

GOVERNMENT OF HARYANA
OFFICE OF DIRECTOR GENERAL, TREASURIES & ACCOUNTS
DEPARTMENT, HARYANA
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To

All Treasury Officers,
In the State of Haryana.

Memo No. TA-HR (DMC)/ Clerk-II/2023/4102 Dated:- 29/03/2023

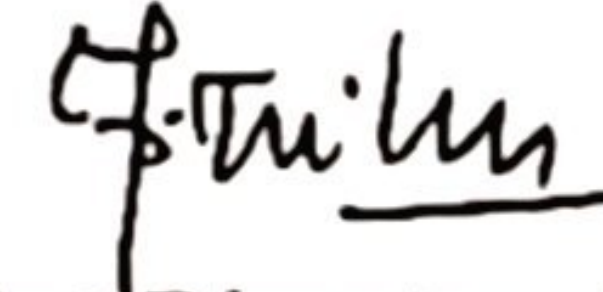
Subject: - Regarding delegation of power for correction in the First Name of UCP to Treasury Officer.

With reference to the above mentioned subject.

It has been observed that correction in First Name in a UCP at Head Quarter level is time taking process and sometimes takes longer period due to shortcomings in documents/proposals sent by Treasury Officer. It is evident that all the documents are preliminary examined by Treasury Officer before sending it to Head Quarter.

Hence keeping the practical difficulty in view, it has now been decided to delegate the power to make correction in First Name of a UCP (only once) to the concerned Treasury Officer. Further, All Treasury Officer will ensure to examine each document before making correction which was prescribed by this office and conveyed via email dated 19.09.2022 alongwith performa of UCP correction. It may also be examine that only name of payee should be entered in the First, Middle and Last Name of Column. Any other information may not be allowed in the Name column. Any deviation in this regard will be viewed seriously.

This issues with the approval of Additional Chief Secretary to Govt. Haryana, Finance Department.

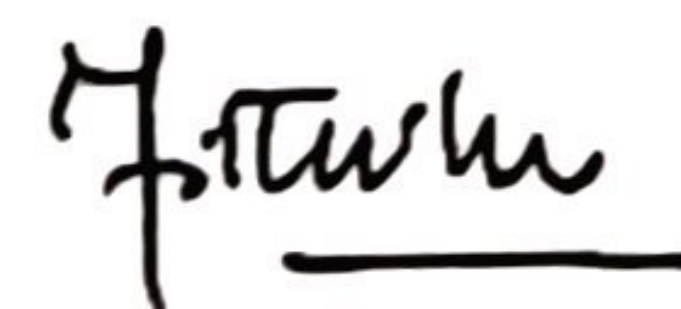


Joint Director (DMC)
for Director, Treasuries & Accounts
Department, Haryana, Chandigarh.

Endst. No. TA-HR/DMC/Clerk-II/2023/ 4103

Dated: 29/03/2023.

A copy of the above is forwarded to Sh. Jagdish Mehndiratta, Director (IT), NIC, Haryana to make above provision in e-billing for one time correction in First Name UCP by the concerned Treasury Officer only. Further you are request to prepare an online correction module in OTIS (which is used by T.Os) so that such correction can be made online seamlessly. You are also requested to keep logs of each correction carried out in the system.



Joint Director (DMC)
for: Director, Treasuries & Accounts
Department, Haryana, Chandigarh.