



# **NEET-UG (MBBS/BDS/B.Sc. Nursing) COUNSELLING 2025**

## **INFORMATION BULLETIN & COUNSELLING SCHEME**

### **Information for Candidate**

**I. Qualified and eligible candidates are required to register on the MCC website i.e. [www.mcc.nic.in](http://www.mcc.nic.in) to participate in the counselling process for allotment of seat. MCC does not allot any seat either on nomination basis or manually.**

1. All questions in the scheme of counselling are mandatory in nature and not optional. Candidates are advised to go through these important questions related to the scheme of counselling before registering on MCC website, in order to understand the scheme of counseling.
2. Candidates are deemed to have read, agreed and accepted the Scheme of Counselling and the terms and conditions of the counselling scheme for NEET-UG Counselling on completing the online submission of application/registration form.
3. Application for NEET – UG Counselling can only be submitted online through Medical Counselling Committee website [www.mcc.nic.in](http://www.mcc.nic.in). Application submitted through any other mode shall not be entertained.
4. Candidates are further advised to fill the application form on their own on the mcc website and not through any agent or third party.
5. A candidate can submit NEET-UG Counselling application/registration form only once. Any candidate found to have submitted more than one application/registration form for NEET-UG Counselling shall be debarred from NEET-UG Counselling allotment process, his/her candidature shall be cancelled and further action as deemed appropriate by the MCC of DGHS, MoHFW shall be taken.
6. **The Security Deposit will be forfeited if a candidate who has been allotted a seat in the Second Round or subsequent rounds**

**and does not join the respective institution.** Also, the Security Deposit will be forfeited if the admission gets cancelled due to any reason. E.g in case the candidate gives wrong information at the time of registration on the basis of which a seat may be allotted and later cancelled by the Admission Authorities at the time of reporting or fails to produce the required documents at the time of admission (within stipulated time).

7. Candidate may kindly note that registering for NEET-UG Counselling does not confer any automatic rights to secure an Under Graduate seat. The selection and admission to Under Graduate seats in any medical Institution recognized for running Under Graduate courses as per Indian Medical Council Act, 1956 is subject to fulfilling the merit, admission criteria, eligibility, and such criteria as may be prescribed by the respective universities, medical institutions, Medical Council of India, State/Central Government.
8. Candidate should ensure that all the information filled during the online submission of application/registration form is correct and factual. Information provided by the candidates in the online application/registration form shall be treated as correct and self-certified and MCC shall not entertain, under any circumstances, any request for change in the information provided by the candidates.
9. MCC does not change/ edit /modify/alter any information (name, DoB, category, nationality, contact details etc.) entered by the candidates at the time of online submission of application/registration form for Counselling under any circumstances. **The data entered by the candidate at the time of registration on NTA portal will be pre-populated and will be used for counselling purposes. Candidates must note that**

**as per the NTA document, the following eligibility conditions must be met:**

*“1. Provided also that to be eligible for NEET (UG) - 2025, the candidate must have passed in Physics, Chemistry, Biology/Biotechnology, and English individually and must have obtained a minimum of 50% marks taken together in Physics, Chemistry, and Biology/Bio-technology at the qualifying examination as mentioned in the Regulations of NMC and DCI. In addition, they must have got a rank in the merit list of NEET (UG) - 2025 for admission to Undergraduate Medical Courses.*

*2. In respect of the candidates belonging to Scheduled Castes, Scheduled Tribes, or Other Backward Classes (NCL), the minimum marks obtained in Physics, Chemistry, and Biology/Biotechnology are taken together in the qualifying examination shall be 40% marks instead of 50% marks for Unreserved and General-EWS Candidates. In respect of PwBD candidates as per NMC and DCI Regulations, the minimum marks in the qualifying examination in Physics, Chemistry, and Biology (or Botany & Zoology)/Biotechnology taken together shall be 40% instead of 50%.”*

10. The information regarding Stipend /fee structure/ course duration / bond amount / rendering of service in rural / tribal area/other conditions etc. has been provided by Medical Colleges. MCC/ DGHS takes **NO** responsibility regarding the above information including Fees/ Bond/ Mode of Payment or any typographical error/ data etc. Candidates are advised to visit College website or contact the College Authorities directly for any query regarding above information before filling choices. Choices once locked cannot be modified and any request to MCC/DGHS regarding tinkering of choices will not be entertained.
11. Candidates are advised to confirm their eligibility/domicile status before registering on MCC website for Institutional Quota seats of Central universities/Institutes/ JIPMER before opting for their seats.

12. Candidates are advised to confirm the fee structure/ any other additional fee from the colleges especially Deemed Universities before filling up choices for the same. Some All-India Quota colleges might have high fee structure, therefore confirmation about the fee should be made before hand, and MCC of DGHS takes no responsibility of the fee structure of the colleges and will not entertain any request or complaint regarding Fee Structure. The above information may be confirmed by the candidate before filling the choices.
13. Candidates are advised to be in touch with the MCC website ([www.mcc.nic.in](http://www.mcc.nic.in)) for Schedule / latest updates / Results / Notices / News & Events pertaining to counselling as MCC /DGHS will not be individually contacting the candidates for the same.
14. The MCC, DGHS reserves its absolute right to alter, amend, modify or apply any or some of the instructions/ guidelines contained in this information bulletin. In case of any ambiguity in interpretation of any of the instructions/ terms/ rules/criteria regarding the determination of eligibility/conduct of counselling/ registration of candidates/ any information contained herein, the interpretation of the MCC, DGHS shall be final and binding in nature.
15. **NO** communication will be directly sent to the Candidate(s). They are advised to be in touch with the website on regular basis for any updates.
16. Candidates are advised to use the Mobile number/email id used by them during registration on NTA website for MCC counselling registration process since OTPs will only be sent to those mobile numbers and email ids.
17. Court cases w.r.t. counselling must be in Delhi jurisdiction area.
18. Central Pool nomination seats are maintained by Ministry of

Defense, Ministry of External Affairs and other Ministries. MCC has no role to play with regard to the same and the Counselling of the Central Pool seats is not conducted by MCC of DGHS. Candidates are advised to be aware regarding the same.

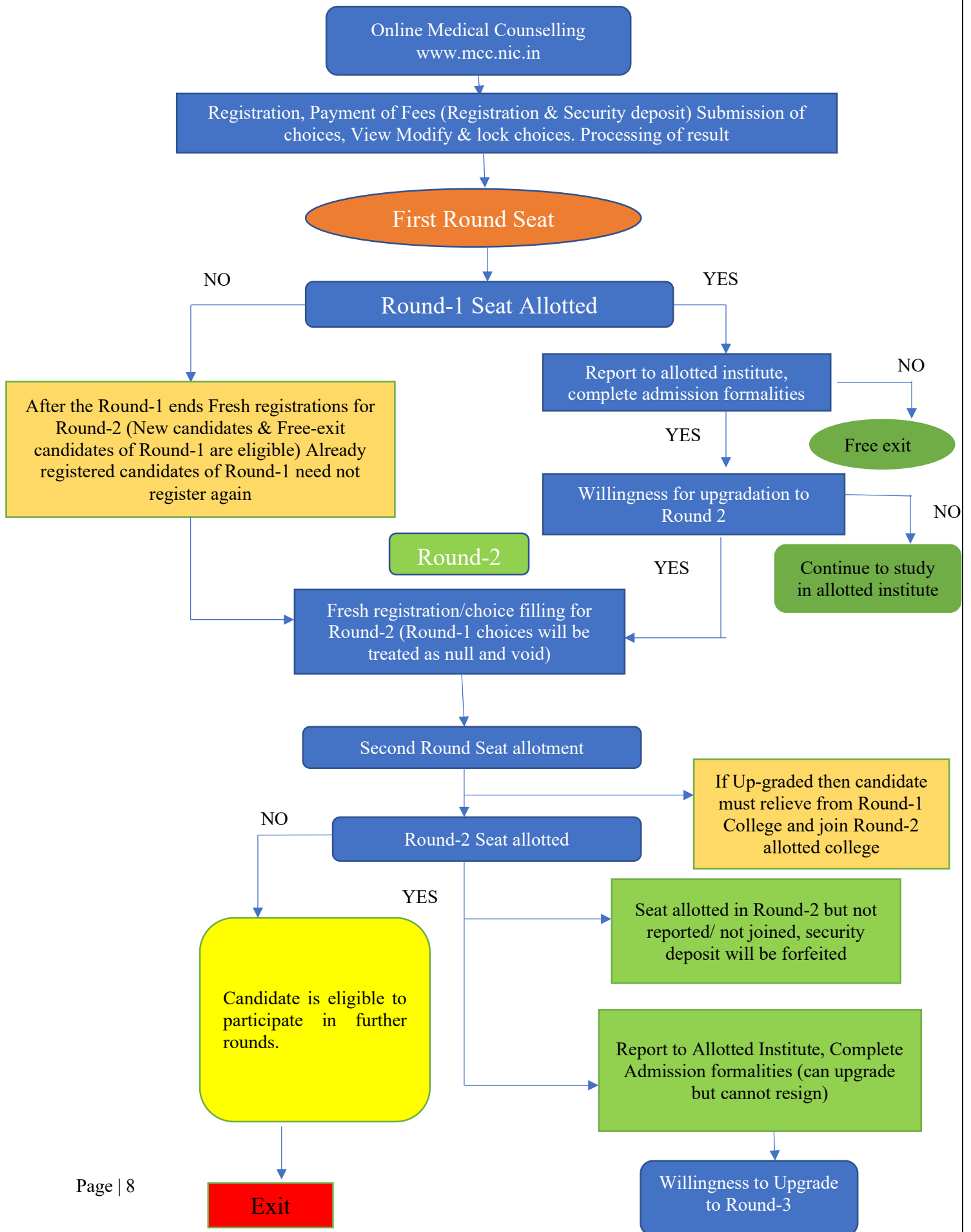
19. All admissions and resignations (if allowed) will be made through online mode only; no offline resignation of seat is permitted. Candidates must download the allotment letter from the MCC website.
20. The security amount will be refunded to the same account from where the security amount was initially deposited by the candidate.

