

**Government of India**  
**Ministry of Social Justice and Empowerment**  
**Department of Empowerment of Persons with Disabilities (Divyangjan)**

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**REVISED GUIDELINES FOR THE IMPLEMENTATION OF THE SUB-SCHEME,  
"FINANCIAL SUPPORT TO STUDY AND RESEARCH ON PRIORITY AREAS OF  
DISABILITY SECTOR AND FOR RESEARCH AND DEVELOPMENT OF SUITABLE  
PRODUCTS, AIDS AND APPLIANCES FOR EMPOWERMENT OF PERSONS WITH  
DISABILITIES"**

**Background of the Scheme:**

1. Section 25 (2) (a) and (b) of the Rights of Persons with Disabilities Act 2016 provides that "the appropriate Government and the local authorities shall take measures and make schemes or programmes to promote healthcare and prevent the occurrence of disabilities and for the said purpose shall:

- a) undertake or cause to be undertaken study, investigation and research concerning the cause of occurrence of disabilities;
- b) promote various methods for preventing disabilities.

Further, Section 28 of the Rights of Persons with Disabilities Act, 2016 provides that, "the appropriate Government shall initiate or cause to be initiated research and development through individuals and institutions on issues which shall enhance habilitation and rehabilitation and on such other issues which are necessary for the empowerment of Persons with Disabilities."

2. In line with the above provisions of the Rights of Persons with Disabilities (RPwD) Act, 2016 this Department started a scheme of "Research on disability-related technology, products and issues " in the year 2015-16 with following two components:

- a) Research and Development of assistive technology and devices for rehabilitation and education of PwDs.
- b) Study/ Survey on issues related to disability sector.

**3. Continuation of the Scheme from 2021-22 onward:**

Based on the experience of implementation of the above scheme during the 8 years from 2015-16 onward, the objectives and contours of the scheme have been re-visited while seeking approval for continuation of the scheme over the next five year period from 2021-22 onward. The scheme is decided to be continued as a component under SIPDA as "Financial Support to Study and Research on priority areas of disability sector and Research & Development of suitable product, aids & appliance for empowerment of Persons with Disabilities". The objectives of the Scheme have also been re-aligned as under keeping in view the provisions under RPwD Act, 2016 which are as under:

- a) To promote and support Study and Research for facilitating evidence based policy decision relating to the priority areas of disability sector
- b) To promote research concerning prevalence of disabilities and measures for prevention thereof;
- c) To promote and support research and development for enhancing habilitation and rehabilitation and such other issues which are necessary for the empowerment of persons with disabilities (PwDs);

- d) To promote research and development for the application of science and technology to the development of indigenous products, Aids and Appliances for empowerment of PwDs.

#### 4. Operational Arrangements for Implementing the Scheme:

The Department of Empowerment of Persons with Disabilities will administer the scheme for which there will be following Committees:

- A. **Scrutiny-cum-Technical Committee** will screen, scrutinize and evaluate the project proposals received and shortlist them for placing them before the Steering Committee for financial assistance. The composition of the Scrutiny-cum-Technical Committee will be as follows:

(i)	CMD, ALIMCO	Chairman
(ii)	All Directors of NIs	Member
(iii)	Rep. of Secretary, DST	Member
(iv)	Rep. of Secretary & Dir, ICMR	Member
(v)	Rep. of Director, IIT, Delhi	Member
(vi)	Rep. of PREM Division, SJ&E	Member
(vii)	Director/ Deputy Secretary, DEPwD	Member Secretary

- B. The Department of Empowerment of Persons with Disabilities will administer the scheme. The proposals recommended by the scrutiny –cum-technical committee will be considered by the Steering Committee for approval of financial assistance under this scheme which is chaired by Secretary, DEPwD with representatives, inter alia, of DST, CSIR, IIT Delhi as members. The same approval mechanism will be adopted while continuing the sub scheme. The composition of the Steering Committee will be as follows:

(i)	Secretary, DEPwD	Chairperson
(ii)	Representative of DG, ICMR	Member
(iii)	Representative of Secretary, DST	Member
(iv)	Representative of Secretary, M/o H&FW	Member
(v)	Representative of Secretary, M/o H&UA	Member
(vi)	Representative of Secretary, M/o SJ&E	Member
(vii)	Representative of Director IIT, Delhi	Member

