

From

The Additional Chief Secretary to Government Haryana,
Finance Department.

To

1. All Head of the Department in Haryana.
2. Registrar General, Punjab & Haryana High Court, Haryana, Chandigarh.

Memo No.28/39/2025-1B&C

Dated: 17.06.2025.

Subject: Standard Operative Procedure (SOP) for refund of Unspent Balances by States for Schemes Notified under SNA SPARSH.

* * * * *

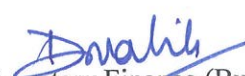

Sir/Madam,

I am directed to refer to the subject cited above and to inform that Government of India vide its OM I-126/2/2022-ITD-CGA, dated 30.05.2025 has formulated Standard Operating Procedure (SOP) for refund of unspent balances in SNA accounts by States for schemes notified under SNA SPARSH. Government of India has requested to refund the unspent balances in SNA accounts as per procedure prescribed in SOP. A copy of SOP is enclosed for ready reference.



You are requested to direct officer(s) concerned of your department to refund the unspent balances in SNA accounts for schemes onboarded on SNA SPARSH as per SOP at the earliest, under intimation to Finance Department.

For any clarifications/query on the issues, Bharatkosh helpdesk (Phone No. 011-24665637, email: ntrp-helpdesk@gov.in) may be contacted and in State Government may contact Sh. Jai Parkash, Junior Programmer (Mobile No.9467600100) and Sh. Satinder, Technical Assistant (Mobile No.9315173466).

These instruction can be downloaded from the Finance Department website www.finhry.gov.in as well as website of Treasuries & Accounts Department i.e. www.hrtreasuries.gov.in.


Under Secretary Finance (Budget)
for Additional Chief Secretary to Government Haryana
Finance Department. 

A copy is forwarded to all the Administrative Secretaries to Government of Haryana for information and necessary action.


Under Secretary Finance (Budget)
for Additional Chief Secretary to Government Haryana
Finance Department. 

To

All Administrative Secretaries to Government of Haryana.



U.O. No.28/39/2025-1B&C

Dated: 17.06.2025.

Endst. No.28/39/2025-1B&C



Dated: 17.06.2025.

A copy is forwarded to Director General, Treasuries and Accounts Department Haryana w.r.t. their letter Memo No.TA-HR/DMC/NPS/2025/471, dated 09.06.2025 for information and necessary action please.


Under Secretary Finance (Budget)
for Additional Chief Secretary to Government Haryana
Finance Department. 
Dated: 17.06.2025.

Endst. No.28/39/2025-1B&C

A copy is forwarded to In-Charge, Computer Cell (FD) with the request to upload the letter on the website of Finance Department.


Under Secretary Finance (Budget)
for Additional Chief Secretary to Government Haryana
Finance Department. 

2025

Standard Operating Procedure for Refund of Unspent Balances by States for Schemes Notified under SNA SPARSH

STATE GOVERNMENT USERS

GIFMIS-PFMS, O/O CONTROLLER GENERAL OF ACCOUNTS | Department of Expenditure, Ministry
of Finance

TABLE OF CONTENTS

Introduction.....	2
Return of Unspent Balance in SNA Account.....	3
Return of Unspent Balance in RBI Drawing Account	11
Creation of a new login ID on Bharatkosh.....	19

INTRODUCTION

Department of Expenditure notified SNA-SPARSH vide OM dated 13.07.2023 (Annexure 1) to bring in more efficiency in cash management and to achieve the goal of “Just-in-time” fund flow from both the Centre and State Consolidated Funds through an integrated network of State IFMIS, e-kuber of RBI and PFMS. The new system has been named SNA-SPARSH (समयोचित प्रणाली एकीकृत शीघ्र हस्तांतरण-Real-time System for integrated Quick Transfers). Under SNA-SPARSH, the center's share is released only when the beneficiary incurs an actual expenditure and a claim is raised. The State's account is pre-funded with the center's share before releasing of payment to the end beneficiary by the State Government.

This manual detail the standard operating procedure that the State Government is to follow for returning unspent balances to the respective Central Ministry/ Department handling the Centrally Sponsored Schemes notified under SNA SPARSH vide DoE's OM dated 4.10.2024.

