenditure cost upto ₹ 0.56 crores for setting up of 12 bed wards.

C. Periodic Non recurring support:

Financial assistance towards replacement, upgradation and augmentation of rehabilitation equipment, assistive technologies and other approved non-recurring items may be considered once every three financial years, subject to a maximum of ₹0.56 crore per rehabilitation unit.

5. Implementing Agency

The component of SSIC shall be implemented by DEPwD as a Central Sector Scheme. The Department shall release the funds to the concerned State/UT authorities for recurring and non recurring components of the scheme. List of beneficiaries provided free-bed treatment with spinal cord injuries under the Scheme of DEPwD to be maintained/uploaded on the website of SSICs as per Annexure-I.

6. Appraisal, Evaluation, Approval and Sanction of Projects

A. Preliminary Scrutiny

Every proposal received under the Scheme shall be appraised in a comprehensive and objective manner to ensure that public funds are utilized efficiently and the intended objectives of the Scheme are achieved.

Upon receipt of a proposal, the Department shall undertake a preliminary scrutiny to ensure that it is complete in all respects and satisfies the eligibility requirements prescribed under these Guidelines. The scrutiny shall include verification of the eligibility of the Implementing Agency, ownership or lawful possession of the property, completeness of the prescribed documents, the Detailed Project Report (DPR), cost estimates, technical drawings, and the recommendation of the concerned Administrative Department.

Where any deficiency, discrepancy or omission is noticed during the preliminary scrutiny, the proposal may be returned to the Implementing Agency for rectification or submission of additional information within the prescribed time. Only proposals found complete in all respects shall be considered for further appraisal.

B. Project Screening Committee

The Department shall constitute a Project Screening Committee (PSC) for detailed appraisal of proposals received under the Scheme. The Committee may consist of the Joint Secretary or Additional Secretary as Chairperson, two representatives from CCPD and National Institutes under the aegis of Department as Technical Expert, a representative of the Department of Empowerment of Persons with Disabilities (DEPwD), and the concerned Director or Deputy Secretary as Member Secretary. The composition of the Committee may be modified by the Department from time to time, depending upon administrative or technical requirements.

The Project Screening Committee shall examine each proposal in detail and, after considering all relevant technical, financial and administrative aspects, may recommend or recommend with modifications, site re-inspection, technical revision or rejection of the proposal. The reasons for its recommendations shall be recorded in writing to ensure transparency, consistency and accountability in the decision-making process. Once proposal recommended, proposal shall be process for the consultation with Finance Division and released of approved GIA.

7. Terms and Conditions

- i. SSICs will maintain separate record of beneficiaries assisted under the Scheme.
- ii. SSICs shall maintain a separate account of funds received and utilized from the Department of Empowerment of Persons with Disabilities (Divyangjan) for maintaining 10 free beds. The funds received under the scheme should be kept in a separate bank account i.e. zero balance subsidy account under TSA system. The final accounts for a financial year will be rendered through Utilization Certificate and Audited Accounts signed by Chartered Accountant within

six months of the close of the financial year.

- iii. The minimum set of documents (indicative) required for processing the proposals to be submitted by the concerned SSIC may be seen as per Annexure-II, Annexure-III and Annexure-VI.
- iv. The Department shall reserve the right to inspect the premises of SSICs at any time and the same shall be assisted to the fullest extent by the concerned SSIC.
- v. When the Government of India has reasons to believe that the sanction is not being utilized for the approved purpose, the amount would be recovered from SSIC with interest and no further assistance would be given by the Centre. The Department will be at liberty to debar the organization and to take legal action to the fullest extent of the law.
- vi. The funds released under the scheme shall be utilized by SSIC as per terms and conditions stipulated in the Sanction Order including utilization of funds earmarked for SC/ST beneficiaries.
- vii. List of beneficiaries provided with free-bed treatment under the Scheme of the Department will be uploaded on the website of SSICs (Annexure-II).
- viii. Prominent display of free bed facility provided by the Centre for poor patients under the Scheme of the Department in the public domain of the SSIC shall be ensured by the SSIC for wide publicity among needy patients.
- ix. For making the beneficiary aware about this Scheme of the Department, the SSICs shall display it on the LED and also through electronics and outdoor media.
- x. SSICs shall form an inbuilt monitoring mechanism to ensure that there is no redundancy in coverage of beneficiaries under the scheme in any respect for the support received from the Centre under the scheme. At the end of each financial year, SSICs shall submit a detailed report of its operation, with special reference to the funds utilized and assistance provided to SCI patients under the scheme.
- xi. SSICs shall device a mechanism to take feedback from beneficiaries under the scheme and the same shall be shared by SSICs with the Department on a quarterly basis.
- xii. SSICs shall ensure that PwDs are treated with respect and dignity by generating awareness through interventions such as charts, pictures, awareness sessions etc.

