

Medical Counselling Committee: Ensuring transparency & fairness in Counselling



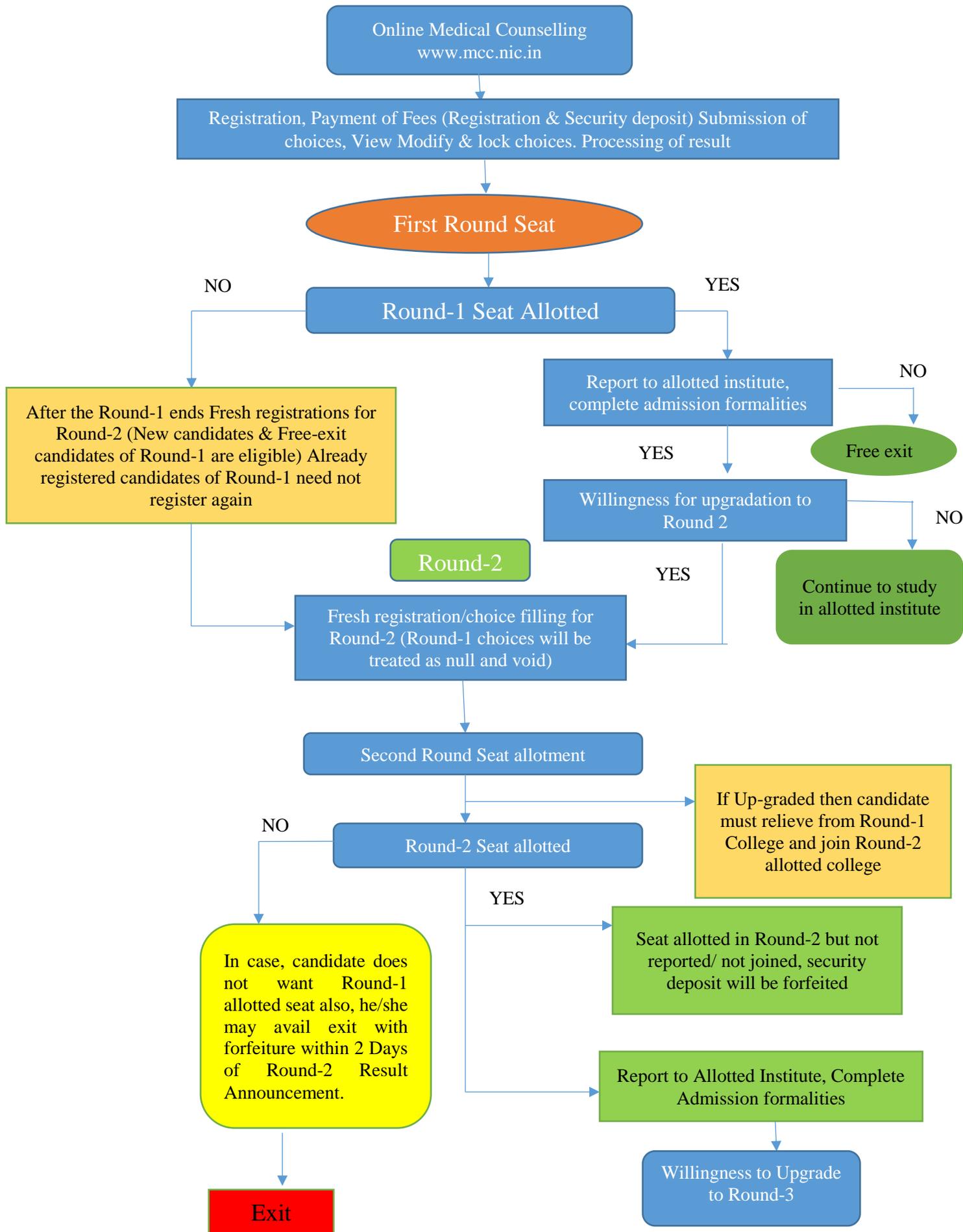
# NEET-PG (MD/MS/DNB/MDS) COUNSELLING 2023

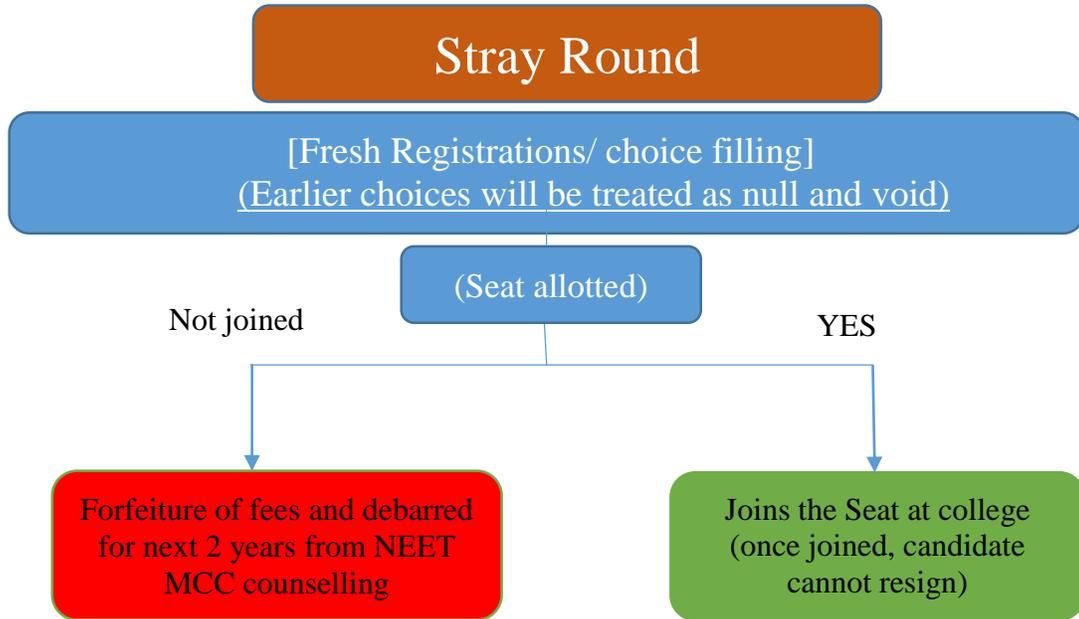
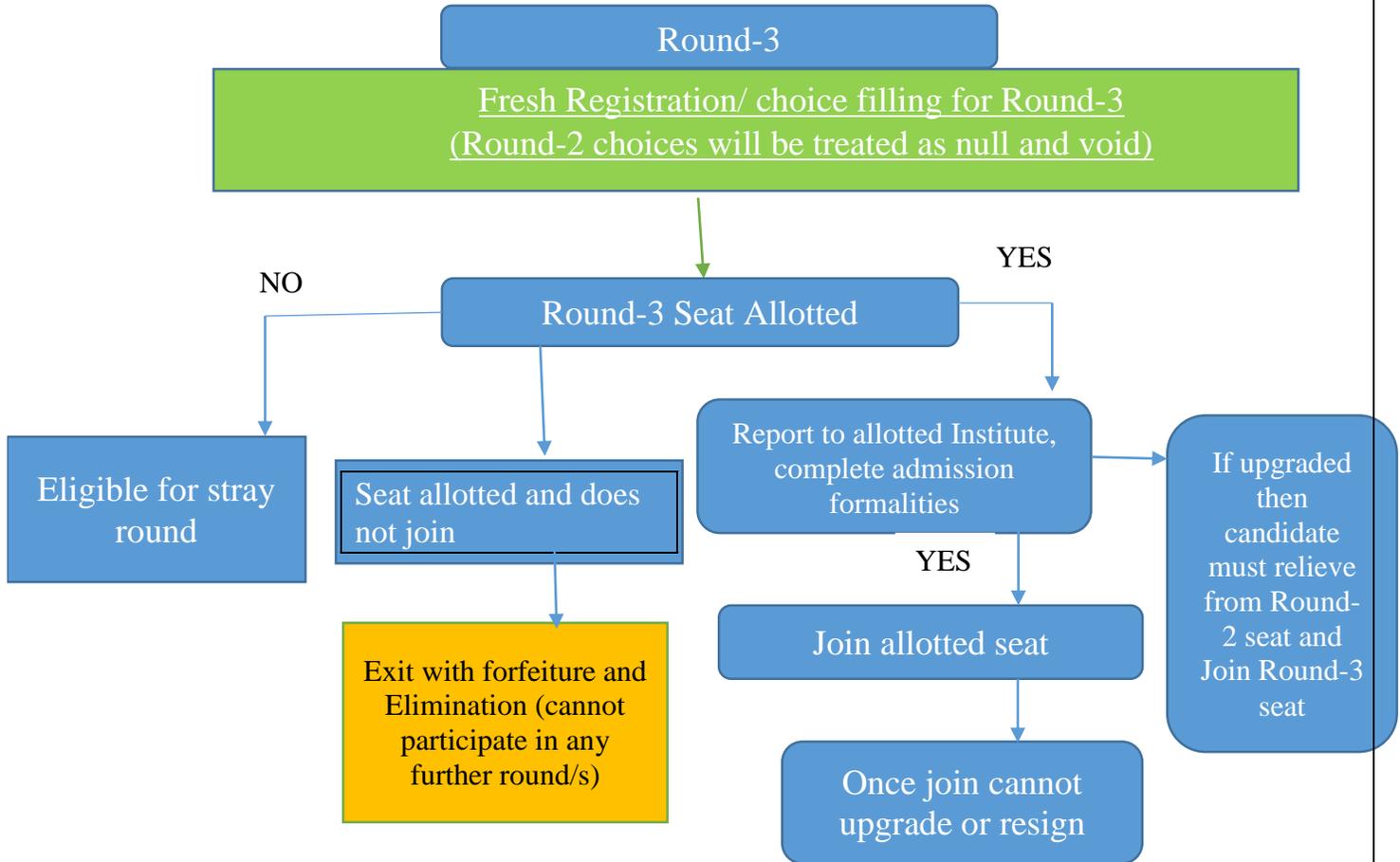
INFORMATION  
BULLETIN  
&  
COUNSELLING  
SCHEME

## **LIST OF ABBREVIATIONS**

- i. ABVIMS- Atal Bihari Vajpayee Institute of Medical Sciences
- ii. AIQ- All India Quota
- iii. AMU- Aligarh Muslim University
- iv. BHU- Banaras Hindu University
- v. DGHS- Directorate General of Health Services
- vi. DU- Delhi University
- vii. EWS- Economically Weaker Section
- viii. MCC- Medical Counseling Committee
- ix. MCI- Medical Council of India
- x. MoHFW- Ministry of Health & Family Welfare
- xi. NBE- National Board of Examination
- xii. NEET- National Eligibility –cum- Entrance Test
- xiii. NMC- National Medical Commission
- xiv. Ors. – Others
- xv. RML- Ram Manohar Lohia
- xvi. SC- Scheduled Caste
- xvii. SJH- Safdarjung Hospital
- xviii. ST- Scheduled Tribe
- xix. OBC- Other Backward Class
- xx. PG- Post Graduate
- xxi. PwD- Persons with Benchmark Disabilities
- xxii. UR- Unreserved Category
- xxiii. VMMC- Vardhaman Mahavir Medical College
- xxiv. V/s- Versus
- xxv. W.P. – Writ Petition

## COUNSELLING SCHEME (FLOW CHART)





Flow Chart is for representation purpose only. For details, refer Information Bulletin

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## **CHAPTER 1- INTRODUCTION**

1.1 As per the directions of the Hon'ble Supreme Court of India in I.A. No. 16 of 2012 in Civil Appeal No. (s). 1944 of 1993 in the matter of 'Anand S. Biji V/s State of Kerala & Ors.', the Directorate General of Health Services, Government of India, New Delhi has been entrusted with the responsibility to conduct Online Counselling for allotment of Post Graduate (MD/MS/Diploma and MDS) seats to the eligible and qualified candidates in participating Government Medical/Dental Colleges of the country under 50% All India Quota every year. The allotment of seat to the candidates is made based on the NEET-PG conducted by National Board of Examinations, New Delhi.

1.2 The Hon'ble Supreme Court of India vide Order dated 09/05/2017 rendered in Writ Petition (Civil) No.267 of 2017 in the matter of 'Dar-Us Slam Educational Trust and Others Vs. Medical Council of India and Others' the Directorate General of Health Services in Ministry of Health and Family Welfare is also conducting Online counselling for allotment of 100% Post Graduate (MD/MS/Diploma and MDS) with All India character in participating Deemed Universities across the country. The allotment of seats is being made to eligible and qualified candidates as per their merit and ranking based on the NEET Examinations conducted by National Board of Examinations (NBE) for P.G. NEET from the academic year 2017-18 onwards.

1.3 Vide Order dated 22.08.2017 the Hon'ble Supreme Court of India in W.P. (C) No. 689 of 2017 in the matter of Consortium of Deemed Universities in Karnataka & Anr. v/s Union of India & Ors. had issued directions stating that, 15% seats have to be allotted to the NRI Candidates in respect of PG seats (Medical/Dental) in Deemed Universities.

**1.4 In supersession to previous AIQ scheme, it has been decided by competent authority (MoHFW) that upgradation will be upto 3<sup>rd</sup> round which was earlier known as mop up round. Accordingly NMC will approach the Hon'ble Supreme Court of India for approval in this matter.**

**1.5 The candidate is now allowed to upgrade seat from second round to 3<sup>rd</sup> (mop up) round.**  
Candidates are advised to take an informed decision of continuing in Third round of AIQ/Deemed/Central Universities. If a candidate joins in 3<sup>rd</sup> round, they shall not be permitted to resign from 3<sup>rd</sup> round of AIQ/Deemed/Central Universities. They **will not be** allowed to participate in any further rounds of Counseling after joining in Third Round of AIQ.

1.6 As per the directions issued by Hon'ble Supreme Court of India in SLA(C) No. 10487 of 2021, the AIQ scheme has been modified and 04 rounds of AIQ counselling will be conducted by MCC of DGHS, MoHFW. Hence, 3<sup>rd</sup> round (earlier mop-up round) and fourth round i.e. stray vacancy

round will be conducted in AIQ from 2021-22 onwards.