RETURN OF UNSPENT BALANCES in SNA ACCOUNT

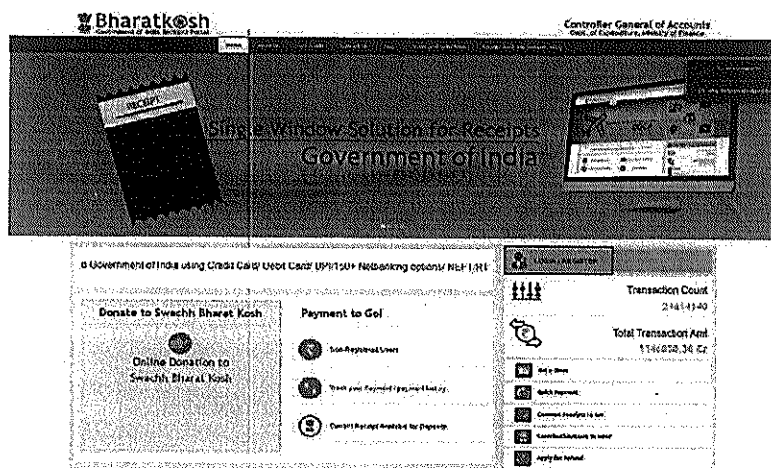
What are Unspent Balances?

- If a State has successfully credited a payment to the end beneficiary through SNA SPARSH for a Centrally Sponsored Scheme, the same is considered to be onboarded on the new platform. Any balances lying in the State Nodal Agency account thereafter will be treated as unspent balance and has to be returned to the respective Centre and State Consolidated Fund as per the sharing pattern.
- The Centre share is to be returned to the concerned Central Ministry/ Department through Bharatkosh portal (<https://bharatkosh.gov.in>)
- The Department handling the scheme in the State has to ensure that the SNA account is not utilised for any further expenditure by Implementing Agency, and the unspent balance is returned to respective Consolidated Funds.

Process for return of unspent balance to Central Ministry/ Department through Bharatkosh

The process to be followed for returning the unspent balance to the Central Ministry/ Department is as follows:

1. The SNA/ State user shall go to <https://bharatkosh.gov.in/NTRPHome/Index> and go to the menu – Login/Register.
2. If the user has a registered Bharatkosh account, they will enter the username and password and click on “submit” button to login



Login

User Name

Password [Get a new Captcha](#)

JDZJWH
Text shown in Captcha is case-sensitive

Type the text shown as per the image above

Captcha

Submit

[New User](#)

[Forgot Password](#)

3. If the user does not have a registered Bharatkosh login ID, they must create one using the "New User" hyperlink. The steps for the creation of a new account are detailed in Annexure A

Login

User Name

Password [Get a new Captcha](#)

JDZJWH
Text shown in Captcha is case-sensitive

Type the text shown as per the image above

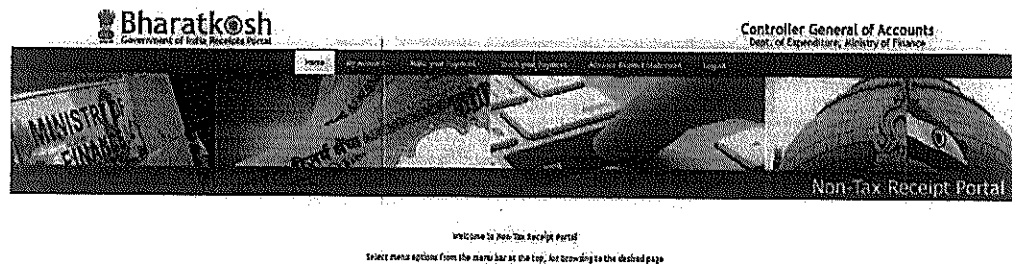
Captcha

Submit

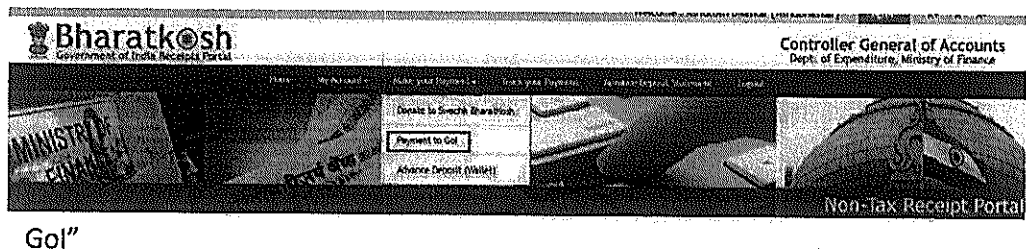
[New User](#)

[Forgot Password](#)

