

No. 4-2(12)/2020-DD-I (19233)

Government of India
Ministry of Social Justice & Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)

5th Floor, Pt. Deen Dayal Antyodaya Bhawan,
CGO Complex, New Delhi -3
Date : 02.04.2024

OFFICE MEMORANDUM

Subject Revision of Scheme of Assistance to Persons with Disabilities for Purchase/Fitting of Aids/Appliances (ADIP Scheme) during the period of 15th Finance Commission i.e. from 01.04.2022 to 31.03.2026-reg.

In continuation of the Department's OM of even number dated 04.04.2022 (copy enclosed for ready reference), the undersigned is directed to say that the competent authority has desired to make certain modifications in the Guidelines of Scheme of Assistance to Persons with Disabilities for Purchase/Fitting for Aids/Appliances (ADIP Scheme) in order to incorporate various modifications made over the period of 01.04.2022 till date. Moreover, certain modifications has been made in order to make the Scheme inclusive and more user friendly. The revised Scheme incorporates revised mechanism for flow of funds for this Central Sector Scheme and emphasizes on digitized procedure for distribution of aids and appliances.

2. Accordingly, copy of revised Scheme which is applicable with effect from 1st April, 2024 is enclosed for information and implementation by all concerned. The copy of revised Scheme is also available on the website of the Department www.depwd.gov.in .

Encl :- As above

SANDEEP Digitally signed by
KUMAR SANDEEP KUMAR
Date: 2024.04.02
12:00:15 +05'30'

(Sandeep Kumar)

Under Secretary to the Government of India

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To

1. Principle Secretaries/Chief secretaries of all States/UTs.
2. All Implementing Agencies (ALIMCO/NIs/CRCs/DDRCs/DDRS/VOs/NGOs etc)

Copy for information to :-

1. PS to Hon'ble Minister SJ&E
2. PS to Hon'ble MoS (PB)/PS to Hon'ble MoS (RA)/PS to Hon'ble MoS (AN)
3. Sr. PPS to Secretary, DEPwD
4. PPS to JS(RY)/PS to JS(RS)/PPS to DDG
5. PS to JS & FA
4. PA to all Directors/DS of the Department.

IMMEDIATE

No. 4-2(12)/2020-DD-I
Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)
5th floor, Antyodaya Bhavan, CGO Complex,
Lodi Road, New Delhi-110 003
Dated 04.04.2022

OFFICE MEMORANDUM

Subject: Continuation of the Scheme of Assistance to Disabled Persons for Purchase/ Fitting of Aids and Appliances (ADIP)- during the period of Fifteenth finance Commission i.e from 01.04.2022 to 31.03.2026- regarding.

The undersigned is directed to say that the Central Sector Scheme of Assistance to Disabled Persons for Purchase/ Fitting of Aids/ Appliances (ADIP Scheme) being implemented by this Department is in operation since 1981. The main objective of the Scheme is to assist the needy disabled persons in procuring durable, sophisticated and scientifically manufactured, modern, standard aids and appliances that can promote their physical, social and psychological rehabilitation by reducing the effect of disabilities and enhance their economic potential. Under the Scheme, aids and assistive devices are given to Persons with Disabilities (PwDs) with an aim to improve their independent functioning and to arrest the extent of disability and occurrence of secondary disability. The Scheme was last revised w.e.f. 01.04.2017.

2. In terms of the instructions received from the Ministry of Finance, Department of Expenditure vide O.M. No. 01(01)/PFC-I/2022 dated 01.02.2022, the Competent Authority has approved (i) continuation of ADIP Scheme during the period of Fifteenth Finance Commission i.e. from 01.04.2022 to 31.03.2026 and (ii) certain modifications to the Scheme.