**1.7** Vide Order dated 22/07/2022 in Contempt Petition No. 289 of 2022 before the Hon'ble Supreme Court of India it has been approved that MCC of DGHS Has developed a software for all participating states and counselling authorities Further more it has been directed by Hon'ble Court that :

*“8 The development of the above software should ensure that a uniform pattern is followed by all the States across India commencing from the academic year 2022- 2023. For the current academic year, since the students have already joined and the courses have commenced, we would, in the interest of justice, put an end to the contempt proceedings. However, we take on record the assurance which has beenset out by the DGHS and direct that all the States and counselling authorities in the NEET-UG/PG shall scrupulously comply with the above directions from the academic year 2022-2023.”*

**1.8** As per the directions of the Hon'ble Supreme Court of India dated **03.02.2023** passed in **W.P (Civil) 891 of 2021 in the matter of 'Anushka Rengunthwar & Ors. Vs Union of India & Ors.'**,

*“57. Hence, the notification being sustainable prospectively, we hereby declare that the impugned portion of the notification which provides for supersession of the notifications dated 11.04.2005, 05.01.2007 and 05.01.2009 and the clause 4(ii), its proviso and Explanation (1) thereto shall operate prospectively in respect of OCI cardholders who have secured the same subsequent to 04.03.2021.*

*58. We further hold that the petitioners in all these cases and all other similarly placed OCI cardholders will be entitled to the rights and privileges which had been conferred on them earlier to the notification dated 04.03.2021 and could be availed by them notwithstanding the exclusion carved out in the notification dated 04.03.2021. The participation of the petitioners and similarly placed OCI cardholders in the selection process and the subsequent action based on 74 the interim orders passed herein or elsewhere shall stand regularized.”*

Keeping in view of the directions passed hereinabove, the OCI cardholders will now be eligible to the rights which were provided to them earlier to the impugned notification dated 04.03.2021. They will be treated at par with Indian citizens and will be eligible for UR (General) category seats as well as NRI seats for the purpose of NEET (UG)-2023 and NEET (PG)-2023 for counselling conducted by MCC.

**1.9** As per the directions of the Hon'ble Supreme Court of India vide **order dated 12.12.2022** passed in

**“I.A NO. 132614/2022 IN W.P (c) NO. 267/2017 in Dar-us Slam Educational trust and Ors. vs. Medical Council of India & Ors.”.**

*“2. Having heard Ms Aishwarya Bhati, Additional Solicitor General, we direct that for 100% deemed universities:*

*(i) There shall be four rounds of common counselling for the All-India Quota seats conducted by the Medical Counseling Committee; and*

*(ii) The Medical Counseling Committee is permitted to conduct an online counselling for the stray vacancy round.*

3. The above directions shall take effect from the ensuing academic year 2022-23.”

In light of the above directions, as passed by the Hon’ble Supreme Court, the Medical Counselling Committee (MCC) of DGHS, MoHFW, shall conduct the counselling for the Stray Vacancy Round of 100% seats of Deemed Universities.

1.10 As per the directions of Hon’ble Supreme Court of India in “W.P (C) No. 443 of 1992 Sharwan Kumar Vs. Dir. General of Health Services & Anr.” the following order has been issued:

*“If in implementation of the scheme any difficulties are felt by the Director General of Health Services or by any other person including the authorities in the States or by the Universities, they can approach this Court for necessary directions.”*

1.11 No Offline admissions and no offline resignations- all admissions and resignation (if provided) will be made through online mode. Any admission or resignation taken in offline mode will not be accepted. Colleges taking offline admission or resignation may face the legal or any other consequences at their own level. The seat will be considered as vacant for the next round of counselling where offline admission is taken. The vacated seat due to offline resignation will not be taken in the next round of counselling.

## **CHAPTER 2- INFORMATION FOR CANDIDATES**

- 2.1 All the participating Candidates are hereby informed that all important communications issued by the Medical Counselling Committee (MCC) are posted on the official website of MCC i.e. [www.mcc.nic.in](http://www.mcc.nic.in). The authenticity of communication may be confirmed from the official website of MCC/Intra-MCC before relying upon any message circulating in social media.
- 2.2 All questions in the scheme of counselling are mandatory in nature and not optional. Candidates are advised to go through these important questions related to the scheme of counselling (refer Bulletin) before registering on MCC website, in order to understand the scheme of counseling.
- 2.3 Candidates are deemed to have read, agreed and accepted the Scheme of Counselling and the terms and conditions of the counselling scheme for NEET-PG Counselling, 2023 on completing the online submission of application/registration form.
- 2.4 Registration for NEET – PG Counselling conducted by MCC can only be submitted online through Medical Counselling Committee website [www.mcc.nic.in](http://www.mcc.nic.in). Registration submitted through any other mode shall be summarily rejected.
- 2.5 Candidates are further advised to fill the application form on their own/self on the MCC website and not through any agent or third party.
- 2.6 A candidate can submit NEET-PG Counselling application/registration form only once. Any candidate found to have submitted more than one application/registration form for NEET-PG Counselling shall be debarred from NEET-PG Counselling allotment process, his/her candidature shall be cancelled and further action as deemed appropriate by the MCC of DGHS, MoHFW shall be taken.
- 2.7 The Security Deposit will be forfeited if a candidate who has been allotted a seat in the Second Round or subsequent rounds and does not join the respective institution or surrender the seat due to any unforeseen reason. Also, the Security Deposit will be forfeited if the admission gets cancelled due to any reason. E.g. in case the candidate gives wrong information at the time of registration on the basis of which a seat may be allotted and later cancelled by the Admission Authorities at the time of reporting or fails to produce the required documents at the time of admission (within stipulated time).
- 2.8 Candidate may kindly note that registering for NEET-PG Counselling does not confer any automatic rights to secure a Post Graduate seat. The selection and admission to Post Graduate seats in any medical Institution recognized for running Post Graduate courses as per Indian Medical Council Act, 1956 is subject to fulfilling the merit, admission criteria, eligibility, and such criteria as may be prescribed by the respective universities, medical institutions, Medical Council of India, State/Central

Government.

2.9 Candidate should ensure that all the information filled during the online submission of application/registration form is correct and factual. Information provided by the candidates in the online application/registration form shall be treated as correct and self-certified and MCC shall not entertain, under any circumstances, any request for change in the information provided by the candidates.

MCC does not change/ edit /modify/alter any information entered by the candidates at the time of online submission of application/registration for Counselling under any circumstances. (refer to NBE for any query)

2.10 The information regarding Stipend /fee structure/ course duration / bond amount / rendering of service in rural / tribal area/other conditions etc. has been provided by Medical/Dental Colleges on MCC website. MCC/ DGHS takes no responsibility regarding the above information including Fees/ Bond/ Mode of Payment or any typographical error/ data etc. Candidates are advised to visit College website or contact the College Authorities directly for any query regarding above information before filling choices. Choices once locked cannot be modified and any request to MCC/DGHS regarding change/alteration of choices **will not be** entertained.

2.11 Candidates are advised to confirm their eligibility/domicile status before registering on MCC website for Institutional Quota seats of Central Universities/Institutes/ Deemed University before opting for their seats.

2.12 Candidates are advised to confirm the fee structure/ any other additional fee from the colleges especially Deemed Universities before filling up choices for the same. Some All-India Quota colleges might have high fee structure, therefore confirmation about the fee should be made before hand, MCC of DGHS takes **No** responsibility of the fee structure of the colleges and will not entertain any request or complaint regarding Fee Structure. The above information may be confirmed by the candidate before filling the choices.

2.13 **Candidates are advised to be in touch with the MCC website (www.mcc.nic.in) for Schedule / latest updates / Results / Notices / News & Events pertaining to counselling as MCC /DGHS will not be individually contacting the candidates for the same.**

2.14 **No** communication will be directly sent to the Candidate(s). They are advised to be in touch with the website on regular basis for any updates.

2.15 It has come to the knowledge of the Authorities that there have been instances wherein some persons/agents have claimed to provide a seat in any of the participating colleges in the Counselling process. The Candidates are advised not to fall prey to the said claims as there is no direct entry/nomination in any of the participating colleges in the NEET Counselling. MCC of DGHS will

not be responsible for any such type of fraud/treachery/ trickery.

2.16 Candidates are advised to use the Mobile number/email id used by them during registration on NBE website for MCC counselling registration process. The said Email ID and Mobile number shall only be used/pre-populated during the Counselling registration process. OTPs etc. will only be sent to the registered mobile number and email ids.

2.17 Refund process will commence only after the completion of all the rounds of Counselling. MCC will not entertain any query either through email or phone call with regard to refund before the completion of all the rounds of counseling.

2.18 Candidates are informed that they will be shown only the Clear-cut Vacancies in Round 1.

Also, the vacancy position of the seats will be shown in three categories during

Round 2, which are as follows:

- a) **Clear-cut vacancies-** The seats which have not been allotted in Round 1.
- b) **Virtual Vacancies-** Any Candidate who has been allotted a seat in Round 1 and has opted for up-gradation in Round 2, the allotted seats of Round 1 will be shown as virtual vacancy in Round 2 and Candidates can fill the said seat during the choice filling in Round 2. However, such seats will be allotted in Round 2 if the allottee of Round 1 vacates/upgrades in Round 2.
- c) **The candidate is now allowed to upgrade seat from second round to third round with fresh payment of fees.**

2.19 Each round of counselling is a separate round and the rules of each round are different. Once any round commences, the rules of that round will apply to all the candidates even if they were allotted/admitted in the previous round(s) of counselling. The rules of round 1 will only apply to rules of round 1. Once round 2 commences the rules of Round 2 shall apply and the rules of round 1 **will not** apply. Similarly, the rules of third round will apply only in third round and the rules of Stray Vacancy round will apply only on stray vacancy round.

2.20 Only Qualified/ eligible candidates are required to register on the MCC website i.e., [www.mcc.nic.in](http://www.mcc.nic.in) to participate in the counselling process for allotment of seat. MCC **does not** allot any seat either on nomination basis/ manually or on offline mode.

2.21 **No** Offline admissions and **no** offline resignations- all admissions and resignation (if provided) will be made through online mode. Any admission or resignation taken in offline mode **will not be** accepted. Colleges taking offline admission or resignation may face the legal action or any other consequences at their own level. The seat will be considered as vacant for the next round of counselling where offline admission is taken. The vacated seat due to offline resignation will not be taken in the next round of counselling.

2.22 Candidates should make sure that while taking admission/resignation in the allotted college their admission/resignation is generated through online mode i.e. through intra-mcc portal by the college authorities. Any other letter of admission/resignation **will not be** accepted.

2.23 Candidates who have international number must provide an alternative Indian number at the time of registration for the counselling process.

**2.24 Disability certificate-** the Candidates must obtain their online disability certificate from designated disability board in an online mode generated by the disability Centre as per the NMC norms before the choice filling commences. Only Candidates who have made their disability certificate through online mode from the designated centres will be eligible to fill in the PwD choices. MCC of DGHS **does not** issue/authenticate/verify and has no role in generation of online Disability certificate.

2.25 Court cases w.r.t. counselling must be in Delhi jurisdictions only.

## **CHAPTER 3- 50% ALL INDIA QUOTA**

There will be four rounds of AIQ counseling i.e. Round 1, Round 2, A I Q t h i r d Round and AIQ Stray Vacancy Round (SLA(C) No. 10487 of 2021 before the Hon'ble Supreme Court of India). All candidates who have qualified for All India Quota seats on the basis of their rank in NEET PG conducted by the National Board of Examination (NBE) will be eligible for participation in the counselling process. Eligible candidates may download the Rank letter/ Result from NBE website. Cut-off rank of eligible candidates will also be available on the MCC website ([www.mcc.nic.in](http://www.mcc.nic.in)).

### **Open seats-domicile free includes:**

- i. 50% All India Quota seats
- ii. 50% Seats of BHU
- iii. 50% Seats of AMU
- iv. 50% All India Quota seats of DU/Central Institutes (VMMC & SJH, ABVIMS & RML, ESIC-Basaidarapur)
- v. 100% DNB

### **3.1 Reservation Policy**

- ❖ Reservation Policy of the Central Government for the NEET-PGCounseling in All India Quota is as follows:
  - S.C.- 15%
  - S.T.- 7.5%
  - O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
  - EWS- as per Central Government norms- 10%
  - PwD- Horizontal Reservation as per NMC norms- 5%
  
- ❖ Reservation of seats under PWD Category is 5% in AIQ and the 21 Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per the NMC norms. For range of disabilities included, please see **Annexure 1**.
  
- ❖ Candidates who want to avail 5% PwD reservation in PG seats of Govt. /Central medical institutions should obtain Disability certificate as per 21 Benchmark Disabilities given under RPWD Act 2016 and as per NMC norms, from the designated disability centres as per the list enclosed as **Annexure- 2**. The certificate issued by any other hospital/ board **will not be** accepted.
  
- ❖ Candidates declared Qualified/Eligible for All India Quota Postgraduate Seats only will be eligible for online allotment process for All India Quota Seats, which is conducted by the Medical Counseling Committee (MCC), Ministry of Health & Family Welfare, & Government of India. For State Quota, Private medical and dental college seats the candidates are required to contact the appropriate State Government/Admission Authority & Directorate of Medical Education. Medical Counseling Committee (MCC)

**will not be** able to guide candidates in this matter.

### **3.2 Roster:**

- ❖ The 3200-point roster on the 50% AIQ seats shall be applied by the MCC of DGHS, MoHFW as per the reservation policy.

### **3.3 Eligibility Condition:**

- The Candidate should have qualified NEET PG.
  - Domicile free.
- 
- ❖ The conversion of seats will be carried out during the online third round. The said conversion will be done only when the eligible Candidates belonging to the said Category have been exhausted. The algorithm for conversion of category is as follows:

### **CONVERSION ALGORITHM**

S.NO.	CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC
3.	UR (PwD)	UR
4.	OBC(PwD)	OBC
5.	ST	SC
6.	SC	UR
7.	EWS	UR

## **CHAPTER 4- DEEMED UNIVERSITY**

- ❖ From, 2017 the Hon'ble Supreme Court of India in W.P.(C) No.267 of 2017 (Dar- Us-Slam Educational Trust case) directed the MCC of DGHS, MoHFW to conduct counseling of 100% seats of Deemed Universities.
- ❖ There will be four rounds of Counseling i.e., Round 1 & Round 2, third Round & Stray Vacancy Round and all the rounds will be conducted by MCC.
- ❖ As per the directions of the Hon'ble Supreme Court of India vide **order dated 12.12.2022** passed in "I.A NO. 132614/2022 IN W.P (c) NO. 267/2017 in Dar-us Slam Educational trust and Ors. vs. Medical Council of India & Ors.",  
*"2. Having heard Ms Aishwarya Bhati, Additional Solicitor General, we direct that for 100% deemed universities:*
  - (i) *There shall be four rounds of common counselling for the All India Quota seats conducted by the Medical Counseling Committee; and*
  - (ii) *The Medical Counseling Committee is permitted to conduct an online counselling for the stray vacancy round.*

*3. The above directions shall take effect from the ensuing academic year 2022-23."*

In light of the above directions, as passed by the Hon'ble Supreme Court, the Medical Counselling Committee (MCC) of DGHS, MoHFW, shall conduct the counselling for the Stray Vacancy Round of **100% (ALL) seats of Deemed Universities.**

- ❖ All the candidates who have qualified for All India Quota seats on the basis of their rank in NEET PG conducted by NBE including candidates from Union Territory of J&K will be eligible. Eligible candidates may download the Rank letter/ Result from NBE website.