4. On successful login on Bharatkosh, the following screen will open



5. The user will click on the "Make Payment" dropdown and select "Payment to



6. On clicking, the following screen will open

Payment Purpose Depositor's Details Confirm Info Pay

Payment Purpose

Depositor's category: Individual

Purpose: [Search Bar]

Amount: INR 0

Payment Frequency /Period: 2023-2024

Remarks: Remark

Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above: 94 Captcha

Add

7. The user will click on the highlighted icon to select the Ministry/ Department and the purpose

1 Payment Purpose
2 Depositor's Details
3 Confirm Info
4 Pay

Payment Purpose

Depositor's category:

Individual

Purpose:

Q

8. On clicking the icon, the following pop-up will open

X

Search Purpose

Ministry:

Administration of UT of Ladakh

Purpose:

Please select the appropriate Ministry from the drop down menu, to search the Purpose of your choice

Search

Clear

1. The user will select the Ministry/ Department from the dropdown to whom the unspent balance is to be returned and search for the purpose – Refund of unspent balance for the current financial year for schemes under SNA SPARSH OR Refund of unspent balance for the previous financial year for schemes under SNA SPARSH as the case may be. If the purpose is not visible in the dropdown, the State has to contact the Pay and Accounts Office of the concerned Ministry for mapping of the purpose.

9. All Heads of Account in which the budget was released will be added as a payment type. The user has to carefully select the purpose based on the head of account for which the unspent balance is being refunded.

10. The purpose will appear in the form of a hyperlink. The user will click on the hyperlink to choose the purpose. On selecting the purpose, the following form will open where the purpose, payment type, PAO, and DDO will be pre-filled based on the purpose selected.

Payment Purpose

Depositor's category: Individual

Purpose: Refund of unspent balance for the current Financial Year for schemes under SNA SPARSH(HIG- Q

Payment Type: 9170-Rashtriya Uchchatar Shiksha Abhiyan (RUSA)-3601067893301-SC

Ministry: HIGHER EDUCATION

Pay to Account Office (PAO): 011751 - PAO (Secondary Education & Higher Education)

Drawing & Disbursing Office(DDO): 211763 - UNDER SECRETARY(CASH)

Amount: INR 0

Payment Frequency /Period: No Restriction

Remarks: Enter a new Captcha
Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Captcha

Add

11. The user will fill in the amount to be remitted, enter the SLS name and code (linked to the CSS) in the remarks to enable the Ministry/Department to identify the State. After filling in the details, the user will enter the captcha and click on

Payment Purpose

Depositor's category: Individual

Purpose: Refund of unspent balance for the current Financial Year for schemes under SNA SPARSH(HIG- Q

Payment Type: 9170-Rashtriya Uchchatar Shiksha Abhiyan (RUSA)-3601067893301-SC

Ministry: HIGHER EDUCATION

Pay to Account Office (PAO): 011751 - PAO (Secondary Education & Higher Education)

Drawing & Disbursing Office(DDO): 211763 - UNDER SECRETARY(CASH)

Amount: INR 1000
RUPEES ONE THOUSAND ONLY

Payment Frequency /Period: No Restriction

Remarks: Unspent balance refunded for MZ XXX
25 Character Left

Enter a new Captcha
Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Ux DC9H

Add

the "Add" button

12. On clicking "Add", the following table will be displayed. If the user is okay with the details, they will click on "Next". If they wish to change the details, they may click on the "delete" icon and make a fresh selection.

Ministry	Purpose	PAO	DDO	Amount	Payment Period / Frequency	Delete
HIGHER EDUCATION	Refund of unspent balance for the current Financial Year for schemes under SNA SPARSH(HIGHER EDUCATION) (9170-Rashtriya Uchchatar Shiksha Abhiyan (RUSA)-3601067893301-SC)	011751 - PAO (Secondary Education & Higher Education)	211763 - UNDER SECRETARY(CASH)	1000.00	No Restriction	

Next

13. On clicking "Next", the following page will open where the user will fill in the depositor details and select the mode through which they wish to return the unspent balance.

Depositor's Details

Name: * Mr.

Address Line 1: *

Address Line 2:

Country: * INDIA

State: * --Select--

District: * --Select--

City: *

Pincode/Zipcode:

TAN:

TIN:

Mobile Number: * INDIA(+91)

Email: *

Online Payment ☒ SWIFT/RTGS ☐

Back Next

14. Name, email ID and mobile number will be pre-filled based on the details entered while creating the Bharatkosh ID. The user will fill in the address and select the desired mode of payment and click on "Next".