(viii)	Representative of DG, CSIR	Member
(ix)	JS & FA, DEPwD	Member
(x)	Joint Secretary, DEPwD	Member
(xi)	CMD, ALIMCO	Member
(xii)	Two Directors of NIs	Member (as approved by the Chairperson)
(xiii)	Concerned Director/ Dy. Secretary, DEPwD	Member Secretary

**Experts in the relevant areas of disability could be co opted as members of the Steering Committee by the Chairperson.**

“In line with the extant guidelines of Ministry of Finance and keeping in view the duration of the meeting and involvement of the time of the non-official members, non-official members will be paid the sitting fee in the range of Rs. 3000/- per day which will not exceed for more than 10 days in a month. Exact amount to be paid in each case will be decided with the approval of Secretary, DEPwD.”

To facilitate smooth and early consideration and decision on the proposals received under the Scheme, the meeting of the Scrutiny cum Technical Committee will be held on Quarterly/ as per need basis to scrutinize and consider the research proposals received which will be followed by the meeting of the Steering Committee to approve the proposals recommended under the scheme. However the Steering Committee will also meet in April, every year to decide about the theme/focus areas of research proposals and in between the year depending on the volume of proposals and availability of funds.

#### **Mid Course Review:**

- i. The Steering Committee will be supported by the CPMU of the Department for monitoring of the projects as per requirement as may be decided by the Steering Committee.
- ii. Interim installments based on the progress reports and utilization certificates will be done at the level of Joint Secretary in charge of this scheme. The final installment will be released only after the approval of steering committee.
- iii. If the performance of the Institution during the currency of the research/study is not found to be satisfactory, the agreement can be terminated **and the unspent balance and interest generated thereof, to be deposited in the appropriate account through Bharat Kosh Portal.** The institute shall be debarred from applying for the funding for minimum 2 years or as decided by the Steering Committee.

## 5. Projects Eligible for Funding Under the Scheme:

- a) Studies /Landscape Surveys/ Quick Assessment studies and rapid appraisals initiated by the Department on issues related to disability sector; Cross-sectoral and Cross-disciplinary research e.g. Disability and Rehabilitation, Promoting an inter-disciplinary and translational approach in research for synergy, and greater comprehensiveness and relevance of research activities. Suo Moto Proposals of Surveys/studies will not be accepted/entertained.
- b) Research and Development of assistive technology and product development devices for rehabilitation and education/skilling of PwDs.
- c) Use of Information and communication technology and latest advancement in Artificial Intelligence and other technologies in strengthening empowerment of PwDs.
- d) Promote innovative projects in diagnostics , assistive tools and technologies

The projects should clearly indicate outcomes of the project such as:-

- a. **New diagnostic and disability assessment tools,**
- b. **Indigenization of tools/tests for assessment of disability,**
- c. **Extending diagnostic and assessment tools for India specific and also for application in multiple Indian languages,**
- d. **New treatment/therapeutic services/standard operating procedures, assistive technology (new innovation, cost reduction/indigenous productisation to meet the objective of Make in India**
- e. **New digital solutions for addressing concerns of persons with disabilities.**
- f. **Other measurable outcomes and social impacts resulting in effective on ground difference in quality of life of Persons with Disabilities .**
- g. **Any Outcome emanating from research which has the potential for value addition in policy framing / policy implementation related to the disability sector**

## 6. Organizations / Institutions eligible for Financial Support:

- i. Institution or a Group of Institutions for carrying out a specific research project with one or more scholars directing it; will include Universities, Research Institutes, and Voluntary Organizations, Professional associations in the field of Disability and similar organizations/agencies which have the capacity to do research.
- ii. Institutions/autonomous bodies/R&D laboratories set up by Central Government/State Governments/Public Sector Undertakings.
- iii. Organizations registered under any statute in India e.g. Societies Act, Trust Act, Co-operatives Act, Companies Act etc. normally with three years experience after registration would be eligible for assistance, besides all UGC approved academic institutions engaged in research activities and scholars, under individual research category
- iv. **Start-ups/Hackathon winners in Assistive Technologies with even less than 3 years will be eligible.**
- v. Industry Associations like FICCI, ASSOCHAM and CII etc. for productionisation of prototypes.
- vi. Voluntary Organisations should be registered on the Darpan portal of NITI Aayog **and should not have been blacklisted.**