3. A copy of the revised Scheme is enclosed for information and appropriate action by all concerned. Copy of the revised scheme is also available on the website of the Department(www.disabilityaffairs.gov.in)

Encl: As above



(S.K. Mahto)

Under Secretary to the Government of India

Tel:011-24362127

1. All Principal Secretaries/Secretaries
Social Welfare/Social Justice Department in States/UTs-By Name
- Wide publicity of the Scheme may be given in the State/UTs

**(Scheme of Assistance to Persons with Disabilities for Purchase/Fitting of
Aids/Appliances (ADIP SCHEME))**

(Applicable w.e.f. 1st April, 2024)

**Government of India
Ministry of Social Justice and Empowerment,
Department of Empowerment of Persons with Disabilities (Divyangjan)
Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road
New Delhi-110003**

Scheme of Assistance to Persons with Disabilities for Purchase/Fitting of Aids/Appliances (ADIP SCHEME)

1.0 INTRODUCTION

Provision of suitable aids and assistive devices is one of the first steps in the process of rehabilitation of Persons with Disabilities (PwDs). It has been the constant endeavour of the Government to provide PwDs with aids and assistive devices, which are essential for their overall rehabilitation and empowerment. As per Census, 2011 there are 2.68 crore PwDs in the country. In addition, a large number of children below 14 years of age suffer from delayed development. Many of them suffer from intellectual disabilities and cerebral palsy and require aids/appliances to attain the capacity for self-care and independent living. With the application of modern technology, a number of aids have emerged which can reduce the effects of disabilities and enhance the overall potential of the PwDs. However, a large proportion of PwDs are from the low income group and are deprived of the benefits of these appliances because of their inability to garner funds to acquire these and consequently live a dignified life.

1.01. In the light of the Government's commitment for enabling and empowering PwDs, it has been decided to continue the scheme in a modified form by enhancing the quantum of assistance, cost, ceiling of aids and assistive devices and family income ceiling taking into consideration the cost escalation during the period these monetary limits have not been revised. In addition, the modified scheme in terms of coverage of beneficiaries and more users friendly.

2.0 OBJECTIVE

The objective of the Scheme is to provide durable, modern and scientifically manufactured aids and assistive devices to PwDs for promoting their physical, social and psychological rehabilitation, thereby reducing the effects of disabilities and enhancing their educational and economic potential. The aids and assistive devices supplied under the Scheme must have due certification.

3.0 DEFINITIONS

Definitions of various types of disabilities as given in the "The Rights of Persons with Disabilities (RPwD) Act, 2016" and "National Trust Act, 1999."

4.0 SCOPE

The Scheme will be implemented through the Implementing Agencies as listed in para 5.0. The Agencies will be given financial assistance for purchase, fabrication and distribution of such standard aids and appliances that are in conformity with the objectives of the Scheme. The Implementing Agencies will take care of/ make suitable arrangements for fitting and post-fitting care of aids and assistive devices distributed under the Scheme. They will give wide publicity of the distribution of such aids and appliances to PwDs. Further, before the distribution camp they will inform the District Collector, BDO, local public representatives, State Government and the Department of Empowerment of Persons with Disabilities (Divyangjan) about the date and the location of the camp. After the camps, they shall upload the list of beneficiaries and details of aids and assistive devices on the Management Information System (MIS) of the scheme. The list of beneficiaries shall be prominently displayed on the website of Implementing Agencies as well.

4.01 The Scheme shall also include essential surgical correction and intervention, prior to fitment of aids and appliances, as per the following norms:

- (i) Rs.1500/- for speech & hearing impaired.
- (ii) Rs.3,000/- for visually impaired.
- (iii) Rs.15,000/- for orthopedically impaired.

5.0 ELIGIBILITY OF IMPLEMENTING AGENCIES UNDER THE SCHEME

The following agencies are eligible to implement the Scheme on behalf of the Department of Empowerment of Persons with Disabilities (Divyangjan) under the aegis of the Ministry of Social Justice and Empowerment, subject to fulfillment of following terms and conditions:

- i. Societies and their branches, if any, registered separately under the Societies Registration Act, 1860.
- ii. Registered Charitable Trusts.

- iii. Indian Red Cross Societies and other Autonomous Bodies headed by District Collector/Chief Executive Officer/District Development Officer.
- iv. National/Apex Institutes, CRCs, RCs, DDRCs, National Trust, ALIMCO, functioning under administrative control of the Ministry of Social Justice and Empowerment/Ministry of Health and Family Welfare.
- v. National/State Handicapped Development Corporations.
- vi. Local Bodies – Zilla Parishad, Municipalities, District Autonomous Development Councils and Panchayats etc.
- vii. Hospitals registered as separate entities, as recommended by State/UT/Central Govt.
- viii. Nehru Yuva Kendras.
- ix. Any other organization as deemed fit by the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of India.