15. On clicking "Next" the user will reach the confirmation page on Bharatkosh. If the details are found to be satisfactory, the user will click on the "confirm" button. If the user wishes to edit the details, they will click on the "Back" button to make changes.

Payment Mode Online

Depositor's Details					
Name	demo de				
Address 1	B	Address 2	Central		
City	Central	District			
State	DELHI	Country	INDIA		
Pincode/Zipcode	110001	Email	bharatkosh@bharatkosh.in		
Mobile No. (+91)	7542894353				
TAN		TIN			

Purpose Details						
Sr. No.	Ministry	PAD Name	DDO Name	Purpose and Payment Type	Payment Period / Frequency	Amount (In INR)
1	POWER	HW(sect.), Ministry of Power, New Delhi(013455)	APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI(213459)	Deposit of interest earned on unspent balance (POWER), 3970-NA(Central Nodal Agency)	One time	1500
INR one thousand five hundred only						Total: 1500

Back Confirm

Bharatkosh
CORPORATE & INDIA PRACTICE AREA

Controller General of Accounts
Dept. of Expenditure, Ministry of Finance

[illegible][illegible]

18. If the selected mode of payment is online (Net Banking/ Debit Card/ Credit Card/

Payment Gateway

The payment can be made by a depositor using all Indian Credit Cards or Debit Cards (except Diners Club Card) and also via the Internet Banking of banks through the any Payment Gateways available below. The payment via American Express Credit Card (AMEX) can be made through SBI ePay payment gateway

Payment through RuPay Credit Card and UPI mode is available through Kotak Bank, HDFC Bank, SBiePay and Bank of Baroda

<input type="radio"/> FEDERAL BANK Success Rate 100 %	<input type="radio"/> AXIS BANK Success Rate 86 %	<input type="radio"/> Kotak Success Rate 3 %	<input type="radio"/> As new gift card of Bank of Baroda Success Rate 0 %	<input type="radio"/> SOUTH INDIAN BANK Success Rate 0 %	<input type="radio"/> PICIC Bank Success Rate 0 %
<input type="radio"/> CI FIDELITY BANK Success Rate 0 %	<input type="radio"/> SBI ePay Success Rate 0 %	<input type="radio"/> UPI Success Rate 0 %			

Note: Success Rate = No. of Successful Transactions / Total No. of Transactions in a period of 30 days.

☐ Net banking ☐ Debit card ☐ Credit card ☐ UPI

Enter the letter shown

 [Get a new Captcha](#)

After you click on 'Pay' button, you will be redirected to a secure gateway. After completing the payment you will be redirected back.

Note: Please Wait and do not Press Back or Refresh button of your browser while your transaction is being processed.

Disclaimer: In case you do not receive transaction status as success or failure after completing all steps in payment process, then wait for 30 minutes and check the status of the transaction using the "Track your payment" link on Bharatkosh home page. If the status of your transaction is shown as FailRef, then proceed to reinitiate a transaction for same purpose again. In case the amount is debited from your account for the FailRef case, then you can expect the refund to be credited to your account in 3-5 working days.

☐ I acknowledge and confirm that I have read and agree to the Terms And condition.

[Back](#)

[Pay](#)

RETURN OF UNSPENT BALANCES in RBI DRAWING ACCOUNT AFTER ONBOARDING SNA- SPARSH

What are Unspent Balances when scheme has onboarded SNA SPARSH?

- If a State has received excess credit of centre share against duplicate payment files inadvertently pushed by States
- Credits lying in RBI account due to permanent marking of transactions as “failed” in State IFMS failed by the State IFMS as the payment could not be credited to the end beneficiary through SNA SPARSH.
- The above balances will be treated as unspent balance and has to be returned to the respective Centre and State Consolidated Fund as per the sharing pattern.
- The Centre share is to be returned to the concerned Central Ministry/ Department through Bharatkosh portal (<https://bharatkosh.gov.in>)
- If the State returns the unspent balance in the same financial year in which the centre share was released, it shall be treated as a reduction of expenditure by the Central Ministry/ Department.
- If the unspent balance is returned in the next financial year, it shall be booked under deduct recoveries.
- Return of unspent balances from the State Treasury Account (in RBI) can be made using the NEFT/RTGS mode only on Bharatkosh.

