

GOVERNMENT OF HARYANA
OFFICE OF DIRECTOR GENERAL, TREASURIES & ACCOUNTS
DEPARTMENT, HARYANA
1st Floor, 30-Bays Building, Sector-17C, Chandigarh-160017 (U.T.).
Phone Number:-0172-2711101.
e-mail:-treasuries@hry.nic.in, website:-hrtreasuries.gov.in

Through e-Mail

To

All Head of Departments in Haryana.

Memo No. TA-HR (DMC)/Prog/2021/ 675

Dated:- 20/04/2021

Subject: - Non collection of demand drafts/banker cheques by departments and submission of bills by unauthorized Persons.

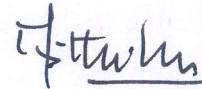
Please refer to the subject cited above.

2. It has been brought to the notice of this Department that many Demand Drafts and Banker cheques are pending in different branches of different Agency Banks (Treasury Banks) since long which have not been collected by concerned DDOs of different Department on time. Such drafts/cheques have been generated by concerned bank branches on account of DDO BT as shown in Electronic Pay Order (EPS) or failed transactions due to incorrect account number or inoperative account number. Later on such Departments request for revalidation of such instruments which is wastage of stationary and resources. There is also risk of change in name, which may result in fraudulent payment to unauthorised person.

3. In addition to the above, it has been mentioned by the Bank that unauthorised persons used to visit bank branches to collect EPS and Financial Instruments (Draft/Cheque) which is a matter of serious concern. As per Rule/Instruction only authorised messenger can deliver/collect EPS and financial instruments from Banks.

4. In the light of above facts, you are therefore, requested to direct all DDOs under your control to collect Demand Drafts/Cheques from agency bank branches well on time to avoid any lapse or misappropriation of funds. Further, DDOs may also ensure that only authorised messengers may be send to Treasury Banks to handover/collect EPS and other Financial Instruments. This may be brought to the notice of all concerned.

This may be treated as Most Urgent.



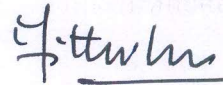
Joint Director (DMC)

for- Director General, Treasuries & Accounts
Department, Haryana, Chandigarh.

Enst. No. TA-HR (DMC)/Prog/2021/ 676

Dated:- 20/04/2021

A Copy of the above is forwarded to Chief Manager, State Bank of India, Panchkula w.r.t your memo no SBI/CM/174 dated 09.03.2021 for information and necessary action.



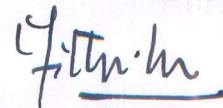
Joint Director (DMC)

for- Director General, Treasuries & Accounts
Department, Haryana, Chandigarh

Endst. No. TA-HR (DMC)/Prog/2021/ 677

Dated: 20/04/2021

A copy of the above is forwarded to all Treasury Officer/ Assistant Treasury Officer with a direction to follow up the matter with their respective treasury bank and arrange to send the desired report on priority basis in a time bound manner.



Joint Director (DMC)

for Director General, Treasuries & Accounts
Department, Haryana, Chandigarh