

P-13013/95/2023-UDID/IT/STATISTICS(Part1)  
Government of India  
Ministry of Social Justice & Empowerment  
Department of Empowerment of Persons with Disabilities (Divyangjan)

Dated: 20<sup>th</sup> November, 2025

**SOP: Withdrawal of application by the applicant using UDID portal**

1. Applicant will login to UDID portal. One of the following options will display as applicable:
  - a. Your application is submitted and waiting for verification by the CMO Office. Do you want to withdraw your application at this stage?
  - b. Your application has been found incomplete. Do you want to withdraw your application at this stage?
  - c. Your application is verified by CMO and ready for assessment. Do you want to withdraw your application at this stage?
  - d. Medical Board recommendations have been updated. Do you want to withdraw your application at this stage?
  - e. Medical Board has been assigned to you. Do you want to withdraw your application at this stage?
  - f. The Specialist for assessment has been assigned to you. Do you want to withdraw your application at this stage?
2. If answer of any options mentioned under Para 1 is yes, then following message will be displayed with an OK button:

‘If you withdraw your application at this stage, you will not be able to reapply for the next 180 days’
3. If applicant clicks the Ok button, he will be prompted to state the reason for withdrawal of UDID application (maximum 200 characters) and thereafter his application will be deleted from the UDID database.



(Manish Kumar Mishra)  
Under Secretary to Government of India