5.01 Grant-in-aid under the Scheme will not be given for commercial production or supply of aids/appliances.

5.02 While approving new implementing agencies, preference would be given to those Agencies:

(i) Which employ professional/technical expertise, in the form of professionally qualified staff (from RCI recognized courses) for identification, prescription of the required aids/appliances, fitment and post-fitment care of beneficiaries as well as aids/appliances.

(ii) Possess infrastructure in the form of machinery/equipment for fabrication, fitment and maintenance of aids/appliance to be given to a person with disability under the ADIP Scheme and which have a capacity to produce aids and assistive devices with ISI standards/ISO certification.

6.0 ELIGIBILITY OF THE BENEFICIARIES

- i. An Indian citizen of any age.
- ii. Holding a UDID card issued by the Ministry or enrollment number of UDID card alongwith Disability Certificate with atleast 40% disability.

- iii. Aadhaar number or enrollment Id of Aadhaar Card alongwith other documents as specified by the Department vide notification issued u/s 7 of Aadhaar Act, 2016 is required.
- iv. Having monthly income from all sources not exceeding Rs.30,000/- per month.
- v. In case of dependents, the income of parents/guardians not exceeding Rs. 30,000/- per month.
- vi. Not having received assistance during the last 3 years for the same purpose from any source. However, for children below 12 years of age, the minimum time of assistance is one year.

Note :- a): Income certificate from Revenue Agencies / BPL Card / MGNREGA Card / Disability Pension Card / Certificate by M.P./MLA/Councilor/Gram Pradhan failing which Notarized Affidavit C/o Implementing Agencies may be accepted for providing aids/ appliances to PwDs.

(b) Income certificate of beneficiaries staying in orphanages and half-way homes etc. may be accepted on certification of District Collector or Head of the organization concerned. Such beneficiaries will be provided aids & appliances under this Scheme by ALIMCO/NIs/CRCs only.

(c). As per provision of the RPwD Act, Disability Certificate will be issued by the prescribed Medical Authority.

(d) Responsibility for issue of a Joint disability Certificate for availing the benefits under the ADIP-SSA will be that of a (a) Headmaster or Principal of the School (b) Government Doctor of Government Primary Health Centres (PHCs) or Community Health Centres (CHCs) (c) Local SSA Authority and (d) representatives of ALIMCO.

(e) In case of less than 40% disability, CWSN can be issued aids and assistive devices based on the joint certification at para. (d) above.

(f). Temporary Disability Certificate issued by the Competent Medical Authority for children up to the age of 6 years or Developmental Delay Certificate issued by Competent Medical Authority for children up to the age of 6 years may be considered for distribution of TLM Kits under ADIP Scheme to persons with Intellectual and Developmental disabilities as approved by the Ministry. However, there is no dilution of the condition of minimum 40% disability as stipulated in the ADIP Scheme.

7.0 QUANTUM OF ASSISTANCE

(i) For aids /appliances costing upto Rs. 15,000/-.

- Full financial assistance under the scheme.

(ii) For aids /appliances costing between Rs. 15,001/- to Rs. 30000/-

- Financial assistance upto Rs 15000/-

Note :- In case of Multiple Disabilities, the limit will apply to individual items separately in case more than one aid/appliance is required.

(iii) Further, all expensive items costing above Rs. 30,001/, except Cochlear Implant and Motorized Tricycle, eligible for assistance under the scheme, subject to income ceiling, would be listed out. Government of India shall bear 50% of cost of these items thus listed by the Committee and the remainder shall be contributed by either the State Govt. or the NGO or any other agency or by the beneficiary concerned subject to prior approval of Ministry on case to case basis; limited to 20% of the Budget under the Scheme.

Note :- For providing modern assistive devices to all categories of PWDs, the items will be decided by Expert Committees constituted in the Department of Empowerment of Persons with Disabilities.

(iv). Cochlear implant

Cochlear Implant and post operative therapy and rehabilitation for children with Hearing Impairment with a ceiling of Rs. 7.00 lakh per unit (to be borne by the Government) in case of children with pre-lingual hearing loss between 1 to 5 years of age and Rs.6.00 Lakh in case of children with acquired hearing loss between 5 to 18 years. The financial support will cover the cost of implant, surgery, therapy, mapping, travel and pre-implant assessment in both cases.