## 7. Indicative Areas of Research:

**Every year in the month of April, and depending on the need, anytime during the year the Steering Committee will identify the priority areas/themes for supporting research proposals under the scheme which will be duly advertised through website of the Department/and its organizations for wider publicity.** Proposals can also be invited directly from Research Organization of the Government or may be proposed/ sponsored directly by the Ministry itself. This can also be done with Agencies empanelled with the Ministry following relevant provisions of GFRs. **However, proposals shall be considered throughout the year. Proposals will be asked for only in ONLINE method.**

## 8. Dissemination of Research Findings:

In order to evolve strong linkages between research findings and policy and planning and practice, research findings will be disseminated **after due approval of the Ministry through the website of the Department/and its subordinate Organizations.** As per their relevance, the research findings will be shared with concerned Ministries/Departments and State Governments. Research Projects related to **development of diagnostic and assessment tools or Assistive Technology products** can be shared with, ALIMCO and concerned NIs for the validation and product development/production purposes.

## 9. Submission of Proposal and Other General Terms and Conditions:

- a) The eligible organization may submit their proposal in respect of identified areas/themes as per provision of the guidelines in prescribed format on the website of the Department in online mode only. Some Survey tools are available with the IT department of the Ministry for use by the research team free of cost. Thus cost of tools will not be included in the proposal.
- b) **The organizations must submit a declaration that they have not taken grants from other sources for the same/similar project.**
- c) **A summary of Global/International studies /literature review will be submitted along with the proposal.**
- d) **In case the research project is product oriented a separate clause of commercialized/ commercial production of the product along with the details of commercial entities will be incorporated in the project proposal.**
- e) **The assignment should be completed within the time stipulated in the Agreement and in any case not exceeding three years.** Delay in submission of the report beyond the stipulated time will attract penalty or foreclosure/termination as provided for in the agreement. For factors beyond the control of the institution given the assignment, suitable extension in time may, however, be granted at the request of the institution.
- f) The Government shall not pay any extra amount for any escalation in cost of the assignment beyond the time period stipulated in the **Agreement**. Steering Committee may increase/decrease the amount based on progress and need. Increase if any, however, will only be for any additional items after approval of the steering committee.

- g) The total fee for the project as agreed with the Department will include service tax and other tax, if any and the liability of payment of the tax will be of the Institution.
- h) During the currency of the assignment, Steering Committee may modify the **Terms of Reference** and other terms and conditions of the assignment, if necessary, in order to strengthen/deepen its scope/coverage.
- i) 01 hard copy of the final report, 01 hard copy of the Executive summary along with soft copy of the final report shall be submitted for releasing the final installment of payment. Interim and final reports will be uploaded on the designated space on Department's website in accessible PDF files so that Persons with Disabilities can also access/read them.
- j) In case any Principal Investigator/ Co-Investigator leaves during the currency of research/study, the fact may be intimated in time to the Ministry so that there is minimum time loss and Research is not delayed and adversely affected by the change in Principal Investigator/ Co-Investigator. The new Principal Investigator/ Co-Investigator may be appointed by the Institution only with the prior approval of the Ministry.
- k) Except, specifically allowed by the Steering Committee No Principal Investigator/Co-Investigator will be appointed for more than one project at a time and only after the completion of previous project , next project with same Principal Investigator/ Co-Investigator will be approved.

#### 10. Terms of Payment:

The terms of payment for research and development and for study/survey are as follows:

- a) First installment: 40% on sanction and signing of the agreement:
- b) Second installment: 40% on submission of draft report with evidence about completion of at least 75% of the work towards the intended research & development or study and completion of the work of survey, collection, collation and analysis of the required data or evidence.
- c) Final installment: 20% on submission of the final report of the approved research or Study and its acceptance by the Department.