### **4.1 Reservation Policy:**

- ❖ The eligible Indian National Candidates wanting to get converted to sponsored NRI category will have to submit the following documents as and when the same are called for by the MCC:
  - Documents claiming that the sponsorer is an NRI (Passport, Visa of the sponsorer).
  - Relationship of NRI with the candidate as per the court orders of The Hon'ble Supreme Court of India in case W.P.(c) No. 689/2017- Consortium of Deemed Universities in Karnataka (CODEUNIK) & Ans. Vs Union of India & Ors. Dated 22-08- 2017.
  - Affidavit from the sponsorer that he/ she will sponsor the entire course fee of the candidate duly notarized.
  - Embassy Certificate of the Sponsorer (Certificate from the Consulate).
  - NEET Score Card of the candidate.
  - There will be no reservation for OBC/ SC/ ST/ PWD/EWS candidates in Deemed Universities.

There might be reservation for Jain Minority or Muslim Minority in certain deemed universities. Candidates are requested to verify their eligibility for the same before applying under the said category.

Candidates claiming reservation under NRI Quota will not be able to claim reservation status under any other quota i.e. Jain Minority/Muslim Minority/any other quota.

4.2 As per the directions of the Hon'ble Supreme Court of India dated **03.02.2023** passed in *W.P (Civil) 891 of 2021 in the matter of 'Anushka Rengunthwar & Ors. Vs Union of India & Ors.'*,

*"57. Hence, the notification being sustainable prospectively, we hereby declare that the impugned portion of the notification which provides for supersession of the notifications dated 11.04.2005, 05.01.2007 and 05.01.2009 and the clause 4(ii), its proviso and Explanation (1) thereto shall operate prospectively in respect of OCI cardholders who have secured the same subsequent to 04.03.2021.*

*58. We further hold that the petitioners in all these cases and all other similarly placed OCI cardholders will be entitled to the rights and privileges which had been conferred on them earlier to the notification dated 04.03.2021 and could be availed by them notwithstanding the exclusion carved out in the notification dated 04.03.2021. The participation of the petitioners and similarly placed OCI cardholders in the selection process and the subsequent action based on 74 the interim orders passed herein or elsewhere shall stand regularized."*

Keeping in view of the directions passed hereinabove, the OCI cardholders will now be eligible to the rights which were provided to them earlier to the impugned notification dated 04.03.2021. They will be treated at par with Indian citizens and will be eligible for UR (General) category seats as well as NRI seats for the purpose of NEET (UG)-2023 and NEET (PG)-2023 for counselling conducted by MCC.

**Eligibility Condition:**

- The Candidate should have qualified NEET PG.
- Domicile free.

**Conversion of seats:**

**NRI seats/ Jain Minority seats/Muslim Minority seats-** Seats for NRI/Jain Minority/Muslim Minority will be converted to Deemed University Merit seats for UR Category after exhaustion of all the eligible candidates for NRI seats/ Jain Minority seats/Muslim Minority seats during third round.

## **CHAPTER 5- ARMED FORCES MEDICAL SERVICES (AFMS)**

5.1 Candidates who desire to participate in AFMS Counseling will be required to register on the MCC portal i.e., [www.mcc.nic.in](http://www.mcc.nic.in) and may opt for AFMS seats.

5.2 The list of registered candidates will be sent to AFMS Authorities for conducting counseling at their own end as per their rules and regulations of AFMS Authorities.

5.3 The role of MCC is limited to registration of the willing Candidates only.

5.4 MCC shall not be responsible for any allotment made by or on behalf of the AFMS Authorities.

5.5 Candidates must verify the Eligibility Conditions {especially Medical Eligibility/age conditions (up to 35 years of age)} from the AFMS website before applying for AFMS Counselling. There have been instances of cancellation of admission due to non-fulfillment of Medical Eligibility Conditions. (<https://www.mod.gov.in/dod/directorate-general-armed-force-medical-services>)

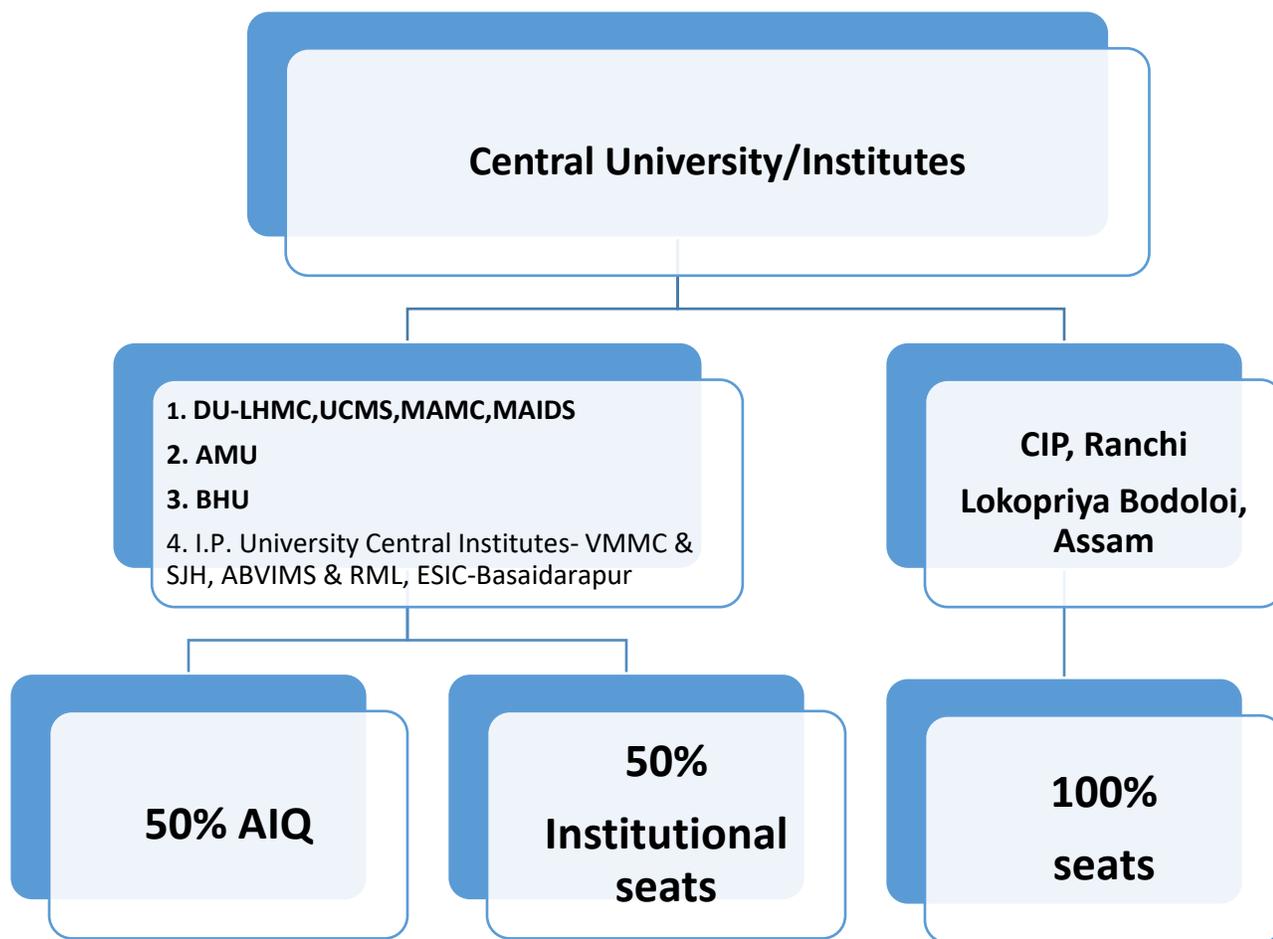
5.6 MCC **will not entertain** any query with regard to the AFMS Counselling.

5.7 Candidates must verify their eligibility conditions well before from the AFMS website before applying for AFMS Counselling. MCC **will not entertain** any grievance regarding the same.

## **CHAPTER 6- CENTRAL UNIVERSITY/INSTITUTE**

There will be four rounds of counseling i.e., Round 1, Round 2, third Round & Stray Vacancy Round to be conducted by MCC of DGHS.

All the candidates who have qualified for All India Quota seats on the basis of their rank in NEET PG conducted by NBE will be eligible for the Fifty percent (50%) AIQ seats of Central University.



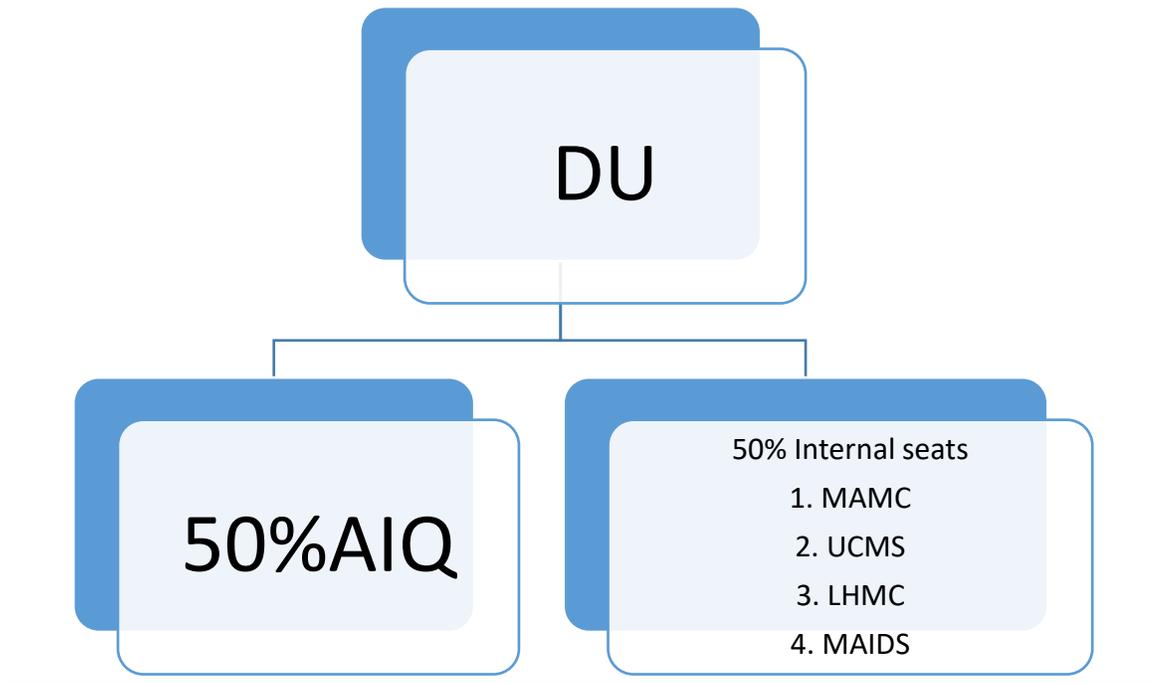
## **Disclaimer:**

- ❖ The counseling for 50% AIQ is domicile free.
- ❖ The eligibility conditions for the internal quota are given by the colleges/institutes, MCC has **no role** to play in determining the eligibility conditions for the internal quota of the Central Universities/Institutes.
- ❖ The Candidate are requested to go through the eligibility conditions before applying for the internal quota of the Central Universities/Institutes and ensure that they meet the prescribed eligibility conditions.
- ❖ If any Candidate at any stage of the counseling process is found to have furnished any incorrect/wrong information with regard to his/her eligibility condition, his/her **candidature shall be cancelled** for the further rounds of the counseling and the security deposit shall be forfeited.
- ❖ Reservation of seats under PwD Category is 5% in Central Universities and the 21 Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per NMC norms. For range of disabilities included, please see **Annexure -1.**
- ❖ Candidates who want to avail 5% PwD reservation in PG seats of Govt. /Central medical institutions should obtain Disability certificate as per 21 Benchmark Disabilities given under RPWD Act 2016 and as per NMC norms, from the designated disability centres as per the list enclosed as **Annexure- 2.** The certificate issued by any other hospital/ board **will not be** accepted.
- ❖ The conversion of seats will be carried out during the third Round for Central Universities/Institutes. The said conversion will be done only when the Candidates belonging to the said Category have exhausted.  
The algorithm for conversion of category is as follows:

### **CONVERSION ALGORITHM**

S.NO.	CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC
3.	UR (PwD)	UR
4.	OBC(PwD)	OBC
5.	ST	SC
6.	SC	UR
7.	EWS	UR

## 6.1 DELHI UNIVERSITY (DU)



Fifty percent (50%) seats will be contributed by Delhi University to All India Quota. For the remaining 50% seats, candidates who have completed their MBBS from DU are eligible for Internal Quota of 50% in Delhi University.

### **6.1.1 Reservation Policy for AIO seats and Internal seats of DU:**

- ❖ The reservation policy of the Central Government is followed:
  - S.C.- 15%
  - S.T.- 7.5%
  - O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
  - EWS- as per Central Government norms- 10%
  - PwD- Horizontal Reservation as per NMC norms- 5%
- ❖ Reservation of seats under PWD Category is 5% in AIQ and the twenty one (21) Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per NMC norms. For range of disabilities included, please see Annexure 1.
- ❖ Candidates who want to avail 5% PWD reservation in PG seats of Govt./Central medical institutions should obtain Disability certificate as per 21 Benchmark Disabilities given under RPWD Act 2016 and as per NMC norms, from the designated disability centers as per the list enclosed as Annexure- 2. The certificate issued by any other hospital/ board **will not be** accepted.

### **6.1.2 Roster:**

- ❖ The roster on the 50% AIQ as well as 50% Internal seats will be applied by the MCC of DGHS, MoHFW.