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## LIST OF ABBREVIATIONS

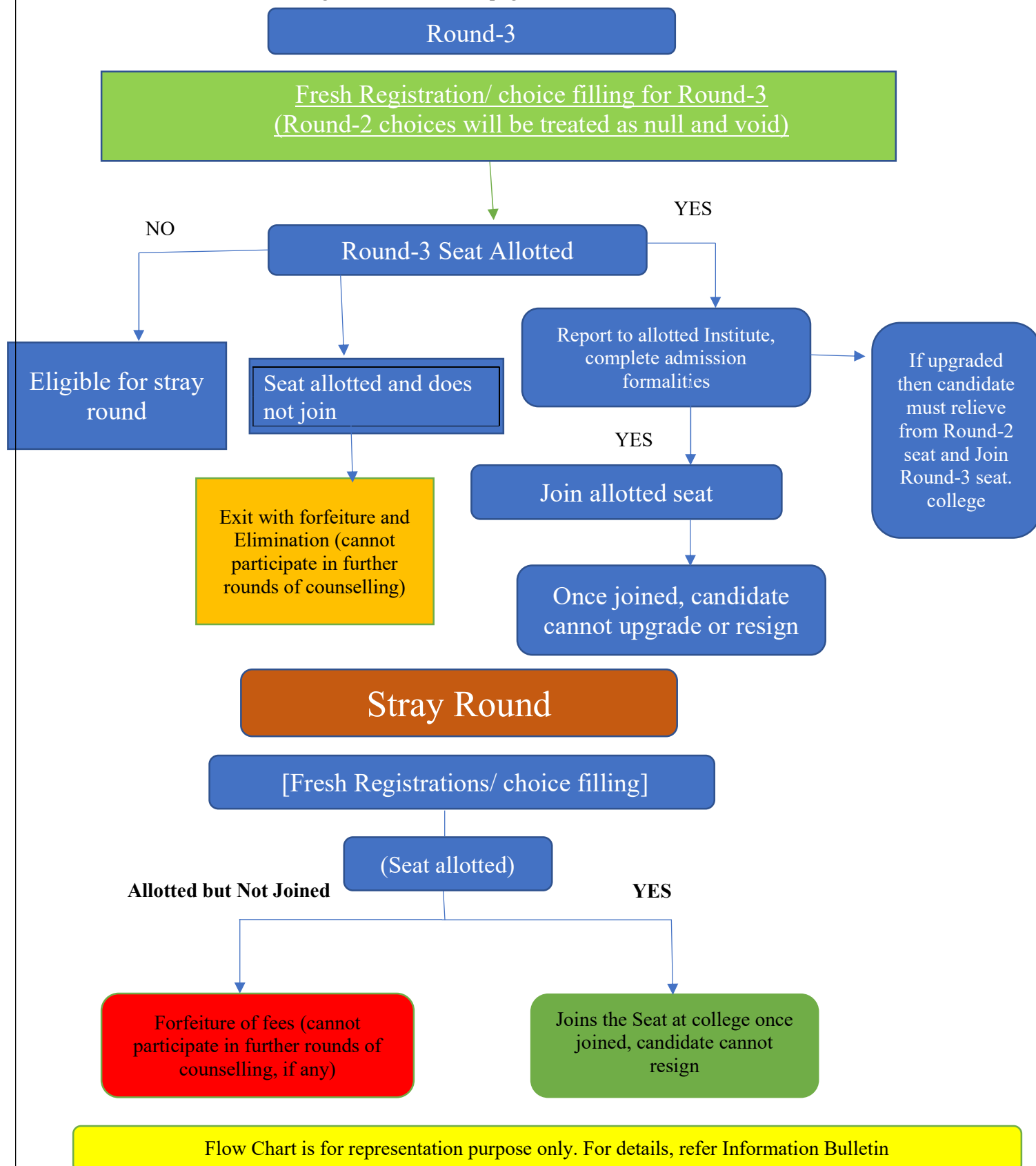
1. ABVIMS- Atal Bihari Vajpayee Institute of Medical Sciences
2. AIQ- All India Quota
3. AMU- Aligarh Muslim University
4. BHU- Banaras Hindu University
5. C.W.- Children/Widows of Armed Forces
6. DGHS- Directorate General of Health Services
7. D.M- Doctor of Medicine
8. DU- Delhi University
9. ESIC- Employees' State Insurance Corporation
10. EWS- Economically Weaker Section
11. I.P. QUOTA- Insured Person's Quota
12. JMI- Jamia Millia Islamia
13. MCC- Medical Counseling Committee
14. MCI- Medical Council of India
15. MoHFW- Ministry of Health & Family Welfare
16. NMC- National Medical Commission
17. NTA- National Testing Agency
18. Ors. – Others
19. RML- Ram Manohar Lohia
20. SJH- Safdarjung Hospital
21. UG- Under Graduate
22. VMMC- Vardhaman Mahavir Medical College
23. V/s- Versus
24. W.P. – Writ Petition

1. Flow Chart for Process of Counseling





Flow Chart for Process of Counselling ... continued from page 1



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## **CHAPTER 1- INTRODUCTION**

### **1. NEET UG Counselling**

1. As per the 'Modified Scheme' approved by the Hon'ble Supreme Court of India, vide order dated 07.06.2012 passed in I.A. No. 35 / 2012 in Writ Petition (Civil) No(s). 443 of 1992 filed by Sharwan Kumar V/s DGHS & Ors., Medical Counseling Committee of DGHS in Ministry of Health and Family Welfare, Govt. of India, New Delhi is conducting Online Counseling for allotment of Under Graduate (MBBS/BDS) seats to the eligible and qualified candidates under 15% All India Quota in participating Government Medical/Dental Colleges of the country every year. The allotment of seat to the candidates is made based on the NEET-UG Examination conducted by National Testing Agency (NTA).
2. In addition, as per the directions of the Hon'ble Supreme Court of India dated 09.05.2017 passed in W.P. (C) No. 267/2017- Dar-Us-Slam Educational Trust and Ors. V/s Medical Council of India and Ors. , Medical Counseling Committee of Directorate General of Health Services is also conducting Online Counseling for allotment of Under Graduate (MBBS/BDS) seats to the eligible and qualified candidates in participating Deemed Universities of the country on the basis of NEET (UG) examination conducted by NTA.
3. Vide MCI Gazette Notification dated 27<sup>th</sup> June, 2017, the Designated Authority for counseling for the 15% All India Quota seats of the contributing States and all MBBS seats of Medical Educational Institutions of the Central Government, Universities established by an Act of Parliament and the Deemed Universities shall be the Directorate General of Health Services, Ministry of Health & Family Welfare, Government of India.
4. The scheme of Counselling was modified by the Hon'ble Supreme Court of India vide order dated 16.12.2021 in "SLA (C) No. 10487 of 2021 in the matter of Nihila P.P. v/s MCC & Ors. wherein it was approved by the Hon'ble Supreme Court of India to conduct online 4 rounds of AIQ Counselling i.e. AIQ Round 1, AIQ Round 2, AIQ Mop-up Round, AIQ Stray Vacancy Round. Therefore, no seats will be reverted back to the participating States after completion of Round 2. The Mop up round shall be now called as Round 3 in the current counseling 2023-24.
5. In supersession to previous counseling scheme, it has been decided by the competent authority (MoHFW) that up gradation will be allowed up to Round 3 (which was earlier known as Mop Up Round). Accordingly, NMC will approach the Hon'ble Supreme Court for approval in this matter.
6. Candidates are advised to take a calculated decision of continuing in Third round of AIQ/Deemed/Central Universities as they would not be permitted to resign

from 3<sup>rd</sup> round of AIQ/Deemed/Central Universities. They will also not be allowed to participate in any Counseling after joining in Third Round of AIQ. There will be Data sharing between Centre and the States and if any candidate has his name in the list of allotted candidates in either of the lists, then such name of such candidates shall be eliminated from the All India Stray Vacancy Round.

7. Vide Order dated 22/07/2022 in Contempt Petition No. 289 of 2022 before the Hon'ble Supreme Court of India it has been approved that MCC of DGHS has developed a software for all participating states and counselling authorities. Furthermore, it has been directed by the Hon'ble Court that:  
*"8 The development of the above software should ensure that a uniform pattern is followed by all the States across India commencing from the academic year 2022-2023. For the current academic year, since the students have already joined and the courses have commenced, we would, in the interest of justice, put an end to the contempt proceedings. However, we take on record the assurance which has been set out by the DGHS and direct that all the States and counselling authorities in the NEET-UG/PG shall scrupulously comply with the above directions from the academic year 2022-2023."*
8. The criteria for admission to seats reserved for foreign nationals will be as per the judgements passed by the Hon'ble Supreme Court of India in Anushka Rengunthwar and Ors. vs Union of India & Ors.", W.P © no. 891/2021 and by the Hon'ble High Court of Delhi in its judgment passed in Devadarshini Umapathy vs Medical Counselling Committee & Ors W.P 12263 of 2024 Prisha Khullar and Ors W.P No. 11755 of 2024.
9. As per the directions of Hon'ble Supreme Court of India in "W.P (C) No. 443 of 1992 Sharwan Kumar Vs. Dir. General of Health Services & Anr." the following order has been issued  
*"If in implementation of the scheme any difficulties are felt by the Director General of Health Services or by any other person including the authorities in the States or by the Universities, they can approach this Court for necessary directions."*

## **2. Role of MCC in NEET**

The MCC/DGHS will be doing Counseling for 15% AIQ, 100% Deemed Universities, Central Universities (Delhi University, AMU & BHU including Institutional/ Domicile Quota), ESIC, AFMC (only Registration Part) & I.P University (VMMC & SJH AND ABVIMS & RML & ESIC Dental, Delhi (15% AIQ + 85% Institutional Quota ) 100% AIIMS, 100% JIPMER and B.Sc. Nursing (only Central Institutes).

The role of MCC of DGHS is limited to allotment of seats to the participating candidates, as per their merit and choice, which starts only after receiving the list/data/Information of successful candidates from National Testing Agency i.e. the NEET (UG) examination conducting body.

## **CHAPTER 2- 15% ALL INDIA QUOTA**

There will be four rounds of AIQ online counseling i.e. AIQ Round 1, AIQ Round 2, AIQ Round 3 and AIQ Stray Vacancy Round (SLA (C) No. 10487 of 2021 in the matter of Nihila P.P. v/s MCC & Ors. Hon'ble Supreme Court of India) which will be conducted in online mode. All candidates who have qualified for All India Quota seats on the basis of their rank in NEET UG conducted by the National Testing Agency (NTA) across the Country. Eligible candidates may download the Rank letter/ Result from NTA website. Cut-off rank of eligible candidates will also be available on the MCC website ([www.mcc.nic.in](http://www.mcc.nic.in)).

### **Open seats-domicile free includes:**

1. 15% All India Quota seats MBBS/ BDS Seats of States,
2. 100% MBBS/ BDS Seats of BHU OPEN
3. AIIMS Open seats- 100% MBBS Seats of AIIMS across India
4. JIPMER Open (Puducherry/ Karaikal)
5. AMU Open
6. 15% All India Quota seats of DU/ I.P University (VMMC/ ABVIMS/ESIC Dental)
7. Jamia Open seats- Faculty of Dentistry (Jamia Milia Islamia)
8. 15% All India Quota Seats of ESIC

### **Reservation Policy for 15% All India Quota seats:**

Reservation Policy of the Central Government for the NEET-UG Counselling in All India Quota is as follows:

1. S.C.- 15%
2. S.T.- 7.5%
3. O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
4. EWS- as per Central Government norms- 10%
5. PwD- Horizontal Reservation as per NMC norms- 5%

Reservation of seats under PWD Category is 5% in AIQ

Candidates declared Qualified/Eligible for All India Quota Undergraduate Seats(MBBS/BDS) only will be eligible for online allotment process for All India Quota Seats, which is conducted by the Medical Counseling Committee (MCC), Ministry of Health & Family Welfare, & Government of India. For State Quota, Private medical and dental college under State(s) authority, the candidates are required to contact the appropriate State Government/Admission Authority & Directorate of Medical Education. Medical Counseling Committee (MCC) will not be able to guide candidates in this matter.

As per the directions of the Hon'ble Supreme Court of India dated **03.02.2023** passed in ***W.P (Civil) 891 of 2021 in the matter of 'Anushka Rengunthwar & Ors. Vs Union of India & Ors.'***,

*"57. Hence, the notification being sustainable prospectively, we hereby declare that the impugned portion of the notification which provides for supersession of the notifications dated 11.04.2005,*

prospectively in respect of OCI cardholders who have secured the same subsequent to 04.03.2021.

1. We further hold that the petitioners in all these cases and all other similarly placed OCI cardholders will be entitled to the rights and privileges which had been conferred on them earlier to the notification dated 04.03.2021 and could be availed by them notwithstanding the exclusion carved out in the notification dated 04.03.2021. The participation of the petitioners and similarly placed OCI cardholders in the selection process and the subsequent action based on the interim orders passed herein or elsewhere shall stand regularized.”

Keeping in view of the directions passed hereinabove, the OCI cardholders will now be eligible to the rights which were provided to them earlier to the impugned notification dated 04.03.2021. They will be treated at par with Indian citizens and will be eligible for UR (General) category seats as well as NRI seats for the purpose of NEET(UG)-2023 counseling conducted by MCC.

**Roster:**

1. The roster on the 15% AIQ seats shall be applied by the MCC of DGHS, MoHFW as per DoPT, MoHFW & GoI norms.

**Eligibility Condition for AIQ:**

1. The Candidate should have qualified NEET UG.
2. Domicile free.
3. As per norms of NMC

The conversion of seats will be carried out during the Round 3 for AIQ, Deemed, Central Universities/Institutes, AIIMS, JIPMER, B.Sc. Nursing courses. The said conversion will be done only when the eligible Candidates belonging to the said Conversion Category have exhausted.

