

From

The Principal,  
Accounts Training Institute, Haryana,  
Treasuries and Accounts Department,  
Sinchai Bhawan, "B" Block, 5<sup>th</sup> Floor,  
Sector 5, Panchkula.  
Tele. ■ 0172-2573875

To

All Heads of Department  
in State of Haryana.

Memo No. TA-(ATI)2017/ 457

Dated: 10/7/17.

**Sub: Special Course on 7<sup>th</sup> Pay fixation and New CSRs, 2016 for Accountants/Auditors/ Assistants/ Accounts Clerks/Stenographers- (56<sup>th</sup> course from 21.08.2017 to 01.09.2017).**

Kindly refer to the subject cited above.


2. The accounts training course for ministerial staff and Executive Clerical Accounts (Accountants/Assistants/ Accounts Clerks/Stenos etc.) will be conducted from **21.08.2017 to 01.09.2017** by the Accounts Training Institute, Haryana, Panchkula. The brief particulars regarding training are as under: -

- (I) The training will be of two week duration
- (II) The officials will be required to take examination on the concluding day of the training i.e.01.09.2017.
- (III) This Institute does not have any hostel accommodation so officials are required to make their own arrangements. However, working lunch and two times tea will be provided during the training, which will not effect T.A. entitlement.
- (IV) T.A./D.A. shall be admissible as per rule.
- (V) All the trainees are advised to reach in the Institute on due date and time for registration their name from 9.00 a.m. to 10.30 a.m.

You are requested to depute atleast 2-3 officials of your Department. Kindly intimate the name of the participants accordingly. This letter is also available on the website of Treasury and Accounts, Haryana (<http://www.hrtreasuries.gov.in/>).

  
Principal

Accounts Training Institute, Haryana  
Sec. 5, Panchkula.

 10/7/17