### **6.1.3 Eligibility Condition for DU Internal Quota:**

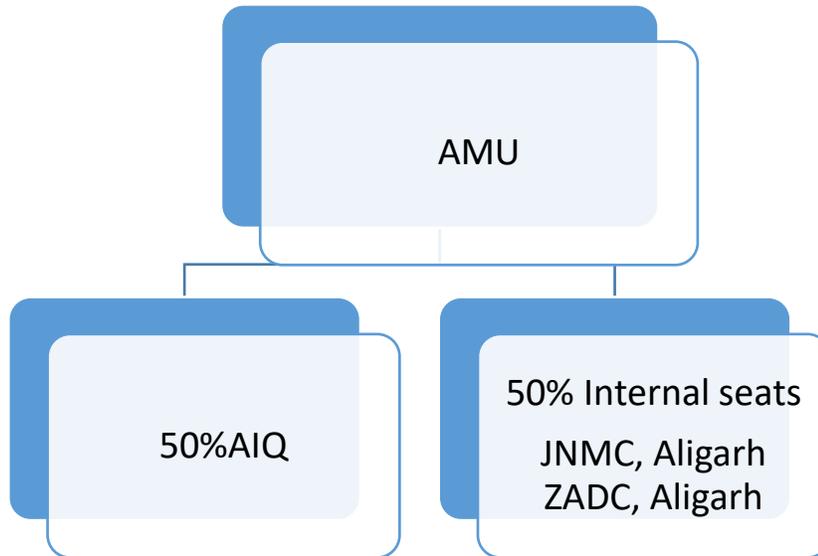
#### **❖ For Delhi University Quota: -**

The candidate must have passed final M.B.B.S. examination (for MD/MS/Diploma Course) and BDS examination (for MDS Course) from the University of Delhi and **must have completed satisfactorily one year compulsory rotating internship as on 31<sup>st</sup> March of the year of admission** and must submit their internship completion certificate at the time of admission.

**However, for this academic year the internship completion date may be treated as 11<sup>th</sup> August, 2023 as approved by the competent authority, MoHFW.**

(The eligibility condition for internal quota is provided by DU. **MCC has no role** to play in this regard).

## 6.2 ALIGARH MUSLIM UNIVERSITY (AMU)



Fifty percent (50%) Seats will be contributed by the AMU to All India Quota. For the remaining 50% seats, candidates who have completed their MBBS from AMU are eligible for internal seats of 50% in AMU.

### **6.2.1 Reservation Policy for AIO seats:**

- ❖ The reservation policy of the Central Government is followed:
  - S.C.- 15%
  - S.T.- 7.5%
  - O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
  - EWS- as per Central Government norms- 10%
  - PwD- Horizontal Reservation as per NMC norms- 5%
- ❖ For the **Reservation Policy of 50% Internals seats of AMU**, there is no reservation.
- ❖ Reservation of seats under PWD Category is 5% in AIQ and the 21 Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per NMC norms. For range of disabilities included, please see **Annexure- 1**.
- ❖ Candidates who want to avail 5% PwD reservation in PG seats of Govt./Central medical institutions should obtain Disability certificate as per 21 Benchmark Disabilities given under RPWD Act 2016 and as per NMC norms, from the designated disability centres as per the list enclosed as **Annexure- 2**. The certificate issued by any other hospital/ board **will not be** accepted.

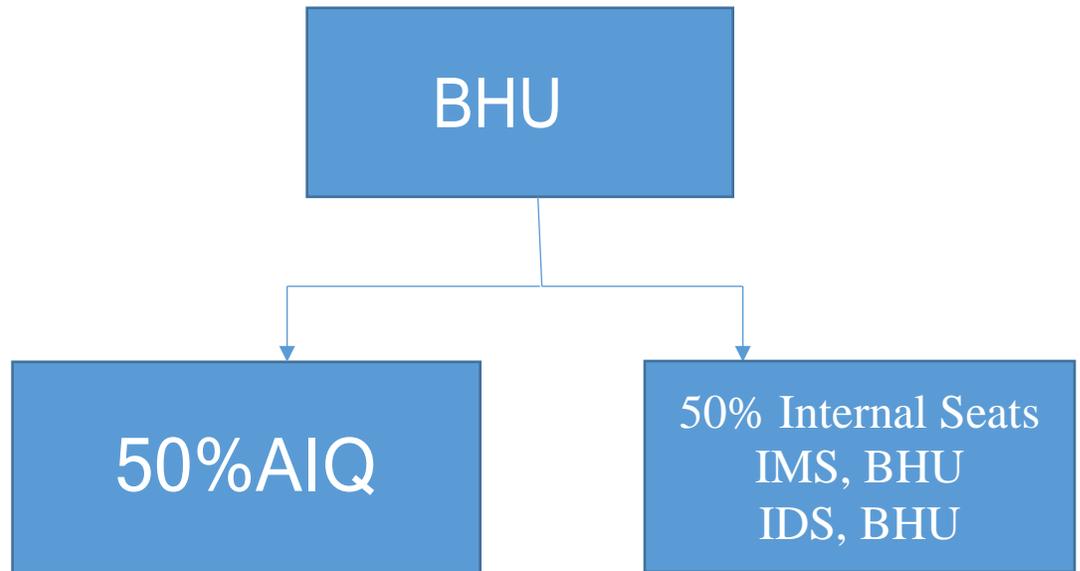
### **6.2.2 Roster:**

- ❖ The roster on the 50% AIQ seats shall be applied by the MCC of DGHS, MoHFW.
- ❖ For the 50% seats of Internal seats of AMU, there is no reservation.

### **6.2.3 Eligibility Condition for AMU Internal seats:**

- ❖ An Institutional (Internal) candidate is one who has passed the qualifying examination (MBBS/BDS as applicable) from AMU and completes his/her internship as per the dates specified by AMU authorities.

(The eligibility condition for internal quota is provided by AMU. **MCC has no role** to play in this regard).



Fifty percent (50%) Seats will be contributed by BHU to All India Quota. For the remaining 50% seats, candidates who have completed their MBBS/BDS from BHU are eligible for internal seats of 50% in BHU.

**6.3.1 Reservation Policy for AIO and internal seats of BHU:**

- ❖ The reservation policy of the Central Government is followed:
  - S.C.- 15%
  - S.T.- 7.5%
  - O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
  - EWS- as per Central Government norms- 10%
  - PwD- Horizontal Reservation as per NMC norms- 5%
- ❖ Reservation of seats under PwD Category is 5% in AIQ and the 21 Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per NMC norms. For range of disabilities included, please see Annexure- 1.
- ❖ Candidates who want to avail 5% PwD reservation in PG seats of Govt./Central medical institutions should obtain Disability certificate as per 21 Benchmark Disabilities given under RPWD Act 2016 and as per NMC norms, from the designated disability centres as per the list enclosed as Annexure- 2. The certificate issued by any other hospital/ board **will not be** accepted.

### 6.3.2 **Roster:**

- ❖ The roster on the 50% AIQ seats shall be applied by the MCC of DGHS, MoHFW.
- ❖ For the 50% seats of Internal seats of BHU, MCC will apply the roster.

### **Eligibility Condition for BHU Internal seats:**

- ❖ Only those Candidates who have passed MBBS/BDS from Institute of Medical Sciences, BHU as per the internship dates specified by IMS, BHU will be eligible, provided the Candidates have appeared and qualified in NEET-PG Examination.

(The eligibility condition for internal quota is provided by BHU MCC **has no role** to play in this regard)

The Institute contributes hundred percent ( 100%) seats for NEET-PG Counselling. There are **no** Internal /State quota seats in this Institute/College.

### **6.4.1 Reservation Policy:**

- ❖ The reservation policy of the Central Government is followed:
  - S.C.- 15%
  - S.T.- 7.5%
  - O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
  - EWS- as per Central Government norms- 10%
  - PwD- Horizontal Reservation as per NMC norms- 5%
- ❖ Reservation of seats under PWD Category is 5% in AIQ and the 21 Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per NMC norms. For range of disabilities included, please see Annexure- 1.
- Candidates who want to avail 5% PwD reservation in PG seats of Govt./Central medical institutions should obtain Disability certificate as per 21 Benchmark Disabilities given under RPWD Act 2016 and as per NMC norms, from the designated disability centres as per the list enclosed as Annexure- 2. The certificate issued by any other hospital/ board **will not be** accepted.

### **6.4.2 Roster:**

- ❖ The roster on the seats shall be applied by the MCC of DGHS, MoHFW.

The Institute contributes 100% seats for NEET-PG Counselling.

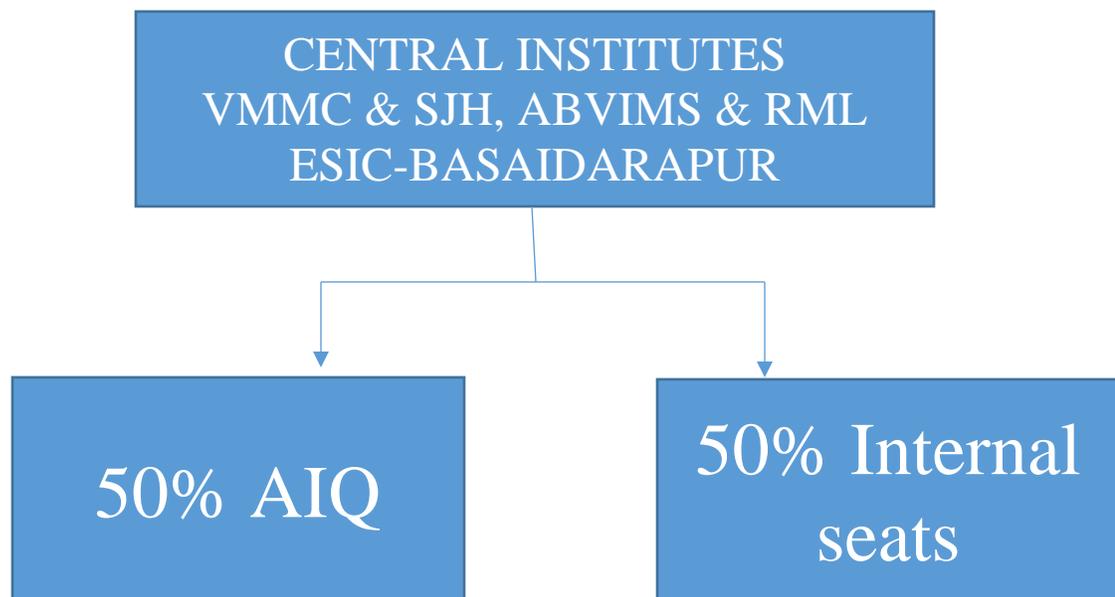
**6.5.1 Reservation Policy:**

- ❖ The reservation policy of the Central Government is followed:
  - S.C.- 15%
  - S.T.- 7.5%
  - O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
  - EWS- as per Central Government norms- 10%
  - PwD- Horizontal Reservation as per NMC norms- 5%
- ❖ Reservation of seats under PWD Category is 5% in AIQ and the 21 Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per NMC norms. For range of disabilities included, please see Annexure- 1.
- ❖ Candidates who want to avail 5% PwD reservation in PG seats of Govt./Central medical institutions should obtain Disability certificate as per 21 Benchmark Disabilities given under RPWD Act 2016 and as per NMC norms, from the designated disability centres as per the list enclosed as Annexure- 2. The certificate issued by any other hospital/ board **will not be** accepted.

**6.5.2 Roster:**

- ❖ The roster on the seats shall be applied by the MCC of DGHS, MoHFW.

## **6.6. CENTRAL INSTITUTES UNDER IP UNIVERSITY- VMMC & SJH, ABVIMS & RML, ESIC-BASAI DARAPUR**



Fifty percent (50%) seats will be contributed by the Central Institutes (VMMC & SJH, ABVIMS & RML, ESIC-Basaidarapur) to All India Quota. For the remaining 50% seats, candidates who have completed their MBBS/BDS from I.P. University (VMMC & SJH; ABVIMS & RML; Dr. Baba Saheb Ambedkar Medical College & Hospital, New Delhi; Army College of Medical Sciences, Delhi; North Delhi Municipal Corporation (Medical College) Hindu Rao Hospital) are eligible for Internal seats of 50% in Central Institutes (VMMC & SJH, ABVIMS & RML, ESIC-Basaidarapur).

### **Reservation Policy for AIO seats and Internal seats of Central Institutes(VMMC & SJH, ABVIMS & RML, ESIC-Basaidarapur):**

- ❖ The reservation policy of the Central Government is followed:
  - S.C.- 15%
  - S.T.- 7.5%
  - O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
  - EWS- as per Central Government norms- 10%
  - PwD- Horizontal Reservation as per NMC norms- 5%
- ❖ Reservation of seats under PWD Category is 5% in AIQ and the 21 Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per NMC norms. For range of disabilities included, please see Annexure- 1.
- ❖ Candidates who want to avail 5% PwD reservation in PG seats of Govt./Central medical institutions should obtain Disability certificate as per 21 Benchmark Disabilities given under RPWD Act 2016 and as per NMC norms, from the designated disability centres as per the list enclosed as Annexure- 2. The certificate issued by any other hospital / board **will not be** accepted.

### **6.6.2 Roster:**

- ❖ The roster on the 50% AIQ seats shall be applied by the MCC of DGHS, MoHFW.
- ❖ For the 50% seats of Internal seats of Central Institutes (VMMC & SJH, ABVIMS & RML, ESIC-Basaidarapur), MCC will apply the roster.

### **6.6.3 Eligibility Condition for Central Institutes (VMMC & SJH, ABVIMS & RML, ESIC, Basaidarapur) Internal seats:**

The Candidates should have completed their MBBS/BDS from I.P. University (VMMC & SJH; ABVIMS & RML; Dr. Baba Saheb Ambedkar Medical College & Hospital, New Delhi; Army College of Medical Sciences, Delhi; North Delhi Municipal Corporation (Medical College) Hindu Rao Hospital) are eligible for Internal seats of 50% in Central Institutes (VMMC & SJH, ABVIMS & RML, ESIC-Basaidarapur)

(The eligibility condition for internal quota is as per the rules of Central Government. MCC **has no role** to play in this regard)

- ❖ Medical Counseling Committee conducts counseling for the DNB courses which are domicile free and All India in character in compliance of the Judgment dated 26/05/2020 of the Hon'ble Supreme Court of India in W.P. of 2020 (Diary No. 11011 of 2020) in the matter of Alapati Jyotsana & Ors. v/sUoI & Ors.
- ❖ The Counselling for In-service seats of DNB is not conducted by MCC of DGHS, MoHFW.
- ❖ There will be four rounds of counseling i.e. Round 1, Round 2, third Round & Stray Vacancy Round which will be conducted by MCC.
- ❖ All the candidates who have qualified NEET PG conducted by NBE will be eligible.
- ❖ After allotment of seats by MCC of DGHS, the admission fee is collected by NBE Authorities. Hence for any query refer to NBE, **MCC has no role in the same, hence MCC will not entertain any requests for refund.**

### **7.1. Reservation Policy**

- ❖ There will be no reservation in Private DNB Colleges/Institutes.
- ❖ The reservation policy for the Govt. institutes /Colleges seats contributed by DNB of the Central Government is followed:
  - S.C.- 15%
  - S.T.- 7.5%
  - O.B.C.- (Non-Creamy Layer) as per the Central OBC list- 27%
  - EWS- as per Central Government norms- 10%
  - PwD- Horizontal Reservation as per NMC norms- 5%
  - Reservation of seats under PWD Category is 5% in AIQ and the 21 Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per NMC norms. For range of disabilities included, please see Annexure- '1'.
  - Candidates who want to avail 5% PwD reservation in PG seats of Govt. / Central medical institutions should obtain Disability certificate as per 21 Benchmark Disabilities given under RPWD Act 2016, from the designated disability centres as per the list enclosed as Annexure- 2. The certificate issued by any other hospital/ board **will not be** accepted.

