

**No: N-502/25/2024-NI**  
**Government of India**  
**Ministry of Social Justice and Empowerment**  
**Department of Empowerment of Persons with Disabilities (Divyangjan)**

Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), Government of India invites applications for the post of Director of National Institute for Empowerment of Persons with Visual Disabilities (NIEPVD), Dehradun, an Autonomous Body under the administrative control of the Department as per the details given below:-

1. Name of the Institute: National Institute for Empowerment of Persons with Visual Disabilities (NIEPVD), 116, Rajpur Road, Dehradun-285001.
2. Method of Recruitment : On Deputation/Contract \*
  - (i) On deputation, initially for a period of 3 years and thereafter extendable on yearly basis, after review of performance, as per rules of Government of India governing deputation from time to time.
  - (ii) On Contract, initially for a period of 3 years and thereafter extendable on yearly basis, after review of performance, upto 5 years or till the age of 65 years whichever is earlier.
3. Pay Scale/Level : For deputation: Level 13 in the Pay Matrix (Rs. 1,23,100/- to Rs. 2,15,900/-)  
For contract: Consolidated remuneration of Rs. 1,75,000/- per month with provision of annual increment @ 3%.
4. Age Limit : Maximum age limit will be 56 years for deputation and 62 years for contract (Age shall be reckoned as on closing date of receipt of application).
5. Eligibility Criteria :

**For Deputation:-**

(A) Officers under Central / State Government / Universities / Public Sector Undertaking / Autonomous / Statutory Organization,

- (i) Drawing salary in Level 13 of Pay matrix as per 7<sup>th</sup> CPC or equivalent grade and minimum 5 years post qualification experience of research or rehabilitation or administration in the field of disability<sup>#</sup>

*Minist*

OR

(ii) Drawing salary in Level 12 of the Pay Matrix as per the 7<sup>th</sup> CPC or equivalent grade with 5 years service in the grade and minimum 5 years post qualification experience of research or rehabilitation or administration in the field of disability<sup>#</sup>

OR

(iii) Drawing salary in Level 11 in the Pay Matrix as per the 7<sup>th</sup> CPC or equivalent grade with 8 years service in the grade and minimum 5 years post qualification experience of research or rehabilitation or administration in the field of disability<sup>#</sup>.

AND

Possessing the following qualifications:-

**(B) Essential educational qualifications and criteria:** - Post Graduate Degree in Special Education or any other discipline from a recognized University/ Institution with 55% marks or equivalent grade.

**(C) Desirable Qualifications:** - Ph.D.

**For Contract:-**

- A. 15 years post qualification experience of research or rehabilitation or administration in the field of disability<sup>#</sup>.
- B. The applicant should be drawing a minimum CTC (Cost to Company) of Rs. 6,00,000/- per annum.
- C. **Essential educational qualifications and criteria:-** Post Graduate Degree in Special Education or any other discipline from a recognized University/ Institution with 55% marks or equivalent grade.
- D. **Desirable Qualifications:-** Ph.D.

*\*Application for Deputation/Contract will be invited together; however, preferences will be given for deputation.*

*<sup>#</sup>Post qualification experience means the experience after acquiring the essential educational qualification.*

*11/11/17*

**General Conditions:**

1. Deputation will be governed as per Central Government rules of deputation as amended from time to time.
2. The applications received without requisite documents or received after the last date will not be entertained. Advance copy of application received from an eligible candidate before last date of receipt of application may be considered provided duly forwarded application with required documents is received before the interview for selection is scheduled.
3. The department / organization while forwarding application may please ensure that the officials who apply for the post shall not be allowed to withdraw their candidature later on in case of their selection.
4. Only shortlisted candidates will be called for interview. The Competent Authority, however, reserves the right to cancel, withdraw or alter the vacancy without assigning any reason.
5. The application in the prescribed format completed in all respects, accompanied by self-attested copies of testimonials/ certificates along with last five years ACRs/ APARs, integrity Certificate and Vigilance Clearance should reach through proper channel (wherever applicable) to **Shri Rajeev Sharma, Joint Secretary, Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), Room No. 530, 5th Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003** within 45 days from the date of publication of advertisement in Employment News/ Rozgar Samachar.
6. Applicant selected on contract basis will not be entitled for House Rent Allowance (HRA) / Travelling Allowance (TA).
7. As per the availability, the appointee may be provided with accommodation. The Appointee will be liable to pay license fee as per the applicable norms.
8. Applicants are required to submit a fee of Rs. 1000/- in the form of a Demand Draft in favour of "PAO, Department of Empowerment of Persons with Disabilities", payable at SBI Shastri Bhawan, New Delhi.



