User Manual for Registration on **PM DAKSH portal**

(www.pmdaksh.depwd.gov.in)

For National Institutes (NI's) and Composite Regional Centres (CRC's)

1. Click on **Register** button



2. Click on Training Organization button



4. Select Type of Organization - Organization under the Administrative Control of the Department and fill complete form and Click on Register button.

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		Organizatio	n Registration			
Type of Organization *						
Select Type of Organization					~	
Organizational Experience in organizing skill training program *			Click to Upload Registered Certificate *			
Enter organizational Experience In Years			Choose file No file chosen			
Phone *			Note: Size SMB or less. Upload in pdf or image format Name of Authorised Representative / Pro	ect Director*		
Enter Phone Number			Name of Authority			
Designation*			Website*			
Enter Designation			Enter Website URL			
Name of the Training Organization*			State/UT*			
Enter Name of Training Organization			Select-State		~	
District*			Address of Organization*			
Select-District		~	Enter Address of Organization			
Mobile No.*	Enter Mobile OTP*		Email Address*	Enter Email OTP*		
Enter Mobile No	Enter Mobile OTP	Send OTP	Enter Email Address	Enter Email OTP	Send OTP	
Security Code*						
Enter Security Code		233	242 🕻			
Register Cancel						

After submission of above details, User ID and Password will be sent on the Register email ID.

5. Click on Login→ Select Skilling



6. Select on **Organization Login**→ Enter User ID and Password received on your registered email and click on **LOGIN**



7. Click on Apply for EOI and Submit



NOTE: All the fields in the EOI form were kept non-mandatory for NI's and CRC's. If any details asked in the EOI form are available with NIs/CRCs, may be mentioned and **Submit**.

8. Click on Apply for PSP

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Organization Dashboard		Da	shboard
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Apply for EOI	Total No of	Total No of	Total No of Job
Apply for PSP	Candidate Registered	Training Centres	role Offered
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(B) View Attendance			
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9. Fill your proposal as per your capacity and **Submit**

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After submission of EOI and PSP, your proposal will be placed in the next Selection Committee Meeting (SCM) for its approval.

After getting approval from Selection Committee, department will approve your proposal on PM DAKSH portal. Accordingly, offer letter will be generated on PM DAKSH portal and the same will be intimated to your register email by the Department.

Thank you !