

No. 2/32/2012-1Pension(FD)

From

Additional Chief Secretary to Government Haryana,
Finance Department.

To

- i) All Heads of Departments, Commissioners of Divisions
- ii) All the Deputy Commissioners & Sub Divisional Officers (Civil) in Haryana.
- iii) The Registrar, Punjab & Haryana High Court, Chandigarh.

Dated, Chandigarh, the **01.07.2014**.

Subject:- Functions of Pension Disbursement Cell and various Treasuries/sub-treasuries under e- Pension System.

I am directed to invite your attention to Finance Department letter No **14/81/2012-5FA** dated **10.09.2012**, No. **2/32/2012-1 Pension**, dated **30.11.2012**, **20.11.2013** and **03.12.2013** vide which State Government has prescribed the procedure to be followed in cases of pensioners/family pensioners covered under e-Pension System and the same is running successfully.

Implementation of ***e-Pension System envisages a prompt and efficient delivery system where Pension gets credited into*** the accounts of Pensioners on the due date without any failure. So to fulfil this requirement a ***Centralized Pension Disbursement Cell (PDC)*** has been ***created*** vide memo No. **14/33/2013-5FA**, dated **05.12.2013**. The PDC will carry out ***following functions:-***

- (i) Ensure Credit of Pension in the accounts of the Pensioners on the due date.
- (ii) Ensure increase in Dearness Allowance rates as soon as the Government instructions are issued in this regard.
- (iii) Ensure DA arrear is released immediately as per directions of the State Government.
- (iv) Ensure timely revision of pension wherever the need arises eg. on recommendations of Pay Commission.
- (v) Ensure timely disbursal of LTC allowance after due procedure.
- (vi) Release of Pension arrears arising on account of different reasons eg. Pay fixation and others.
- (vii) Release of life time arrears (LTA) to eligible persons.

- (viii) Revision & release of various allowances as per orders issued by Government.
- (ix) Release of additional pension on attaining of specific age as per orders issued by Government.
- (x) Restore commuted portion of pension after specified period of time and revise pension accordingly.
- (xi) Release of Gratuity/revised gratuity from time to time to those eligible as per rules.
- (xii) Release of commutation/revised commutation from time to time.
- (xiii) To make recovery from pension/gratuity, if any as per order of Court/Government /Principal Accountant General.
- (xiv) To start giving family pension to eligible member of family after following due procedure.
- (xv) Any other functions as specified by Government from time to time.

PDC is authorized to carry out the above functions for all or specified category of pensioners in a uniform and efficient manner. PDC will also carry out the task of shifting of PPOs of State Government pensioners from Banks to the PDC/treasuries as directed by Government from time to time. PDC will prepare monthly pension bill and other bills as specified above and submit the same in District Treasury Panchkula, with which it is presently linked and its accounts will be submitted through this Treasury. **Deputy Director PDC will be the DDO for the purpose of presenting the bills in treasury.**

2. Responsibility of Treasury Officers & Assistant Treasury Officers:

- Various Treasuries and Sub treasuries in the State will carry out following functions:-

- (i) Office of Treasury Officer will receive the Pension Payment Order (PPO)/Gratuity Payment Order (GPO)/ Commutation Payment Order (CPO) from the AG office. In case it is required to be forwarded to the Sub -treasury same will be done within a period of **7 working days** from the date of receipt of the PPO. If name of sub-treasury is not specifically mentioned in PPO, then data will be entered by T.O. office and in later stage, if required, the whole data can be transferred to any of the Treasury/sub-Treasury office after following due procedure.
- (ii) Office of TO/ATO will enter the relevant data relating to PPO/gratuity/Commutation etc in the e-Pension system **within 7**

working days from the date of receipt of the PPO or verification of pensioner whichever is later.