Annexure I: List of beneficiaries provided free-bed treatment with spinal cord injuries under the Scheme of DEPwD to be maintained/uploaded on the website of SSICs excluding the Aadhaar Number

S.No.	Name of beneficiary with name of father/mother/husband	Complete Address	Age	Male/Female	Category Gen/SC/ST	Monthly Income (income certificate to be obtained)	Nature of case	Date of Admission	Date of discharge
1	2	3	4	5	6	7	8	9	10

Duration of stay (in days)	Expenditure incurred	Aadhaar Card No.*	Besides Aadhaar Card, documents required as Identity proof**	Mobile No. or land line number with STD Code***	Photo of beneficiary
11	12	13	14	15	16

** Aadhaar Number of beneficiaries should not be disclosed / uploaded on the website.*

*** Voter ID Card/ Passport/ Driving License/ Passbook of a nationalized bank with photo ID/PAN Card/Employee Government ID Card/ Ration Card with photo/ Photo ID card issued by the Competent Authority for SC/ST/OBC/Photo identity Card issued by Competent Authority for differently abled.*

**** Uploading mobile number or land line number with STD Code of beneficiary to enable the Ministry to get feedback about the free treatment provided to the beneficiary by SSIC. In case the same is not available with beneficiary, mobile number or land line number with STD Code of relative/acquaintance of the beneficiary has to be uploaded.*

Annexure II: Checklist@ for claims under the SSIC Component

S. No.	Document	Status
1.	Previous GIA Utilization Certificate(if Applicable)	
2.	Annual Report	
3.	Consolidated Audited accounts of the center	
4.	Complete project audited account (balance sheet, income & expenditure statement, receipt and payment statement)	
5.	Whether Audited account accepted by Program Division as mandated under Rule 238(2)	
6.	Aadhar Card with beneficiary list	
7.	Declaration by concerned SSIC that the beneficiaries under the ASIC Scheme are not already subscribed to any Health Insurance Scheme of State Govt/UT or Prime Minister Jan Arogya Yojana (PM-JAY)	
8.	Detailed list of Beneficiaries under the Scheme of DEPwD (which includes Name of beneficiary with name of father/ mother/ husband, Complete Address, Age, Male/Female, Category(Gen/SC/ST), Monthly Income Certificate, Nature of case, Date of Admission, Date of Discharge, Duration of Stay/In days), Expenditure incurred, Aadhaar Card No., Besides Aadhar Card, document required as identity proof * , Mobile No. or landline no. with STD code, Photo of Beneficiary)	
9.	Monthly Income Certificate of the beneficiaries - serial wise	
10.	Separate account of funds received from the DEPwD for maintaining 10 free beds for poor patients under the SSIC Component. Details of account statement for the particular period	
11.	Undertaking of the beneficiary	
12.	Voter ID Card/ Passport/ Driving License/ Passbook of a nationalized bank with photo ID/PAN Card/Employee Government ID Card/ Ration Card with photo/ Photo ID card issued by the Competent Authority for SC/ST/OBC/Photo identity Card issued by Competent Authority for differently abled.	

** Voter ID Card/ Passport/ Driving License/ Passbook of a nationalized bank with photo ID/PAN Card/Employee Government ID Card/ Ration Card with photo/ Photo ID card issued by the Competent Authority for SC/ST/OBC/Photo identity Card issued by Competent Authority for differently abled.*

@ Please note that the aforementioned checklist is indicative in nature. Additional document(s) may be identified for processing the proposals from time to time.

Annexure III**GFR 12-C****[See Rule 239]****FORM UTILIZATION CERTIFICATE (For State Government)****(Where expenditure incurred by Government bodies only)**

S. No.	Letter No. and Date	Amount (₹)	Certified that out of ₹_____of grants-in-aid sanctioned during the year _____in favour of _____under this Ministry/Department letter No. given in the margin and ₹ _____on account of unspent balance of the previous year, a sum of ₹ -----has been utilized for the purpose of___for which it was sanctioned and that the balanceof ₹__remaining unutilized at the end of the year has been surrendered to Government (vide No.____dated___)/ will be adjusted towards the grants-in-aid payable during next year_____.
	Total		

2. Certified that I have satisfied myself that the conditions on which the grants-in- aid was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1
- 2
- 3