## **CONVERSION ALGORITHM**

S.NO.	CONVERSION CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC
3.	UR (PwD)	UR
4.	OBC(PwD)	OBC
5.	ST	SC
6.	SC	UR
7.	EWS	UR
8.	NRI	UR

## **CHAPTER 3- 100% DEEMED UNIVERSITY**

1. There will be four rounds of counselling i.e. Round 1, Round 2, Round 3 and Stray Vacancy Round. All the 4 rounds shall be conducted online by MCC as per the directions the Hon'ble Supreme Court of India vide order dated 12.12.2022.

As per the directions of the Hon'ble Supreme Court of India vide **order dated 12.12.2022** passed **I.A NO. 132614/2022 IN W.P (c) NO. 267/2017 in Dar-Us- Slam Educational Trust and Ors. vs. Medical Council of India & Ors.**,

*"2. Having heard Ms Aishwarya Bhati, Additional Solicitor General, we direct that for 100% deemed universities:*

- 1. There shall be four rounds of common counselling for the All India Quota seats conducted by the Medical Counseling Committee; and*
- 2. The Medical Counseling Committee is permitted to conduct an online counselling for the stray vacancy round.*

*3. The above directions shall take effect from the ensuing academic year 2022-23."*

In light of the above directions, as passed by the Hon'ble Supreme Court, the Medical Counselling Committee (MCC) of DGHS, MoHFW, shall conduct the online counselling for the Stray Vacancy Round of 100% seats of Deemed Universities.


1. All the candidates who have qualified for All India Quota seats on the basis of their rank in NEET UG conducted by NTA including candidates from Union Territory of J&K will be eligible. Eligible candidates may download the Rank letter/ Result from NTA website.

### **Reservation Policy:**

- ⌚ As per the directions of the Hon'ble Supreme Court of India dated **03.02.2023** passed in **W.P (Civil) 891 of 2021 in the matter of 'Anushka Rengunthwar & Ors. Vs Union of India & Ors.'**, the following relevant portion of the judgment regarding OCI cardholders should be noted by the candidates.

*"57. Hence, the notification being sustainable prospectively, we hereby declare that the impugned portion of the notification which provides for supersession of the notifications dated 11.04.2005, 05.01.2007 and 05.01.2009 and the clause 4(ii), its proviso and Explanation (1) thereto shall operate prospectively in respect of OCI cardholders who have secured the same subsequent to 04.03.2021.*

*58. We further hold that the petitioners in all these cases and all other similarly placed OCI cardholders will be entitled to the rights and privileges which had been conferred on them earlier to the notification dated 04.03.2021 and could be availed by them notwithstanding the exclusion carved out in the notification dated 04.03.2021. The participation of the petitioners and similarly placed OCI cardholders in the selection process and the subsequent action based on 74 the interim orders passed herein or elsewhere shall stand regularized."*

-  **Keeping in view of the directions passed hereinabove, the OCI cardholders will now be eligible to the rights which were provided to them earlier to the impugned notification dated 04.03.2021. They will be treated at par with Indian citizens and will be eligible for UR (General) category seats as well as NRI seats for the purpose of NEET(UG)-2023 for counselling conducted by MCC.**

**There will be no reservation for OBC/ SC/ ST/ PWD/EWS candidates in Deemed Universities.**

There might be reservation for Jain Minority or Muslim Minority in certain Deemed universities. Candidates are requested to verify their eligibility for the same before applying under the said category.

**Seat Matrix:**

The seat matrix for the Deemed University seats shall be prepared by the MCC of DGHS, MoHFW.

**Eligibility Condition for Deemed University:**

1. The Candidate should have qualified NEET UG.
2. Domicile free.

**JAIN MINORITY/ MUSLIM MINORITY/ NRI CONVERSION:** JAIN MINORITY/ MUSLIM MINORITY/ NRI seats remaining vacant during the Round 3 will be converted to Private Deemed University seats after exhaustion of all the eligible Jain Minority/Muslim Minority/ NRI candidates to avoid any wastage of seats.



The conversion of seats will be carried out during the Round 3 of Deemed Universities. The said conversion will be done only when the eligible Candidates belonging to the said Conversion Category have exhausted

**CONVERSION ALGORITHM**

S.NO.	CONVERSION CATEGORY	CATEGORY CONVERTED TO
1.	NRI/Jain Minority/Muslim Minority	UR



## **CHAPTER 4 – ALL AIIMS ACROSS THE COUNTRY**

There will be four rounds of counselling i.e. Round 1, Round 2, Round 3 & Stray Vacancy Round for all AIIMS across the Country which will be conducted by MCC. All the candidates who have qualified for NEET-UG on the basis of their rank in NEET UG conducted by NTA will be eligible. Eligible candidates may download the Rank letter/ Result from NTA website.

### **Reservation Policy for AIIMS:**

The reservation policy of the Central Government is followed and the same is applied only on the seats contributed by AIIMS to MCC:

1. S.C.- 15%
2. S.T.- 7.5%
3. O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
4. EWS- as per Central Government norms- 10%
5. PwD- Horizontal Reservation as per NMC norms- 5%
6. Foreign National seats\*\*

\*\* For the Foreign National seats only OCI/PIO/Foreign Nationals candidates will be eligible.

**The fees for the Foreign National seats will be determined by AIIMS Authorities.**

### **Roster:**

1. The roster for the 100% AIIMS seats shall be applied by the MCC of DGHS, MoHFW.

### **Eligibility Condition for AIIMS:**

2. The Candidate should have qualified NEET UG.
3. Domicile free.
4. Eligibility conditions as per AIIMS will be applicable.



The conversion of seats will be carried out during the Round 3 for AIIMS. The said conversion will be done only when the eligible Candidates belonging to the said Conversion Category have exhausted.

## **CONVERSION ALGORITHM**

S.NO.	CONVERSION CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC

3.	UR (PwD)	UR
4.	OBC(PwD)	OBC
5.	ST	SC
6.	SC	UR
7.	EWS	UR
8.	Foreign Nationals	UR

**Medical Counselling Committee does not allot seat through nomination basis**

## CHAPTER 5 – ESIC- Insured Persons Quota

1. Percentage of Insured Persons Quota seats out of State Quota seats earmarked for Insured Persons students is domicile free and the counselling for the same will be conducted by MCC as per ESIC norms.
2. There will be four rounds of counselling i.e., Round 1, Round 2, Round 3 and online Stray Vacancy Round for ESIC which will be conducted by MCC. All the candidates who have qualified for NEET-UG on the basis of their rank in NEET UG conducted by NTA will be eligible. Eligible candidates may download the Rank letter/ Result from NTA website.

### 3. Reservation Policy:

Reservation Policy for ESIC Insured Persons Quota is as follows:

1. S.C.- 15%
2. S.T.- 7.5%
3. O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
4. EWS- as per Central Government norms- 10%
5. PwD- Horizontal Reservation as per NMC norms- 5%

### Roster:.

1. For the Insured Person quota seats of ESIC, the roster will be applied by MCC,DGHS.

### \*\*Eligibility Condition for Insured Person Quota candidates of ESIC:

1. Candidate should have Ward of Insured Persons certificate with distinct number. The list of eligible Wards of Insured Persons, as provided by ESIC will be considered for allotment by MCC.
2. Candidate should have qualified All India Examination i.e. NEET UG for the relevant year.
3. Domicile free.
4. Reservation for the MBBS/BDS seats under Insured Persons' Quota would be as per extant Govt. of India guidelines.

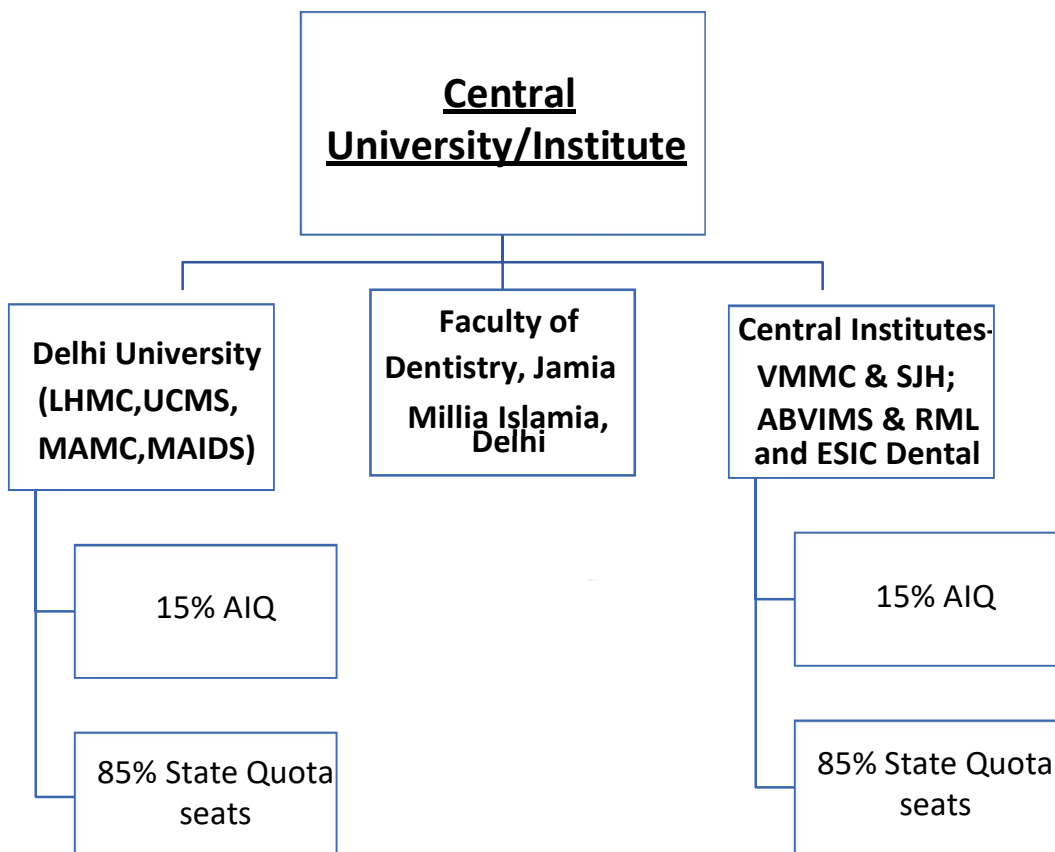
(The eligibility conditions have been provided by ESIC Authority for Insured Persons Quota admission to course- **Annexure- 7**

However, the candidates are advised to check their eligibility conditions well in advance before applying for the Insured Persons Quota)

**\*Medical Counselling Committee does not allot seat through nomination basis**

## **CHAPTER 6 – CENTRAL UNIVERSITY/ INSTITUTE**

There will be four rounds of counselling i.e. Round 1, Round 2, Round 3 & Stray Vacancy Round to be conducted by MCC in online mode. All the candidates who have qualified for NEET-UG on the basis of their rank in NEET UG conducted by NTA will be eligible. Eligible candidates may download the Rank letter/ Result from NTA website.



