

Through whatsapp / website

From

The Director,
Treasuries and Accounts Department,
Haryana, Chandigarh

No:- 2800

Dated:- 03/05/2023

To

All Section Officers and Accounts Officers (SAS Cadre)
Clerks and Assistants (Treasury Cadre)

Subject:- Employee consent for verifying profile and Merit Points for Transfer Drive (Section Officers and Accounts Officers (SAS Cadre) , Clerks and Assistants (Treasury Cadre).


Government of Haryana has approved Online Transfer Policy for Section Officers and Accounts Officers (SAS Cadre), Clerks and Assistants (Treasury Cadre). The merit points of these posts have been calculated on the Online Transfer Portal on the basis of the criteria given in the Online Transfer Policy (Copy enclosed).

Therefore, all Section Officers and Accounts Officers (SAS Cadre), Clerks and Assistants (Treasury Cadre) are hereby directed to verify their profile and merit points on the Online Transfer Portal by logging in using the following procedure by 09.05.2023 positively.

1. Go to url :<https://onlinetransfer.hkcl.in/Transfers/>
2. Logging using following credentials
Username ID: "Unique Code of Employee"
Password: Treasury@2023
3. After that change your password.
4. Login again using the new password.
5. Verify the points on My transfer points webpage.

If any employee has any issues with calculation of points, then the same can be mentioned in remarks column. The last date for verification of merit points is 09.05.2023 after which the portal will be closed and it will be presumed that the concerned employee has nothing to say and agree with the calculated merit points and their profile.

Encls: As above


Joint Director
Treasuries and Accounts Department
Haryana Chandigarh.

5. Merit Criteria for allotment of post:

- (a) Merit for allotment of vacant post to an employee shall be based on the total Composite score of points earned by the employee, out of 80 points as described below. The employee earning highest points shall be entitled to be transferred against a particular vacancy available as per his/her preference subject to his/her order in merit.
- (b) Age shall be the prime factor for deciding the claim of an employee against a vacancy since it shall have weightage of 60 points, out of total points.
- (c) A privilege of maximum 20 points can be availed by an employee of special category as indicated below:-

(A) Age: The first set of merit points will be the Age of the Government employee concerned, calculated as below:				
Sr. No	Major Factor	Sub-Factor	Max. Points	Criteria for calculation
1.	Age (Present date i.e. 1 st January of the year of consideration minus date of birth)	Eldest person shall be given maximum points.	60	Age in number of days /365 (Maximum four decimal points only). An employee suffering from Diseases of Debilitating Disorders will be given 60 Points for age factor if he/she is willing to participate in the transfer drive.
(B) Special Category: The set of merit points for special employee are enumerated below:				
Sr. No	Major Factor	Sub-Factor	Max. Points	Criteria for calculation (Explanation)
1	Gender	Female	10	10 points shall be given to all female employee.
2	Special category female employees	Widows/divorced/separated/unmarried female employee more than 40 years of age/wife of serving Military personnel/Paramilitary personnel working outside the State.	10	All females of this category shall be given 10 mark only.
3	Special category male employee	Widower who has not re-married and has one or more minor children and/or unmarried daughter(s)	5	Eligible widowers shall be given 5 points only.
4	Differently abled Persons	Vision	20	40% to 60% disability = 10 Marks. Above 60% to 80% = 15 Marks. Above 80% — 20 Marks.
		Locomotors	20	
		Deaf and Dumb	20	
5	Diseases of "Debilitating Disorders" i.e. (a) currently suffer-	Self	10	Valid medical certificate issued during last one year by AIIMS (Including its branches in Haryana),

	ing from cancer, or (b)having undergone by-pass heart surgery; or (c)Kidney transplant; or (d) Currently under-going dialysis.			PGI Rohtak. PGI Khanpur Kalan, Kalpana Chawla Medical College, Karnal, PGI Chandigarh. Medical College of Haryana Govt. or a Medical Board so Constituted. An employee suffering from Diseases of-Debilitating Disorders will be given 20 Points if he is willing to participate in the transfer drive.																					
6	Disease of “Debilitatin g Disorders.”	Spouse/unmarried children.	10	Valid certificate issued during last one year by AIIMS (Including its branches in Haryana), PGI Rohtak, PGI Khanpur Kalan, Kalpana Chawla Medical College. Karnal, PGI Chandigarh. Medical College of Haryana Govt. or a Medical Board so Constituted.																					
7	Differently abled or mentally challenged child.	Male/Female employee having Mentally challenged or 100% differently abled child.	10	Male/Female employees having mentally challenged or 100% differently abled children shall be provided maximum 10 points.																					
8	Couple case	Male/Female (Both) Employee	5	An Employee’s spouses working in any Department/Board/Corporations under any State Govt. or Govt of India.																					
9	Earning Performance	An employee earning good performance through ACR of last one year. Any ACR during the last 3 years, if last ACR is not available.	5	Grading of ACR Outstanding =5 Very Good =3 Good =2 Others =0																					
10	Negative Performance	An employee awarded with punishment during the period under: (i) Rule 8/Rule 4(a)of HCS (P & A) Rule 2016. (ii)Rule-7/Rule 4(b) of HCS (P & A) Rule 2016.	(-) 7 (-) 3.5	<table><tr><th colspan="3">Deduction of points under Rule</th></tr><tr><th>Punish-ment awarded</th><th>4 (a)</th><th>4 (b)</th></tr><tr><td>1 case</td><td>0.5</td><td>1</td></tr><tr><td>2 cases</td><td>1</td><td>2</td></tr><tr><td>3 cases</td><td>2</td><td>4</td></tr><tr><td>4 cases</td><td>2.5</td><td>5</td></tr><tr><td>5 & above cases.</td><td>3.5</td><td>7</td></tr></table> Both reductions to be made if punished under both. Negative point will be deducted from merit	Deduction of points under Rule			Punish-ment awarded	4 (a)	4 (b)	1 case	0.5	1	2 cases	1	2	3 cases	2	4	4 cases	2.5	5	5 & above cases.	3.5	7
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				points.
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(d) The employees who are 100% blind or having 80% or more locomotors disabilities involving both the legs shall be given preference in their choice of posting.

(e) Employees currently:-

- (i) Suffering from cancer; or
- (ii) Having undergone bye-pass heart surgery; or
- (iii) Kidney transplant; or
- (iv) Undergoing dialysis;

shall be assigned 80 points (60 for age factor and 20 for special category) if they are willing to participate in the transfer drive. Otherwise, they shall not be transferred, if they are not willing to participate in the transfer drive. However, the certificate by the medical board should not be more than six month old. It is also mentioned here that not more than one differently abled employee or employee suffering from diseases of debilitating disorders will be posted in one office.