# OM No. 4-2(12)/2020-DD-I 

Government of India
Ministry of Social Justice \& Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)

$5^{\text {th }}$ Floor, Pt. Been Dayal Antyodaya Bhawan, CGO Complex, New Delhi -3<br>Date: 02.11.2023

## OFFICE MEMORANDUM

## Subject :- Penalty for delay in uploading data of beneficiaries in respect of Scheme of Assistance to Persons with Disabilities for Purchase/Fitting of Aids/Appliance (ADIP Scheme) on ARJUN MIS Portal of the Department-reg

The undersigned is directed to refer to the above cited subject and to say that it has been observed by the Department that despite various deliberations there is delay in uploading of beneficiaries data in respect of ADIP Scheme on the ARJUN MIS Portal of the Department (adip.disabilityaffairs.gov.in). It has been decided by the competent authority that all the Implementing Agencies of ADIP Scheme shall submit the beneficiaries data on ARJUN MIS Portal within 02 days of date of distribution of aids and appliances to the beneficiaries. For example if the date of distribution is $1^{\text {st }}$ of the any month the data shall be submitted latest by midnight of $3^{\text {rd }}$ of that month.
2. In case of non-compliance of above directions within the stipulated time, per day penalty amounting to $1 \%$ of the cost of aids and appliances distributed on that day shall be imposed on the Implementing Agencies. For example, if the cost of distributed amount on a particular day is Rs. $1,00,000 /$ - then after 2 days a penalty of Rs. $1000 /-(1 \%$ of Rs. $1,00,000)$ per day will be imposed on Implementing Agency till uploading the data on ARJUN Portal.
3. Accordingly, it has been advised that all the Implementing Agencies shall make efforts to upload the beneficiaries data at the time of assessment and submit the same at the time of distribution on ARJUN MIS Portal.

## To

All Implementing Agencies of ADIP Scheme.
Copy to :-

1. Sr. PPS to Secretary, DEPwD
2. PPS to $\mathrm{JS}(\mathrm{RY}) / \mathrm{JS}(\mathrm{RS}) / \mathrm{JS}$ \& FA