**The MCC of DGHS, MoHFW shall conduct counselling for 15% AIQ and 85% State Quota seats of Central University/ Institutes.**

Disclaimer:

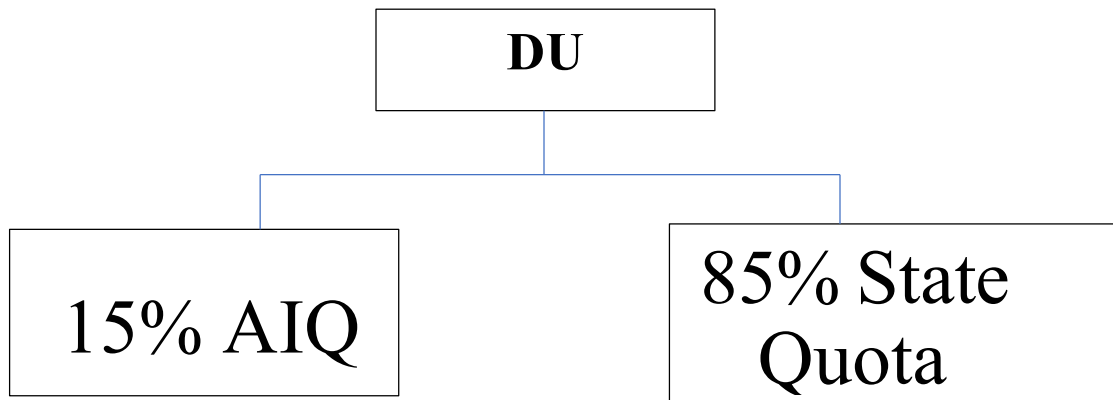
1. The counselling for 15% AIQ is domicile free.
2. The eligibility conditions for the State quota is given by the colleges/institutes, MCC has no role to play in determining the eligibility conditions for the State quota of the Central Universities/Institutes.
3. The Candidates are requested to go through the eligibility conditions before applying for the State quota of the Central Universities/Institutes and ensure that they meet the prescribed eligibility conditions.
4. If any Candidate at any stage of the counselling process is found to have furnished any incorrect/wrong information with regard to his/her eligibility condition, his/her candidature shall be cancelled for the further rounds of the counselling and the security deposit shall be forfeited.
5. The conversion of seats will be carried out during the Round 3 for Central Universities/Institutes. The said conversion will be done only when the eligible Candidates belonging to the said Conversion Category have exhausted.
6. The algorithm for conversion of category is as follows:

**CONVERSION ALGORITHM**

S.NO.	CONVERSION CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC
3.	UR (PwD)	UR
4.	OBC (PwD)	OBC
5.	ST	SC
6.	SC	UR



### **6.1 Delhi University (LHMC, UCMS, MAMC, MAIDS) :-**



15% Seats will be contributed by the Delhi University to All India Quota. For the rest 85% seats, candidates who have studied 11<sup>th</sup>&12<sup>th</sup> grade in Delhi NCT are eligible for State Quota of 85% in Delhi University.

#### **Reservation Policy:**

The reservation policy of the Central Government is followed:

- S.C.- 15%
- S.T.- 7.5%
- O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
- EWS- as per Central Government norms- 10%
- PwD- Horizontal Reservation as per NMC norms- 5%

CW- There will be reservation for C.W. Candidates. Candidates are advised to check their eligibility and the rules thereof with the DU before applying for the said reservation. (Only for State Quota seats)

The Candidates who have filled in their category as CW, their names will be verified by the Competent Authority. The allotment of CW Candidates will be made as per the list of eligible candidates provided by the competent authority.

#### **Roster:**

1. The roster on the 100% seats i.e. 15% AIQ and 85% State Quota seats will be applied by MCC of DGHS, MoHFW.

#### **Eligibility Condition for DU Internal Quota:**

- II. The eligibility conditions have been provided by DU Authority for State Quota admission to MBBS/BDS course- **Annexure-8)**

(The eligibility condition for state quota is provided by DU. MCC has no role to play in this regard. Candidates are advised to verify the eligibility criteria from the DU website before applying for the said seats.)

- ☐ **Medical counselling committee does not allot seat through nomination basis**

## **Faculty of Dentistry, Jamia Millia Islamia, Delhi :**

As per the Ordinance, Jamia has its own reservation policy for admission to various programs of the University including the eligibility conditions for internal candidate seats.

Candidates are advised to go through the Information Bulletin of Jamia for checking the eligibility conditions, seat status etc. before applying for the same.

**"Internal students of Jamia"** are students who have passed their qualifying examination of the concerned program from Jamia Schools as regular students.

**NOTE:** Students permitted to appear as Private Candidate/Distance mode, shall not be entitled for consideration under the Internal (Jamia) category."

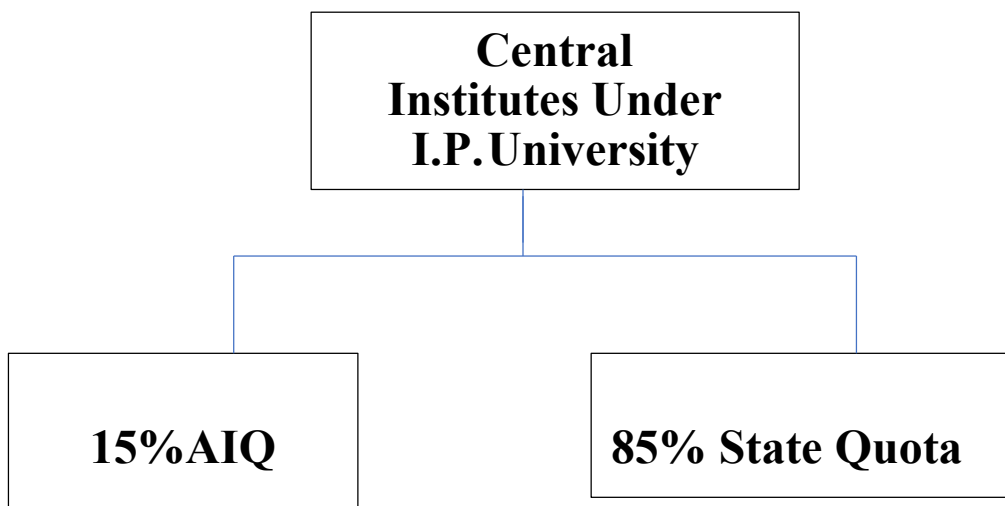
(The eligibility conditions have been provided by Jamia Authorities and MCC has no role to play in the same.)

### Roster:

1. MCC allots the seats on the basis of the roster/seat matrix provided by JMI,(Dental) and MCC has no role in this regard.



### 6.3 Central Institutes Under I.P. University- VMMC & SJH; ABVIMS & RML and ESIC Dental:



15% Seats will be contributed by the VMMC & SJH; ABVIMS & RML and ESIC Dental to All India Quota. For the rest 85% seats, candidates who have studied 11<sup>th</sup> & 12<sup>th</sup> grade from NCT of Delhi are eligible for State Quota of 85% in VMMC & SJH, ABVIMS & RML and ESIC Dental.

#### Reservation Policy for AIQ and State Quota seats:

The reservation policy of the Central Government is followed in 15% AIQ and 85% State Quota and the same is applied only on the seats contributed by VMMC & SJH; ABVIMS & RML and ESIC:

- S.C.- 15%
- S.T.- 7.5%
- O.B.C.- 27% (Non-Creamy Layer) in Central List of OBC
- PwD- 5% Horizontal Reservation
- EWS- 10%
- C.W. Candidates- Candidates are advised to check their eligibility and the rules thereof with the College before applying for the said reservation- 5% Horizontal reservation as per the eligibility decided by the competent authority. (Only for State Quota seats)

The Candidates who have filled in their category as CW, their names will be verified by the Competent Authority.

#### Roster:

- The roster on the 15% AIQ seats as well as roster for 85% seats of internal quota will be applied by MCC.

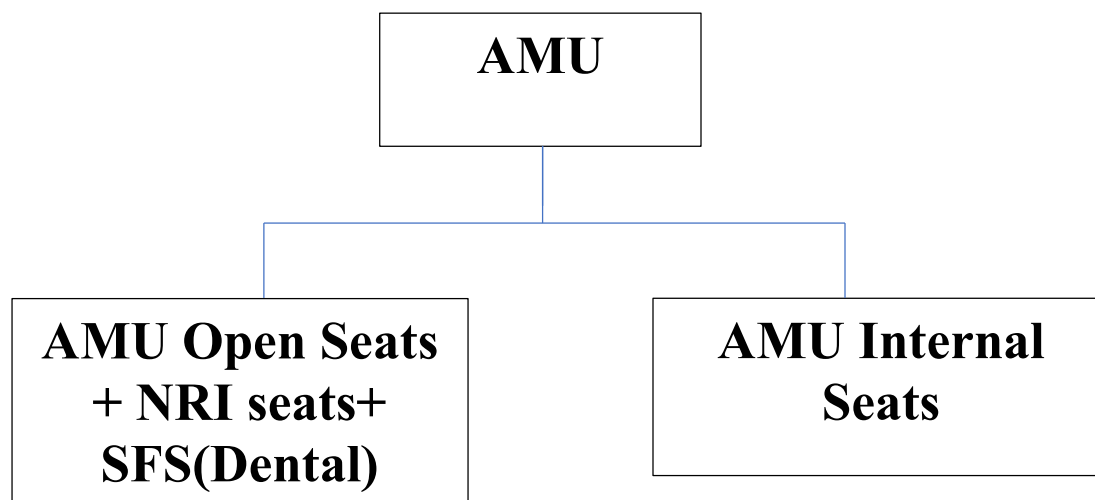
Eligibility condition for VMMC & SJH; ABVIMS & RML; ESIC, Dental StateQuota seats as provided by the I.P. University authorities:

- The location of the school/college from which the Candidates have passed the qualifying examination will form the criteria for deciding the region of the candidates. The candidates who have studied 10+2 (11th and 12th) classes in the recognized schools/colleges in Delhi and passed the qualifying Examination from any school/college located in NCT of Delhi shall fall under 'State Quota'.

**2. Medical Counselling Committee DOES NOT allot seat through nomination basis.**

## **CHAPTER 7 – Aligarh Muslim University**

There will be four rounds of counselling i.e. Round 1, Round 2, Round 3 and Stray Vacancy Round for which counselling will be conducted by MCC. All the candidates who have qualified for NEET-UG on the basis of their rank in NEET UG conducted by NTA will be eligible. Eligible candidates may download the Rank letter/ Result from NTA website.



### **Roster:**

1. There is no reservation in AMU open seats as per the information provided by AMU Authorities except for 5% PwD Horizontal reservation.
2. For the seats of Internal quota of AMU, as per the eligibility provided by AMU authorities, all the seats will be under UR as the same is reserved only for the internal candidates of AMU.

MCC shall provide the list of registered Candidates under the AMU internal quota. AMU shall verify and send the list of eligible candidates to MCC who will be considered as internal AMU candidates for internal AMU quota.

MCC shall not be held liable if any discrepancy arises in the list of eligible Candidates for AMU internal quota.

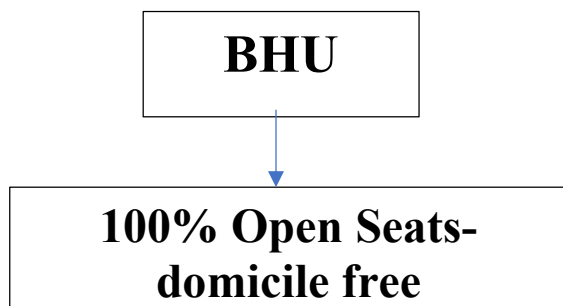
### **Eligibility condition for Internal Quota seats:**

1. The Eligibility conditions for AMU Internal candidates given by AMU Authorities are attached at **Annexure 9**.
2. Candidates are advised to check the eligibility criteria for internal quota of AMU on the website of AMU.
3. MCC has no role to play in deciding the internal eligibility criteria for AMU.

**Medical counselling committee does not allot a seat through nomination basis.**

## **CHAPTER 8 – Banaras Hindu University**

All NEET-UG qualified Candidates across India are eligible to participate in the UG counseling of IMS, BHU and IDS, BHU.



All the Candidates who have qualified the NEET are eligible to apply for the same. There will be four rounds of counselling i.e. Round 1, Round 2, Round 3 & Stray Vacancy Round for which counselling will be conducted by MCC. All the candidates who have qualified for NEET-UG on the basis of their rank in NEET UG conducted by NTA will be eligible. Eligible candidates may download the Rank letter/ Result from NTA website.

