

NF-12012(26)/1/2026-ESTT-NFRA
राष्ट्रीय वित्तीय रिपोर्टिंग प्राधिकरण
National Financial Reporting Authority

7th Floor, Hindustan Times House,
Kasturba Gandhi Marg, New Delhi
Dated: 03rd September 2026

To,

1. All Ministries / Departments of the Government of India,
2. All State Governments / Union Territory Governments

Sub: Filling up of posts of Senior Private Secretary and Private Secretary in NFRA at New Delhi on Deputation

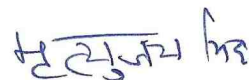
Madam/ Sir,

The National Financial Reporting Authority is a statutory body established under Section 132 of the Companies Act, 2013. The NFRA has been established to protect the public interest and the interests of investors, creditors, and others associated with companies or bodies corporate by establishing high-quality standards of accounting and auditing, and exercising effective oversight of accounting functions performed by companies and bodies corporate, as well as auditing functions performed by auditors.

2. The Authority proposes to fill up the posts as per details stated in **Annexure I** in its headquarters at New Delhi from officers of the Central Government or State governments, or Union Territory governments initially for three years. (<https://nfra.gov.in/deputation/>)

3. It is requested to forward applications in the prescribed proforma (**Annexure II**) along with attested copies of ACRs/APARs for the last five years, Vigilance clearance and Cadre clearance of eligible candidates whose services could be placed at the disposal of the Authority immediately in the event of their selection. In the event of selection to the post, the applicants will not be allowed to withdraw their application after selection

4. The application should be sent through the proper channel in an envelope superscribing "**Application for the post of in NFRA**" and should be addressed to "The Deputy General Manager, National Financial Reporting Authority (NFRA), 7th Floor Hindustan Times House, K.G. Marg, New Delhi – 110001" **to reach this office on or before 45 days from the date of publication of the advertisement on this Vacancy Notice in Employment News. An advance copy, along with stipulated documents, may be sent to the email manager-2@nfra.gov.in** (Note: In case of any change in this notice, the same will be displayed on the NFRA website, as such interested officers are requested to see the NFRA website nfra.gov.in regularly).



(Mritunjay Singh)
Deputy General Manager

Encl. As above.

Copy to:

1. Director (Admin), DoPT, with a request to kindly arrange to put up this Vacancy Circular on the **Vacancy Notifications of Min./Deptt./Org. in the GOI** section of the DOPT website.
2. Under Secretary (CS-I (P)), DoPT, with a request to kindly arrange to put up this Vacancy Circular on the **What's New** section of the DoPT website for wide publicity.
3. IT Team, NFRA, with a request to arrange for uploading this Vacancy Circular on the website of NFRA, social media handles of NFRA and the website of the Ministry of Corporate Affairs.

Details of Posts to be filled up in NFRA

S.N.	Name of Posts	No. of vacancies	Basic Pay	Eligibility Criteria	Educational Qualification
1.	Sr. PS.	03	Level 8 (Rs. 47600-105900).	For Deputation (including short-term contract): An officer of the Central Government or State Governments, or Union territories: (i) in the grade rendered after appointment thereto on a regular basis in Level 8 (47600- 151100) in the pay matrix or equivalent; or (ii) with a minimum of four years of regular service, in the grade rendered after appointment thereto on a regular basis in Level 7 (Rs. 44900-142400) in the pay matrix. Age Limit for Deputation / Short-term Contract The maximum age limit for appointment by deputation or contract shall not exceed fifty-six years as of the closing date of receipt of applications.	Essential: Graduate degree from a recognised university or equivalent. Desirable: Working experience in a regulatory Authority, Statutory Bodies or Other Government Institutions.
2.	Private Secretary	01	Level 7 (Rs. 44900-99800)	For Deputation (including short-term contract): An officer of the Central Government or State Governments, or Union territories: (i) in the grade rendered after appointment thereto on a regular basis in Level 7 (Rs. 44900-142400) in the pay matrix or equivalent; or (ii) with a minimum of four years of regular service, in the grade rendered after appointment thereto on a regular basis in Level 6 (Rs. 35400-112400) in the pay matrix. Age Limit for Deputation/ Short-term Contract The maximum age limit for appointment by deputation or contract shall not exceed fifty-six years as of the closing date of receipt of applications.	Essential: Graduate degree from a recognised university or equivalent. Desirable: Working experience in a regulatory Authority, statutory bodies, or Other Government Institutions.

Notes:

- NFRA reserves the right to fill all the posts and also the right not to fill the posts at all. Further, the Authority reserves the right to decrease or increase the number of posts to be filled.
- Mode of selection may include a written test-cum-interview. NFRA reserves the right to modify the selection procedure if deemed fit.
- NFRA reserves the right to cancel the Advertisement fully or partly on any ground.
- The period of deputation/ short-term contract, including the period of deputation/ short-term contract in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government, shall ordinarily not exceed three years. It may be extended for another two years, such that the maximum period of deputation/ short-term contract shall not exceed five years.
- An employee appointed on deputation may elect to draw either the pay in the scale of pay of the post, or his/her pay in the parent cadre with deputation allowance.
- The decision of NFRA in all matters would be final and binding, and no correspondence in this regard would be entertained.
- For any further details, please see the NFRA website: <https://nfra.gov.in>

Application form for the vacancy in NFRA**ANNEXURE – II****Post applied for: Sr. PS. / Private Secretary (please tick)****Application is for Deputation**