Process for return of unspent balance to Central Ministry/ Department through Bharatkosh

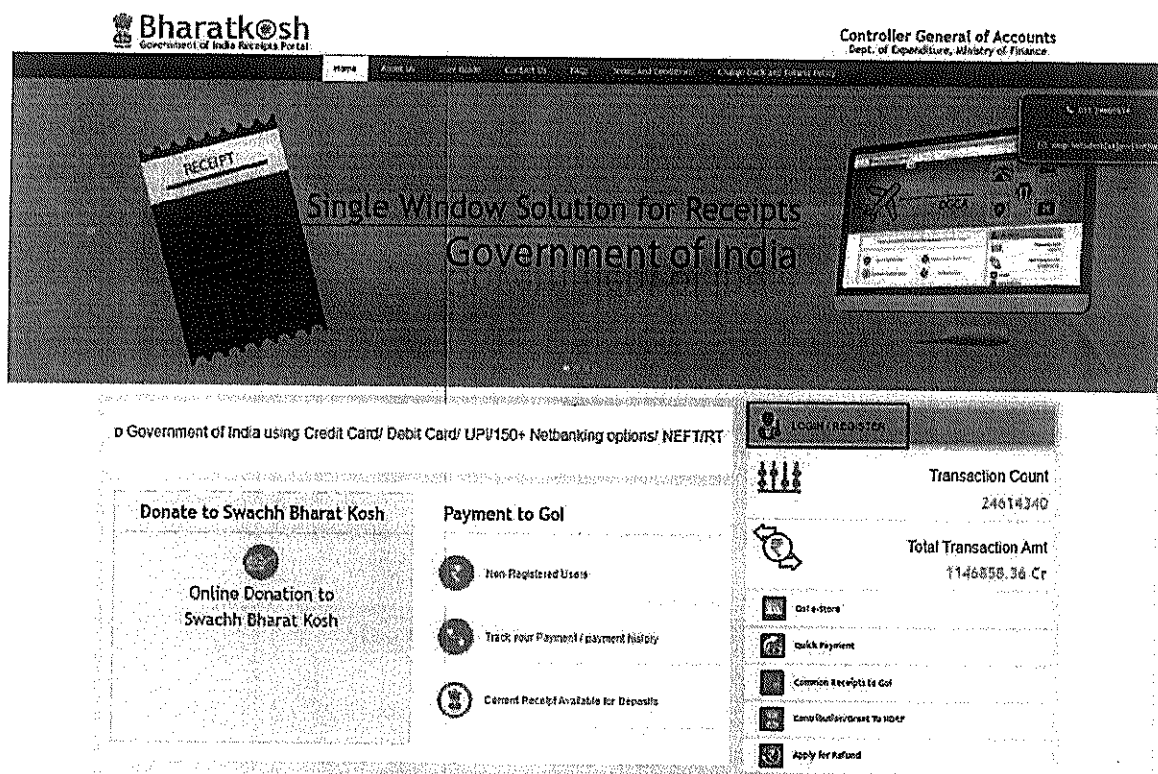
The process to be followed for returning the unspent balance to the Central Ministry/ Department is as follows:

(1) Activation of State Treasury Account for e-payment

State Treasury Account which is configured for e-payments can try making NEFT/RTGS payment to NTRP Bharatkosh account


(2) Process for generation of deposit slip through Bharatkosh for remittance through NEFT/RTGS mode

2. The user shall go to <https://bharatkosh.gov.in/NTRPHome/Index> and go to the menu – Login/Register.



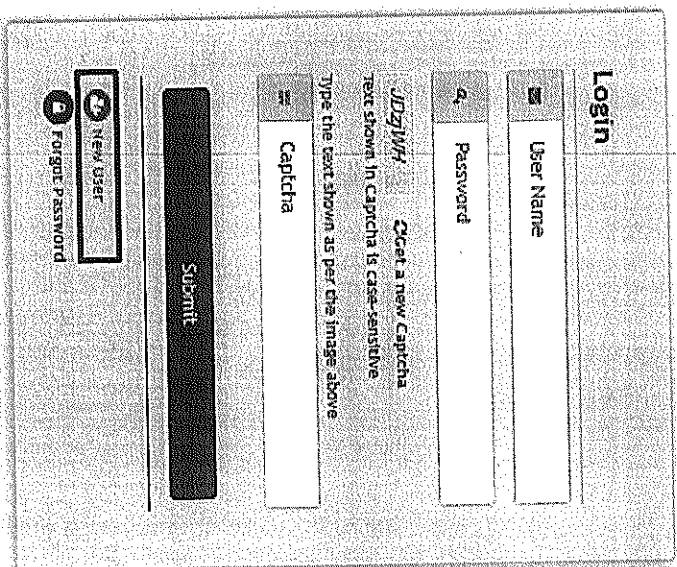
3. If the user has a registered Bharatkosh account, they will enter the username and password and click on "submit" button to login

