

Office of ADG (ME)
Email: adgme@nic.in



GOVERNMENT OF INDIA
DIRECTORATE GENERAL OF HEALTH SERVICES
NIRMAN BHAWAN, NEW DELHI-110108

Ref. U-11011/20/2019/28-MEC

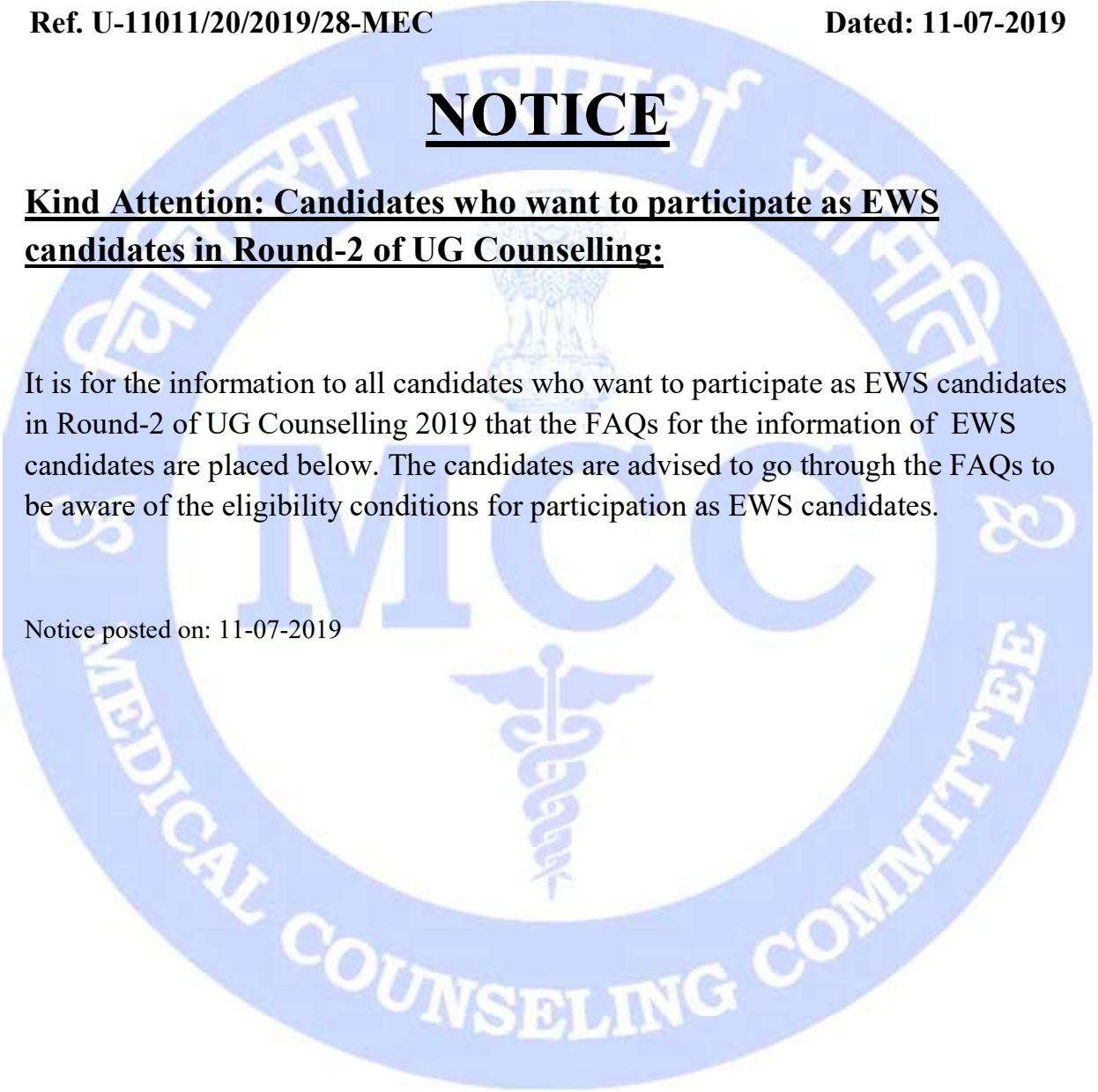
Dated: 11-07-2019

NOTICE

Kind Attention: Candidates who want to participate as EWS candidates in Round-2 of UG Counselling:

It is for the information to all candidates who want to participate as EWS candidates in Round-2 of UG Counselling 2019 that the FAQs for the information of EWS candidates are placed below. The candidates are advised to go through the FAQs to be aware of the eligibility conditions for participation as EWS candidates.

Notice posted on: 11-07-2019



FAQs Regarding EWS Quota

Q. No. 1 What are the Terms & Conditions to be followed to avail the benefit of EWS reservation?

Ans: The terms & conditions to avail the benefit of EWS reservation for UR candidates will be as per Office Memorandum No. 36039/1/2019-Estt (Res) dated 31st January, 2019 issued by Department of Personnel & Training (DoPT). (Copy Enclosed as ANNEXURE-A).

Q.No.2 When will the EWS reservation start in UG Counselling 2019 for 15% All India Quota?

Ans. The EWS reservation for UR candidates in 15% All India Quota will start from Round-2 onwards as per schedule in 2019 UG Counselling and will be applicable only in **Central Educational Institutions/ Central Universities** for whom LOPs have been issued by Board of Governors, MCI and will be applicable only for UR candidates. For this year EWS will be incorporated in the following Central Educational Institutions:

1. Lady Hardinge Medical College, New Delhi
2. University College of Medical Sciences, New Delhi
3. VMMC & Safdarjung Hospital, New Delhi
4. Medical College of RML Hospital, New Delhi
5. Institute of Medical Sciences, BHU, Varanasi

Q. No.3 Who under EWS category are eligible for availing the benefit of EWS reservation?

Ans: The following will be eligible:

All UR candidates who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family income has gross annual income below Rs. 08:00 Lakhs (Rupee eight lakh only) will be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e salary, agriculture, business, profession etc. for the financial year prior to the year of application. (Please refer to ANNEXURE-A Point No.4 Criteria of Income & Assets).

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Q.No.4 Who will not be eligible for EWS reservation?

Ans: The candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income and hence will not be eligible for EWS reservation:

- i. 5 acres of agricultural land and above
- ii. Residential flat of 1000 sq.ft. and above
- iii. Residential plot of 100 sq. yards and above in notified municipalities
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.(Please refer to **ANNEXURE-A Point No.4** Criteria of Income & Assets)

Q.No.5 Who will issue EWS certificate to avail the benefit of 10% EWS reservation for UR candidates in Medical Educational Institutions?

Ans: Please refer to **ANNEXURE-A Point No.5** Income and Asset Certificate Issuing Authority and Verification of Certificate, Office Memorandum of DoPT.

Q.No.6 Whether there will be PwD reservation in EWS Quota?

Ans: Yes, there will be reservation for PwD candidates belonging to EWS category (EWS PwD). Also there will be reservation for CW candidates belonging to EWS category (EWS CW) which is present in Delhi University and Medical College of RML Hospital.

Q.No.7 Whether the EWS reservation in 15% All India Quota will be implemented in states also other than Central Educational Institutions?

Ans: No, as per the scheme of All India Counselling for 15% AIQ approved by the Hon'ble Supreme Court of India in W.P © No. 138 of 2006 Abhay Nath Vs. University of Delhi & Ors. there is reservation for candidates belonging to SC/ ST/ OBC category only. 10% EWS quota will be only applicable in Central Educational Institutions.

Q.No.8 I have already registered for Round-1 as UR candidate. Will I be able to avail the benefit of EWS reservation in Round-2 by converting my category into EWS?



