

**GOVERNMENT OF HARYANA**  
**OFFICE OF DIRECTOR GENERAL, TREASURIES & ACCOUNTS, HARYANA**  
**(ADMINISTRATION BRANCH)**  
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Email/Through Website

To

1. All the Heads of Departments in the State of Haryana.
2. All the Managing Directors of Boards/Corporations in the State of Haryana.
3. The Registrars of all the Universities in the State of Haryana.
4. All the Treasury Officers in the State of Haryana.

Memo No. TA-HR(14T)2025/

Dated :

Subject : **Forwarding of Annual Statement of GIS related to Treasury Officers and SAS Cadre Officers.**

With reference to the subject cited above.

It has been found that the GIS Deduction Schedules of Treasury Officers and SAS Cadre Officers posted in various Offices throughout the State of Haryana are not being forwarded to this office on regular/annual basis by the concerned DDOs. Due to this, the officers going to retire/ already retired are facing difficulties in the form of late payment in GIS Cases.

Henceforth, the Office from where the Employee is going to retire shall collect and compile all the details of GIS deduction made during the entire service of the concerned Treasury Officers and SAS Cadre Officers and then send the compiled details along with the GIS Undertaking Performa (copy attached) to this office within 03 months before the retirement of the Employee, so that unnecessary delay in payment of GIS and litigations may be avoided. After 2011, it is not difficult to maintain record due to e-salary statement.

Any delay in GIS Payment due to non-forwarding of the GIS Deduction Details shall be the responsibility of the Department/Board concerned.

— sd —

Superintendent

for Director General, Treasuries and Accounts Deptt.,  
Haryana, Chandigarh.

Endst. No. TA-HR(14T)2025/ 3747

Dated : 12/06/2025

A copy of the above orders is forwarded to the following :-

1. All the concerned Treasury Officers and SAS Cadre Officers posted throughout the State of Haryana with the request that they may take personal interest in the forwarding of their GIS Deduction details well in time before retirement.
2. NIC, Haryana are requested to make provision in Intra Haryana Website for updation of monthly/annual GIS Statement.
3. Dealing Assistant - 14T with the direction to maintain and update record on the basis of GIS deduction records by sending letters to all departments/boards/corporation at least once in year.
4. 5T in the Department.
- ✓ 5. Sh. Sunil Bahal, Programmer, Treasuries & Accounts Department, Haryana Chandigarh with the direction to upload the above orders and undertaking performa on the Departmental Website.

— sd —  
Superintendent

for Director General, Treasuries and Accounts Deptt.,  
Haryana, Chandigarh.



**Undertaking for GIS Payment.**

Table – I		
Name of the Employee.		Remarks (If any)
Unique Code.		
Date of Birth.		
Date of Joining into Government Service		
Designation at the time of Joining		
Name of the Department where joined as first entrant into Government.		
Date of Start of GIS Subscription and Amount.		
Date of Retirement.		
Post held at the time of retirement.		
Name of Office from where Retired.		
GIS Account No.		
Date of Last Subscription & Amount		

Table – II					
Sr. No.	Period of Posting		Designation	Place of Posting	Amount of GIS Deduction per month (in Rs.)
	From	To			
1.					
2.					
3.					
4.					
5.					

Table – III				
Is there any period where GIS Deduction has not been made ? (Yes/No)				
If Yes, then, details thereof :-				
Sr. No.	Period of Posting		Designation	Place of Posting
	From	To		
1.				
2.				
3.				

I do hereby solemnly affirm and declare that the above mentioned information is true to the best of my knowledge and nothing has been concealed therein.

Place :

Dated :

(Signature)

Name :

Address with Contact No. :