Login


[Get a new Captcha](#)
 Text shown in Captcha is case-sensitive
 Type the text shown as per the image above

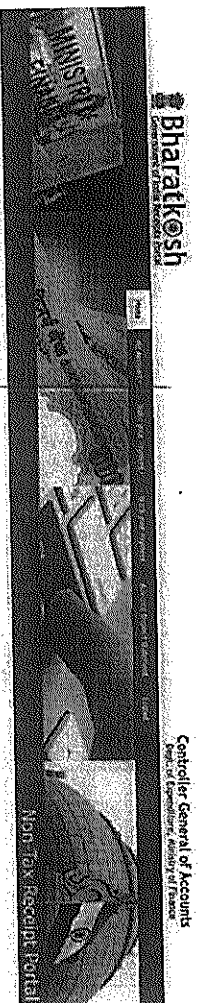
[New User](#)
[Forgot Password](#)

4. If the user does not have a registered Bharatkosh login ID, they must create one using the "New User" hyperlink. The steps for the creation of a new account are detailed in Annexure A



The screenshot shows the Bharatkosh Login interface. At the top, the word "Login" is displayed. Below it, there are two input fields: "User Name" and "Password". To the right of the "Password" field, there is a link that says "Forgot a new Captcha". Below the input fields, there is a text area for a captcha. The text in the captcha is "जुगुन" and "Get a new Captcha". Below the text area, there is a prompt: "Text shown in Captcha is case-sensitive". Below the prompt, there is a text input field for the captcha. Below the text input field, there is a "Submit" button. At the bottom of the form, there are two links: "NEW USER" and "FORGOT PASSWORD".

5. On successful login on Bharatkosh, the following screen will open



7. On clicking, the following screen will open

Payment Purpose

Depositor's category: Individual

Purpose: [Search Icon]

Amount: INR 0

Payment Frequency / Period: 2023-2024

Remarks: Remark

Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above: [Captcha]

Add

8. The user will click on the highlighted icon to select the Ministry/ Department and the purpose

Payment Purpose

Depositor's category: Individual

Purpose: [Search Icon]

9. On clicking the icon, the following pop-up will open

Search Purpose

Ministry: Administration of UT of Ladakh

Purpose: [Text Input]

Please select the appropriate Ministry from the drop down menu, to search the Purpose of your choice

Search Clear

10. The user will select the Ministry/ Department from the dropdown to whom the

unspent balance is to be returned and search for the purpose – Refund of unspent balance for the current financial year for schemes under SNA SPARSH OR Refund of unspent balance for the previous financial year for schemes under SNA SPARSH as the case may be. If the purpose is not visible in the dropdown, the State has to contact the Pay and Accounts Office of the concerned Ministry for mapping of the purpose.

11. All Heads of Account in which the budget was released will be added as a payment type. The user has to carefully select the purpose based on the head of account for which the unspent balance is being refunded.
12. The purpose will appear in the form of a hyperlink. The user will click on the hyperlink to choose the purpose. On selecting the purpose, the following form will open where the purpose, payment type, PAO, and DDO will be pre-filled based on the purpose selected.

The screenshot shows a web form titled "Payment Purpose" with the following fields and values:

- Depositor's category:** Individual
- Purpose:** Refund of unspent balance for the current financial year for schemes under SNA SPARSH (Q)
- Payment Types:** 0170-Bashirya Ichhafer Shukla Ashiyon (RUSA)-3601047093101-50
- Ministry:** HIGHER EDUCATION
- Pay B Account Office (PAO):** 011751 - PND (Secondary Education & Higher Education)
- Drawing & Disbursing Office (DDO):** 211763 - UNDER SECRETARY (CASH)
- Amount:** INR 0
- Payment Frequency /Period:** No Restriction
- Remarks:** Jansak

Below the form, there is a CAPTCHA section with the text: "Type the text shown as per the image above:" and a CAPTCHA image showing the word "CAPTCHA". A button labeled "Add" is located at the bottom right of the form.