### **7.2. Eligibility Conditions**

- ❖ Candidate must have qualified NEET-PG.

### **7.3. Roster**

- ❖ The roster for Govt. DNB Institutes/colleges shall be applied by the MCC of DGHS, MoHFW.

## CHAPTER 8- REGISTRATION: INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM

- ❖ Candidates are informed that e-mail ID and Mobile Number provided in the Online Application Form of NBE will be used for registration on the MCC portal for Counselling. The said fields will be pre-populated in the Application/Registration form of the Counselling. All the information/ communication will be sent by MCC of DGHS, MoHFW through email on the registered e-mail address or SMS on registered Mobile Number only.
  - ❖ **Any complaint with regard: to the change of registered mobile number or email address shall not be entertained by the MCC of DGHS, MoHFW.**
  - ❖ Candidates are advised to use Laptop or Computer along with the latest registered version of Chrome/Internet Explorer/Firefox/Windows/IOS and a good internet connection during the Registration and Choice-Filling process to avoid any technical complications.
  - ❖ Please note that registration facility will be available at the beginning of first round, second round, third round and stray vacancy on notified dates. Under no circumstances any request (for any reason) for registration, shall be entertained after closing of registration.
  - ❖ The seat allotted candidates will have to upload essential certificates after declaration of result as per scheduled date. It is **mandatory** for candidates to carry their original documents during physical reporting to college / institute for confirmation /joining of seat.
  - ❖ Kindly refer to details of counseling scheme as mentioned below before filling the online forms etc.
    - ❖ **ROUND-1 (Start & End)**
    - ❖ **ROUND-2 (Start& End)**
    - ❖ **ROUND-3 (Start& End)**
    - ❖ **STRAY VACANCY ROUND**
- (kindly see next page onwards)**

## **ROUND-1 (Start)**

- a) Main counseling Registration which will include payment of Non-refundable Registration fee and Refundable Security Deposit (to be refunded only in the account from which payment has been made).
- b) Exercising of Choice filling and locking of choices.
- c) Process of Seat Allotment Round-1
- d) Publication of result of Round-1 on MCC website, mandatory uploading of essential documents on MCC website for seat allotted candidates.
- e) Physical Reporting at the allotted Medical/Dental College with original documents against Round-1 (one).
- f) Candidates who have been allotted a seat in round one (1) can opt for free exit and can directly participate in round two.
- g) Candidates who have allotted a seat in round one (1) can opt for willingness to upgrade from round 1 to round 2 only after physical reporting at college/institute.
- h) If a registered candidate is not allotted a seat in round one (1), he can participate in round 2 directly without fresh registration.
- i) Candidates willing to upgrade from Round 1 to Round 2 have to report at the allotted institute/college with original documents of round 1 and complete the admission formalities. During the completion of admission formalities, if the candidate wishes to upgrade then he/she has to give willingness for upgradation in the college.

**Note:** MCC of DGHS will share the data of joined candidates in round 1, round 2, round 3 of counselling with all the participating States. Similarly, the participating States will also share the data of joined candidates.

**END OF ROUND 1**

## **ROUND-2 (Start)**

- a) Candidates who registered for Round-1 and did not get any seat allotted are **not** required to register again.
- b) New/fresh Registration for Round-2 is to be done by those candidates who
  - a. Have not registered in Round-1 (with full payment of fees).
- c) Candidates who have Resigned / Not reported in Round-1 need not register again.
- d) Fresh Choice filling and locking of choices for Round-2.
- e) Publication of result of Round-2 on MCC website, mandatory uploading of essentials documents on MCC website for seat allotted candidates.
- f) If a candidate participates in round-2 for upgradation and does not want round 2 seat, he/she may resign from his **first round** seat within **two (2)** days of result declaration **without** forfeiture of security deposit.
- g) Physical Reporting with original documents at the allotted Medical/Dental College/ institute against Round 2.
- h) If a candidate freshly registered in round 2 is **not** allotted a seat, he/she can participate in round 3 directly without fresh registration.
- i) If upgraded in Round 2, the candidate must take relieving from Round 1 seat and join Round 2 seat.
- j) Candidates getting upgraded in Round 2 **Shall NOT** have any claim on Round 1 seat.
- k) Following Candidates allotted seats in round 2, are eligible to **exit** with forfeiture of Security deposit
  - o Candidate who are fresh allotted seat but want to leave seat and participate in further rounds
  - o Candidates upgraded but not joining from round one (1) before round 3 registration.
  - o Candidates who joined the college/institute and then resigned.

1) Candidates who have allotted a seat in round 2 can opt for willingness to upgrade from round 2 to round 3 for which they will have to physically report at the Round 2 allotted college/institute. Then opt for willingness and have to forfeiture security deposit. Also do fresh registration with payment of fees.

Note: MCC of DGHS will share the data of joined candidates in round 1, round 2, round 3 of counselling with all the participating States. Similarly, the participating States will also share the data of joined candidates.

### **END OF ROUND 2**

### **CONVERSION ALGORITHM (applicable in third round)**

S.NO.	CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC
3.	UR (PwD)	UR
4.	OBC(PwD)	OBC
5.	ST	SC
6.	SC	UR
7.	EWS	UR
8.	NRI/Jain Minority/Muslim Minority	UR

### **Round-3 Start (earlier known as MOP –UP ROUND)**

- a) Eligibility criteria for Round 3 candidates:
  - b) Fresh Registration with payment of registration fee for Round-3.
  - c) Fresh/New Registration Round 3 for those candidates who
    - Have not registered in Round-1 or Round 2 (with full payment of fees).
    - Have Resigned from Round 2 need to fill fresh choices with full payment of fees.
  - d) Who registered in Round-2 and exited with Forfeiture of fees without joining can register again with fresh payment of fees.
  - e) Those who registered but were not allotted a seat in Round-1 & Round-2 need not register again.
  - f) Exercising of Fresh Choice filling and locking of choices
  - g) Publication of result of third Round on MCC website, mandatory Uploading of essential certificates on MCC website.
  - h) Physical Reporting at the Allotted Medical/ Dental College/institute after third Round with original documents.
- a) If upgraded, the candidate must take relieving from Round 2 seat and join Round 3 seat. Once joined, he cannot upgrade or resign from this third round seat.
  - b) If any candidate does not join Round 3 seat, he may exit with forfeiture of security deposit and elimination (cannot participate in further rounds of counseling conducted by MCC, DGHS).
  - c) If a candidate freshly registers in round 3 and is **not** allotted any seat, he/she is eligible to participate in stray/further rounds.
  - d) Candidates getting upgraded in Round 3 **shall Not** have any claim on earlier round allotted seat.

Note: MCC of DGHS will share the data of joined candidates in round 1, round 2, round 3 of counselling with all the participating States. Similarly, the participating States will also share the data of joined candidates. Candidates who have joined in round 3 of state will be filtered and weeded out before processing for AIQ Stray Vacancy round of counselling.

**END OF ROUND 3**

## **FINAL STRAY VACANCY ROUND**

- a. Fresh registrations and fresh choice filling for Final Stray Vacancy Round. The choices filled during third round **will not be** considered for allotment in Stray Vacancy Round.
- b. Eligible candidates who are not holding a seat or got no seats in Round-1, 2 & 3 (AIQ, State, Deemed) can participate in Stray Vacancy Round.)
- c. Allotment of seats 'Online' by running software.
- d. For Deemed Universities the Stray Vacancy Round will be conducted by MCC of DGHS, MoHFW as per the directions of the Hon'ble Supreme Court of India *vide order dated 12.12.2022 passed in I.A NO. 132614/2022 IN W.P (c) NO. 267/2017 in Dar-us Slam Educational trust and Ors. vs. Medical Council of India & Ors.*”,
- e. If a candidate is allotted a seat in Stray round, he/she has to report & join the allotted seat/college else he/she **shall be debarred** from NEET PG examination for subsequent 1 (one) year along with forfeiture of security deposit.
- f. Data will be shared with Centre and the States after Round1,2 and 3 of states and if any candidate has his/her name in the list of allotted candidates in State, then such candidates shall be eliminated from counseling in round 3(three) before processing for All-India Stray Vacancy Round.

**END OF STRAY VACANCY ROUND**

## **COUNSELLING STAGES**

Round 1- AIQ, Deemed, Central Universities & DNB



AIQ Round 2-AIQ, Deemed, Central Universities & DNB



Third Round- AIQ, Deemed, Central Universities & DNB



Stray Vacancy- AIQ, Deemed, Central Universities & DNB.  
For AIQ and Central Universities/Institutes /Deemed Universities - MCC will conduct the  
counselling

### **10.1 RESULT**

The counseling for NEET-PG is conducted by MCC based on the result of qualified candidates sent by NBE. The whole counseling process is completely automated without any manual intervention.

MCC uploads the **provisional result initially in every round** for verification of the candidates/college/institute based on their choices, merit and eligibility. They will also be given an opportunity to reach out to MCC if there is any discrepancy in the result. If no discrepancy is found or if the discrepancy is rectified, then the **final result** is uploaded on the MCC website. The provisional result is only indicative in nature and is subject to change. It may not be utilized for any legal purpose. **Candidates are advised not to proceed for booking tickets after the declaration of the provisional result. They should wait for the final allotment letter to be issued by the MCC of DGHS.**

Once the Candidates are allotted a seat based on their merit, choice & eligibility, in any of the Rounds of counseling conducted by MCC, the Candidates will be required to download their '**allotment letter**' from the MCC website ([www.mcc.nic.in](http://www.mcc.nic.in)). If the Candidate is satisfied with his/her allotment he/she may approach the allotted college/institute for completing the admission formalities within the reporting time schedule.

**However, it is clarified that,** the allotment made by MCC in any of the rounds is purely provisional subject to physical verification of documents of the candidate by the allotted college/institute authorities.

### **10.1 ADMISSION**

If the Candidate is satisfied with his/her allotment he/she may approach the allotted college/institute for completing the admission formalities.

Original documents required at the time of joining in allotted Medical/Dental College are as mentioned below:

- i. Allotment Letter issued by MCC (**Essential document**).
- ii. Admit Card issued by NBE.
- iii. Result/Rank Letter issued by NBE.
- iv. Mark Sheets of MBBS/BDS 1st, 2nd & 3rd Professional Examinations.
- v. MBBS/ BDS Degree Certificate/ Provisional Certificate. (**Essential document**).
- vi. Internship Completion Certificate/Certificate from the Head of Institution or College

that the candidate shall complete the Internship by 31st March, of the year of admission/ or if required the date as decided by the Competent Authority.

- vii. Permanent / provisional Registration Certificate issued by MCI/NMC or DCI/State Medical or Dental Council. Provisional Registration Certificate is acceptable only in cases where candidate is undergoing internship and likely to complete the same on or before 31st March of the year of admission. **(Essential document)**
- viii. High School/Higher Secondary Certificate/Birth Certificate as proof of date or birth. **(Essential document)**
- ix. Candidates allotted seat must carry one of the identification proofs (ID Proof) to the allotted college at the time of admission (as mentioned in the information Bulletin published by the National Board of Examinations (NBE) for NEET i.e. PAN Card, Driving License, Voter ID, Passport or Aadhaar Card).
- x. The Candidate should also bring the following certificates, if applicable:
  - a) SC/ST Certificate issued by the competent authority (in the format as specified in the Information Bulletin) and should be in English or Hindi language. Sub caste should be clearly mentioned in the certificate. The translated certificate must be certified by a Gazetted Officer. **(Essential document)**
  - b) EWS Certificate as per the Central Govt. Norms (in the format as specified in the Information Bulletin) and should be in English or Hindi language. The translated certificate must be certified by a Gazetted Officer. **(Essential document)**
  - c) OBC certificate issued by the competent authority. The sub-caste should tally with the Central List of OBC. The OBC candidates should not belong to Creamy Layer. The OBC certificate must be in the format as mentioned in the prospectus. The translated certificate must be certified by a Gazetted Officer. **(Essential document).**
  - d) Disability Certificate issued from a duly constituted and authorized Medical Board for 21 Benchmark Disabilities as per the Rights of Persons with Disability Act, 2016 and NMC Norms. No other certificate, issued by any other Authorities/ Hospital will be entertained. The format of Certificate of Disability is annexed (1,2) in the Information Bulletin. **(Essential document)**

The physical verification of the documents will be done by the respective college authorities and MCC

has no role to play in the same. However, it is once again clarified that, the allotment made by MCC in any of the rounds is purely provisional subject to physical verification of documents of the candidate by the allotted college authorities.

Also, the information regarding Stipend/fee structure/course duration/bond amount/rendering of service in rural/tribal area/other conditions etc. has been provided by Medical Colleges. MCC/ DGHS takes no responsibility regarding the said information including Fees/Bond/Mode of Payment or any typographical error/ data etc. Candidates are advised to visit College website or contact the College Authorities directly for any query regarding above information before filling choices.

## **CHAPTER 10- COUNSELLING PROCESS-FREQUENTLY ASKED QUESTIONS (FAQs)**

<b>Rounds</b>	<b>Types of Counselling</b>
Round 1- (By MCC)	AIQ, Deemed University, Central University/Institutes, DNB
Round 2- (By MCC)	AIQ, Deemed University, Central University/Institutes, DNB
Third Round- (By MCC)	AIQ, Deemed University, Central University/Institutes, DNB
Stray Vacancy Round- - By MCC for AIQ, Central University/Institutes/DNB and Deemed University	AIQ, Deemed University, Central University/Institutes, DNB

**Q. No. 1: When will online allotment process for this year start?**

**Ans:** Online allotment process will start as per counseling Schedule for PG online Counseling for the current academic year.

Please See Schedule available on [www.mcc.nic.in](http://www.mcc.nic.in) website.

**Q. No. 2: Do I have to report to any counselling center for registration or choice filling?**

**Ans: No.** Online registration and choice filling can be done from place of convenience (Including from home) using internet. Uninterrupted internet facility should be ensured.

**Q. No. 3: What information do I require for online registration?**

**Ans:** Please note that you will be asked to fill some of the information (we are not showing it here for security reasons) that you have given in your application form of NBE, admit card of examination during online registration and provided by the examination conducting agency (NBE). Therefore, keep a copy of your application form and admit card ready for reference. These documents may be retained as they may be required till you complete your PG course.