### **Reservation Policy:**

The reservation policy of the Central Government is followed and the same is applied only on the seats contributed by BHU:

1. S.C.- 15%
2. S.T.- 7.5%
3. O.B.C.- 27% (Non-Creamy Layer) in Central List
4. PwD- 5% Horizontal Reservation
5. EWS- 10%

### **Roster:**

1. MCC will apply roster on the 100% seats contributed by BHU for both Medical and Dental course.

### **Eligibility condition:**

2. Domicile free
  3. Candidates who have qualified the NEET are eligible to apply for the same.
- 
1. The conversion of seats will be carried out during the Round 3 for BHU. The said conversion will be done only when the eligible Candidates belonging to the said Conversion Category have exhausted.

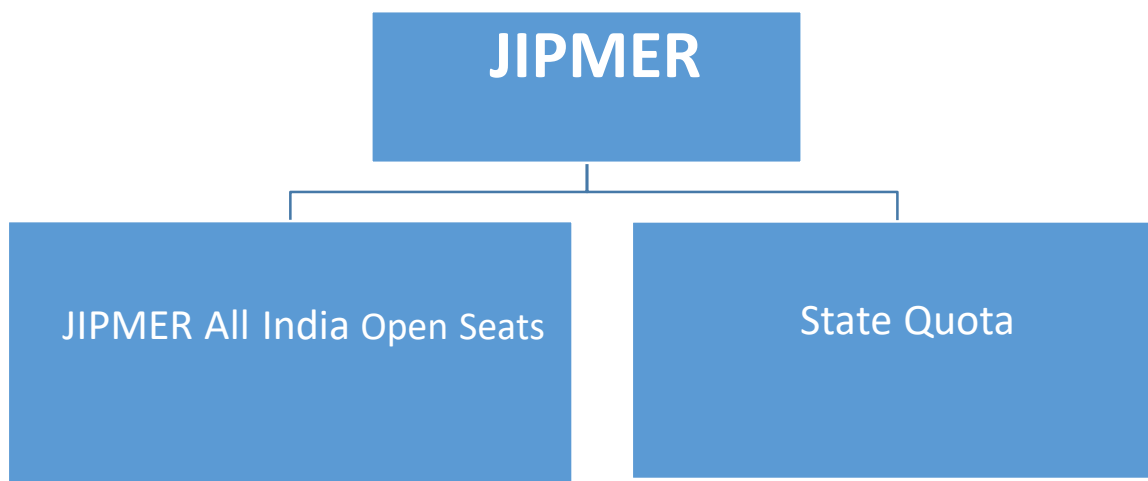
CONVERSION ALGORITHM

S.NO.	CONVERSION CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC
3.	UR (PwD)	UR
4.	OBC(PwD)	OBC
5.	ST	SC
6.	SC	UR
7.	EWS	UR

- ☐ **Medical Counselling Committee DOES NOT allot seat though nomination basis**

## CHAPTER 9 – AFMC

1. Candidates who desire to participate in AFMC Counseling will be required to register on the MCC portal i.e. [www.mcc.nic.in](http://www.mcc.nic.in).
2. The list of registered candidates will be sent to AFMC Authorities for conducting counseling at their own end as per their rules and regulations of AFMC Authorities.
3. The role of MCC is limited to registration of the willing Candidates only.
4. MCC shall not be responsible for any allotment made by or on behalf of the AFMC Authorities.
5. Candidates **must verify** the Eligibility Conditions (**especially Medical Eligibility conditions**) from the AFMC website before applying for AFMC Counselling. There have been instances of cancellation of admission due to non-fulfillment of Medical EligibilityConditions.
6. MCC **will not** entertain any query with regard to the AFMC Counselling.
7. Candidates must verify their eligibility conditions well before from the AFMC website before applying for AFMC Counselling. MCC will not entertain any grievance regarding the same.



There will be four rounds of counselling i.e. Round 1, Round 2, Round 3 and online Stray Vacancy Round for which counselling will be conducted by MCC. All the candidates who have qualified for NEET-UG on the basis of their rank in NEET UG conducted by NTA will be eligible. Eligible candidates may download the Rankletter/ Result from NTA website.

JIPMER has its own eligibility and admission policies for its state quota seats which the Candidates are advised to go through the same. The seat information of JIPMER for NEET UG is provided by JIPMER and the State Quota seats of JIPMER will be allotted to domicile candidates as per the list provided by DME (Puducherry).

Candidates are advised to go through the Information Bulletin of JIPMER for checking the eligibility conditions, seat status etc. before applying for the same.

### **Reservation Policy:**

The reservation policy of the Central Government is followed and the same is applied only on the seats contributed by JIPMER as OPEN seats:

2. S.C.- 15%
3. S.T.- 7.5%
4. O.B.C.- 27% (Non-Creamy Layer) in Central List
5. PwD- 5% Horizontal Reservation
6. EWS- 10%

Roster:

1. MCC will apply the roster on the number of seats provided by JIPMER.

Eligibility Condition for JIPMER Internal seats:

7. The Candidate should have qualified NEET UG.
8. Candidates are advised to go through **Annexure-10** for the eligibility quota details. The same has been provided by JIPMER Authorities, MCC has no role in the same.
9. The list of domicile candidates for internal seats is provided by State authorities of Puducherry. Medical counselling committee has no role to play in determination of domicile status of the candidate. In case of any discrepancy, the candidates are advised to approach State Authorities.

III. The conversion of seats will be carried out during the Round 3 JIPMER. The said conversion will be done only when the eligible Candidates belonging to the said Conversion Category have exhausted.

**CONVERSION ALGORITHM**

S.NO.	CONVERSION CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC
3.	UR (PwD)	UR
4.	OBC(PwD)	OBC
5.	ST	SC
6.	SC	UR
7.	EWS	UR



## **CHAPTER 11 – B.Sc. (NURSING) - Central Institutes & Institutes affiliated under I.P. University**

MCC of DGHS, MoHFW will be conducting Counselling for some Institutes of B.Sc. (Nursing) for this academic year i.e. 2023-24. MCC will conduct multiple rounds of counseling in online mode. The rules for conduction of B.Sc Nursing counseling will be same as BDS counselling. All the candidates who have qualified NEET-UG on the basis of their score in NEET UG conducted by NTA including candidates from Union Territory of J&K will be eligible. Eligible candidates may download the Rank letter/ Result from NTA website.

### **Reservation Policy:**

The reservation policy of the Central Government is followed:

- S.C.- 15%
- S.T.- 7.5%
- O.B.C.- 27% (Non-Creamy Layer) in Central List
- PwD- 5% Horizontal Reservation as per INC norms.
- EWS- 10%
- CW seats- there may be certain seats reserved for CW candidates in certain Central Nursing Institutes for which the candidates are advised to check the eligibility conditions from the website of those Institutes. (Only for Delhi region)

The **Eligibility norms including Disability norms** for B.Sc. (Nursing) are as per the norms suggested by INC.

### **Roster:**

MCC will apply the roster on the number of seats provided by Nursing Authorities.

**Candidates are advised to check the eligibility criteria of each of the participating Nursing Institutes from the respective Institute websites**

- ❖ The conversion of seats will be carried out during the Round 3 of B.Sc. Nursing. The said conversion will be done only when the eligible Candidates belonging to the said Conversion Category have exhausted.

### CONVERSION ALGORITHM

S.NO.	CONVERSION CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC
3.	UR (PwD)	UR
4.	OBC(PwD)	OBC
5.	ST	SC
6.	SC	UR
7.	EWS	UR

## **CHAPTER 12- REGISTRATION & COUNSELING PROCESS**

- ❖ Candidates are informed that e-mail Address and Mobile Number submitted by candidate in the Online Application Form of NTA is used for registration on the MCC portal for Counselling.
- ❖ All the information/ communication will be sent by MCC of DGHS, MoHFW through email on the registered e-mail address or SMS on registered Mobile Number only.
- ❖ Any complaint with regard to the change of registered mobile number or email address shall not be entertained by the MCC of DGHS, MoHFW.
- ❖ Candidates are advised to use Laptop or Computer along with the latest registered version of Chrome/Internet Explorer/Firefox/Windows/IOS during the Registration and Choice-Filling process to avoid any technical complications.
- ❖ **Qualified and eligible candidates are required to register on the MCC website i.e. [www.mcc.nic.in](http://www.mcc.nic.in) to participate in the counselling process for allotment of seat. MCC does not allot any seat either on nomination basis or manually.**
- ❖ Candidates are advised to download Sandes app for OTP on your registered phone number for registration.
- ❖ It is also mandatory for candidates to physically report at the college along with the original documents so as to confirm the allotted seat. No other person in place of the candidate shall be allowed to submit the documents for taking admission on the behalf of the candidate..

### **ROUND-1(AIO/Central Institutes/University/AIIMS/JIPMER/Deemed University/AMU/BHU/B.Sc. Nursing)**

- a) Main counseling Registration which will include payment of Non-Refundable Registration fee and Refundable Security Deposit (to be refunded only in the account from which payment has been made).
- b) Exercising of choices and locking of choices during choice filling/ locking window to be done as per the schedule
- c) Process of Seat Allotment Round-1
- d) Publication of result of Round-1 on MCC website
- e) Physical Reporting with original documents at the allotted Medical/Dental College against Round-1 (Candidates who have been allotted a seat in round one can opt for willingness to upgrade from round 1 to round 2 for which they will have to physically report with original documents at the allotted college.)

Note: If a registered candidate is not allotted a seat, he can participate in round 2 directly without fresh registration

**ROUND-2 (AIQ/ Central Institutes/University/AIIMS/JIPMER/Deemed University/AMU/BHU/B.Sc. Nursing)**

- a. Candidates who registered for Round-1 and did not get any seat allotted are not required to register again. Also, candidates who have not reported in Round-1 need not register again.
- b. Fresh New Registration for Round-2 for those candidates who have not registered in Round-1 (with full payment of fees).
- c. Exercising of “Fresh Choices” and Locking of choices.
- d. Process of Seat Allotment Round-2
- e. Publication of result of Round-2 on MCC website
- f. Physical Reporting with original documents at the allotted Medical/Dental College against 2<sup>nd</sup> Round - (Candidates who have been allotted a seat in round 2 can opt for willingness to upgrade from round 2 to round 3 for which they will have to physically report at the allotted college.)
- g. If upgraded in Round 2, the candidate must take relieving from Round 1 seat and join Round 2 seat.
- h. The candidates who have been allotted seats in Round 2 but do not join the allotted seat will get their security deposit forfeited.
- i. Candidates getting upgraded in Round 2 shall NOT have any claim on Round 1 seat.

**Note:**

1. If a candidate freshly registered in round 2 is not allotted a seat, he/she can participate in round 3 directly without fresh registration.

**Round 3 (AIQ/Central Institutes/University/AIIMS/JIPMER/Deemed University/AMU/BHU/B.Sc. Nursing)**

- a) Candidates who registered for Round 1 or Round 2 and did not get any seat allotted are not required to register again.
- b) Fresh New Registration Round 3 for those candidates who
  - Have not registered in Round-1 or Round 2 (with full payment of fees; Registration and Security).
  - Have Resigned / Not reported in Round-1 or Round 2 need to fill fresh choices only with full payment of fees
- c) Exercising of “Fresh Choice filling” and Locking of choices
- d) Process of Seat Allotment Round-3
- e) Publication of result of Round 3 on MCC website.
- f) Physical Reporting with original documents at the allotted Medical/Dental College against Round 3 allotted seat
- g) If upgraded, the candidate must take relieving from Round 2 seat and join Round 3 seat. Once joined, he cannot upgrade or resign from this seat.
- h) If allotted a seat in Round 3, a candidate who does not report will exit with forfeiture of

security deposit and will get eliminated from further rounds of counselling.

**Note:**

1. If a candidate freshly registered in round 3 is not allotted a seat, he/she is eligible to participate in stray round.
2. Candidates getting upgraded in Round 3 shall NOT have any claim on Round 2 seat.