- (iii) Office of TO/ATO will Carry out necessary verification of the pensioner and hand over pensioner's half of PPO to him. No such fresh verification will however be required in case of PPOs received back from banks in accordance with para 4 of this instruction as same had already been done at the time of receipt of PPO at initial stage i.e. before it was forwarded to bank. In such cases procedure laid down in para 4 needs to be followed.
- (iv) Office of TO/ATO will release first pension alongwith arrear, if any, to the pensioner and also release gratuity/Commutation.
- (v) The e-pension data record will then be forwarded to the PDC for disbursement of pension for the next month onwards by both TO/ATO. All subsequent pensions will be released by PDC.
- (vi) PPO will be retained in the treasury/Sub treasury Office as permanent record.
- (vii) All Offices of TO/ATO will be authorized to accept life Certificate/other Certificate of pensioners irrespective of the fact whether PPO of that pensioner is with the same Treasury/ Sub treasury or with some other Treasury/ Sub Treasury. It will be mandatory to upload such certificates by such TO/ATO.
- (viii) All Offices of TO/ATO will be authorized to update PPO as required vide instruction dated **10-09-2012** of any pensioner, who approaches a Treasury/ Sub treasury irrespective of the fact whether PPO of that pensioner/ family pensioners is with the same Treasury /Sub treasury or with some other treasury Sub treasury.
- (ix) In case of (vii) and (viii), if the PPO pertains to some other Treasury/ Sub treasury/ PDC, then physical record will be forwarded to the concerned Treasury/Sub treasury on a monthly basis after being uploaded in the system.
- (x) In following cases the claim can be submitted only in Treasury/Sub treasury where PPO is maintained or Treasury / sub-treasury as recorded in e-Pension data by PDC, if PPO is still with PDC :-
 - a. The first family pension will be paid by TO/ATO where the PPO is maintained. Further, family pension can then be transferred anywhere in the State and necessary recording of the same will be made in the system.
 - b. Whenever a pensioner puts up LTC Claim, same will be examined and entered in the system by concerned TO/ATO. If

eligible, the claim will be accepted and released on monthly basis by PDC.

- c. Whenever a pensioner puts up claim of gratuity/Commutation, the same will be examined and entered in the system. The same will also be released through the system by concerned TO/ATO till specific instructions are issued for release of same through PDC.
- d. Whenever a claim for life time arrear of a pensioner is received, the same will be examined and entered in the system by concerned TO/ATO and released on monthly basis by PDC.
- e. All individual claims of the revision of allowances/pension will be examined and entered in the system by concerned TO/ATO. The same will be released on monthly basis through the system by PDC.
- f. In case of any grievances of the pensioners, the concerned TO/ATO will look into the same for redressal and if required will communicate with PDC.
- g. In any exceptional circumstances e.g. in implementation of court orders etc, TO/ATO will do the needful by making necessary entry in the system after approval of competent authority and will also release payment after getting online approval of PDC.
- (xi) Once data is sent by TO or ATO to PDC, any alteration in data will be reported to the PDC and the same will again have to be confirmed by the ATO/TO in response to the online request received from the PDC.
- (xii) TO/ATO will carry out a six monthly check of the payments released during that period for which system will generate following report:

Period		Pension Type (e.g. Superannuation, Family Pension, Voluntary Pension etc)	Total	Date of disbursement +Pension bill No.
PPO No & Name				

- (xiii) TO/ATO will also carry out monthly check of the payments, for which system will generate an "exception report" on monthly basis, wherever there is change in the Pension amount indicating reasons for change e.g. **DA increased by ----- % Basic pension changed**, allowance changed etc. The report will contain

Name, PPO No. UCP and previous month payment/current month payment.

- (xiv) TDS certificate will be issued by TO/ATO/PDC for the amount of tax deducted by each of them at their level. PDC will forward such certificates to concerned Treasury Officer for further distribution. It will be the responsibility of the pensioners concerned to report about increase/decrease in income tax amount in the last quarter of the financial year to the concerned TO/ATO.