**Q. No. 4: How do I get password for logging in?**

**Ans:** During the process of online registration, you will generate your own password. Candidates are advised to keep the password that they have created, confidential to them till the end of the counseling process. They can change the password after creating. Password is very important for participating in online allotment process. Sharing of password can result in its misuse by somebody else, leading to even exclusion of genuine candidate from online allotment process.

**Q. No. 5: How much time will I be given to join the allotted course?**

Ans: Candidates who are allotted seats will be required to join the allotted college/course within stipulated time from the date of allotment as mentioned in the counseling schedule. However, candidates are advised to join as early as possible and not to wait for last day of joining, due to different schedule of holiday/working hours in various Medical/Dental Colleges, also keeping in view that Medical/Dental colleges will have to furnish information about joining/non-joining status of candidates on Medical Counseling Committee portal. In some of the Colleges it may take 2 to 3 days' time for completion of admission formalities.

**Q. No. 6: What documents are required at the time of joining in allotted Medical / Dental College?**

Ans: Original documents required at the time of joining in allotted Medical/Dental

College are as mentioned below:

- i. Allotment Letter issued by MCC (Essential document)**
- ii. Admit Card issued by NBE (Essential document)**  
Result/Rank Letter issued by NBE (Essential document).
- iii. High School/Higher Secondary Certificate/Birth Certificate as proof of date or birth. (Essential document).**
- iv. Mark Sheets of MBBS/BDS 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Professional Examinations. (Essential document)**
- v. MBBS/BDS Degree Certificate/Provisional Certificate. (Essential document)**  
Internship Completion Certificate/Certificates from the Head of Institution or College that the candidate shall complete the Internship by 31<sup>st</sup> March, of the year of admission. (Essential document).
- vi. Permanent / provisional Registration Certificate issued by MCI or DCI/State Medical or Dental Council. Provisional Registration Certificate is acceptable only in cases where candidate is undergoing internship and likely to complete the same on or before 31<sup>st</sup> March of the year of admission. (Essential document)**
- vii. Candidates allotted seat must carry one of the identification proofs (ID Proof) to the allotted college at the time of admission (as mentioned in the information Bulletin published by the National Board of Examinations (NBE) for NEET i.e. PAN Card, Driving License, Voter ID, Passport or Aadhar Card). (Essential document)**
- viii. The Candidate should also bring the following certificates, if applicable**

(Essential document)

- a) SC/ST Certificate issued by the competent authority (in the format as specified in the Information Bulletin) and should be in English or Hindi language. Sub caste should be clearly mentioned in the certificate. The translated certificate must be certified by a Gazetted Officer. **(Essential document)**
- b) EWS Certificate as per the Central Govt. Norms (in the format as specified in the Information Bulletin) and should be in English or Hindi language. The translated certificate must be certified by a Gazetted Officer. **(Essential document)**
- c) OBC certificate issued by the competent authority. The sub-caste should tally with the Central List of OBC. The OBC candidates should not belong to Creamy Layer. The OBC certificate must be in the format as mentioned in the prospectus. The translated certificate must be certified by a Gazetted Officer. **(Essential document)**
- d) Disability Certificate issued from a duly constituted and authorized Medical Board for twenty one (21) Benchmark Disabilities as per the Rights of Persons with Disability Act, 2016 and NMC Norms. No other PwD certificate, issued by any other Authorities/ Hospital will be entertained. The format of Certificate of Disability is annexed in the Information Bulletin. **(Essential document)**

Candidates without original certificates / documents shall not be allowed to take admission in allotted Medical / Dental College.

Candidates who have deposited their original documents with any other Institute / College/ University and come for admission with a certificate stating that “their original certificates are deposited with the Institute / College / University” shall not be allowed to take admission in allotted Medical/Dental College.

**Please note** that the required documents at the time of admission may vary as per College/ Institute Policy. Hence candidates may verify the same from allotted college before Reporting.

Q. No. 7: What are the various fees to be paid at the time of registration?

Ans: The following table explains the answer to the question

Payment Scheme for Different categories	Non- Refundable (Fees)		Refundable (Security Deposit)	
	Unreserved (UR/EWS candidates)	Reserved (ST/SC/OBC/PwD)	Unreserved (UR/EWS candidates)	Reserved (ST/SC/OBC/PwD, Applicable-jain/muslims)
AIQ	Rs. 1000/-	Rs.500/-	Rs. 25000/-	Rs. 10000/-
Deemed Universities	Rs. 5000/-	Rs. 5000/-	Rs. 2,00,000/-	Rs. 2,00,000/-

**For examples:**

**Example 1:** Any SC candidate opting for AIQ will pay registration fee of Rs 500/- + Rs. 10,000/- (Refundable Security Deposit.)

**Example 2:** Any Unreserved candidate opting for AIQ will pay registration fee of Rs 10000/- + Rs. 25,000/- (Refundable Security Deposit.)

**Example3:** Any candidate opting for Deemed Universities will have to pay registration fee of Rs 5000/- + Rs 2,00,000/- (Refundable Security Deposit)

Q. No. 8: What are the circumstances wherein the refundable security deposit will be forfeited?

Ans. Under the following circumstances the refundable security deposit will be forfeited by MCC:

- i. Where a Candidate has been allotted a seat in Round 2 or subsequent rounds (round3, stray vacancy/further rounds) and does not report/joins at the allotted college to complete the admission process.
- ii. The Security Deposit will be forfeited if the admission gets cancelled after allotment due to any reason. E.g., in case the candidate gives wrong information at the time of registration on the basis of which a seat may be allotted and later cancelled by the Admission Authorities at the time of reporting or fails to produce the required documents at the time of admission.

Q. No. 9: In case candidate must apply for both AIQ and for Deemed University should the candidate pay the fee for both?

Ans: No, in such case the candidate has to pay only the higher fee i.e. of Deemed University Rs. 5000/- and 2 Lakh Refundable Security Deposit.

**Q. No. 10: What are the instructions regarding OBC, SC, ST, PwD & EWS certificates?**

**Ans:** Candidates are advised to see Annexure(s) in this Information Bulletin. In case the candidate fails to produce proper Caste, PwD, EWS Certificate, if applicable, at allotted Medical/Dental College then he/she will not be permitted to join and the seat will be cancelled by the allotted Medical / Dental College.

Further, the reservation of seats under PwD Category is 5% in AIQ and the 21 Benchmark Disabilities as envisaged under the regulations of Rights of Persons with Disabilities Act 2016 and as per NMC norms, have been included presently, where only the lower motor disabilities were included earlier.

The qualified Persons with Disability (PwD) candidates should get themselves certified at one of the Disability Assessment Boards, constituted in various states. The list of Centers who will issue Disability Certificates as per twenty one (21) Benchmark Disabilities given under RPWD Act- 2016 is attached as Annexure-II. The extent of "specified disability" in a Person with Disability (PwD candidate) shall be assessed in accordance with these guidelines for the purpose of issuing Disability Certificate and at the time of admission in the college. Further, all the PwD candidates participating in the PG Counselling are required to get themselves assessed for their disability and obtain a Disability Certificate from any one of the designated Disability Centres.

**IMPORTANT:** Qualified PwD candidates are advised to get themselves examined immediately before the conduction of any of the round(s) at one of the above- mentioned disability assessment boards and to obtain eligible Disability (PwD) Certificate in an online mode. The candidates are advised to keep a copy of the Disability Certificate with them. Only Candidates who have made their disability certificate through online mode from the designated centres will be eligible to fill in the PwD choices.

**OBC/EWS Certificate must be during the financial year as specified in the certificate attached in the annexure of the information bulletin.**

**Q. No. 11: Is there any restriction for filling up number of choices of Institutions (Colleges) or subjects in choice filling form?**

**Ans:** No, you can give as many choices as you wish. However, choices should be in order of preference, as the allotment is done on the basis of choices submitted by the qualified candidate in order of preference given by the candidate and as per availability.

However, it is advisable that the participating candidates fill-in the choices up to a total of 30-40 choices.

**Q. No. 12: Can I have some idea about the seat I am likely to get at my rank?**

**Ans:** Yes, the previous year allotment results are available on the MCC website i.e. [www.mcc.nic.in](http://www.mcc.nic.in). This will only be indicative (without any guarantee for the current year).

**Q. No. 13: Is it necessary to fill up the choices and lock the choices to get seat allotted? Or I will be allotted seat automatically from available seats?**

**Ans:** After online registration (registration is compulsory to take part in online allotment process), you have to fill in choice of subjects and Institutions/colleges in order of preference. Once choices are filled in, it can be modified before locking it. During the choice locking period it is necessary to lock the choices to get a print of your submitted choices. If candidate does not lock the choice submitted by him/her, they

will be automatically locked on notified date at notified time, however you will be allowed to take a print of your choices after locking, but you will not be permitted to modify your choices after locking.

**IMPORTANT:** Don't wait till the last minute to lock your choices and to take a printout. Please go through your submitted choices before locking as once you lock the choices the same cannot be changed or even modified if you have made a mistake. Mistake in filling choices may result in allotment of a seat which you never wanted. Also, it won't be possible to unlock your choices at MCC's end.

**Q. No. 14: Is it necessary to join allotted Medical / Dental College in Round-1 to get chance to participate in next round (2<sup>nd</sup> Round)?**

**Ans:** If a candidate does not report at the allotted institute in Round-1, this will be considered as 'Free Exit' (option available only in Round-1). However, candidates who have not joined (the Round-1 allotted seat) by availing the free exit option may participate again in Round-2 after logging in with their earlier Registration details.

In case a candidate wants to ensure /retain his/her Round -1 seat and wants to upgrade his/her allotted seat, he/she should join Round-1 seat and give willingness for Up-gradation at the allotted college. However, if a candidate wants to participate directly in Round-2 without retaining the Round-1 seat he/she may not join the college and do choice filling for Round-2 since Round-1 has free exit option. In the above said case he/she **cannot claim the Round-1 seat.**

**Please note that in case you are satisfied with the seat allotted to you in Round-1 and do not give willingness for up-gradation in Round-2 as 'Yes', you will not be considered eligible for participating in Round-2 i.e. for up-gradation of your choice.**

**Q. No. 15: What is second round of online allotment process & who are eligible for the same?**

**Ans:**

- Round-2 of online allotment process is fresh allotment and up-gradation round wherein the candidates who have not registered initially during round-1 can register and participate for round-2.
- Candidates who have joined Round-1 allotted seat can opt for up-gradation during Round-2. And, candidates who were allotted Round-1 seat but did not join it, can also participate without fresh registration.

For upgradation the candidate(s) will have to physically report and join the allotted college/institute of round 1 and give willingness for upgradation.

Therefore, the following categories of Candidates are eligible for seat allotment in 2<sup>nd</sup> round:

**Category-I:** Registered candidates who participated in Round-2 but did not get any seat allotted in the 1<sup>st</sup> round.

**Category-II:** Registered candidates, whose 1<sup>st</sup> round of allotted seat got Cancelled during the document verification on reporting for admission, who have secured seat under reserved quota, due to

change of Category from reserved to Unreserved or PwD status from Yes to No, but are still eligible in the next round of seat allotment, with changed Category, subject to fulfillment of eligibility conditions. Conversion algorithm is given below (\*)

**Category-III:** Candidates who have reported/joined at allotted institute during the joining period of round-1 of allotment and submitted willingness for participating in second round up- gradation as 'Yes'.

**Category-IV:** Candidates who exited during Round-1 availing Free Exit can log in again with their earlier Registered details.

**Category-V:** Candidates who did not register in Round-1 can do fresh registration and participate directly in Round-2.

(\*) **Conversion algorithm:** The conversion of seats will be carried out during the third (earlier Mop Up) Round for **AIQ, Deemed, Central Universities/Institutes and DNB**. Accordingly, the candidates are required to keep this aspect also in mind while filling up the seats during choice filling period before allotment third Round. The conversion of vacant reserved seats will be done as per the following algorithm:

S.NO.	CATEGORY	CATEGORY CONVERTED TO
1.	ST (PwD)	ST
2.	SC (PwD)	SC
3.	UR (PwD)	UR
4.	OBC(PwD)	OBC
5.	ST	SC
6.	SC	UR
7.	EWS	UR
8.	NRI/Muslim Minority/Ja in Minority	UR

**Q. No. 16:** Do I have to fill-up choices of subject and College to participate in second Round of allotment process separately?

**Ans:** Yes, for Round-2 and third round of Deemed/ Central Universities, candidates are required to submit fresh choices. During the second round of online allotment process, the choice of higher preference will be considered for up-gradation for those candidates who give option to upgrade their choice at the time of admission at allotted Medical/Dental College. During Round-2, fresh allotment will be considered for those eligible candidates who **could not be** allotted seat due to non- availability of seat in Round-1, (subject to availability of seat) and for candidates who have logged in again in Round-2 after Free Exit from Round-1

**Q. No. 17:** If sufficient number of qualified PwD candidates are not available then, what will happen to those un-allotted PG seats, reserved for PwD candidates?

**Ans:** The un-allotted PG seats earmarked for UR-PwD, SC-PwD, ST-PwD and OBC- PwD will be reverted/converted to respective categories like SC-PwD to SC and so on third round (refer to algorithm) of allotment process after processing choices to PwD category candidates in third round.

Q. No. 18: If I give consent for up-gradation of my choice during Round-1 and if my choice is upgraded, is it necessary to join at college allotted during second round? Or in case I change my decision of upgrading choice, can I continue to study in college allotted through first round of allotment?

**Ans:** In case candidate is allotted seat during the Round-1 of allotment process and his choice is upgraded in Round-2, the seat allotted during the first round will be automatically cancelled immediately (and allotted to somebody else eligible as per merit) and candidate will have to join the college / seat allotted during second round. If candidate does not join the college/seat allotted during the second round, within stipulated time, as per schedule, his/her Refundable Security Deposit will be forfeited.

**Seat can also be up-graded in the same college by change of category (i.e. ST / SC / OBC to UR or PwD to non-PwD seat) in such a case the candidate has to take fresh admission on the up-graded seat.**

Q. No. 19: If I give option to participate in ROUND-2 at the time of joining college from first round allotment, but later change my decision and want to continue study at already allotted Medical / Dental College of Round-1, what is the procedure to avoid change (cancellation) of already allotted college/seat?

**Ans:** In such a case, the candidate need not fill any fresh choices for Round-2 and the earlier seat will be retained.

Q. No. 20: If I forget my password that I have created during the process of registration, how to retrieve it?

**Ans:** To retrieve the forgotten password, system facilitates the following process:

The candidate is required to enter the information that he/she filled at the time of registration and then the security question & answer thereon to be entered as given during New Candidate registration process. The above data submitted by candidate will be validated with the registered candidates' database. If the above entries match, then only the candidate would be permitted to enter new password to proceed further.