Ali Yavar Jung National Institute of Speech & Hearing Disabilities (Divyangjan), (AYJNISHD) Mumbai, will be the nodal agency for Cochlear Implant Surgery. Surgery will be done at the hospitals empanelled by the Department of Empowerment of Persons with Disabilities. Cochlear Implant device will be procured by Artificial Limbs Manufacturing Corporation of India (ALIMCO), as per the specification recommended by the core committee.

7.01 The amount of assistance will be as follows:-

Total Income	Amount of Assistance
i. Upto Rs. 22,500/- per month	i. Full cost of aid/appliance
ii. Rs.22,501/- to Rs. 30,000/- per month	ii. 50% of the cost of aid/appliance

7.02 Travelling cost in terms of rail fare or bus fare would be admissible separately to the PwD and one escort fare, subject to a limit of Rs. 250/- per person, irrespective of number of visits to the centre and for attending the distribution camp for aids & assistive devices. The beneficiary should attend the Rehabilitation Centre nearest to his/her place of residence except in the North-Eastern Region where he may be allowed travel cost for travelling outside the Region till such facilities become available within the North Eastern Region.

7.03 Further, boarding and lodging expenses at the rate of Rs.100/- per day for maximum duration of 15 days would be admissible, only for those patients whose total income is upto Rs.22,500/- per month and the same will be allowed to attendant/escort. Boarding and lodging expenses will be admissible for the following:-

- i. To attend the camp for receiving aids and assistive devices.
- ii. Persons with Locomotor disability:
 - a. Corrective/reconstructive surgery
 - b. Cases requiring stay for fitment of artificial limb/caliper
- iii. Person with Hearing disability: Cases requiring stay for earmould fabrication/fitment

Implementing agencies will, as far as possible, avail the facilities of boarding and lodging available in the Dharamshalas attached to Hospitals.

8.0 TYPES OF AIDS/APPLIANCES

The following aids and appliances may be allowed for each type of disability. However, any other item as notified from time to time by the Department of Empowerment of Persons with Disabilities for the purpose will also be allowed.

8.01 PERSONS WITH LOCOMOTOR DISABILITY

a) All prosthetic and orthotic devices, mobility aids, surgical foot wears, MCR chappals, all types of devices for ADL (activity of daily living) as recommended by expert committee from time to time.

b) HIGH END PROSTHESIS:-

High end Prosthesis (Below Knee, Above Knee, Below elbow and Above elbow) to Persons with disabilities having 40% and above disability. Extent of subsidy would be Rs.30,000/-.

Note :- In case of amputees without any disability certificate may also be provided with the benefit of these Artificial Limbs only after the recommendation of P&O officials of ALIMCO/NIs/CRCs and enrollment for UDID Card.

c) Motorized tricycles and Motorized wheelchairs for persons with severe locomotor disability, Stroke, Cerebral Palsy, Hemiplegia and any other person with similar conditions, where either three/four limbs or one half of the body are severely impaired. Persons with Disabilities having 80% and above disability would be eligible for assistance for Motorized tricycle and Motorized wheelchair. Extent of subsidy would be Rs.50,000/-. This will be provided to persons aged 16 years and above, once in five years. Persons with severe disability of 16 years and above age having mental impairment shall not be eligible for Motorized tricycles and wheel chairs since it puts them at a risk of serious accident/physical harm. Within the maximum subsidy to be provided for distribution of motorized tricycles, the years specific limit would be decided by a Committee having representation of DEPWD, ALIMCO and if required, other concerned agencies.

8.02 PERSONS WITH VISUAL DISABILITY INCLUDING DEAF BLIND AND WITH OTHER DISABILITIES.

- a. Accessible Mobile Phone to visually impaired students once in five years and Laptop, Braille Note Taker and Brallier to school going students

with disability (class 10th and above), once in 10 years. However, the extent of financial support under the Scheme would be in accordance with the provisions contained in **para-7.0**.

- b. Learning equipments.
- c. Communication equipments.
- d. Low vision aids.
- e. Special mobility aids for persons with visual disability with muscular dystrophy or cerebral palsy like adapted walkers.
- f. Any suitable aids & assistive devices as recommended by the Expert Committee from time to time.

8.03 PERSONS WITH HEARING DISABILITY

- a. Various types of hearing aids, including BTE etc.
- b. Educational kits.
- c. Assistive and Alarm devices.
- d. Any suitable aids & assistive devices as recommended by Expert Committee from time to time.

