

E-Mail

Most Immediate/Date Bound

From

Director General,
Treasuries and Accounts Department,
Haryana, Chandigarh .

To

All Treasury Officers/ Assistant Treasury Officers,
State of Haryana.

Memo. No. TA-HR(10T)2025/

dated

Sub:-

Irregularities and discrepancies in Monthly Accounts.

Please refer to the subject cited above.

It is informed that Principal Accountant General (A&E) Haryana during sample checking of vouchers submitted by Treasury Officers with monthly accounts has pointed out discrepancies of serious nature, i.e. Bills passed by Treasuries without pre auditing of bills, without supporting documents without sanction, without mention of complete Head of Accounts, Mismatch of Head of Accounts and without mention of voucher no. on bills vouchers etc.

Hence, to ensure compliance of rules, it is advised that all the Treasury Officers/ Assistant Treasury Officers of the State that they will check necessary data/documents before passing a bill in IFMS System. Such pre-check as described by A.G. Haryana vide references (copies enclosed).

2. Further all Treasury Officers are directed to submit a bi-monthly report of Inspection of Sub-Treasuries under their jurisdiction wherein details of sample checking of bills/voucher should be enclosed.

3. All Treasury Officers/ Assistant Treasury Officers are also directed that they shall ensure to mention voucher number/date on vouchers send with Monthly Accounts.

This advisory has been issued for strict compliance.

-sd-
Joint Director (Admn.)

For Director General, Treasuries & Accounts,
Department Haryana Chandigarh.

Endst. No. TA-HR(10T)2025/ 8141

dated 20/11/2025

A copy is forwarded to the following for information and necessary action:-

1. All Heads of Departments of Govt. of Haryana to direct DDO's under their jurisdiction to comply with the aforementioned instructions in true spirit.
- ✓ 2. Programmer, Treasuries and Accounts Department to upload the aforesaid letter on department's web site.

Joint Director (Admn.)

For Director General, Treasuries & Accounts,
Department Haryana Chandigarh.