Passport size
recent Coloured
Photograph of
applicant

S.No.	Particulars	Details to be filled by the Applicant
1.	Name of Applicant	
2.	Present Designation	
3.	Name of Organisation employed with	
4.	Type of organisation employed from among: Central Government / State Government / Union Territory Government	
5.	Service to which the officer belongs to:	
6.	Contact Details Office Address Email Mobile No. Land Line No.	
7.	Name, Designation, email ID, Phone No of Cadre Controlling Authority.	
8.	Name, Designation, email ID, Phone No of Relieving Authority in case selected.	
9.	Whether currently on deputation/short-term contract? If yes, Date from which on deputation /short-term contract: Name of organisation on deputation/ short-term contract to: Designation on which on deputation/short-term contract to :	
10.	Date of Birth (attach proof of DOB)	

11.	Age Limit permissible for the post as on the closing date of receipt of application for the post applied for	Age of the applicant on the closing date of receipt of the application								
12.	Date of Retirement under applicable service rules where employed.									
13.	Educational Qualification <table border="1" data-bbox="282 455 1474 924"> <tr> <td data-bbox="282 455 818 581">Essential Educational Qualifications Required for the post</td> <td data-bbox="818 455 1474 581">Educational Qualification* possessed by the applicant (attach self-attested supporting document)</td> </tr> <tr> <td data-bbox="282 581 818 648">Graduate degree from a recognised university or equivalent.</td> <td data-bbox="818 581 1474 648"></td> </tr> <tr> <td data-bbox="282 676 818 765">Desirable Qualifications stated for the post</td> <td data-bbox="818 676 1474 765">Qualifications possessed by the applicant (attach self-attested supporting document)</td> </tr> <tr> <td data-bbox="282 765 818 924">working experience in dealing with Regulatory Authority or Statutory Bodies, or Other Government Institutions;</td> <td data-bbox="818 765 1474 924"></td> </tr> </table>		Essential Educational Qualifications Required for the post	Educational Qualification* possessed by the applicant (attach self-attested supporting document)	Graduate degree from a recognised university or equivalent.		Desirable Qualifications stated for the post	Qualifications possessed by the applicant (attach self-attested supporting document)	working experience in dealing with Regulatory Authority or Statutory Bodies, or Other Government Institutions;	
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14.	<table border="1" data-bbox="272 929 1490 1787"> <tr> <td data-bbox="272 929 959 1052">Grade/ Minimum length of service requirement for the post applied for</td> <td data-bbox="959 929 1490 1052">Actual service details (along with the date of appointment on the relevant grade) of the applicant may be furnished against the post applied for</td> </tr> <tr> <td data-bbox="272 1052 959 1605"> Sr. PS. (i) in the grade rendered after appointment thereto on a regular basis in Level 8 (47600- 151100) in the pay matrix or equivalent; or (ii) with a minimum of four years of regular service, in the grade rendered after appointment thereto on a regular basis in Level 7 (Rs. 44900-142400) in the pay matrix. Private Secretary (i) in the grade rendered after appointment thereto on a regular basis in Level 7 (Rs. 44900-142400) in the pay matrix or equivalent; or (ii) with a minimum of four years of regular service, in the grade rendered after appointment thereto on a regular basis in Level 6 (Rs. 35400- 112400) in the pay matrix. </td> <td data-bbox="959 1052 1490 1605"></td> </tr> <tr> <td data-bbox="272 1605 959 1694">Pay Scale / Pay Level drawn on a regular (i.e. substantive) basis</td> <td data-bbox="959 1605 1490 1694"></td> </tr> <tr> <td data-bbox="272 1694 959 1787">Date from which service rendered in the said level on a regular (i.e. substantive) basis</td> <td data-bbox="959 1694 1490 1787"></td> </tr> </table>		Grade/ Minimum length of service requirement for the post applied for	Actual service details (along with the date of appointment on the relevant grade) of the applicant may be furnished against the post applied for	Sr. PS. (i) in the grade rendered after appointment thereto on a regular basis in Level 8 (47600- 151100) in the pay matrix or equivalent; or (ii) with a minimum of four years of regular service, in the grade rendered after appointment thereto on a regular basis in Level 7 (Rs. 44900-142400) in the pay matrix. Private Secretary (i) in the grade rendered after appointment thereto on a regular basis in Level 7 (Rs. 44900-142400) in the pay matrix or equivalent; or (ii) with a minimum of four years of regular service, in the grade rendered after appointment thereto on a regular basis in Level 6 (Rs. 35400- 112400) in the pay matrix.		Pay Scale / Pay Level drawn on a regular (i.e. substantive) basis		Date from which service rendered in the said level on a regular (i.e. substantive) basis	
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Date from which service rendered in the said level on a regular (i.e. substantive) basis										
15.	Any other information the applicant would like to submit in support of their suitability for the post applied for									
16.	Attested copy of the last 5 Years APAR attached **									
17.	Copy of Vigilance Clearance attached **									
18.	Statement of Purpose in 100 words									

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Note- Please page number the entire set of applications and attach an index of the documents attached.

*Kindly attach a copy of your Educational Qualification and Experience in support of your application as required for the post being applied for.

** To be filled by a Competent Authority forwarding the application

It is certified that the details given above are true.

Signature of the applicant

Date

It is certified that the details given above are verified with the service records of the applicant and found to be correct.

**Signature and Seal of the Competent Authority
of the organisation forwarding the application**

Date

**Address, Tel. No, and the email ID of the
Competent Authority forwarding the Application**