8.04 Persons With Intellectual and Developmental Disabilities

- a. Teaching and Learning Material (TLM) Kits.
- b. Any suitable device/kit/learning material as recommended by Expert Committee from time to time.

8.05 MULTIPLE DISABILITY

Any suitable device as recommended by Expert Committee from time to time.

8.06 LEPROSY CURED PERSONS

- i. Assistive Daily Living Kits (ADL) for Leprosy cured persons.
- ii. Any suitable device as advised by Expert Committee from time to time.

8.07 NEW DISABILITIES ADDED IN THE RIGHTS OF PERSONS WITH DISABILITIES RPWD ACT, 2016

Any suitable aids and assistive devices as may be specified by Expert Committee from time to time for new disabilities added in the RPwD Act, 2016.

8.08 Periodic revision of aids/appliances

List of assistive devices may be revised periodically by the Department of Empowerment of Persons with Disabilities (Divyangjan), without seeking the approval of Expenditure Finance Committee/Cabinet Committee on Economic Affairs, within the financial ceiling prescribed by Expert committee constituted in the Department. Department may also issue further guidelines in pursuance of aims & objective of the Scheme.

9.0 Administrative Expenses

1% of the Budget under the Scheme may be used for providing information, education and communication regarding the Scheme and engagement of consultants/technical personnel to effectively administer the Scheme and the expenditure involved in preparation of Mobile App, MIS Portal and in Third Party Evaluation.

10.0. Identification of beneficiaries /distribution of aids & assistive devices:-

a. Through Camp Activity:- Implementing agencies will carry out assessment of beneficiaries in camp mode at district levels, followed by distribution camps. Implementing Agencies need to focus on coverage of inaccessible and un-served areas. Camps will also be organized from time to time as per emerging requirements.

b. Through Headquarter Activity:- The National Institutes/CRCs/ALIMCO/ DDRCs and other implementing agencies will utilize the grants to extend services to eligible beneficiaries who approach their headquarters or their respective Regional Centres. Some well-established NGOs having Centres/Sub-centres that carry out OPD activities and undertake corrective surgical operations for persons with disabilities may also be considered for grants-in-aid for their headquarter activities.

c. Through Mobile App:- In order to facilitate the beneficiaries in getting aids and assistive devices, a Mobile app will be launched by the Department which will enable beneficiaries to either place request for new assistive devices(new registrations) or repair of existing devices (existing user). The requests so received on the app will be compiled in the Department of

Empowerment of Persons with Disabilities, and forwarded to the implementing agency located nearest to the residence of the beneficiary. The implementing agency will obtain the required documents as stipulated in the ADIP Scheme from the beneficiary at the time of assessment and distribute aids and assistive devices to eligible beneficiaries within six months from the date of such registration.

d. Through Management Information System (MIS)/ADIP Web Portal: The portal will facilitate PwDs for **online request for providing aids & assistive devices** to the eligible beneficiaries within 6 months from the date of such registration on the Portal.

11.0 PROCEDURE FOR RECEIPT OF GRANT-IN-AID BY AN IMPLEMENTING AGENCY.

The organizations will submit their application directly to the Department. The proposals of Non Government Organizations (NGOs)/Voluntary Organizations (VOs) will be submitted on e-Anudaan Portal of the Ministry (www.grants-msje.gov.in) only.

***Note :-** All the proforma/Annexure required under the Scheme shall be revised from time to time by the Committee chaired by Officer of the rank Joint Secretary or above in the Department.

The application should be accompanied with following documents/information (duly self- attested):

- a. A copy of Registration Certificate u/s 51/52 of Rights of Persons with Disabilities Act, 2016.
- b. A copy of Registration Certificate under Societies Registration Act, 1860 and their branches, if any, separately or Charitable Trust Act.
- c. Names and details of the Members of Management Committee of the Organization.
- d. PAN and Aadhaar Number details of the Trustees/members of the NGO/VO.
- e. A copy of Rules, Aims and Objectives of the Organization.
- f. A copy of Certified Audited Accounts and Annual Report for the previous year (showing that the organization is financially sound). In case of organizations seeking first time grants-in-aid under the scheme, Audited Account and Annual Reports for the last three years will be required.