*Note: Agreements with all National Institutes/ Composite Regional Centres/Regional Centres/Public Sector Undertakings (PSUs)/ Autonomous Bodies under the aegis of DEPwD are not required for research projects under this Scheme.*

#### **Administrative Expenses:**

5% of the annual budget provision under the scheme will be used towards administrative expenses for implementation of the scheme which will also include the sitting fee for meetings (non-official domain experts).

#### 11. Financial support shall be towards the following items of Expenditure and Expenditure Head wise fund allocation /Utilization will be as follows:

- i. Human Resource
- ii. Travel for networking, survey, stakeholder meetings, experts, resource persons etc; (international travel is not permissible under a project)
- iii. Consultation fees for experts and resource persons
- iv. Contingencies and Consumables (Consumables may include research equipment essential for the study and approved by Steering Committee)

- v. **Administration Expenses are fixed at 5%**
- vi. **Any other item upon recommendation by the Steering Committee and approval of the Competent Authority.**

**12. Forms of LOI, TOR and Agreement:**

Copies of Standard Forms of Application for financial assistance under Research & Development Scheme, Letter of Intent, Terms of Reference and Agreements, etc. are enclosed at Annexure: I, II III ,IV V and VI are available online which can be downloaded, filled and stamped prior to the submission to the Department vide email to [anupam.shukla@nic.in](mailto:anupam.shukla@nic.in).

**Form : Submission of the Research proposals**

Organization Name: \_\_\_\_\_

Mobile: \_\_\_\_\_ Office: \_\_\_\_\_

Email: (PRIMARY) \_\_\_\_\_ Secondary Email: \_\_\_\_\_

Address(Office): \_\_\_\_\_

**C. Title of the Project for which the Grant-in-Aid is being applied:** \_\_\_\_\_

**D. Details of previous Grant in Aid received in past three years under other Schemes of: (YES/NO) , if yes details to be provided as per Annexure II.**

**E. FINANCIAL PROPOSAL (Amount):**

**F. Duration: (YY/MM)**

**G. Description of Team (CV of the team leader & Staff to be submitted with signature of the team leader as per Annexure III)**

Names	Position	Input (staff/month)

**H. Particulars of the Commercial Entities /Industry partner (For Production Oriented Research)**

**I. Data and Facilities requested/require , if any, to be provided by Department:**

*Note: DEPWD has survey JS. Jot Form etc and can be availed free of cost*

Requirement	Justification

**J. Any Regulatory Compliances adhered to: (Yes/No)**

(If yes, submit a copy separately)

Regulation	Compliance certificate

**Note: Submit Audit ,annual reports and Income tax returns for last 3 years along with the Detailed proposal.**

**Organizations are to submit the undertaking as per Annexure IV & V while submitting the proposal**

**Terms of Reference**

1. Title of the Project
2. Rationale for submitting the proposal under research scheme :
3. Objectives of the Project:
4. Scope of the Project :
5. Contemporary Literature/Initiatives in the field
6. National/Global initiatives in similar research fields and their Status as on date
7. Details of similar research undertaken by the Institute in past
8. Methodology
9. Detailed plan for commercialization (for Product oriented research)
10. Time Schedule (Activity Wise Breakup) :  

Sample:

Activity	Time in Months
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11. Deliverables (in terms of applicability/ social impact/ Outcomes)
12. Proposed Collaboration with other Ministries/ Departments/ Organizations/ Corporate for further action post research completion

**ORGANIZATION/ PRINCIPAL INVESTIGATOR EXPERIENCE**

**A – Details of the Organization/ Principal Investigator submitting the proposal**

[Provide here a brief (not more than two pages) description of the background and organization of our entity and each associate, if any, for this assignment]

**B – Details of the Assignments undertaken in the past**

Using the format below provide information on each assignment for which your entity and each associate for this assignment, was contracted for carrying out consulting services similar to the ones requested under this assignment]

<b>Assignment name</b>	<b>Approx. value for the contract (in Rupees)</b>
Country: Location within country:	Duration of assignment (months)
Name of Client:	
Funding Objective	
Address:	
Start date(month/year)	
Completion date (month/year) ( if ongoing mention so)	
Name of associated Principal Investigators, if any:	Name of senior professional staff of your organisation involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader)”
Narrative description of project :	
Description of actual services provided by your staff within the assignment	
Description of actual services provided by your staff within the assignment :	
Final Outcome (Social Impact / Any usage beyond pilot rollout):	

