

To be substituted bearing same date and number.

From

Director,  
Treasuries & Accounts Department,  
Haryana, Chandigarh.

To

All District Nodal Officers(SAS Cadre),  
All Treasury Officers/Assistant Treasury Officers,  
All Accounts Officers, Section Officers, SAS(OB) Cadre,  
All Assistants and Clerks(Treasury Cadre).

Memo no. TA-HR(OTP)/2024/ 7274.


Dated:- 11/12/24

**Subject:- Tentative Time Schedule for Online Transfer Drive for the Year 2025.**

Kindly refer the subject mentioned above.


It is informed that the tentative schedule for undertaking Online Transfer Drive for the year 2025 for the cadres of Accounts Officers, Section Officers, SAS(OB) Cadre and Assistants and Clerks(Treasury Cadre) is as follows:

Sr. No.	Event	Date
1	Date of Start of Process	08.12.2024
2	Last Date of Service verification and Score Generation	23.12.2024
3	Last Date of process for obtaining consent of employee	02.01.2025
4	Last Date of Adding/ Exempting employees process by department	07.01.2025
5	Last Date of Rationalization/ Blocking of post	16.01.2025
6	Last Date of Choice filling by employees	27.01.2025
7	Last Date of Generation of Provisional Transfer Order	30.01.2025
8	Last Date of re-choice by employee (Anywhere)	06.02.2025
9	Last Date of Final Transfer Order Generation	13.02.2025
10	Cut-off date up to which Service verification is to be done	30.11.2024
11	Period of Retirement to be considered	01.12.2024 to 31.03.2026
12	Period of Marital status to be considered	01.12.2023 to 30.11.2024

  
Joint Director Admin (JDA),  
for Director, Treasuries and Accounts Department,  
Haryana, Chandigarh.

Endst No. - TA-HR(OTP)/2024/

1. A copy is forwarded to Sh. Sunil Bahal, Programmer, to upload it on the Department Website.

  
Joint Director Admin (JDA),  
for Director, Treasuries and Accounts Department,  
Haryana, Chandigarh.