- g. The Implementing Agencies already receiving grant-in-aid under the Scheme should upload the list of beneficiaries and other details on the Management Information System (MIS)/ADIP Web Portal.
- h. Utilization Certificate as per GFR, 2017.
- i. The Implementing Agencies shall provide one year free of cost maintenance of the aids & assistive devices supplied by them.
- j. The organization will provide reservation to SC/ST/OBC and persons with disabilities in accordance with instructions issued by Govt. of India from time to time if its employees are more than 20 persons on a regular basis.

12.0 SANCTION/RELEASE OF GRANT-IN-AID

Except for the Organisations functioning under the administrative control of the Ministry of Social Justice & Empowerment, Govt. of India and other Government Organisations, the Implementing Agencies shall send its proposals directly to the Department of Empowerment of Persons with Disabilities over e-anudan Portal of the Ministry (www.grants-msje.gov.in).

The subsequent financial assistance would be sanctioned after receipt of Utilization Certificate and other relevant documents as prescribed.

Note:- In new cases of NGOs/VOs, recommendation of Screening Committee of the Department and physical inspection is required before proposals are processed for grants-in-aid under ADIP Scheme. However, in case of Govt. organisations viz., DDRCs run directly by District Management Team headed by District Collector (DMT), State Govt. Corporations, ALIMCO/NIs/CRCs functioning under the control of the Department, no recommendation of Screening Committee/Physical inspection is required. Physical inspection of new cases of NGOs/VOs of Implementing Agencies may not be required in cases where any NGOs/VOs has received Grant-in-Aid under any Scheme of this Department in last 03 years.

12.1 Sample checking of beneficiaries against the utilization of Grant-in-Aid released to Implementing Agencies shall be conducted by nearest NI/CRC/ALIMCO or by the Department of Empowerment of Persons with Disabilities if required. Sample Checking shall cover at least 2% of beneficiaries. In case of ALIMCO test checking may be done by nearest NI/CRC and in case of NI/CRC, test checking may be done by any other NI/CRC/ALIMCO.

12.2 The grant-in-aid would normally be released in one installment if grant-in-aid is less than Rs. 10 lakh. However, this limit will not apply for special definition camps held with the approval of Department of Empowerment of Persons with Disabilities (Divyangjan). The Quantum of 1st and 2nd installment will be decided by the Department keeping in view the provisions under

General Financial Rules and also in consultation with Integrated Finance Division.

12.3 Implementing agencies shall use 5% of the grant-in-aid as administrative/overhead expenses for conducting awareness, assessment, distribution and follow-up camps. For Mega Camps where the number of beneficiaries are 1000 and above and Camps are attended by Cabinet/State Ministers (SJ&E)/Chief Ministers, additional 5% administrative expenditure shall be allowable under the Scheme.

13.0 Conditions for Assistance

- I. The Implementing Agency shall obtain a certificate regarding monthly income of beneficiaries issued by the concerned competent authority.
- II. The Implementing Agency shall upload all beneficiary data on MIS Portal of the Department in the prescribed format and display the same on their own website. The Implementing Agencies shall upload the data of the beneficiaries on MIS Portal of the Department within 02 days of date of distribution of aids and appliances to the beneficiaries. For example :- If date of distribution is 1st day of the month, data shall be uploaded by midnight of 3rd of that month. Failing in compliance of data uploading shall attract penalty as notified by the Department from time to time.
- III. The Implementing Agencies shall maintain a separate books of accounts for ADIP Project. The Implementing Agencies shall open a 0 balance Subsidiary Account(SA) under the Main Account of Central Nodal Agency (CNA) authorized by the Department or in accordance to guidelines issued by Ministry of Finance from time to time.
- IV. The final accounts for a financial year containing utilization certificate and audited accounts signed by Chartered Accountant should be furnished within six months of the close of the financial year along with bill & vouchers.
- V. The Implementing Agency will obtain an undertaking from the beneficiary that he/she has not obtained such aid from any other agency/source during the last three years and that he/she will keep it for his/her bona fide use. In case of children below 12 years of age, the time limit is 1 year.
- VI. The Implementing Agency will be open to inspection by an officer/third party agency authorized by Union Ministry of Social Justice and Empowerment or the State Government/UT Administration/National Institutes/CRCs etc.
- VII. When the Government of India has reasons to believe that the sanction is not being utilized for the approved purpose the amount would be

recovered from the implementing agency with interest as applicable and no further assistance would be given to the agency. Ministry will be at liberty to blacklist such organization and to take legal action as per law.