### **IMPORTANT**

*Candidates are advised to remember the password and also retain their application form and admit cards printout ready till completion of admission process. It is not possible for MCC/NIC to retrieve such password.*

Q. No. 21: In case I have Birth Certificate/Caste Certificate/other certificate(s) in regional language, will it be acceptable at the time of reporting/joining?

**Ans:** Certificates issued by the competent authority should be in English or Hindi language. Please remember that some of the states insist for certificate in English language only. Candidates are advised to carry Certified Copy of English version of the original certificate, in case certificate issued is in other language than English along with original certificate.

Q. No. 22: If there is discrepancy in spelling of name in documents and application form, what do I do?

**Ans:** If there is discrepancy in spelling in documents candidate must carry proof that the documents belong to same person, in form of an affidavit/undertaking.

Q. No. 23: What about condition of Stipend / fee structure / course duration / bond amount / rendering of

service in rural / tribal area / other conditions.

**Ans:** Stipend /fee structure/ course duration / bond amount / rendering of service in rural / tribal area/other conditions etc. may vary from State to State and Institute to Institute. Some seats may be approved/ permitted but not yet recognized by MCI.

However, MCC does not differentiate between Recognized/ Permitted Seats and the allotment is made only on MCI/NMC/DCI APPROVED Seats. The allotment made through online allotment process will be firm and final as per Hon'ble Supreme Court's directions. Therefore, the candidates should well examine these points before opting for a seat at a medical/dental college. The Medical Counseling Committee(MCC) shall neither be responsible nor shall entertain any case on above grounds, if any. The information received from various participating Medical/ Dental Colleges has been made available on Ministry of Health & Family Welfare / MCC website (under the Medical Counseling - Post-graduate Counseling - Information about college, fee, bond information etc.). Candidates are advised to visit the website of college/ institution to check the information. In case they require any additional information, they can contact the college / institution on telephone. **MCC has no role in fixation of Fee Structure of participating colleges including Deemed Universities. Therefore, MCC of DGHS will not entertain any request or complaint regarding Fee Structure of participating colleges including Deemed Universities. The Candidates may also verify the address of the selected colleges at the time of choice-filling.**

Q. No. 24: How to use registration and Choice filling form on website?

**Ans:** Candidates will have to log on to website [www.mcc.nic.in](http://www.mcc.nic.in) to **get registered (Registration facility will open on dates as mentioned in Schedule)** and then fill in choices. It is advised that after going through the seat matrix, a tentative list may be prepared first as per your preference of subjects and colleges, before attempting to fill choices on-line.

Q. No. 25: Difficulty in login, what may be the problem(s)?

**Ans:** Follow the instructions about use of browser (**Mozilla Fire Fox, Internet Explorer - (Latest Version), Google Chrome**), use of same spellings, same format of date (Use digits for day, month and year with - in between) as in application form submitted to **National Board of Examination (NBE)**, New Delhi. The internet connection should be uninterrupted. If internet connection interruption takes place, the IP address which is being monitored will change and session expired message will be displayed. Please try to login from other computer from which other candidate(s) has logged in successfully, if possible.

Q. No. 26: I have difficulty in Creating Password, what may be the problem(s)?

**Ans:** Creation of password should be as per password policy. Please follow the password policy. Please use the internet browser as suggested in user manual, as it is difficult to login from some of the other browsers. While creating password avoid using Caps Lock key, instead of Caps Lock use shift key.

Q. No. 27: When I try to login for choice filling/submission, it say wrong roll number password, what may be problem(s)?

**Ans:** This can happen if Roll Number typed is incorrect or password typed is incorrect. Password is case sensitive, therefore use password which was created by user exactly same as typed while creating. In case password is forgotten, try to generate new password by using security question and its answer.

Q. No. 28: Can I modify my choices during the choice submission period for counseling?

**Ans:** Yes, you can modify, add or delete your choices during this period, before you lock your choices. However, the registration (of New Users) is permitted up to the specified date and time specified in counselling Schedule, only.

Please note that you have to lock your choice by **date and time specified in Counseling Schedule**. If, not then the choices will be automatically locked by the server as per the schedule.

**Q. No. 29:** I have not locked my choices before the time specified in counseling schedule on last date of choice locking, what will happen to my choices?

**Ans:** The choices submitted and saved by you will be locked by the system at the time of last date/date of choice locking as mentioned in Counseling Schedule, automatically. Once locked, the choices cannot be altered/modified/changed.

**Q. No. 30:** How can I get print out of my choices which system has locked?

**Ans:** After the specified time of last date/date of choice locking (or after choice locking) print out can be taken from MCC website after login by the Candidate, link is available on the page as "Print Lock Choice".

**Q. No. 31:** If I get an up-graded seat during second round of AIQ/ Deemed /Central University/DNB from Round-1, can I join that college directly?

**Ans: No,** you will have to get a relieving letter from the earlier institute/college (of ROUND-1) generated on- line, before you can join the next college/institution.

**Q. No. 32:** At the time of admission will my original certificates be retained by the allotted college/institution?

**Ans: Yes,** all the participating colleges/institutions have been instructed to retain original certificates of admitted students in order to not block seats and prevention of multiple admissions by one candidate and release them only on up-gradation of the seat or resignation by the candidate (during the specified timelines).

**Q. No. 33:** In case some of the Post-graduate seats are sanctioned by the Medical Council of India/NMC/ Central Government after start of Counseling (as per Counseling Schedule) will they be added in seat matrix (available seats)?

**Ans:** As per the "Time Schedule for completion of Admission Process for PG (Broad Speciality) Medical Courses for All India and State Quota" notified in the Gazette of India: Extraordinary, notification dated 29<sup>th</sup> December 2015, approved by the Hon'ble Supreme Court of India in I.A. Number 7 & 8 in Writ Petition (Civil) no. 76 of 2015 in Ashish Ranjan & Ors. Vs Union of India & ors. Case vide order dated 18.01.2016, ***"Institute/college/courses permitted after 28<sup>th</sup> February will not be considered for admission/allotment of seats for current academic year"***. As per Counseling Schedule (and MCI/NMC Admission Schedule) the 50% All India Quota Counseling will start after last date of issue of permission for starting new courses/ increase of PG seats including existing and PG seats permitted up to 28th February (last date of issue of permission).

New seats will be added before round 1 and in exceptional circumstances, before round 2.

**Q. No. 34:** Will there be any further round after completion of Round two of All India Quota Counseling?

**Ans: Yes.** As per the modified scheme of AIQ in SLA(C) No. 10487 of 2021 before the Hon'ble Supreme Court of India, it has been directed by the Hon'ble Court for conduction of 04 rounds of counselling. Hence, 3<sup>rd</sup> round (earlier mop-up) round and fourth round i.e. stray vacancy round (AIQ/Central Institutes/University/DNB/Deemed University) will be conducted in AIQ by MCC.

**No. 35:** What is the procedure for third Round Counseling which will be conducted by MCC of DGHS?

**Ans:** The net vacant seats due to Non-Allotted, Non-Joining, Non-Reporting (also those seats where

candidate has opted for upgradation with forfeiture of security deposit) of Round-2 will be published in the seat matrix and eligible candidates have to submit fresh choices and the result will be processed as per Choice & Merit for third Round.

**Q. No. 36: Who will be eligible for third Round?**

**Ans:** The Following categories of candidates are eligible for third Round

Candidates who are registering for the first time.

Candidates who have registered **but not been** allotted a seat in Round-1 & Round 2.

Candidates who exit with forfeiture in round 2 can participate in 3 round but with fresh payment of fees.

**Q. No. 37: Who will not be eligible for third Round of Counseling?**

**Ans:** Candidates who have joined seat in Round-1 or Round-2 and State Quota seat (as per the data shared by the States) and not willing to upgrade will not be eligible or do no exit as per scheme.

**Q. No. 38: What is the schedule for Counseling and Admission to PG Courses?**

**Ans:** As per the schedule uploaded on the Website ([www.mcc.nic.in](http://www.mcc.nic.in)).

**Q. No. 39: What is the permissibility to students to exercise fresh choice filling**

**Ans;** Fresh choice filling can be done in every round of counseling.

\*\* The policy related to choose filling option, forfeiture etc will be in tune with the modified scheme of AIQ in SLA(C) No. 10487 of 2021 before the Hon'ble Supreme Court of India wherein it has been directed to conduct 04 rounds of AIQ counselling. *Gazette No. MCI-18(1)/2018-Med./100818 dated 5th April, 2018.*

\*\*As decided/approved by competent authority (MoHFW) in 2023 Scheme of counseling.

**Q. No. 40: Whether counseling will be conducted for 50% State Quota seats of Central Universities also, and for which universities?**

**Ans: Yes,** counseling for 50% State quota seats as per the University eligibility conditions will be conducted by MCC of DGHS, MoHFW for DU, AMU, BHU, VMMC & SJH, ABVIMS & RML Hospital and ESIC-Basaidarapur & Institutional Preference will be given to the candidates in 50% Institutional Quota. It is to be noted that Rules & Regulations of Central Universities will apply. MCC of DGHS is only responsible for allotment of seats.

MCC of DGHS will be conducting counselling for 50% institutional quota seats of central institutes (VMMC & Safdarjung Hospital and ABVIMS & RML Hospital and ESIC-Basaidarapur) affiliated to IP University.

**Q.No. 41: Is it required to confirm domicile status before filling up choices?**

**Ans:** Candidates are advised to confirm their institutional eligibility before registering on MCC website for 50% Institutional Quota seats of Central Universities/Institutes before opting for their seats.

**Q. No. 42: Whether Up-gradation is allowed from 2<sup>nd</sup> round counseling of Deemed/ Central Universities/DNB to third round Round counseling of DGHS for Central / Deemed Universities/DNB?**

**Ans: Yes,** Up-gradation is allowed. (refer to process of counselling)

**Q. No. 43: Whether the Security Deposit which was submitted at the time of Registration will be refunded back in case the candidate is not allotted any seat during the rounds of online counseling conducted by MCC?**

**Ans:** Yes, in case the candidate is not allotted any seat in such case the Security Deposit will be refunded back to the same account of the candidate from which payment had been made.

**Q. No. 44: Whether there will be two separate counseling for All India Quota and 50% Institutional Quota on separate days and separate platform?**

**Ans:** There is common counseling software for AIQ and Institutional Quota. Hence, the candidates of 50% Institutional Quota who are eligible for counseling should opt for the choices in order of preference between AIQ, 50% Institutional Quota. The computer will allot the seat in order of merit and choice from the choices filled by the candidate.

**Q. No. 45: Who is Eligible for Stray Vacancy Round?**

**Ans:** Fresh registration did not All registered candidates who were not allotted any seat in any of the previous rounds are eligible for stray vacancy round. However, Candidates are advised to check their eligibility conditions before applying.

**Q. No. 46: Who are eligible for “Exit with Forfeiture” option?**

**Ans:**

a) Candidate who has been allotted a seat in Round-2 and further Round but do not report at the college may Exit with Forfeiture. (i.e. The Security Deposit will not be refunded in such a case)

***Please refer to Gazette Notification No. MCI-18(1)/2018-Med./100818 of Medical Council of India dated 5<sup>th</sup> April, 2018.***

**Q.No.47: Whether NRI category candidates are eligible for Paid Deemed University Seats as well?**

**Ans: Yes,** the NRI category candidates are eligible for seats as well. The seats will be allotted to candidates in order of merit, preference or choices filled by the candidate as per merit only.

**Q. No. 48: What are the helpline numbers for PG Counselling & Finance related queries?**

**Ans:** The following are numbers for PG Counselling & Finance related queries: 1800 1027637, 0120-4073500.

**Q. No. 49: How much money will be deducted as Transaction fee/Service fee by the College in case of Up-gradation in the next round or after Resignation?**

**Ans:** Candidates are advised to contact college authorities regarding Transaction fee/Service fees or other related fees before joining the college as MCC would not be responsible for any Refund related issues with the college.

**Q. No. 50: I have not registered with the MCC during first, second and third round, now I want to register in the Stray Vacancy round during the ongoing counselling schedule, can I do fresh registration?**

**Ans:** Yes fresh registration can be done during stray vacancy round with payment of fees.

## **REFUND RELATED INFORMATION**

### **Important questions regarding Refund Issues:**

Note: Neither the Financial Custodian nor Medical Counselling Committee shall be responsible for the delay in refunding security deposit due to candidate initiating chargeback claim and/or closing the bank/card account before the completion of Counselling.

### **Q. No.51: When and where this Security Deposit will be refunded?**

**Ans:** Security amount will be refunded only after the completion of **all** rounds of Counseling. MCC will notify about the completion counselling on their portal "[www.mcc.nic.in](http://www.mcc.nic.in)". The Financial Custodian will initiate the refund of security deposit within 15 days of such notification and complete within 30 days of such notification.

- a. The security amount will be refunded to the same account from where the security amount was initially deposited by the candidate. E.g. If the security amount was deposited through Card#1234XXXXXXXX5678, then the refund will go to Card #1234XXXXXXXX5678 only.
- b. If the security amount was deposited from account # 123456789012 of State Bank of India IFSC Code SBIN0003567 then the refund will go to account #123456789012 of State Bank of India IFSC Code SBIN0003567 only.
- c. **Hence, the candidate must keep their card/bank account ACTIVE till refund process is completed. If card/bank account is closed before the completion of refund, the bankers will not be able to complete the refund process. The bankers will take long time to identify & return the failed refunds to Financial Custodian and lot of legal formalities are to be complied for initiating refund to different bank account. Hence the refund to new bank account will take very long time. Neither Financial Custodian nor MCC will be responsible for such delay.**
- d. **Kindly refer to bulletin chapters for fees details and terms & conditions of refunds.**

**Q.NO.52: If the security deposit is remitted through unrelated card/bank account can the candidate request for refund to different card/bank account?**

**Ans: NO.** MCC will not entertain such requests. The security deposit will be refunded only to the account from where the security deposit was initially deposited. **The candidates are advised to not use unrelated card/bank accounts for remitting security deposit.**

**Q. NO. 53: What happens if the candidate, by mistake, makes more than one payment for the same Roll# number?**

**Ans:** Candidate can approach the Financial Custodian after 10 days of closing of Registration Window. The Financial custodian will refund the excess payment, if any, within 30 days of closing of Registration Window. The financial custodian will deduct 50% of the Regn Fees or Rs.500/ whichever is less from each excess receipt refund towards Admn. expenses

**Q.NO.54: Do I have to request the Financial Custodian to refund the security amount? What Is the schedule for refund of security amount?**

**Ans: NO.** Candidate need not approach the Financial Custodian for refund of security amount. The **Medical Counselling Committee will publish the list of candidates who are eligible for the refund** of security amount on their portal "[www.mcc.nic.in](http://www.mcc.nic.in)" once all rounds of counseling are completed. The Financial

Custodian will initiate the refund of security amount within 15 working days and complete the refund of security deposit within 30 days of publishing the eligible list in the MCC Portal. Once the Financial Custodian completes the refund, MCC will publish the refund details along with refund date & transaction # on their portal "[www.mcc.nic.in](http://www.mcc.nic.in)" within 30 days of publishing the eligible list in the MCC portal. The refund will be credited, depending upon the level of digitalization of candidate's bank, to the candidates account between 2 to 15 days from the date of refund by Financial Custodian.