**FINAL STRAY VACANCY ROUND**

- Fresh registrations shall be done for Final Stray Vacancy Round.
- Data will be shared with Centre and the States after Round 3 and if any candidate has his name in the list of allotted candidates in either Centre or State, then such candidates shall be eliminated from the All India Stray Vacancy Round.
- AIQ Stray Vacancy Round for vacant seats of Round 3 and Deemed University seats will be conducted by MCC of DGHS, MoHFW through online mode.
- For Deemed Universities the Stray Vacancy Round will be conducted by MCC of DGHS, MoHFW as per the directions of the Hon'ble Supreme Court of India vide **order dated 12.12.2022** passed in "*I.A NO. 132614/2022 IN W.P (c) NO. 267/2017 in Dar-us Slam Educational trust and Ors. vs. Medical Council of India & Ors.*",
- If a candidate is allotted a seat in Stray round, he has to join the allotted seat/college. If the candidate does not join the allotted seat, his/her security deposit will be forfeited and the candidate will not be eligible to participate in further rounds, if any.

**Qualified and eligible candidates are required to register on the MCC website i.e. [www.mcc.nic.in](http://www.mcc.nic.in) to participate in the counselling process for allotment of seat. MCC does not allot any seat either on nomination basis or manually.**

## **Frequently Asked Questions**

### **Q. No. 1: How to use registration and Choice filling form on website?**

Ans: Candidates will have to log on to website [www.mcc.nic.in](http://www.mcc.nic.in) (which will be operational shortly) to get registered and then fill in choices. Please study counseling scheme carefully. It is advised that after going through the list of seats available, a tentative list may be prepared first as per your preference of colleges, before attempting to fill choices online. Candidates are advised to read and understand user manual for the candidates carefully before registration.

### **Q. No. 2: Do I require any documents to get registered online?**

Ans: You will be required to fill up some of the information that you have given on your application form, that you filled and submitted to NTA, New Delhi

### **IMPORTANT**

Please keep the information same as that you have furnished on the NTA application form confidential, and do not share the password and OTP with anybody as this password/OTP is required for you to register for online allotment process and submission of choice. If somebody else uses that information, he/she can misuse your online registration and prevent you from taking part in online allotment process. Keep printout of application form ready with you for reference.

### **Q. No. 3: What information do I require for online registration?**

Ans: Please note that you will be asked to fill some of the information (we are not showing it here for security reasons) that you have given on your application form during online registration for participating in NEET UG Counselling, therefore, keep copy of your application form of NEET UG for reference.

### **IMPORTANT**

*Please note that on registration window of online allotment process, you have to fill in exactly same spelling, numbers etc. as you have filled in your application form.*

### **Q. No. 4: How and when I had to make the payment?**

Ans: After registering for fresh registration, payment page appears automatically. Candidate can do online payment by Net Banking / credit card/ debit card only after making the payment as per choice. Only after the successful payment candidate proceed for choice filling.

### **Q. No. 5: Is there any restriction for filling up number of choices of Institution (College) (and courses i.e. MBBS, BDS and B.Sc. Nursing) in choice filling form?**

Ans: No, you can give as many choices as you wish during online choice filling. However choices should be in order of candidates' preference. There will be common software for AIQ/Deemed/Central Universities/B.Sc. Nursing/AIIMS/JIPMER/AMU /BHU for filling up choices.

**Q. No. 6: Can I have some idea about the seat I am likely to get at my rank?**

Ans: You can have some idea from the following:

A. Please log on to website – from home page go to medical counseling – open Under-Graduate (for previous years) – open composite allotment list. From the information that you will see, you get some idea of pattern in previous year(s). This will only be indicative (without any guarantee for the current year). Opening and Closing rankcourse and category-wise is also available in Download section of home page of MCC website.

**Q. No.7: Is it necessary to fill up the choices and lock the choices to get seat allotted? Or I will be allotted seat automatically from leftover seats?**

Ans: After online registration (registration is compulsory to take part in online allotment process, before the round -1 during specified registration period), you have to fill in choice of Institutions/colleges/courses in order of your preference. Once choice is filled in, it can be modified before locking it. During the choice locking period, it is necessary to lock the choices to get a print of your submitted choices. If candidate does not lock the choice submitted by him/her, it will be automatically locked as per schedule.

If you don't register and fill in choices during registration period, you will not be allotted any seat. Please also note that registration will be available once before allotment of round-1, before starting of round-2, before start of Round 3 and before Stray vacancy Round.

**IMPORTANT:**

Don't wait till the last minute to Register and Lock your choices and to take a printout. Please go through your submitted choices before locking, as once you lock the choices they **cannot be modified or changed** even if you have made a mistake. It may result in allotment of a seat which you never wanted. (Please note that the choices once locked cannot be unlocked even from MCC)

**Q. No. 8: Is it necessary to join allotted Medical/Dental College of Round 1 to get chance to participate in Round 2?**

Ans: No, candidates need not report or join the allotted college of Round 1 since there is free exit.

However, if they want to retain the Round 1 seat and upgrade in round 2 they have to physically join the college of Round 1 and give up-gradation willingness for Round 2 at the time of admission.

**Q. No. 9: If a candidate does not report at the allotted college during Round 2 whether he has to register again for Round 3?**

Ans:- Yes, Candidate security amount will be forfeited and he can participate in Round 3 only with Fresh Payment.

**Q. No. 10: Who are eligible for 2nd Round of allotment?**

Ans: Candidates eligible for seat allotment in 2nd round would be from one of the following groups:

Group-I: Registered candidates who did not get any seat allotment in the 1st round.

Group-II: Registered candidates who have secured seat & whose 1st round of allotted seat got cancelled during the document verification on reporting for admission will be considered for allotment of seat in the next round of seat allotment, with changed Category, subject to availability of seat in respective category.

Group-III: Candidates who have reported at allotted institute during 1st round of allotment and submitted willingness for second round up-gradation as Yes.

Group- IV: Candidates who have been allotted a seat but Not Joined.

Group V: Candidates who have resigned in online mode during the time frame from the allotted seat of first round at college.

**Q. No. 11: Can a candidate participate in second round without submitting fresh choices (based on choices submitted before round-1)?**

Ans: Fresh choice submission by eligible candidates, as mentioned above is necessary for consideration for seat allotment during round-2. If candidate does not submit fresh choice(s) during choice filling period, the candidate will not be considered for allotment of seat during Round- 2 and will retain the already allotted (joined) seat, if any.

**Q. No. 12: Who are eligible for 3<sup>rd</sup> Round of allotment?**

Ans: Candidates eligible for seat allotment in 3<sup>rd</sup> round would be from one of the following groups:

Group-I: Registered candidates who did not get any seat allotment in the Round 1 or Round 2.

Group-II: Registered candidates who have secured seat & whose 2<sup>nd</sup> round of



allotted seat got cancelled during the document verification on reporting for admission will be considered for allotment of seat in the next round of seat allotment, with changed Category, subject to availability of seat in respective category.

Group–III: Candidates who have reported at allotted institute during 2<sup>nd</sup> round of allotment and submitted willingness for third round up-gradation as Yes.

Group- IV: Candidates who have been allotted a seat in Round 2 but did not join or resign and exited after forfeiture of fees.

**Q. No. 13: After I join Third Round of Counseling of AIQ/Deemed/Central/AIIMS/JIPMER/Nursing can I leave/ Resign?**

Ans: Once you join third round seat, you **will not be allowed** to vacate from allotted 3<sup>rd</sup> round seat. However, if you are allotted a seat in Third Round and havenot joined the college/institute in AIQ/ Deemed/Central/AIIMS/JIPMER/Nursing you can Exit with Forfeiture of security amount and elimination (ineligible to participate in any further rounds).

**Q. No. 14: If I forget my password that I have created during the process of registration, how to retrieve it?**

Ans: To retrieve the forgotten password, system facilitates the following process: The candidate is required to enter the information that he/she filled at the time of registration and then security question & answer thereon to be entered as givenduring New Candidate registration process. The above data submitted by candidate will be validated with the registered candidate's database. If the above entries match, then only the candidate would be permitted to enter new password to proceed further.

**Q. No. 15: If a candidate faces difficulty in login, what may be the problem(s)?** Ans:

Please read user manual for the candidates. Follow the instructions about use of browser, use of same spellings, same format of date (Use digits for day, month and year with – in between) as in application form submitted to NTA, New Delhi. The internet connection should be uninterrupted. If internet connection interruption takes place, the IP address which is being monitored by the Counseling Software, will change and session expired message will be displayed. In such case, please try to login from other computer having uninterrupted internet connection from which other candidate(s) has logged in successfully.

**Q No. 16: I have difficulty in creating Password, what may be the problem(s)?** Ans: Creation of password should be as per password policy. Please follow the password policy. Please use the internet browser as suggested in user manual, as it is difficult to login from some of the other browsers. While creating password avoid using Caps Lock key, instead of Caps Lock key, use shift key.

**Q. No. 17: When I try to login for choice filling/ submission, it says wrong roll number/ password, what may be the problem(s)?**

Ans: This can happen if roll number typed is incorrect or password typed is incorrect. Password is case sensitive, therefore use password which was created by user exactly same as typed while creating. In case password is forgotten, try to retrieve password by using security question and its answer.

**Q. No. 18: Can I modify my choices during the period of “Exercising of Choices and Locking” (during first round) and “Fresh Choice submission and locking for 2nd Round and subsequent rounds”.**

Ans: Yes, you can modify, add or delete your choices during this period, before you lock your choices. But once you lock your Choices then you cannot modify. However, the registration (of New Users) is permitted up to specific date as mentioned in Counseling Schedule.

**Q. No. 19: How can I get print out of my choices which system has locked?**

Ans: As per schedule after locking of choices by the system, you will be able to take a printout of your submitted choices, during the first, second & third round of seat allotment and admission. You will also be able to see your locked choices and able to take a print out of the same at allotted Medical / Dental College at the time of admission on request.

**Q. No. 20: If I opt to participate in second/third round of counseling whether my allotted seat (of previous round) will be cancelled?**

Ans: In case you are not allotted any seat in the second round, you will retain earlier allotted seat in Round 1. Similarly, in case you are not allotted any seat in the third round, you will retain earlier allotted seat in Round 2. However, on up-gradation of a seat in second round or third round, the earlier allotted seat in First Round or Second Round respectively will automatically be cancelled and allotted to another candidate. You will also have **NO claim** over the earlier seat. Therefore, **you are advised to fill in only higher choices or any other choice which you prefer over the earlier allotted seat, for subsequent rounds of counseling.**

**Q. No. 21: If I get an up-graded seat during a subsequent round, can I join**

**that college directly?**

Ans: No, you will have to get online generated relieving letter from the earlier institute/ college (from MCC software - will be given by the college authority), before you join the next college / institution. Without such relieving letter candidate will not be permitted to join the upgraded seat.

**Q. No. 22: In case I get an upgraded seat but in the same college, because of change of category, (e.g. from SC or ST to UR category) do I have to take admission on the allotted seat again?**

Ans: Yes, you have to get a relieving letter generated on-line for the earlier seat and then get an admission letter again generated on-line for the upgraded category seat from the concerned institution; otherwise your seat will be cancelled and allotted to another candidate.

**Q. No. 23: - What is the procedure for Round 3 Counseling which will be conducted by DGHS for AIQ/Deemed/Central Universities/AIIMS/JIPMER/Nursing?**

Ans. The net vacant seats due to non-joining or non-reporting of Round 2 will be published in the seat matrix and eligible candidates have to submit fresh choices and the result will be processed as per Choice & Merit.

**Q. No. 24: - If by mistake I had opted for Deemed Universities seats when I wanted to opt only for All India Quota (AIQ) how do I correct it?**

Ans. There is a reset initialization option at registration page where candidate can reset the previous filled quota choice and fill the particular again and then proceed for registration. This facility is provided only once. However, candidate has to make new registration with full payment of fees after using RESET option.