Ans: Yes, candidates who already registered as UR in Round-1 can avail the benefit of EWS reservation. The registered candidates of Round-1 will get a POP UP asking whether you would like to participate for EWS reservation. The candidate has to say "YES" in order to avail the benefit of EWS reservation and candidate must fulfill all eligibility criteria as per ANNEXURE-A.

Q.No.9 Will UR candidates registering for the First Time can avail the benefit of EWS reservation?

Ans: Yes, UR candidates belonging to EWS category who are registering for the first time will be given option to register as EWS candidate as per ANNEXURE-A.

Q.No.10 When the EWS certificate is required to be shown to avail the benefit of EWS reservation?

Ans: In case a candidate has been allotted a seat against EWS category he/ she has to produce the EWS certificate at the time of Reporting to the allotted college. The certificate in the prescribed format as given in ANNEXURE-A shall only be applicable and accepted as proof of candidate's claim regarding EWS category.

Q.No.11 How is the seat matrix made for EWS reservation?

Ans: The Seat matrix incorporating EWS reservation will be prepared by the concerned College/ University and as per the matrix provided, allotment will be made by MCC of DGHS.

Q.No.12 Will there be any conversion of EWS seats & EWS PwD seats into UR category if eligible candidates are not available?

Ans: The conversion of seats will be carried out during Mop Up Round of seat allotment for AIQ, once the students in these categories get exhausted and will be as per the following algorithm:

EWS (PwD) > EWS

EWS > UR.







**No.36039/1/2019-Estt (Res)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training**

North Block, New Delhi
dated the 31st January, 2019

OFFICE MEMORANDUM

Subject: Reservation for Economically Weaker Sections (EWSs) in direct recruitment in civil posts and services in the Government of India.

In continuation of this Department's Office Memorandum of even number dated 19.01.2019, the following instructions are issued in consultation with Ministry of Social Justice and Empowerment and Department of Legal Affairs regarding reservation for EWSs not covered under the reservation scheme for SCs/STs/OBCs in respect of direct recruitment in civil posts and services in the Government of India.

2. QUANTUM OF RESERVATION

The persons belonging to EWSs who are not covered under the scheme of reservation for SCs, STs and OBCs shall get 10% reservation in direct recruitment in civil posts and services in the Government of India.

3. EXEMPTION FROM RESERVATION:

3.1 "Scientific and Technical" posts which satisfy all the following conditions can be exempted from the purview of the reservation orders by the Ministries/ Departments:

(i) The posts should be in grades above the lowest grade in Group A of the service concerned.

(ii) They should be classified as "scientific or technical" in terms of Cabinet Secretariat [OM No. 85/11/CF-61(1) dated 28.12.1961], according to which scientific and technical posts for which qualifications in the natural sciences or exact sciences or applied sciences or in technology are prescribed and the incumbents of which have to use that knowledge in the discharge of their duties.

G. Jeevan

(iii) The posts should be 'for conducting research' or 'for organizing, guiding and directing research'.

3.2 Orders of the Minister concerned should be obtained before exempting any posts satisfying the above condition from the purview of the scheme of reservation.

4. CRITERIA OF INCOME & ASSETS:

4.1 Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below **Rs. 8.00 lakh (Rupees eight lakh only)** are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

4.2. The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.3 The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-I** shall only be accepted as proof of candidate's claim as belonging to EWS: -

- (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendary

G. Suresh

- Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate
 - (iii) Revenue Officer not below the rank of Tehsildar and
 - (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

5.2 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the respective State/UT.

5.3 The crucial date for submitting income and asset certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

5.4 The appointing authorities should, in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause :-

"The appointment is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."

The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

5.5 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated invoking the conditions contained in the offer of appointment.

6. EFFECTING RESERVATION - MAINTENANCE OF ROSTERS:

6.1 Department of Personnel and Training had circulated Office Memorandum No.36012/2/96-Estt(Res) dated July 2, 1997 regarding implementation of post based reservation roster. The general principles for making and operating post

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based reservation roster would be as per the principles laid down in the said Office Memorandum.