13. The user will fill in the amount to be remitted, enter the SLS name and code (linked to the CSS) in the remarks to enable the Ministry/Department to identify the State. After filling in the details, the user will enter the captcha and click on

Payment Purpose

Depositor's category: Individual

Purpose: Refund of unspent balance for the current Financial Year for schemes under SHA SPARSH(HIG. Q

Payment Type: 9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067893301-SC

Ministry: HIGHER EDUCATION

Pay & Account Office (PAO): 011751 - PAO (Secondary Education & Higher Education)

Drawing & Disbursing Office(DDO): 211763 - UNDER SECRETARY(CASH)

Amount: INR 1000
RUPEES ONE THOUSAND ONLY

Payment Frequency /Period: No Restriction

Remarks: Unspent balance refunded for MZ XXX
25 Character Left

UsDC9H Get a new Captcha
Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Us DC9H

Add

the "Add" button

14. On clicking "Add", the following table will be displayed. If the user is okay with the details, they will click on "Next". If they wish to change the details, they may click on the "delete" icon and make a fresh selection.

Ministry	Purpose	PAO	DDO	Amount	Payment Period / Frequency	Delete
HIGHER EDUCATION	Refund of unspent balance for the current Financial Year for schemes under SHA SPARSH(HIGHER EDUCATION) (9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067893301-SC)	011751 - PAO (Secondary Education & Higher Education)	211763 - UNDER SECRETARY(CASH)	1000.00	No Restriction	

Next →

15. On clicking "Next", the following page will open where the user will fill in the depositor details and select the mode of payment as "NEFT/RTGS" only.

Depositor Details

Name*

Mr.

▼

Address Line 1*

Address Line 2

Country*

INDIA

▼

State*

-Select-

▼

District*

-Select-

▼

City*

Pincode/ Zipcode

TAN

TIN

Mobile Number*

INDIA(+91)

▼

Email*

← Back


• NEFT/RTGS

Next →

16. Name, email ID and mobile number will be pre-filled based on the details entered while creating the Bharatkosh ID. The user will fill in the address and select the desired mode of payment, and click on "Next".

17. On clicking "Next" the user will reach the confirmation page on Bharatkosh. If the details are found to be satisfactory, the user will click on the "confirm" button. If the user wishes to edit the details, they will click on the "Back" button to make changes.

18. If the selected mode of payment is offline (NEFT/RTGS): on clicking the “confirm” button, a deposit slip will be available for download.



BharatKosh
GOVERNMENT OF INDIA RECEIPTS PORTAL

Controller General of Accounts
Dept. of Expenditure, Ministry of Finance

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Receiving Status Offline

Charan No: 200423008210000568

Amount: 3000

Payment Mode: Online

Download Document PDF

Note:

Please enter the UTR No. at the track your payment page + Enter UTR no pop up, as soon as you complete the NEFT payment and receive a UTR No. from your Bank. If you fail to do so, you won't receive the Transaction receipt.

UTR No. related info:-

If the amount is paid through NEFT then the UTR will be a alpha numeric 12 / 16 digit no. and if done through RTGS then it will be a 22 length alpha-numeric character with first four characters denoting your bank name like HDFC and fifth character being the English alphabet 'R'.

Sample deposit slip:

[illegible]

(C) Process for return of unspent balance from the State Treasury Account

1. After generating the deposit slip, states shall prepare and send an e-payment file to RBI e-Kuber system with debit details of their concerned treasury account (as decided by State for refunding the undisbursed amount of Central Share)
2. The chosen treasury account should be configured for e-payments in e-Kuber system. Any account that does not handle e-payments cannot be configured for e-payments and hence cannot be used.
3. The beneficiary details in the e-payment file should be as per the Bharatkosh deposit slip containing the beneficiary account number (which is the CPIN) and NTRP IFSC – RBISONTRPER (fifth character is zero). Payment mode in the e-payment file should be NEFT.
4. Once the fund has been transferred, the status will be updated as "success" on Bharatkosh after successful reconciliation within 24 hours.