3. **Responsibilities of the PPO holder (Pensioner/Family pensioner).**

- (i) To check credit in his bank account on monthly basis and point out discrepancy (if any) to TO/ATO concerned immediately.
- (ii) To follow the instruction on scheme for payment of pension through e-Pension System issued vide memo No.14/81/2012-55A dated 10.09.2012, No. **2/32/2012-1 Pension**, dated **30.11.2012, 20.11.2013** and **03.12.2013**. Instructions are available on website www.hrtreasures.gov.in(click E-Pension Instructions).
- (iii) To ensure that PPOs is got updated periodically and in no case the time gap in such updation is more than six months. In such eventuality the system will stop disbursing pension till PPO is got updated from Treasury/Sub treasury. So PPO holder should ensure that PPO is updated at least **in the month of September every year**. Further updation of PPO can be got done from any Treasury/Sub treasury of the State. Apart from this each pensioner has to appear before any TO/ATO of the State for the pension of **March paid in April every year** and furnish requisite certificates e.g life certificate etc.
- (iv) Pension of each month will normally be credited on the 1st working day of the following month. In some exceptional cases there can be a delay of a few days. However in case pension is not credited by **7th of the following month**, then Pensioner/Family pensioner should immediately contact the TO/ATO.
- (v) All requisite certificates including life certificate required to be submitted annually, (March paid in April), should be timely submitted in the Treasury/Sub treasury. Failure to do so will result in system stopping disbursement of Pension. Such certificate can be submitted in any Treasury/Sub treasury of the State.

- (vi) Pensioners can have bank account in any of the empanelled banks, list of which is available on website www.hrtreasures.gov.in (click-E-Pension Instructions-Empanelment of banks.)
- (vii) Family pensioner is required to timely submit the death certificate of pensioner. Relevant instructions issued vide Memo No. **2/32/2012-1 Pension (FD)** dated **20-11-2013** are available on website www.hrtreasures.gov.in(click E-Pension Instructions).
- (viii) To start family pension, the family pensioner needs to approach the treasury/sub treasury where PPO is maintained.
- (ix) To inform the TO/ATO where PPO is maintained, about any deductions / relief etc claimed during Financial Year. System will automatically deduct the Income tax amount based on gross pension if no such information is provided.
- (x) To inform TO/ATO/Bank immediately regarding overpayment or double payment, if any.

4. Schedule of Transfer of PPOs from Bank to Treasuries/ Sub-treasuries:-

Following procedure will be followed for transfer of PPOs held by bank at Central level or in bank branches located in State of Haryana and Chandigarh (U.T.) :-

- i. The Bank holding the PPOs (Disburser portion) will be asked to send back PPOs (with all available documents) to the Treasury officer or the Assistant Treasury Officer, if the PPOs are held in the bank branch of the district. Banks need to have a nodal branch in each district of the State for purposes of coordination and contact number of nodal officer needs to be communicated to PDC by the bank in format as per **Annexure "Y"**. Banks can also opt to send PPOs to TO/ATO in a district through the nodal branch instead of each branch sending PPO separately. In case the PPOs are held at central level, the PPOs will be sent back by such central branch to the Pension Disbursement Cell at Panchkula. Addresses of PDC and various treasuries/sub treasuries in the State are as per **Annexure "Z"**.
- ii. The PPOs will be sent back by the bank in bundles of 50 with a forwarding letter as per **Annexure A-1**, indicating Name of the pension holder, PPO number, the month upto which pension has been disbursed, IFSC of the bank branch, the bank A/C number of the PPO holder etc. Bank should send the most recent active

- PPOs first. Annexure A-1 will be generated by e-Pension system when bank enters PPO data after logging in by using its user id and password. Facility to upload an offline prepared file containing such data will be provided in the system.
- iii. On receipt of Government orders, the Bank will inform the DTA about the number of PPOs held by it at branch level or at the central level within a period of one week in format as per **Annexure B-1**.
 - iv. The PPOs received by TO/ATO or PDC will be duly acknowledged at treasury/PDC in the system as well as by stamping the physical copy of forwarding letter.
 - v. The bank will continue to disburse pension to PPO holders, in whose case PPOs have been so forwarded to treasury /PDC, till further orders are received from the PDC/TO/ATO, at the same rate at which pension was last paid by the bank.
 - vi. On receipt of the PPOs at treasury level/sub-treasury level, the data of PPO will be entered in the e-pension system, however pension will not be disbursed immediately. Details of all PPOs, data of which has been fully populated in e-pension system by **5th of every month** will be prepared in format as per **Annexure A-2** and sent to the concerned bank branch / nodal branch from where PPOs were received by **10th of the month**, with direction to stop disbursement of the pension with effect from the pension for current month. In response to same, bank will take necessary action at its own level to ensure that disbursement of pension is stopped and confirmation to that effect will be sent to TO/ATO by **15th of the month** in format as per **Annexure A-4** e.g. if data of say 250 PPOs has been populated in e-pension system by a treasury/sub-treasury (in relation to PPOs received directly from a bank branch) by 5th June then such list will be sent to the bank by **10th June with** direction not to disburse the pension for the month of June (which is payable on **1st of July or last working day of June if 1st July is a holiday**) in respect of those PPOs. The bank will send confirmation of having stopped such disbursement to the TO/ATO by **15th June**. Thereafter TO/ATO will take action to prepare pension bill in respect of those PPOs and after disbursement of pension, data will be marked to PDC. PPOs will be maintained at treasury/sub-treasury itself as is presently being done. The bank will be fully responsible for any unauthorized payment of pension made by it after the receipt of the directions from the TO/ATO for stopping such disbursement."