(Vineet Singhal)  
Director

**APPLICATION PROFORMA FOR THE POST OF DIRECTOR, NIEPVD, DEHRADUN**

Passport size photograph
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Applied for on Deputation/Contract.....

1. Name and Address (in Block Letter):  
 With telephone/mobile number
2. Father's Name:
3. Date of Birth (in Common Era):
4. Date of retirement ( where applicable) :
5. (A) Essential Educational Qualification:

Educational Qualification possessed	Board/ University	Year of passing	%age/ Equivalent Grade	Duration	Main Subject(s)

(B) Desirable Educational Qualification and Post Qualification Experience:

- (i) Educational Qualification:
- (ii) Post Qualification Experience:
- (iii) Published papers:

6. Details of Employment, in chronological order starting with the latest.  
 Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Organization	Post held/ Designation	From	To	Scale of pay /Emoluments	Nature of duties (in detail)

7. Nature of present employment i.e Ad-hoc or Temporary or Permanent or any other .....
8. Total emoluments per month now drawn.....
9. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)-
  - (a) Central Government.
  - (b) State Government.
  - (c) Autonomous Organization

*Wm*

- (d) Government Undertaking
- (e) Universities
- (f) Others

10. In case the present employment is held on deputation / contract basis, please state

- (a) The date of initial Appointment.....
- (b) Period of appointment on deputation/ contract.....
- (c) Name of the parent office / organization to which you belong.....

11. Additional information, if any, which you would like to mention in support of your suitability for the post.....

12. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post: Yes/No.....

13. Whether belong to SC/ ST/ OBC/ PwDs .....

I have carefully gone through the Vacancy circular/ advertisement and undertake that information/details furnished above are correct to the best of my knowledge.

Date.....

Signature of the candidate  
Address with Mobile No. and email id:

.....  
.....



**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER / FORWARDING  
AUTHORITY**

It is certified that there is no Vigilance/ Disciplinary case either pending or being contemplated against Shri/ Smt/ Kum \_\_\_\_\_, presently working with this Dept/ Organization as \_\_\_\_\_ since \_\_\_\_\_.

2. His/ her integrity is certified as beyond doubt.

3. No major or minor penalty was imposed on Shri/ Smt/ Kum. \_\_\_\_\_ during the last 10 years. Details of Penalty imposed (if any) \_\_\_\_\_

4. The attested copies of the ACRs/APARs for the last 5 years are enclosed.

Place:

(Signature of Employer with seal)

Date:



*(Suggestive format for the applicant currently not working in any organizations)*

**CHARACTER AND INTEGRITY CERTIFICATE TO BE FURNISHED BY THE THE  
LAST EMPLOYER**

**Date:**

**To Whom It May Concern,**

This is to certify that **Sh./ Smt.** ....., son/daughter of **Sh./ Smt.** ....., was employed with .....  
**(Organization Name)** as a /an ..... **(Designation)** in the **(Department)** from  
.../.../..... to .../.../.....

During their tenure with us, **Sh./ Smt.** ....., demonstrated exceptional professional conduct, maintained high moral standards, and exhibited exemplary integrity in all their dealings.

Their behavior towards colleagues, clients, and stakeholders was courteous and respectful, and they upheld the values and ethical standards of the organization.

We have no hesitation in affirming their character and integrity as being of the highest order.

We wish **Sh./ Smt.** ....., the very best in all future endeavors.

Sincerely,

[Authorized Signatory's Name]

[Designation]

[Organization's Name]

[Contact Information (E-mail/Mobile)]