- VIII. The implementing agencies would not incur any liability under the Scheme, unless the funds have been sanctioned to them, except in the case of an implementing agency who has distributed approved aids and devices (as per norms/cost ceiling under the Scheme) against a loan taken by the agency with the prior approval of the Department of Empowerment of Persons with Disabilities (Divyangjan) for that specific purpose. The Department will not bear interest burden on the said loan amount.
- IX. Reservation for SC/ST/OBC beneficiaries under the Scheme as per the Government norms and at least 25% of the overall beneficiaries need to be girl child/women.

Note 1 :- Irrespective of location of the camp Beneficiaries from all over India including SC/ST beneficiaries can avail benefit under ADIP Scheme in the camps.

Note 2 :- Implementing Agencies working majorly in the field of Prosthesis distribution shall make sincere efforts for providing benefit to 25% women beneficiaries as far as feasible.

- x. All camps will display the details of the Scheme & assistance received there under. Photos of the camps held will also be uploaded on the website of the Implementing Agency.
- xi. The Institution will implement the Scheme in the Districts under the banner of Ministry of Social Justice & Empowerment, Govt. of India in the manner prescribed and after giving wide publicity and requisite information to District Magistrate State Government, local M.P. and M.L.A.
- xii. The representatives of the District Administration/the District Social Welfare Officer/the District Disability Rehabilitation Centre (DDRC) must be associated with the camps.
- xiii. Prominent citizens, e.g. from the Panchayat Raj Institutions/ Nagar Palikas/ District level Consumer Forum/ Local BDO may be invited to the camp.
- xiv. Local media persons should also be invited to the camps and adequate publicity about the proposed camps should be made in the local media.
- xv. Detailed records of certificate issued, persons involved with the camp, photographs of the beneficiaries along with the names and addresses

should be maintained by the Implementing Agency concerned. The photograph should depict the beneficiary fitted with or along with the aids and appliances received by him/her.

- xvi. All implementing agencies should prominently put up signboards, banners etc. in their offices and camps acknowledging that the scheme is run with the assistance of Ministry of Social Justice and Empowerment, Government of India. Name of the Ministry shall also be painted at the back of Wheelchairs, Tricycles etc.
- xvii. Photographs of camp/function for distribution of aids & appliances undertaken with this grant-in-aid assistance and also press-clippings, posters, pamphlets etc. regarding organisation of camp(s) for undertaking distribution work should be submitted to the Ministry with the proposal for subsequent release of grant under ADIP scheme.
- xviii. Where applicable, before the grant is released, the members of the executive committee of the grantee will execute bonds in a prescribed format binding themselves jointly and severally to:-
 - (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and
 - (b) not to divert the grants or entrust execution of the scheme or work concerned to another Institution(s) or Organization(s); and
 - (c) abide by any other conditions specified in the agreement governing the grants-in-aid.
- xix. In the event of the grantee failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten per cent per annum thereon or the sum specified under the bond. The stamp duty for this bond shall be borne by the Government.
- xx. As per the rule 238(6) of GFR, 2017 the annual reports and audited accounts of the Implementing Agencies should be laid on the table of both houses of Parliament within nine months of the close of the succeeding financial year.
- xxi. Organization must make all disbursements/payments through e-payments/RTGS following CNA Guidelines in terms of provision of Rule 230 of GFR, 2017.
- xxii. In terms of Rule 230 (8) of GFR, 2017, the interest earned on this grant-in-aid shall be deposited through Bharat Kosh Portal or remitted through Demand Draft to the Department for depositing the same in Consolidated Fund of India.

- xxiii. All the procurement out of the sanctioned grant-in-aid shall be made, following the provision of GFR-2017.
- xxiv. Implementing Agencies will maintain all the records of beneficiaries from the date of distribution in the manner as under :-
 - (a) Retention period of all the records shall be 02 years in physical form.
 - (b) Retention period for all the records shall be 05 years in digital form.
 - (c) Beneficiaries records older than 05 years from the date of distribution may be weeded out.

14. Miscellaneous

No committed liability to be created beyond 15th Financial Commission Cycle period.