- vii. In case of the PPOs received at the PDC, the data will be populated on the system by Pension Disbursement Cell. For this purpose schedule will be as follows:-
- (a) All PPOs in each bundle will be checked for data availability as per check list-**Annexure A-3**. Wherever data is missing, slip for missing points will be tagged to the PPO.
 - (b) All PPOs with available data will be segregated out of the bundle and given a new bundle number "Existing No-K." The PPOs with missing data will be packed in separate bundle marked "Existing No-F".
 - (c) Bundles with suffix "K" will be handed over to DEO for entry in the system. Assignment will be done through system and only the DEO to whom the PPOs have been marked will enter the data in system.
 - (d) In relation to bundles with suffix-"F" the same will be examined by the officer of PDC for ascertaining the data from the bank or by contacting the PPO holder. In case it is not possible to capture the essential data, such PPOs will be returned to the bank from where these were received and bank will continue to follow the system of disbursement of pension as was being done earlier by it.
 - (e) Once the data is found to be correct and thus it is possible to disburse pension, necessary validation will be done in the system. PDC will inform the concerned bank from where PPOs were received to stop disbursement of the pension with effect from pension of the current month and action similar to that in point (vi) above will be carried out by PDC at its own level and pension disbursement will be started by PDC itself.
 - (f) In case of PPOs received by PDC from bank, PDC will forward PPOs to concerned treasury after release of pension for a period of two months and thereafter PPOs will be maintained by concerned treasury/ sub-treasury.
- viii. Procedure for segregating bundles as in step (a) to (d) of (vii) above for PDC will also apply to treasuries/sub-treasuries which receives PPOs directly from the banks.
- ix. In all cases where PPOs are received back from bank, **Annexure E-I** as referred in instruction dated 10-09-2012 is not required to be filled up separately as same becomes available by way of **Annexure A-I** to this instruction.

It is requested that these instructions may kindly brought to notice of all concerned in your department for compliance.

Suman Mahajan
Under Secretary Finance(Pension)
for Addl. Chief Secretary to Government, Haryana,
Finance Department. *h*

U.O. No. 2/32/2012-1Pension(FD)

dated: **01.07.2014**

A copy is forwarded for information and necessary action to:-

1. Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries/ Principal Secretaries to Government Haryana.

Suman Mahajan
Under Secretary Finance(Pension)
for Addl. Chief Secretary to Government, Haryana,
Finance Department. *h*

To

1. Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries/Principal Secretaries to Government Haryana.

U.O. No. 2/32/2012-1Pension(FD)

dated: **01.07.2014**

Endst. No. 2/32/2012-1Pension(FD)

dated: **01.07.2014**

A copy is forwarded to the following for information and necessary action:-

1. Principal Accountant General (A&E/Audit) Haryana, Chandigarh alongwith 10 spare copies.
2. Director, Treasuries & Accounts Department, Haryana, 30 Bays Building, Sector 17, Chandigarh alongwith 10 spare copies w.r.t his proposal dated **20.05.2014**.
3. All Treasury Officers/Assistant Treasury Officers in Haryana State.
4. Treasury Officer, Haryana, Chandigarh and Delhi.
5. Sh. M. Padhy, DGM, Reserve Bank of India, Public Accounts Department, Central Vista, Sector 17, Chandigarh.

