

NF-12012(26)/1/2025-ESTT-NFRA
राष्ट्रीय वित्तीय रिपोर्टिंग प्राधिकरण
National Financial Reporting Authority

7th Floor, Hindustan Times House,
Kasturba Gandhi Marg, New Delhi
Dated: 09th December 2025

To,

1. All Ministries / Departments of the Government of India
2. Joint Secretary (Coordination & Planning) & CAO, Ministry of Defence

Sub: Filling up of posts of Driver in NFRA at New Delhi on Deputation / Re-employment.

Madam/ Sir,

The National Financial Reporting Authority is a statutory body established under Section 132 of the Companies Act, 2013. The NFRA has been established to protect the public interest and the interests of investors, creditors, and others associated with companies or bodies corporate by establishing high-quality standards of accounting and auditing, and exercising effective oversight of accounting functions performed by companies and bodies corporate, as well as auditing functions performed by auditors.

2. The Authority proposes to fill up the posts as per details stated in **Annexure I** in its headquarters at New Delhi from officers of the Central Government or State governments, or Union Territory governments, initially for three years. (<https://nfra.gov.in/deputation/>)

3. It is requested to forward applications in the prescribed proforma (**Annexure II**) along with attested copies of ACRs/APARs for the last five years, Vigilance clearance and Cadre clearance of eligible candidates whose services could be placed at the disposal of the Authority immediately in the event of their selection. In the event of selection to the post, the applicants will not be allowed to withdraw their application after selection

4. The application should be sent through the proper channel in an envelope superscribing “Application for the post of Driver” and should be addressed to “The Secretary, National Financial Reporting Authority (NFRA), 7th Floor Hindustan Times House, K.G. Marg, New Delhi – 110001” so as to reach this office on or before 2 months from the date of publication of the advertisement on this Vacancy Notice in Employment News. An advance copy, along with stipulated documents, may be sent to the email ID manager-2@nfra.gov.in (Note- In case of any change in this notice, the same will be displayed on the NFRA website, as such interested officers are requested to see the NFRA website nfra.gov.in regularly)



(Mritunjay Singh)
Deputy General Manager

Encl. As above.

Copy to:

1. Director (Admin), DoPT, with a request to kindly arrange to put up this Vacancy Circular on the **Vacancy Notifications of Min./Dept./Org. in the GOI** section of the DOPT website.
2. AM (IT), NFRA with a request to arrange for uploading this Vacancy Circular on the website of NFRA, social media handles of NFRA and the website of the Ministry of Corporate Affairs.

Details of the Post of Driver to be filled up in NFRA

ANNEXURE – I

| S.No. | Name of Posts | No. of vacancies | Basic Pay | Eligibility Criteria | Essential Experience and Qualification for deputation or re-employment: |
|-------|---------------|------------------|---------------------------|---|--|
| 1. | Driver | 2 | Level 2 (Rs. 19900-44400) | <p>For deputation</p> <p>Regular Group C employees in level 2 (Rs. 19900-63200) in the pay matrix in the Ministry of Corporate Affairs who possess a valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars</p> <p>failing which</p> <p>from officials holding the post of Dispatch Rider on a regular basis or Regular Group C employees in Level 2 (Rs. 19900- 63200) in the pay matrix in other Ministries of the Central Government.</p> <p>For Deputation or re-employment for Armed Forces Personnel:</p> <p>The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualification prescribed, shall also be considered. Such candidates would be given deputation terms up to the date on which they are due for release from the Armed Forces; thereafter, they may be continued on re-employment.</p> <p>Age Limit for deputation / re-employment</p> <p>The maximum age limit for appointment by deputation shall not exceed fifty-six years as on the closing date of receipt of applications.</p> | <p>(1) Possession of a valid driving license for motor cars;</p> <p>(2) Knowledge of motor mechanism (The candidate should be able to remove minor defects in the vehicle);</p> <p>(3) Experience of driving a motor car for at least three years; and</p> <p>(4) Passed in 10th standard.</p> |

Notes:

1. NFRA reserves the right to fill all the posts and the right not to fill the posts at all. Further, the Authority reserves the right to decrease or increase the number of posts to be filled. NFRA reserves the right to cancel the Advertisement fully or partly on any ground.
2. Mode of selection may include a driving test and an interview. NFRA reserves the right to modify the selection procedure if deemed fit.
3. The period of deputation/ short-term contract, including the period of deputation/ short-term contract in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government, shall ordinarily not exceed three years. It may be extended for another two years, such that the maximum period of deputation/ short-term contract shall not exceed five years.
4. An employee appointed on deputation may elect to draw either the pay in the scale of pay of the post, or his/her pay in the parent cadre with deputation allowance.
5. The decision of NFRA in all matters would be final and binding, and no correspondence in this regard would be entertained.
6. For any further details, please see the NFRA website: <https://nfra.gov.in>

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Application form for vacancy in NFRA**Post applied for: Driver****Application is for (Please tick)**

(i) Deputation
 (ii) Deputation / re-employment (only applicable for Armed Forces Personnel)

Passport size
 recent Colored
 Photograph of
 applicant

| S.No. | Particulars | Details to be filled in by the Applicant |
|-------|---|--|
| 1. | Name of Applicant | |
| 2. | Present Designation | |
| 3. | Name of Organisation employed with on a regular basis: | |
| 4. | Type of organisation employed on a regular basis from among: Ministry of Corporate Affairs/ Other ministries of the Central Government/ Armed Forces | |
| 5. | Date of joining the organisation, employed on a regular basis : | |
| 6. | Contact Details of the applicant Office Address Email Mobile No. Land Line No. | |
| 7. | Name, Designation, email ID, Phone No of Relieving Authority in case selected. | |
| 8. | Whether currently on deputation? If yes, Date from which on deputation Name of organisation on deputation to Designation on which deputed | |
| 9. | Date of Birth (attach proof of DOB)* | |
| 10. | Age Limit permissible for the post as on the closing date of receipt of application for the post applied for 56 Years | Age of the applicant on the closing date of receipt of the application |