6.2 Every Government establishment shall now recast group-wise post-based reservation roster register for direct recruitment in accordance with format given in **Annexure II, III, IV and V**, as the case may be, for effecting 10% reservation for EWSs interpolating them with the SCs, STs and OBCs. While fixing roster point, if the EWS roster point coincides with the roster points of SCs/STs/OBCs the next available UR roster point has been allotted to the EWSs and also the principle of "squeezing" has been kept in view. While drawing up the rosters, the cadre controlling authorities may similarly "squeeze" the last points of the roster so as to meet prescribed 10% reservation.

6.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.

6.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

7. **ADJUSTMENT AGAINST UNRESERVED VACANCIES:**

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

8. **FORTNIGHTLY/ANNUAL REPORTS REGARDING REPRESENTATION OF EWS:**

The Ministries/Departments shall send single consolidated fortnightly report including their attached/subordinate offices beginning from 15.2.2019 as per format at **Annexure-VI**.

From 01.01.2020, the Ministries/Departments shall upload data on representation of EWSs in respect of posts/services under the Central Government on the URL i.e. www.rrcps.nic.in as on 1st January of every year. All Ministries/Departments have already been provided respective usercode and password with guidelines for operating the URL.

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9. MAINTENANCE OF REGISTER OF COMPLAINTS BY THE GOVERNMENT ESTABLISHMENT:

9.1 Every Government establishment shall appoint a senior officer of the Department as the Grievance Redressal Officer.

9.2 Any person aggrieved with any matter relating to discrimination in employment against any EWS may file a complaint with the Grievance Redressal Officer of the respective Government establishment. The name, designation and contact details of the Grievance Redressal Officer may be displayed prominently on the website and in the office of the concerned establishment.

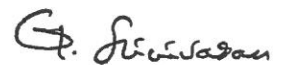
10. LIAISON OFFICER:

Ministries/Departments/Attached and Subordinate Offices shall appoint Liaison Officer to monitor the implementation of reservation for EWSs.

11. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.

12. All the Ministries/Departments are requested to bring the above instructions to the notice of all appointing authorities under their control. In case of any difficulty with regard to implementation of the provisions of this OM, the concerned authorities may consult DOP&T through their administrative Ministry/Department.

Encl.: As above.



(G. Srinivasan)

Director

Ph.No.011-23093074

To

- (i) The Secretaries of all Ministries/Departments of the Govt. of India
- (ii) Department of Financial Services, Ministry of Finance, Jeevan Deep Building, Parliament Street, New Delhi
- (iii) Department of Public Enterprises, CGO Complex, Lodhi Road, New Delhi
- (iv) Railway Board, Rail Bhavan, Delhi.

- (v) Supreme Court of India/ Election Commission of India/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/Cabinet Secretariat/Central Vigilance Commission/President's Secretariat/ Prime Minister's Office/NITI Aayog
- (vi) Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
- (vii) Staff Selection Commission, CGO Complex, Lodi Road, New Delhi
- (viii) The Secretary, Department of Social Justice and Empowerment, Shastri Bavan, New Delhi
- (ix) National Commission for Scheduled Castes, Lok Nayak Bhavan, New Delhi
- (x) National Commission for Scheduled Tribes, Lok Nayak Bhavan, New Delhi.
- (xi) National Commission for Backward Classes, Trikoot, Bhikaji Cama Place, R.K. Puram, New Delhi.
- (xii) Office of the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
- (xiii) Information and Facilitation Centre, DOPT, North Block, New Delhi.
- (xiv) Director, ISTM, Old JNU Campus, Olof Palme Marg, New Delhi-110067.
- (xv) All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of this Ministry.

Copy to: Director, NIC, DOPT - with the request to immediately place this OM on the website of this Department (what's new tab) for information of all concerned.

G. Sivasankar

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post. Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family**' is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size
attested photograph of
the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

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