Signature_____

Designation_____

Date_____

Annexure IV: Feedback form to be filled by Patient at the time of Discharge from Hospital

S.No	Details	Remarks				
1	Name of the Patient					
2	Father's Name					
3	Address					
4	Phone No.					
5	Gender	Male		Female		Others
6	Hospital Registration No					
7	Whether belong to BPL	Yes		No		
8	Whether subscribed to PM-JAY	Yes		No		
9	Annual Income of Patient/Father (in case of Minor/Dependent)					
10	Category	SC	ST	OBC	Minority	Others
11	Whether free beds provided under DEPwD, MSJE, GoI's ASIC Scheme	Yes		No		
12	Whether a PwD	Yes		No		
13	If yes, % and type of disability					
14	Stay in the hospital	From.....to.....				
15	Package/Facilities provided					
16	Whether any fee charged	Yes		No		
	If yes, how much	₹				
17	Whether satisfied if yes, please give ratings	Excellent		Good		
		Average		Poor		
18	Source of information about the scheme	Hospital		Doctor		
		Friend		Others		
19	Suggestions, if any					

Note : tick whatever is applicable.

(Name & Signature of patient/Attendant)

Annexure V: Checklist, Bed Occupancy Status and Calculation Sheet for claims under the SSIC Component

Checklist[@]

S. No.	Document	Status
1	Unique ID number duly registered with NGO Darpan Portal	
2	Previous GIA Utilization Certificate(GIA released on reimbursement basis)	
3	Annual Report	
4	Consolidated Audited accounts of the center	
5	Complete project audited account (balance sheet, income & expenditure statement, receipt and payment statement)	
6	Whether Audited account accepted by Program Division as mandated under Rule 238(2)	
7	Aadhar Card with beneficiary list	
8	Declaration by ISIC that the beneficiaries under the ASIC Scheme are not already subscribed to any Health Insurance Scheme of State Govt/UT or Prime Minister Jan Arogya Yojana (PM JAY)	
9	Detailed list of Beneficiaries under the ISIC Component of the ASIC Scheme of DEPwD (which includes Name of beneficiary with name of father/ mother/ husband, Complete Address, Age, Male/Female, Category(Gen/SC/ST), Monthly Income Certificate, Nature of case, Date of Admission, Date of Discharge, Duration of Stay/In days), Expenditure incurred, Aadhaar Card No., Besides Aadhar Card, document required as identity proof *, Mobile No. or landline no. with STD code, Photo of Beneficiary) Separate list of beneficiaries who occupied the 25 free beds maintained by the Department under the scheme Separate list of beneficiaries who occupied the 5 free beds maintained by the ISIC under the scheme	
10	Separate list of 10% free beds to be maintained for indoor treatment of EWS category as per Delhi High Court Order dated 22.03.2007. The same should not be clubbed under the Scheme	
11	Monthly Income Certificate of the beneficiaries with serial wise	
12	Separate account of funds received from the DEPwD for maintaining 25 free beds for poor patients under the ISIC Scheme. Details of account statement for the particular period	
13	Undertaking of the beneficiary	
14	Voter ID Card/ Passport/ Driving License/ Passbook of a nationalized bank with photo ID/PAN Card/Employee Government ID Card/ Ration Card with photo/ Photo ID card issued by the Competent Authority for SC/ST/OBC/Photo identity Card issued by Competent Authority for differently abled.	
15	Undertaking by ISIC, Delhi that for the beneficiaries covered under the ISIC claim, the said beneficiaries have not been covered under the 10% free beds for EWS as per Delhi High Court order and the claim for the said beneficiaries have not been made from anywhere else other than DEPwD's ISIC scheme)	

** Voter ID Card/ Passport/ Driving License/ Passbook of a nationalized bank with photo ID/PAN Card/Employee Government ID Card/ Ration Card with photo/ Photo ID card issued by the Competent Authority for SC/ST/ OBC/ Photo identity Card issued by Competent Authority for differently abled.*

@ Please note that the aforementioned checklist is indicative in nature. Additional document(s) may be identified for processing the proposals from time to time

2. Monthly Calculation Sheet for the claim

S. No.	Month, FY	Total Claim		SSIC Beds covered under SSIC Scheme (2 beds)		DEPwD, MSJE, GoI Beds covered under SSIC Scheme(10 beds)		Remarks
		Bed days	Amount in ₹ (@17000/- per bed per day)	Bed days	Amount in ₹ (@₹1000/- per bed per day)	Bed days	Amount in ₹ (@₹1000/- per bed per day)	
1	April, FY 26-27							
2	May, FY 27-28							
3	June, FY 28-29							