**Q.NO.55: Can candidate initiate refund proceedings through chargeback claim through the card Issuing bank?**

**Ans: NO.** Candidates who have been allotted Roll # should not initiate charge back claim through the card issuing bank. If the charge back claim is initiated, the Financial Custodian / MCC will be restrained by the Payment Gateway Service Providers from initiating direct refund. The candidate has to approach only their card issuing banks for refunds if the chargeback claim is raised. For initiating manual refund by Financial Custodian, the candidate should withdraw the charge back claim and produce a no objection certificate from card issuing bank stating that the charge back claim is withdrawn & card issuing banker do not have any objection in Financial Custodian refunding the deposit. As this process takes lot of time, the refund will be inordinately delayed. **Neither Financial Custodian nor MCC will be responsible for such delay. Hence candidates are advised to not to initiate chargeback claim.**

**Q.NO.56: Who is the Financial Custodian?**

**Ans:** HLL Lifecare Ltd, a Govt. of India Undertaking under Ministry of Health and Family Welfare is the Financial Custodian. They will, on behalf of MCC, collect non- refundable Registration Fees and refundable security deposit from the candidates and refund the security deposit to the eligible candidates.

**Q.No.57: How to contact the Financial Custodian?**

**Ans: For Refund Related Issues:** "[financemcc@lifecarehll.com](mailto:financemcc@lifecarehll.com)"

- 1. For all other issues:** "[callcentremcc@lifecarehll.com](mailto:callcentremcc@lifecarehll.com)" or 18001027637.
- The Financial custodian will respond only to the mails through mail id registered with MCC.
- 3. Direct queries to MCC will not be entertained.**
- For refund related issues, Candidate can approach Financial Custodian only after 10 days of closing Counselling Window or 15 days of publication of "Refund Details" in MCC Portal.

**Q. No.58: Will Medical Counselling Committee bear the bank charges incurred by the candidate while registering for counseling?**

**Ans: NO.** Bank Charges if any, incurred by the candidate should be borne by the candidate only. However it is advised that the candidate should prefer to use the method wherein the bank transaction charges are minimal; like net banking.

**Q. No. 59: Can candidate remit the Registration Fee and Security Deposit from NRI Account?**

**Ans: NO. MCC cannot,** as per Reserve Bank of India (RBI) Rules, refund security deposit to NRI Account. If the candidate wants to use the funds available in his/ her NRI Account for registering for counseling, he /she has to first transfer funds from NRI Account to NRO Account and from NRO Account to MCC. The refund from MCC will be credited to NRO Account only.

**Q. No.60: Will MCC pay interest on the refundable security deposit?**

**Ans: NO. MCC will not pay** interest on the refundable security deposit.

## **CHAPTER 11- HELP DESK**

11.1. The Information Bulletin and the information uploaded on the MCC website from time to time will lead you through the whole process of registering for Counselling process.

11.2. For any further communication you may contact MCC: -

### **MCC CALL CENTRE:**

Phone No. : 0120-4073500

TOLL FREE NUMBER : 1800 102 7637

Please contact the above numbers for Queries related to Counseling.

Please note that all queries will be answered during Call centre timings only i.e.9:00 AM to 8:30 PM.

The Call Centre will be closed on Sundays.

### **MCC:**

E-mail : [adgme@nic.in](mailto:adgme@nic.in) (Only for administrative queries and Legal matters)

E-mail : [callcentremcc@lifecarehll.com](mailto:callcentremcc@lifecarehll.com) (Only for Counselling related queries)

E-mail : [financemcc@lifecarehll.com](mailto:financemcc@lifecarehll.com) (Only for Queries regarding Finance/Accounts / Refund related matters of counselling NEET PG)

**Note: All the emails must be sent to the respective email IDs for respective queries / grievances only and any email sent to any other email ID other than the concerned email IDs would not be considered in any case. Also, mails will be answered during office hours only i.e. 10:00 AM to 6:00 PM, Monday to Friday and Saturday from 10:00 AM to 4:00 PM. Sundays and Gazetted Holidays will be a holiday.**

11.3 While sending the queries the Candidates must specify the following details:

- i. Name
- ii. Application Number
- iii. Roll Number
- iv. Rank
- v. Contact Number
- vi. Email ID

***Emails sent without the afore-stated information may not be entertained.***

The Candidates are informed that the queries whose answer is available in the Information Bulletin will not be answered.

**ANNEXURE-1****List of Disability Certification Centres who will issue Disability Certificates as per NMC norms to PwD candidates in support of their claim to avail 5% PwD reservation in UG/ Broad Speciality PG Courses**

S/No.	Name of Disability Certification Centre	City/State	Specialities Available for which Disability Certificate can be issued as per category of Disabilities mentioned in Disability Certificate
1.	Vardhman Mahavir Medical College & Safdarjang Hospital (VMMC & SJH)	New Delhi	All Disabilities as mentioned in Disability Certificate <b>except Visual disabilities category and Intellectual Disabilities &amp; Behavioural disabilities.</b>
2.	All India Institute of Physical Medicine and Rehabilitation (AIIPMR)	Mumbai	For <b>Locomotor Disability</b> only
3.	Institute of Post Graduate Medical Education & Research (IPGMER)	Kolkata	All Disabilities as mentioned in Disability Certificate
4.	Madras Medical College (MMC)	Chennai	All Disabilities as mentioned in Disability Certificate
5.	Grant Government Medical College, J.J. Hospital Compound	Mumbai, Maharashtra	All Disabilities as mentioned in Disability Certificate
6.	Goa Medical College	Goa	All Disabilities as mentioned in Disability Certificate <b>except Speech Disability.</b>
7.	Government Medical College, Thiruvananthapuram	Thiruvananthapuram, Kerala	All Disabilities as mentioned in Disability Certificate. Ophthalmology Tests to be conducted at Regional Institute of Ophthalmology, Thiruvananthapuram under GMC Thiruvananthapuram
8.	SMS Medical College	Jaipur, Rajasthan	All Disabilities as mentioned in Disability Certificate <b>except:</b> <b>1. Neurology- Genetic Testing</b> <b>2. ENT- Speech &amp; Language Disability Testing</b> <b>Orthopaedics/ PMR- Goniometer Adult. Plumb Line, Hand Dynamometer, Laser</b>
9.	Govt. Medical College and Hospital, Sector 32	Chandigarh	All Disabilities as mentioned in Disability Certificate

10.	Govt. Medical College, Agartala, State Disability Board	Agartala/Tripura	All Disabilities as mentioned in Disability Certificate
11.	Institute of Medical Sciences, Banaras Hindu University,	Varanasi/ Uttar Pradesh	All Disabilities as mentioned in Disability Certificate except Intellectual Disability.
12.	Ali Yavar Jung National Institute of Speech and Hearing Disabilities, Bandra, Mumbai	Mumbai, Maharashtra	For Hearing Disabilities only
13.	AIIMS, Nagpur	Nagpur, Maharashtra	All Disabilities as mentioned in Disability Certificate
14.	Atal Bihari Vajpayee Institute of Medical Sciences & RML Hospital, New Delhi. (ABVIMS & RMLH)	New Delhi	All Disabilities as mentioned in Disability Certificate except ENT For Visual Disability: Candidates who use LVAs may bring their own LVAs which can be checked.
15.	Lady Hardinge Medical College & Associated Hospitals (LHMC)	New Delhi	All Disabilities as mentioned in Disability Certificate
16.	All India Institute of Speech and Hearing (AIISH), Mysuru	Mysuru, Karnataka	For Speech & Hearing Disabilities only

## Annexure-2

### CERTIFICATE OF DISABILITY FOR NEET ADMISSIONS

(As per MCI Gazette Notification No. MCI-18(1)/2018-Med./187262 dated 5th Feb, 2019/  
14th May,2019 for admission to Medical Courses in All India Quota)

Certificate No :: 2023-Aug/XXXX

Certificate Date :: 00-XXX-2023

Name of the Designated Disability Certification Centre				PHOTOGRAPH
This to certify that Dr. / Mr. / Ms.				
Age		Son/ Daughter of Mr.		
NEET Roll No.		Rank No.		

#### Has the following Disability

Disability Details				
Sr No	Disability Type	Type of Disability	Specified Disability	Disability %
1				

**Conclusion:** Based on quantification of Disability The Disability of candidate is between 40- 80%. Hence, the candidate is eligible to pursue medical education and also eligible to claim PwD reservation.

The Disability Certification Board certifies that the candidate is Eligible for admission in Medical/ Dental courses and to avail 5% PwD reservation as per the NMC/ MCI Gazette Notification.

Eligible for PWD Quota, Eligible for Medical/Dental Course

Functional competency with the aid of **Assistive devices** in case of **Locomotor\*/ Visual\*/ Hearing\* Impairment**, if any.  
No \_\_\_\_\_

**Sign & Name:**  
**Name:**

**Assistant Professor**  
**Neurology**

**Sign & Name:**

**Associate Professor**  
**Orthopedics**

**Sign &**

**Associate Professor**  
**Medicine**

**Disclaimer :** This Certificate is Provisional and will be verified by the allotted college authorities at the time of admission. The candidate may be subjected to a diagnostic test to specify the level of disability again at the allotted college in case of any ambiguity. The certificate may be cross verified by the admitting college from the Disability Board from where the certificate has been issued. Hence, the Designated Disability Boards and the candidates are advised to preserve the records for any future reference. The Disability Certificate is valid for this academic session only.

Downloading Date: August XX, 2022 00:0

**QR CODE**

PROFORMA FOR SCHEDULED CASTE AND SCHEDULED TRIBE CERTIFICATE

Form of certificate as prescribed in M.H.A., O.M., No. 42/21/49-N.G.S. dated the 28.1.1952, as revised in Dept. of Per- & A.R. letter No. 36012/6/76-Est. (S.CT), dated the 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/her claim.

**CASTE CERTIFICATE**

This is to certify that Shri/Smt./Kum.\* ----- son/daughter\* of ----- of village/town\*-----in district/Division\*-----of the State/Union Territory\* ----- belongs to the -----Caste/ Tribe which is recognized as a Scheduled Caste/Scheduled Tribe\*under:

- The Constitution (Scheduled Caste) Order, 1950
- The Constitution (Scheduled Tribe) Order, 1950
- The Constitution (Scheduled Caste) (Union Territories) Order, 1951
- The Constitution (Scheduled Tribe) (Union Territories) Order, 1951

1. (as amended by the Scheduled Caste and Scheduled Tribe Lists (Modification) order, 1956, the Bombay Re-organization Act, 1960, the Punjab Re- organization Act, 1966, the State of Himachal Pradesh Act, 1970 the North Eastern Areas (Re-organization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976).

- The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
- The Constitution (Dadra and Nagar Haveli) Scheduled Caste Order, 1962.
- The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962.
- The Constitution (Puducherry) Scheduled Caste Order, 1964
- The Constitution (Uttar Pradesh) Scheduled Tribes, Order, 1967.
- The Constitution (Goa, Daman & Diu) Scheduled Caste Order, 1968.
- The Constitution (Goa, Daman & Diu) Scheduled Tribes, Order, 1968.
- The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- The Constitution (Sikkim) Scheduled Caste Order, 1978.
- The Constitution (Sikkim) Scheduled Tribes Order, 1978.

2. Applicable in the case of Scheduled Caste/Schedule Tribe persons who have migrated from one State/Union Territory Administration:

This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribe\* certificate issued to Shri/Smt\*----- -father/mother of Shri/Smt/Kum\* - ----- of village/town\* ----- in District/Division\* -----of the State/Union Territory\*----- who belongs to the -----caste/tribe which is recognized as a Scheduled Caste/Scheduled Tribe\* in the State/Union Territory\* -----issued by the ----- (name of prescribed authority) vide their No----- - date -----

3. Shri\*/Smt.\* /Kum\* -----and/or his/her\* family ordinary reside (s) in village/town\* -----of the State/Union Territory of-----.

Signature .....

Place----- State/Union Territory \*\* Designation-----

Date ----- (With seal of Office)

\* Please delete the words which are not applicable.

- Please quote specific Presidential Order.
- Delete the paragraph which is not applicable.

\*\* Should be signed by the Authorities empowered to issue Scheduled Caste/Scheduled Tribe certificates as specified above.

## ANNEXURE-4

### PROFORMA FOR OTHER BACKWARD CLASS (OBC-NCL) CERTIFICATE

(Certificate to be produced by Other Backward Class applying for admission to Central Educational Institute (CEIS) under the Government of India)

This is to certify that Shri/Smt./Kum./Dr. \_\_\_\_\_ Son/Daughter of Shri/Dr. \_\_\_\_\_ of Village/Town \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ State belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 09/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 06/12/96 published in the Gazette of India Extraordinary part I Section I No. 120 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary part I Section I No. 71 dated 04/04/2004.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/09/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/01/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/04/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/09/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 20012/129/2009/-BC-II dated 04/03/2014 published in the Gazette of India Extraordinary Part I section I no. 63 dated 04/03/2014.

Shri/Smt./Kum. \_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/Division of \_\_\_\_\_ State.

This is also to certify that he/she does not belong to the persons/section (creamy layer) mentioned in Column 3 of the Scheduled to the Government of India. Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09.03.2004 or the latest notification of the Government of India.

Dated:

District Magistrate/Competent Authority Seal

**NOTE:**

- (a) **The Term Ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.**
- (b) **The authorities competent to issue Caste Certificates are indicated below:**
  - (i) **District Magistrate/Additional Magistrate/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate.)**
  - (ii) **Chief Presidency Magistrate/Additional Chief presidency Magistrate/Presidency magistrate.**
  - (iii) **Revenue Officer not below the rank of Tehsildar.**
  - (iv) **Sub-Divisional Officer of the area where the candidate and/or his family resides.**
- (c) **The annual income/status of the parents of the applicant should be based on financial year ending March 31, 2023.**

# Proforma<sup>7</sup> for EWS Certificate

Government of .....  
(Name & Address of the authority issuing the certificate)

## INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family'\*\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent Passport size  
attested photograph of  
the applicant

\*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