**Signature.....**  
**Name.....**  
**Address.....**  
**Date.....**

**CURRICULAM VITAE (CV) OF PROPOSED  
PROFESSIONAL STAFF FOR THE ASSIGNMENT**

E. Proposed Position[only one candidate shall be nominated for each position]:

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2, Name of Entity [insert name of entity proposing the staff]:\_\_\_\_\_

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3. Name of Staff[insertfullname]:\_\_\_\_\_

4. Date of Birth:\_\_\_\_\_Nationality\_\_\_\_\_

5. Education: [Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment]:

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6. Membership of Professional Associations:\_\_\_\_\_

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7. Publications(Indicate books, research papers and other articles published in reputed journals)

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8. Other Training(s):[indicate significant training since degrees under 5-Education were obtained]

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9. Countries of Work Experience:[List countries where staff has worked in the last ten years]:

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10. Employment Record : [Starting with present position, list in reverse order every employment held by staff members since graduation, giving for each employment(see format here below) dates of employment, name of employing organization, position held etc]

From [Year]:\_\_\_\_\_ To [Year]\_\_\_\_\_

Employer \_\_\_\_\_

Positions held \_\_\_\_\_

11. Detailed tasks assigned

[List all tasks to be performed under this assignment]

12. Work undertaken that best illustrates the capability to handle the tasks assigned:[Among the assignments in which the staff has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under point 10]:

Name of assignment or project: \_\_\_\_\_

Year \_\_\_\_\_

Location \_\_\_\_\_

Client: \_\_\_\_\_

Main project features: \_\_\_\_\_

Positions held: \_\_\_\_\_

Activities performed: \_\_\_\_\_

13. Certification:

I, understand, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged

**Signature (team Leader).....**

**Name.....**

**Address.....**

**Date.....**

**(Seal).....**

Undertaking

E. I/We have read the Scheme and fulfill the requirements and conditions of the Scheme. I /We undertake to abide by all the conditions of the Scheme. I/We also give an undertaking that:

- i. The funds will not be utilized for any other purpose.
- ii. **I declare that I have not taken funding from any other source for this project.**
- iii. A separate account will be maintained for the Funds received from the Ministry under the Scheme.

Above information is true to the best of my knowledge and if any discrepancy is found, I shall be liable for any proceedings by the department and I undertake to return the grant amount in full.

**Signature (Organisation head).....**

**Name.....**

**Address.....**

**Date.....**

**(Seal).....**

**Note: Wherever not applicable, please write: N. A.**

**Application for Financial Assistance under the component of 'Financial support to Study and Research on priority areas of disability sector and Research & Development of suitable products, aids & appliances for Empowerment of Persons with Disabilities' under SIPDA.**

From:

Date:

To,

The Joint Secretary,  
Department of Empowerment of Persons with Disabilities  
(Divyangjan), Ministry of Social Justice and Empowerment  
Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi  
Road, New Delhi-110 003

**Subject: Assistance under Study and Research on priority areas of disability sector and Research & Development of suitable products, aids & appliances for Empowerment of Persons with Disabilities' under SIPDA**

I/We----- submit herewith an application in the prescribed format along with requisite documents for a grant of Rs. -----under the above Scheme for ..... for the financial year------. I/We certify that I/We have read the rules and regulations of the Scheme and I/We undertake to abide by them on behalf of the Management.

2. I/We have further agreed to the following conditions:

- i. The accounts of the Grant thus given shall be properly and separately maintained. The accounts shall always be open to check by an officer deputed by the Government of India/.
- ii. If the Central Government have reasons to believe that the grant is not being utilized for the purpose approved for, the Government of India may stop payment of further installments and recover earlier grants in such a manner as they may decide.
- iii. The Institution shall exercise reasonable economy in the implementation of the Scheme.
- iv. The gap between GIA and budget estimate will be borne by the organization. However, in case, the organization is unable to bear the gap between budget estimate for the proposal and GIA recommended by GIA Committee of the Department, a revised proposal on the basis of recommendation of GIA Committee will be sent by the organization.
- v. Organization will furnish audited statement of account along with item-wise expenditure.
- vi. Audited accounts, Annual Reports and Income Tax Returns for the last three financial years are uploaded in the PDF form with the proposal.
- vii. **Organization will not get financial assistance from other source for the same component; a certificate in this regard is enclosed.**
- viii. Income from the event, if any, will be reflected in the audited accounts.