**Q. No. 25: - Whether Up-gradation is allowed from 2nd round counseling of AIQ/Deemed/ Central Universities/AIIMS/JIPMER/Nursing to Round 3 counseling of DGHS for AIQ/Central / Deemed Universities/AIIMS/JIPMER/Nursing?**

Ans. Yes, up-gradation is allowed once a candidate joins a seat allotted in Round 2 of AIQ/Deemed/ Central Universities/AIIMS/JIPMER/Nursing and the candidate will be allowed to vacate the seat of AIQ/Deemed/ Central Universities/AIIMS/JIPMER/Nursing. At the time of reporting of Round-2, the candidate will have to give willingness to upgrade in Round-3. However, after Round 3, if a candidate is allotted a seat, he/she will not be eligible in Stray Vacancy Round of AIQ/Deemed/ Central Universities/AIIMS/JIPMER/Nursing. If a candidate joins a seat, he is not allowed to resign.

**Q. No. 26: Who are not eligible for Stray Vacancy Round of AIQ/Deemed/ Central Universities/ AIIMS/JIPMER?**

Ans. Following categories of Candidates are **not eligible** for Stray Vacancy Round:-

- a) Candidates who have not registered for Stray Vacancy Round.
- b) Candidate joined/holding any seat at the time of Stray Vacancy Round.
- c) Candidates allotted a seat in Round 3 of MCC and NOT REPORTED.

All candidates not falling under above-mentioned categories are eligible.

**Q. No. 27: Will there be any Fresh Registration/choice filling for Stray Vacancy Round?**

Ans. Yes, there will be Fresh Registration/choice filling for Stray vacancy Round.

As per the directions of the Hon'ble Supreme Court of India vide **order dated 12.12.2022** passed *I.A NO. 132614/2022 IN W.P (c) NO. 267/2017 in Dar-us Slam Educational trust and Ors. vs. Medical Council of India & Ors.*,”

The Medical Counseling Committee (MCC) of DGHS, MoHFW, shall conduct the online counseling for the Stray Vacancy Round of 100% seats of Deemed Universities.

**Q. No. 28: How much time will I be given to join the allotted college?**

Ans: Candidates allotted seats will be required to join the allotted college/course within stipulated time which is mentioned in counseling schedule. However, candidates are advised to join as early as possible and not to wait for last day of joining, due to different schedule of holiday (including local holidays) / working hours in various Medical / Dental Colleges. In some of the colleges/ universities, 2-3 days' time is required to complete admission formalities. Therefore, candidates are advised to contact allotted college immediately after declaration of result of counseling allotment process, to know the details. If candidate fails to join the allotted Medical/Dental College within stipulated time, then the allotted seat will be cancelled.

**Note: Under no circumstances, the date of joining can be extended by the MCC.**

**Q. No. 29: What documents are required at the time of Joining/ Reporting in allotted Medical/ Dental/Nursing College?**

Ans: Original documents (along with attested photocopies of documents) for admission to under- graduate medical/dental/nursing courses for admission to allotted college are required at the time of joining in allotted Medical / Dental College as mentioned below.

- IV. Allotment Letter issued by MCC
- V. Admit Cards of Exam issued by NTA.
- VI. Result/ Rank letter issued by NTA.
- VII. Date of Birth Certificate (if Metric Certificate does not bear the same)
- VIII. Class 10th Certificate
- IX. Class 10+2 Certificate
- X. Class 10+2 Marks Sheet
- XI. Eight (8) Passport size photograph same as affixed on the application form.
- XII. Proof of identity (Aadhar/ PAN/ Driving Licence/ Passport)
- XIII. For OCI/PIO/Foreign national candidates citizenship certificate/ cardnumber documents are mandatory,
- XIV. The Candidate should also bring the following certificate, if applicable:

- (a) SC/ST Certificate issued by the competent authority (in the standard format as specified in the prospectus/information bulletin) and it should be in English or Hindi in language. Sub caste should be clearly mentioned in the certificate. Some of the States insist for English version of Caste Certificate. In case the certificate is in regional language the candidate should carry an Attested translated copy of the certificate in English/ Hindi.
- (b) OBC-NCL as per Central List certificate issued by the competent authority. The sub- caste should tally with the Central List of OBC. The OBC candidates should not belong to Creamy Layer to claim OBC reservation benefit. The OBC certificate must be in the standard format as mentioned in the prospectus/ Information Bulletin.
- (c) EWS Certificate as per the prescribed format.

Candidates are advised to see college information, of allotted college for, any other document which may be required by the allotted college

***Candidates without original certificates/documents shall not be allowed to take admission in allotted Medical/ Dental College.***

**Q. No. 30: In case I have Birth Certificate / Caste Certificate/ other certificate(s) in regional language, will it be acceptable at the time of reporting?**

Ans: Certificates issued by the competent authority on standard format, should be

in English or Hindi language. Please remember that some of the states insist for certificate in English language only. Candidates are advised to carry certified (attested) Copy of English version of the original certificate, in case certificate issued is in other than English language, along with original certificate.

**Q. No. 31: If there is discrepancy in spelling of name in documents and application form, what do I do?**

Ans: If there is discrepancy in spelling of name in documents, candidate must carry proof that the documents belong to same person, in the form of an affidavit.

**Q. No. 32: What if I do not have my Original Documents with me at the time of joining the allotted college?**

Ans: The Candidates who have been allotted a seat through NEET UG Counselling by MCC are informed that their admission is provisional subject to physical verification of documents by the allotted college authorities. The MCC has no role to play in physical verification of documents. The candidates need to have their original certificates at the time of reporting.

Candidates who have deposited their original documents with any other Institute/ College/University and come for admission with a certificate stating that "their original certificates are deposited with the Institute / College / University" will not be allowed to take admission in allotted Medical/Dental College.

**Q. No. 33: Will NRI/OCI/PIO/Foreign national Candidate be shown seats reserved for other categories?**

Ans: No. As per the policy of MoHFW any Candidate who is NRI/OCI/PIO/Foreign National will not be shown seats reserved for other categories. One Candidate can only opt for one type of reservation.

## **CHAPTER 13-APPLICATION FORM & FEE OF COUNSELING**

### **i. Fees/Stipend**

**Q. No. 1: What about condition of Stipend / fee structure / course duration / bond amount/rendering of service in rural /tribal area/NRI fees/location/address/other conditions applicable in various Colleges/ States?**

Ans: MCC collects the college information from the participating College/Institute/University for the benefit of the participating candidates. The same is made available on MCC website under heading of College Information. Candidates are advised to study the same and not visit any third-party website for gathering the said information.

Stipend /fee structure/ course duration / bond amount / rendering of service in rural / tribal area/ NRI fees/other conditions etc. may vary from State to State and Institute to Institute. Some seats may be approved/ permitted but not yet recognized by MCI/DCI. The allotment made through online allotment process will be firm and final as per Hon'ble Supreme Court's guidelines. Therefore, the candidates should well examine these points before opting for a seat at a medical college. The Medical Counseling Committee (MCC) shall neither be responsible nor shall entertain any case on above grounds, if any. The information received from various participating Medical / Dental Colleges has been made available on Medical Counseling Committee (MCC) under College Information heading. Candidates are advised to visit the website of college/ institution also to check the information. In case they require any additional information, they can contact the college / institution on telephone.

**Q. No. 2:- What are the various fee to be paid at the time of registration?**

Ans: At the time of registration students participating for

**Medical/Dental/B.Sc. Nursing seats** will have to pay two kinds of fee:

**For Deemed Universities**

**Non Refundable Registration fee:-Rs. 5000/-**(same for all candidates)

**Refundable Security amount:-Rs. 2, 00,000/-**

e.g Any candidate opting for Deemed University will have to pay Rs 5000/- Non Refundable fee + Rs 2,00,000/- Refundable security amount at the time of at the time of Registration.

*For (15% All India Quota)/ Central Universities (DU, AMU, BHU and Jamia Millia Islamia, Delhi)/AFMC& ESI/ All AIIMS/ JIPMER/B.Sc. Nursing*

**Non Refundable Registration fee:-**Rs. 1000/- for UR/EWS candidates &Rs. 500/- For SC/ ST/ OBC/ PwD candidates.

**Refundable security amount:-** Rs.10,000/- for UR/EWS candidates &Rs. 5,000/- for SC/ST/OBC/PwD e.g. any UR candidate opting for Central Universities/ AFMC/ ESI will pay Rs. 1000/-+ Rs. 10,000= Rs. 11,000 at the time of registration.

Any SC/ST/OBC/PwD candidate will pay Rs. 500 + Rs.5,000 = Rs. 5,500 at the time of registration.

*Q. No. 3:- In case candidate had to apply for both Govt. Medical/Dental/Nursing and for Deemed University should the candidate pay the fee for both?*

Ans. No. As per the policy, the candidate has to pay only the higher fee. In this case the candidate will have to pay fee for Deemed University i.e. Rs. 5000/- (counseling/registration) plus Rs. 2,00,000/- (security amount).

*Q. No. 4: What does exit with forfeiture mean in counseling?*

Ans: Exit with forfeiture means if a candidate is allotted a seat in 2nd round or subsequent round of counseling and does not want to join the allotted seat he can still exit with forfeiture (losing security amount deposited). Once a candidate joined the allotted seat after Round 3, he/she would not be eligible for resigning/surrender of joined seat.



## ii. Refund

*Q. No.1: When and where this Security Deposit will be refunded?*

Ans: Security amount will be refunded only after the completion of all rounds of Counseling. MCC will notify about the completion counselling on their portal "[www.mcc.nic.in](http://www.mcc.nic.in)". The Financial Custodian will initiate the refund of security deposit within 15 days of such notification and complete within 30 days of such notification.

1. The security amount will be refunded to the same account from where the security amount was initially deposited by the candidate. E.g.

1) If the security amount was deposited through Card#1234XXXXXXXXX5678, then the refund will go to Card #1234XXXXXXXXX5678 only.

2) If the security amount was deposited from account # 123456789012 of State Bank of India IFSC Code SBIN0003567 then the refund will go to account#123456789012 of State Bank of India IFSC Code SBIN0003567 only.

Hence, the candidate must keep their card/bank account ACTIVE till refund process is completed. If card/bank account is closed before the completion of refund, the bankers will not be able to complete the refund process. The bankers will take long time to identify & return the failed refunds to Financial Custodian and lot of legal formalities are to be complied for initiating refund to different bank account. Hence the refund to new bank account will take very long time. Neither Financial Custodian nor MCC will be responsible for such delay.

*Q.NO.2: If the security deposit is remitted through unrelated card/bank account can the candidate request for refund to different card/bank account?*

**Ans: NO.** MCC will not entertain such requests. The security deposit will be refunded only to the account from where the security deposit was initially deposited. **The candidates are advised to not use unrelated card/bank accounts for remitting security deposit.**

*Q. NO. 3: What happens if the candidate, by mistake, makes more than one payment for the same Roll#?*

**Ans:** Candidate can approach the Financial Custodian after 10 days of closing of Registration Window. The Financial custodian will refund the excess payment, if any, within 30 days of closing of Registration Window. The financial custodian will deduct 50% of the Registration Fees or Rs.500/ whichever is less from each excess receipt refund towards Administrative

expenses.

*Q.NO.4: Do I have to request the Financial Custodian to refund the security amount? What is the schedule for refund of security amount?*

**Ans: NO.** Candidate need not approach the Financial Custodian for refund of security amount. The Medical Counselling Committee will publish the list of candidates who are eligible for the refund of security amount on their portal "[www.mcc.nic.in](http://www.mcc.nic.in)" once all rounds of counseling are completed. The Financial Custodian will initiate the refund of security amount within 15 working days and complete the refund of security deposit within 30 days of publishing the eligible list in the MCC Portal. Once the Financial Custodian completes the refund, MCC will publish the refund details along with refund date & transaction # on their portal "[www.mcc.nic.in](http://www.mcc.nic.in)" within 30 days of publishing the eligible list in the MCC portal. The refund will be credited, depending upon the level of digitalization of candidate's bank, to the candidates account between 2 to 15 days from the date of refund by Financial Custodian.

