

From

Director Treasuries & Accounts Department,
Haryana, Chandigarh.

To

1. All Head of Department Managing Director Boards,
2. Corporations/Universities etc. in,
State of Haryana.

Memo No. TA-HR(16T-MOTP)/2025/7895-7896
Dated: 12/11/2025

Subject:- Regarding updation of data of Section Officers, Accounts Officers, Senior Accounts Officers, Chief Accounts Officers of SAS(OB) Cadre in HRMS.

Reference to the Subject cited above.

It is informed that Model Online Transfer Policy of the Haryana State Accounts Service(HSAS) is to be implemented shortly. Treasuries & Accounts Department, Haryana has faced various issues regarding the HRMS Data available on the HRMS Portal. To avoid these issues it is submitted that all checkers of your Department may be directed to update the HRMS Data of the Section Officers, Accounts Officers, Senior Accounts Officers and Chief Accounts Officers whose HRMS Data is being maintained by them especially on the following :-

4- In case of Section Officers

Sr no.	Particular	Applicable Rule/Updation
a	Service Rule	Haryana State Subordinate Account(Group C) service rules 1982 amended service rules 2013
b	Parent Department	Treasuries and Accounts Department
c	ACR maintained level	Director General, Treasuries and Accounts Department.(DGTA)
d	CCA	Director General, Treasuries and Accounts Department.(DGTA)
e	Pay Scale	9300-34800+4600GP

2-In case of Accounts Officers

Sr no.	Particular	Applicable Rule/Updation
a	Service Rule	Haryana Accounts (Group B) service rules 1982 amended service rule 2013
b	Parent Department	Treasuries and Accounts Department
c	ACR maintained level	Director General, Treasuries and Accounts Department.(DGTA)

		Govt. Haryana, Finance Department(ACSF)
e	Pay Scale	9300-34800+5400GP

5- In case of Senior Accounts Officers

Sr no.	Particular	Applicable Rule/Updation
a	Service Rule	Haryana Accounts (Group B) service rules 1982 amended service rule 2013
b	Parent Department	Treasuries and Accounts Department
c	ACR maintained level	Director General, Treasuries and Accounts Department.(DGTA)
d	CCA	Additional Chief Secretary to Govt. Haryana, Finance Department(ACSF)
e	Pay Scale	9300-34800+6600GP

6- In case of Chief Accounts Officers

Sr no.	Particular	Applicable Rule/Updation
a	Service Rule	Haryana Accounts (Group A) service rules 1998..
b	Parent Department	Treasuries and Accounts Department
c	ACR maintained level	Director General, Treasuries and Accounts Department.(DGTA)
d	CCA	Additional Chief Secretary to Govt. Haryana, Finance Department(ACSF)
e	Pay Scale	15600-39100+7600GP

It will be ensured the necessary updation/correction is to done by 20-11-2025 positively and also submit the certificate that details are correct as per your office records (Specimen of certificate are hereby enclosed).


 Joint Director,
 for Director, Treasuries & Accounts Department,
 Haryana, Chandigarh

Haryana, Chandigarh.

Endst.No.TA-HR (16T-MOTP)/2025/ 7897- 7899 Dated 12/11/2025

A copy is forwarded to 1T/4T/18T in Treasuries and Accounts Department, Haryana, Chandigarh for information and necessary action.


Joint Director,
for Director, Treasuries & Accounts Department,
Haryana, Chandigarh

Endst.No.TA-HR (16T-MOTP)/2025/ 7900 Dated 12/11/2025

A copy is forwarded to Sh. Sunil Bahal, Programmer in Treasuries and Accounts Department, Haryana, with the direction to upload the above orders on the Department Website.


Joint Director,
for Director, Treasuries & Accounts Department,
Haryana, Chandigarh

To whom it may concern

It is certified that all necessary updation/correction regarding HRMS in respect of HSAS persons working in the office/Department as suggested in the memo no. TA-HR (16T-MOTP)/2025/7895-7900 Dated 12.11.2025 has been made.

Sd
HOD/HOO