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|---|---|--|--|--|--|--|----------------------|--|---|--|---|--|---|--|--|--|
| 11. | Date of Retirement under applicable service rules where employed. | | | | | | | | | | | | | | | |
| 12. | Educational Qualification (attach self-attested certificate* of educational qualification) | | | | | | | | | | | | | | | |
| 13. | A. For applicants from Regular Group C employees in level 2 (Rs. 19900-63200) in the pay matrix in the Ministry of Corporate Affairs: <table border="1"> <tr> <td>Whether Regular Group C Employee (Yes / No)</td> <td></td> </tr> <tr> <td>Level in pay matrix:</td> <td></td> </tr> <tr> <td>Basic pay:</td> <td></td> </tr> <tr> <td>Whether the applicant possesses a valid driving Licence (Yes / No) – attach self-attested Copy*</td> <td></td> </tr> <tr> <td>Knowledge of motor mechanism (The candidate should be able to remove minor defects in the vehicle) (Yes / No)</td> <td></td> </tr> <tr> <td>Number of years of Experience in driving a motor car in a government organisation:</td> <td></td> </tr> </table> | | Whether Regular Group C Employee (Yes / No) | | Level in pay matrix: | | Basic pay: | | Whether the applicant possesses a valid driving Licence (Yes / No) – attach self-attested Copy* | | Knowledge of motor mechanism (The candidate should be able to remove minor defects in the vehicle) (Yes / No) | | Number of years of Experience in driving a motor car in a government organisation: | | | |
| Whether Regular Group C Employee (Yes / No) | | | | | | | | | | | | | | | | |
| Level in pay matrix: | | | | | | | | | | | | | | | | |
| Basic pay: | | | | | | | | | | | | | | | | |
| Whether the applicant possesses a valid driving Licence (Yes / No) – attach self-attested Copy* | | | | | | | | | | | | | | | | |
| Knowledge of motor mechanism (The candidate should be able to remove minor defects in the vehicle) (Yes / No) | | | | | | | | | | | | | | | | |
| Number of years of Experience in driving a motor car in a government organisation: | | | | | | | | | | | | | | | | |
| 13. | B. For applicants from among officials holding the post of Dispatch Rider on a regular basis or Regular Group C employees in Level 2 (Rs. 19900- 63200) in the pay matrix in other Ministries of the Central Government: <table border="1"> <tr> <td>Whether holding the post of Dispatch Rider on a regular basis (Yes / No)</td> <td></td> </tr> <tr> <td>Whether Regular Group C Employee (Yes / No)</td> <td></td> </tr> <tr> <td>Level in pay matrix:</td> <td></td> </tr> <tr> <td>Basic pay:</td> <td></td> </tr> <tr> <td>Whether the applicant possesses a valid driving Licence (Yes / No) – attach self-attested Copy*</td> <td></td> </tr> <tr> <td>Knowledge of motor mechanism (The candidate should be able to remove minor defects in the vehicle) (Yes / No)</td> <td></td> </tr> <tr> <td>Number of years of Experience in driving a motor car in a government organisation:</td> <td></td> </tr> </table> | | Whether holding the post of Dispatch Rider on a regular basis (Yes / No) | | Whether Regular Group C Employee (Yes / No) | | Level in pay matrix: | | Basic pay: | | Whether the applicant possesses a valid driving Licence (Yes / No) – attach self-attested Copy* | | Knowledge of motor mechanism (The candidate should be able to remove minor defects in the vehicle) (Yes / No) | | Number of years of Experience in driving a motor car in a government organisation: | |
| Whether holding the post of Dispatch Rider on a regular basis (Yes / No) | | | | | | | | | | | | | | | | |
| Whether Regular Group C Employee (Yes / No) | | | | | | | | | | | | | | | | |
| Level in pay matrix: | | | | | | | | | | | | | | | | |
| Basic pay: | | | | | | | | | | | | | | | | |
| Whether the applicant possesses a valid driving Licence (Yes / No) – attach self-attested Copy* | | | | | | | | | | | | | | | | |
| Knowledge of motor mechanism (The candidate should be able to remove minor defects in the vehicle) (Yes / No) | | | | | | | | | | | | | | | | |
| Number of years of Experience in driving a motor car in a government organisation: | | | | | | | | | | | | | | | | |
| 13. | C. For applicants for Deputation or re-employment from among Armed Forces Personnel: <table border="1"> <tr> <td>Due date of retirement from the Armed Forces:</td> <td></td> </tr> <tr> <td>Is the applicant due to be transferred to reserve within a period of one year (Yes / No)</td> <td></td> </tr> </table> | | Due date of retirement from the Armed Forces: | | Is the applicant due to be transferred to reserve within a period of one year (Yes / No) | | | | | | | | | | | |
| Due date of retirement from the Armed Forces: | | | | | | | | | | | | | | | | |
| Is the applicant due to be transferred to reserve within a period of one year (Yes / No) | | | | | | | | | | | | | | | | |

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| | | |
|-----|---|--|
| | Level in pay matrix: | |
| | Basic pay: | |
| | Whether the applicant possesses a valid driving Licence (Yes / No) – attach self-attested Copy* | |
| | Knowledge of motor mechanism (The candidate should be able to remove minor defects in the vehicle) (Yes / No) | |
| | Number of years of Experience in driving a motor car in a government organisation: | |
| 14. | Any other information the applicant would like to submit in support of their suitability for the post applied for | |
| 15. | Copy of Vigilance Clearance attached ** | |
| 16. | Copy of Performance Appraisals for the last five years (if applicable) ** | |

Note- Please page number the entire set of applications and attach the Index of the documents attached.

* Kindly attach a copy of your Educational Qualification and required certificates as above in support of your application as required for the post being applied for.

** To be filled by a Competent Authority forwarding the application

It is certified that the details given above are true.

Signature of the applicant

Date:

It is certified that the details given above are verified with the service records of the applicant and found to be correct.

**Signature and Seal of the Competent Authority
of the organisation forwarding the application**

Date:

Address, Tel. No., and the email ID of the Competent Authority forwarding the Application

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