- ix. Separate Bank account for GIA received from this department will be opened.
- x. All transactions above the limit of Rs. 20,000/- will be made through PFMS.

**Signature of the Principal Investigator.....**

**Name.....**

**Address.....**

**Date.....**

**(Seal).....**

**AGREEMENT FOR THE ASSIGNMENT 'FINANCIAL SUPPORT TO STUDY AND RESEARCH ON PRIORITY AREAS OF DISABILITY SECTOR AND FOR RESEARCH & DEVELOPMENT OF SUITABLE PRODUCTS, AIDS & APPLIANCES FOR EMPOWERMENT OF PERSONS WITH DISABILITIES' UNDER SIPDA.**

**AGREEMENT**

THIS AGREEMENT is entered into this [insert starting date of assignment] between the President of India acting through Secretary, Department of Empowerment of Persons with Disabilities [Government of India] having its principal place of business at [insert client's address], and [insert Organization/Principal Investigator's name] ("the Organization/Principal Investigator") having its principal office located at [insert Organization/Principal Investigator's address) acting through

WHEREAS, the Government wishes to have the Organization/Principal Investigator perform the assignment hereinafter referred to, and

AND WHEREAS, the Principal Investigator is willing to perform this assignment, NOW, THEREFORE, THE PARTIES hereby agree as follows:-

1. Services	i. The Organization/Principal Investigator shall perform the assignment specified in Annexure- I, "Terms of Reference and Scope of Assignment," which an integral part of this Agreement (the "Assignment").
	ii. The Organization/Principal Investigator shall provide the personnel listed in Annexure-III, "Principal Investigator's Personnel", to perform the Assignment.
	iii. The Organization/Principal Investigator shall submit to the Government the reports in the form and numbers and within the time periods in the format specified in Guidelines
2. Term	The Organization/Principal Investigator shall perform the Assignment [within months from the date of this Agreement], or any other period as may be subsequently agreed by the parties in writing, subject to liquidated damages for the delay attributable to the Organization/Principal Investigator.
3. Payment A. Ceiling	For the Assignment, the Government shall pay the Organisation/ Principal Investigator the sum of [insert amount]. This amount includes all the Organization/Principal Investigator's costs and deliverables as well as any tax obligations that may be imposed on the Organisation/Principal Investigator.

<p>B. Schedule of Payments:</p>	<p>The Schedule of payments is specified below:</p> <ol style="list-style-type: none"> <li>1. [insert currency and amount] upon the Government's receipt of a copy of this Agreement signed by the Principal Investigator;</li> <li>2. [insert currency and amount] upon the Government's receipt of the draft report from Principal Investigator, acceptable to the Government' and</li> <li>3. [insert currency and amount] upon the Government's receipt of the final report from Principal Investigator and acceptable to the Government; [insert currency and amount]:</li> </ol> <p><b>Total</b></p>
<p>C. Payment Conditions:</p>	<p>Final payment shall be made not later than 6 weeks, following submission by the Organisation/Principal Investigator of complete invoices in duplicate to the Coordinator designated in paragraph 4 or acceptable of the Report by the Government whichever is later.</p>
<p>4. Project Administration A. Coordinator</p>	<p>The Government designates _____ as the Government's Coordinator, for this Assignment. The Coordinator will be responsible for the coordination of the activities under this Agreement, for acceptance and approval of the reports and of other deliverables by the Government and for receiving and approving invoices for the payment.</p>
<p>B. Reports</p>	<p>The reports on progress of the assignment shall be submitted in the course of the Assignment and will constitute the basis for the payments to be made under Para 10.</p>
<p>5. Performance Standards</p>	<p>The Organisation/Principal Investigator undertakes to perform the Assignment with the highest standards of professional and ethical competence and integrity.</p> <p>The Organisation/Principal Investigator shall immediately replace any employees assigned under this Contract that the Government considers unsatisfactory.</p>
<p>6. Confidentiality</p>	<p>The Organisation/Principal Investigator shall not disclose any proprietary or confidential information relating to the Services, this Agreement or the Government's business or operations without the prior written consent of the Government.</p>
<p>7. Ownership of Material</p>	<p>Any studies, reports or other material, graphics, software or otherwise prepared by the Organisation/Principal Investigator for the Government under the Agreement shall belong to and remain the property of the Government of India.</p> <p>The Principal Investigator may retain a copy of such documents and software for the purpose of this Agreement</p>
<p>8. Insurance</p>	<p>The Organisation/Principal Investigator will be responsible for taking out any appropriate insurance coverage at its own cost.</p>