*Q.NO.5: Can candidate initiate refund proceedings through chargeback claim through the card Issuing bank?*

**Ans: NO.** Candidates who have been allotted Roll # should not initiate charge back claim through the card issuing bank. If the charge back claim is initiated, the Financial Custodian / MCC will be restrained by the Payment Gateway Service Providers from initiating direct refund. The candidate has to approach only their card issuing banks for refunds if the chargeback claim is raised. For initiating manual refund by Financial Custodian, the candidate should withdraw the charge back claim and produce a no objection certificate from card issuing bank stating that the charge back claim is withdrawn & card issuing banker do not have any objection in Financial Custodian refunding the deposit. As this process takes lot of time, the refund will be inordinately delayed. Neither Financial Custodian nor MCC will be responsible for such delay.

*Hence candidates are advised to not to initiate chargeback claim.*

**Q.NO.6: Who is the Financial Custodian?**

**Ans:** HLL Lifecare Ltd, a Govt. of India Undertaking under Ministry of Health and Family Welfare is the Financial Custodian. They will, on behalf of MCC, collect non-refundable Registration Fees and refundable security deposit from the candidates and refund the security deposit to the eligible candidates.

*Q.No.7: How to contact the Financial Custodian?*

*Ans:*

- 1) **For Refund Related Issues:** "[financemcc@lifecarehll.com](mailto:financemcc@lifecarehll.com)"
- 2) **For all other issues:** "[callcentremcc@lifecarehll.com](mailto:callcentremcc@lifecarehll.com)" or 18001027637.
- 3) The Financial custodian will respond only to the mails through mail id registered with MCC.

4) *Direct queries to MCC will not be entertained.*

- 5) For refund related issues, Candidate can approach Financial Custodian only after 10 days of closing Counselling Window or 15 days of publication of “Refund Details” in MCC Portal.

*Q. No.8: Will Medical Counselling Committee bear the bank charges incurred by the candidate while registering for counseling?*

**Ans: NO.** Bank Charges if any, incurred by the candidate should be borne by the candidates only. Candidates are advised that Bank charges for remittance to MCC through “Net Banking” will be less as compared to remittance through Cards.

*Q. No. 9: Can candidate remit the Registration Fee and Security Deposit from NRI Account?*

**Ans: NO.** MCC cannot, as per Reserve Bank of India (RBI) Rules, refund security deposit to NRI Account. If the candidate wants to use the funds available in his/ her NRI Account for registering for counseling, he /she has to first transfer funds from NRI Account to NRO Account and from NRO Account to MCC. The refund from MCC will be credited to NRO Account only.

*Q. No.10: Will MCC pay interest on the refundable security deposit?*

**Ans: NO.** MCC will not pay interest on the refundable security deposit. Once the candidate has successfully registered for NEET Counselling conducted by MCC on the MCC website, it will be treated as “service rendered”.

*The refund of security deposit to eligible candidates will commence only after completion of NEET Counselling, which will be notified on MCC portal.*

**CONTACT US:**

**MCC CALL CENTRE:**

**Phone No. : 0120-4073500**

**TOLL FREE NUMBER : 1800 102 7637**

**Please contact the above numbers for Queries related to Counseling.**

**Please note that all queries will be answered during Call centre timings only  
i.e 9:00 AM to 8:30 PM**

**MCC:**

E-mail : [adgme@nic.in](mailto:adgme@nic.in) (Only for Administrative Queries)

E-mail : [financemcc@lifecarehll.com](mailto:financemcc@lifecarehll.com) (Only for Queries regarding Finance /  
Accounts / Refund related matters of online counselling NEET UG)

**Note: All the emails must be sent to the respective email IDs for respective queries / grievances only and any email sent to any other email ID other than the concerned email IDs would not be considered in any case. Also, mails will be answered during office hours only i.e 10:00 AM to 6:00 PM.**

**List of Disability Certification Centres who will issue Disability Certificates as per NMC norms to PwD candidates in support of their claim to avail 5% PwD reservation in UG/ Broad Speciality PG Courses**

S/No.	Name of Disability Certification Centre	City/State	Specialities Available for which Disability Certificate can be issued as per category of Disabilities mentioned in Disability Certificate
1.	Vardhman Mahavir Medical College & Safdarjang Hospital (VMMC & SJH)	New Delhi	All Disabilities as mentioned in Disability Certificate <b>except Visual disabilities category and Intellectual Disabilities &amp; Behavioural disabilities.</b>
2.	All India Institute of Physical Medicine and Rehabilitation (AIIPMR)	Mumbai	For <b>Locomotor Disability</b> only
3.	Institute of Post Graduate Medical Education & Research (IPGMER)	Kolkata	All Disabilities as mentioned in Disability Certificate
4.	Madras Medical College (MMC)	Chennai	All Disabilities as mentioned in Disability Certificate
5.	Grant Government Medical College, J.J. Hospital Compound	Mumbai, Maharashtra	All Disabilities as mentioned in Disability Certificate
6.	Goa Medical College	Goa	All Disabilities as mentioned in Disability Certificate <b>except Speech Disability.</b>
7.	Government Medical College, Thiruvananthapuram	Thiruvananthapuram, Kerala	All Disabilities as mentioned in Disability Certificate. Ophthalmology Tests to be conducted at Regional Institute of Ophthalmology, Thiruvananthapuram under GMC Thiruvananthapuram
8.	SMS Medical College	Jaipur, Rajasthan	All Disabilities as mentioned in Disability Certificate <b>except:</b> <b>1. Neurology- Genetic Testing</b> <b>2. ENT- Speech &amp; Language Disability Testing</b> <b>Orthopaedics/ PMR- GonitometerAdult. Plumb Line, HandDynamometer, Laser</b>

9.	Govt. Medical College and Hospital, Sector32	<b>Chandigarh</b>	All Disabilities as mentioned in Disability Certificate
10.	Govt. Medical College, Agartala, State Disability Board	<b>Agartala/Tripura</b>	All Disabilities as mentioned in Disability Certificate
11.	Institute of Medical Sciences, Banaras Hindu University,	<b>Varanasi/ Uttar Pradesh</b>	All Disabilities as mentioned in Disability Certificate <b>except Intellectual Disability.</b>
12.	Ali Yavar Jung National Institute of Speech and Hearing Disabilities, Bandra, Mumbai	<b>Mumbai, Maharashtra</b>	For <b>Hearing Disabilities</b> only
13.	AIIMS, Nagpur	<b>Nagpur, Maharashtra</b>	All Disabilities as mentioned in Disability Certificate
14.	Atal Bihari Vajpayee Institute of Medical Sciences & RML Hospital, New Delhi. (ABVIMS & RMLH)	<b>New Delhi</b>	All Disabilities as mentioned in Disability Certificate <b>except ENT</b> <b>For Visual Disability:</b> Candidates who use LVAs may bring their own LVAs which can be checked.
15.	Lady Hardinge Medical College & Associated Hospitals (LHMC)	<b>New Delhi</b>	All Disabilities as mentioned in Disability Certificate
16.	All India Institute of Speech and Hearing (AIISH), Mysuru	<b>Mysuru, Karnataka</b>	For <b>Speech &amp; Hearing Disabilities</b> only

# ANNEXURE-3

## PROFORMA FOR SCHEDULED CASTE AND SCHEDULED TRIBE CERTIFICATE

Form of certificate as prescribed in M.H.A., O.M., No. 42/21/49-N.G.S. dated the 28.1.1952, as revised in Dept. of Per- & A.R. letter No. 36012/6/76-Est. (S.CT), dated the 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/her claim.

### CASTE CERTIFICATE

This is to certify that Shri/Smt./Kum.\* .....son/daughter\* of  
.....of village/town\* .....in  
district/Division\* .....of the State/Union Territory\* .....  
belongs to the .....Caste/ Tribe which is recognized as a Scheduled  
Caste/Scheduled Tribe\* under:

- The Constitution (Scheduled Caste) Order, 1950
  - The Constitution (Scheduled Tribe) Order, 1950
  - The Constitution (Scheduled Caste) (Union Territories) Order, 1951
  - The Constitution (Scheduled Tribe) (Union Territories) Order, 1951
1. (as amended by the Scheduled Caste and Scheduled Tribe Lists (Modification) order, 1956, the Bombay Re- organization Act, 1960, the Punjab Re- organization Act, 1966, the State of Himachal Pradesh Act, 1970 the North Eastern Areas (Re- organization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976).
- The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.
  - The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
  - The Constitution (Dadra and Nagar Haveli) Scheduled Caste Order, 1962.
  - The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962.
  - The Constitution (Puducherry) Scheduled Caste Order, 1964
  - The Constitution (Uttar Pradesh) Scheduled Tribes, Order, 1967.
  - The Constitution (Goa, Daman & Diu) Scheduled Caste Order, 1968.
  - The Constitution (Goa, Daman & Diu) Scheduled Tribes, Order, 1968.
  - The Constitution (Nagaland) Scheduled Tribes Order, 1970.
  - The Constitution (Sikkim) Scheduled Caste Order, 1978.
  - The Constitution (Sikkim) Scheduled Tribes Order, 1978.
2. Applicable in the case of Scheduled Caste/Schedule Tribe persons who have migrated from one State/Union Territory Administration:
- This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribe\* certificate issued to Shri/Smt\*  
.....  
father/mother of  
Shri/Smt/Kum\* - \_\_\_\_ of village/town\* \_\_\_\_ ----- in District/Division\* ----- of the State/Union  
Territory\* -----  
who belongs to the ----- caste/tribe which is recognized as a Scheduled Caste/Scheduled  
Tribe\* in the State/Union  
Territory\* ----- issued by the ----- (name of prescribed authority) vide their No-----  
---- date  
-----
3. Shri\*/Smt.\* /Kum\* ----- and/or his/her\* family ordinary reside (s) in village/town\* ..... of  
the State/Union Territory  
of -----.

Signature .....

Place----- State/Union Territory

\*\* Designation-----

**PROFORMA FOR OTHER BACKWARD CLASS (OBC-NCL) CERTIFICATE**

(Certificate to be produced by Other Backward Class applying for admission to Central Educational Institute (CEIS) under the Government of India)

This is to certify that Shri/Smt./Kum./Dr. \_\_\_\_\_ Son/Daughter of Shri/Dr. \_\_\_\_\_ of Village/Town District/Division in the \_\_\_\_\_ State belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 09/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 06/12/96 published in the Gazette of India Extraordinary part I Section I No. 120 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/09/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/01/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/04/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/09/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 20012/129/2009/-BC-II dated 04/03/2014 published in the Gazette of India Extraordinary Part I section I no. 63 dated 04/03/2014.

Shri/Smt./Kum. and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/Division of \_\_\_\_\_ State.

This is also to certify that he/she does not belong to the persons/section (creamy layer) mentioned in Column 3 of the Scheduled to the Government of India. Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09.03.2004 or the latest notification of the Government of India.

Dated:

District Magistrate/Competent Authority Seal

**NOTE:**

- (a) **The Term Ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.**
- (b) **The authorities competent to issue Caste Certificates are indicated below:**
  - (i) **District Magistrate/Additional Magistrate/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate.)**
  - (ii) **Chief Presidency Magistrate/Additional Chief presidency Magistrate/Presidency magistrate.**
  - (iii) **Revenue Officer not below the rank of Tehsildar.**
  - (iv) **Sub-Divisional Officer of the area where the candidate and/or his family resides.**
- (c) **The annual income/status of the parents of the applicant should be based on financial year ending March 31, 2025.**



## Proforma for EWS Certificate

Government of .....  
(Name & Address of the authority issuing the certificate)

# INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family'\*\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent Passport size  
attested photograph of  
the applicant

\*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