Creation of a new login ID on Bharatkosh

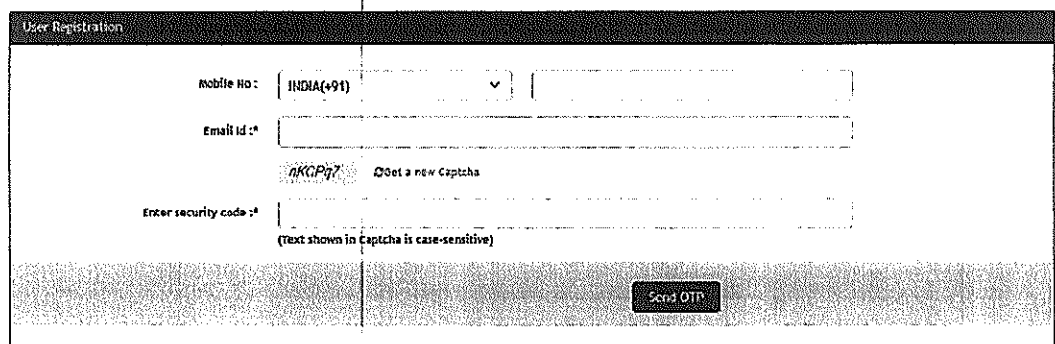
1. A user can create a new account using the "New User" hyperlink.



The image shows a login form titled "Login". It contains the following elements:

- A "User Name" input field with a user icon on the left.
- A "Password" input field with a key icon on the left.
- A captcha section with the text "IDzjWH" and a "Get a new Captcha" link. Below this, it says "Text shown in Captcha is case-sensitive" and "Type the text shown as per the image above".
- A "Captcha" input field with a key icon on the left.
- A "Submit" button.
- At the bottom, there are two links: "New User" and "Forgot Password", each with a circular icon.

2. On clicking the "New User" hyperlink, a form will open where the user will enter the mobile number, email ID, and captcha and click on the "Send OTP" button



The image shows a "User Registration" form. It contains the following elements:


- A "mobile No : " label followed by a dropdown menu showing "INDIA(+91)" and a text input field.
- An "Email id :*" label followed by a text input field.
- A captcha section with the text "nKCPq7" and a "Get a new Captcha" link. Below this, it says "Enter security code :*" and "(Text shown in Captcha is case-sensitive)".
- A "Send OTP" button at the bottom right.

3. On clicking "Send OTP", the following screen shall open where the user will key in the OTP received on the entered email ID OR mobile number and click on the "verify" button.

User Registration

Mobile No : INDIA(+91)

Email Id :

 [Get a new Captcha](#)

Enter security code :

(Text shown in Captcha is case-sensitive)

OTP expires in : 9 Minutes , 35 Seconds

You will receive an OTP on your mobile no. After receiving OTP and verifying it here, please create a Username and password

Enter OTP Code : Total allowed Attempts:3

4. On successful verification, the following form will open and the user will fill in the details

User Registration

Mobile No : INDIA(+91)

Email Id :

☐ NEFT Based Transaction

Depositor's category : --Select--

Select Controller : A.G. (AUDIT) DELHI

First Name :

Last Name :

User Name :

Password :

(Password must contain minimum 8 characters and maximum 15 characters. Password should contain atleast one lower case alphabet, one upper case alphabet, one numeral and one special character like [!@#\$%^&*])

Confirm Password :

Organization Name :

Company Identification No. :

TAN :

5. For making payment through NEFT/RTGS mode, the user will click on the checkbox – NEFT-based transaction and fill in the details of the account from which the amount will be debited. **For the return of unspent balance from the RBI drawing account, the State has to add the details of the treasury account, only enabled for payment**
6. The user will select the depositor category from the dropdown at their discretion

User Registration

Mobile No : INDIA(+91) [Redacted]

Email Id : [Redacted]

HEFT Based Transaction ☐

Depositor's category: * --Select--

Select Controller: * --Select--

First Name : *

Last Name :

User Name: *

Individual
Corporates/Commercial Undertakings
NGO/Societies
Ministry/Department
Public Sector Undertaking
Autonomous body

7. After filling in the details, the user will click on the "Submit" button

User Registration

Mobile No : INDIA(+91) [Redacted]

Email Id : [Redacted]

HEFT Based Transaction ☐

Depositor's category: * Individual

Select Controller: * CIVIL AVIATION & TOURISM

First Name : * [Redacted]

Last Name : [Redacted]

User Name: * [Redacted] User is available

Password: * [Redacted]
(Password must contain minimum 8 characters and maximum 15 characters. Password should contain atleast one lower case alphabet, one upper case alphabet, one numeral and one special character like (@#\$%^&*))

Confirm Password: * [Redacted]

Organization Name

Company Identification No.

TAN

Submit Reset

9. On successful submission, the following message will be displayed

Success! User has been registered successfully