9. Re- Assignment	The Organisation/Principal Investigator shall not re-assign this Agreement or Sub-contract any portion of it without the prior written consent of the Government.
10. Dispute Resolution	Any dispute arising out of the Agreement, which cannot be amicably settled between the parties, shall be referred for arbitration [in accordance with the provision of The Arbitration And Conciliation Act, 1996] to an arbitrator nominated by the Secretary, Department of Legal Affairs, Ministry of Law and Justice, Government of India. Provisions of the Arbitration and Conciliation Act, 1996, as amended from time to time, shall be applicable. Courts in Delhi shall have jurisdiction in The matter.
11. Mid Course Review & Consequences	<p>i. The Steering Committee will be supported by the CPMU of the Department for monitoring of the projects as per requirement as may be decided by the Steering Committee.</p> <p>ii. <u>Interim installments based on the progress reports and utilization certificates will be done at the level of Joint Secretary in charge of this scheme. The final installment will be released only after the approval of steering committee.</u></p> <p>iii. If the performance of the Institution during the currency of the research/study is not found to be satisfactory, the agreement can be terminated <b>and the unspent balance and interest generated thereof, to be deposited in the appropriate account through Bharat Kosh Portal.</b> The institute shall be debarred from applying for the funding for minimum 2 years or as decided by the Steering Committee.</p>
12. Force Majeure	<p>The Parties shall be entitled to excuse performance of their respective obligations to the extent they are unable to perform the contract by an event of Force Majeure. A party claiming relief on this account shall immediately on becoming aware of Force Majeure event give notice to the other party disclosing the manner in and the period during which performance of its obligation is likely to be affected.</p> <p><b>For the purpose of agreement Force Majeure means Acts of God, wars or similar action affecting India Civil Commotions or general strike (excluding by its own employees) lying beyond the reasonable control of the affected Party.</b></p>
13. Notice	<p>The address of the Parties for all communication is Government:  Organisation: DEPwD  Principal Investigator: Applicant Details to be inserted</p> <p>All notices with the aforesaid address sent by pre- paid registered post or speed post or sent with confirmation of its delivery or email shall be deemed to have been served and received by the addressee within the time they should have been delivered/received at the addressee's end.</p> <p>Any change of address will not be valid unless acknowledged by the other party.</p>



MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT.  
DEPARTMENT OF EMPOWERMENT OF PERSONS WITH DISABILITIES

APPLICATION FORM FOR THE 2<sup>nd</sup>/3<sup>rd</sup> INSTALLMENT

1. Name of the Scheme:
2. Organization
3. Name :
4. Address(Office)
5. Phone and Email(Office) :
6. Grant-in-aid (in Rs.)Total:
  - a. Applied in current year :
  - b. Received as 1<sup>st</sup> installment :
  - c. Applied for 2<sup>nd</sup> installment or 3<sup>rd</sup> installment :
  - d. The Applicant organization should enclose the Utilization Certificate of the 1<sup>st</sup>/2<sup>nd</sup> Installment.
  - e. Audited Statement of accounts along with item-wise expenditure; Income from the event, if any, to be reflected in the audited accounts.
  - f. Any other information considered necessary by the Organization or as asked for.

Signature.....

Name.....

Address.....Date.....Seal).....