Suman Mahajan
Under Secretary Finance(Pension)
for Addl. Chief Secretary to Government, Haryana,
Finance Department. *h*

Endst. No. 2/32/2012-1Pension(FD)

dated: **01.07.2014**

A copy is forwarded to the In-charge, Computer Cell, Finance Department for placing the same on Finance Department's website i.e. www.finhry.gov.in.

Suman Mahaja

Under Secretary Finance(Pension)

for Addl. Chief Secretary to Government Haryana,
Finance Department.

Endst. No. 2/32/2012-1Pension(FD)

dated: **01.07.2014**

A copy is forwarded to the following banks for information and necessary action:-

1. State Bank of India, Local Head Office, Sector-17, Chandigarh.
2. Punjab National Bank, PNB House, Sector-17, Chandigarh
3. Central Bank of India, Zonal Office, SCO 58-59, Bank Square, Sector-17-B, Chandigarh.
4. Syndicate Bank, Regional Office, SCO 76-77, Sector-17-B, Chandigarh.
5. IDBI Bank, SCO 55-57, Sector-8C, Chandigarh.
6. Union Bank of India, Regional Office, SCO 64-65, Bank Square, Sector-17-B, Chandigarh.
7. State Bank of Patiala, the Mall, Patiala (Punjab).

Suman Mahaja

Under Secretary Finance(Pension)

for Addl. Chief Secretary to Government Haryana,
Finance Department.

Annexure- A1

From

The Manager,

1. State Bank of India.
2. Punjab National Bank.
3. Central Bank of India.
4. Syndicate Bank.
5. IDBI Bank.
6. Union Bank of India.
7. State Bank of Patiala.

To

The Treasury Officer/Assistant Treasury Officer/Joint Director
(PDC)_____

Subject:- Transfer of PPOs from various Banks to Treasuries/ Sub-Treasuries/ Pension Disbursement Cell (PDC) Panchkula.

Please refer to State Government instructions no. _____ dated _____ on the subject **"Functions of Pension Disbursement Cell and various Treasuries/sub-treasuries under e- Pension System"** with regard to transfer back of PPOs to the treasury/Pension Disbursement Cell(PDC) in reference to the same, please find enclosed following PPOs in bundle of 50 no each :-

Bundle No: _____

1	2	3	4	5	6	7	8
Sr. No.	Name of Pensioner/ Family pensioner	PPO No	Month upto which pension disbursed	Basic Pension	Addition al Pension	Rate at which DA paid	Fixed Medical Allowance (Yes/ No)
9	10	11	12	13	14	15	16
Other Allow ances (if any)	Deductions	Net Pension	Bank A/c no of PPO holder	IFSC of Bank Branch	Bank Name and Branch	Nature of Account Single/ Joint	In case of Joint Account name of joint account holder

							and relation
17	18	19					
Date of start of com muta tion	Recovery on account of commuted value of Pension made per month	Date of restoratio n of full pension					

This is also certified that in all the above cases the account can be operated by the account holder and not by another person by virtue of a power of attorney executed in his favour. Further in case of PPO Nos where the account is jointly held, it is with spouse of the pensioner and as per PPO authorisation for the family pension exist in his/her favour. The account is operated by these account holders only and not by any other person by virtue of power of attorney.

As required, the pension to these PPO holders is not being stopped and same would continue to be disbursed till instructions for stopping the same are received from Treasury/ Sub- treasury/ PDC. (Please tick the authority to which PPOs are being sent)

(Signature of Manager)

Annexure- A 2

From

The Treasury Officer/Assistant Treasury Officer/Joint Director
(PDC) _____

To

The Manager,

1. State Bank of India.
2. Punjab National Bank.
3. Central Bank of India.
4. Syndicate Bank.
5. IDBI Bank.
6. Union Bank of India.
7. State Bank of Patiala.

Subject:- Transfer of PPOs from various Banks to Treasuries/ Sub-Treasuries/ Pension Disbursement Cell (PDC) Panchkula.

Please refer to State Government instructions no. _____ dated _____ on the subject **"Functions of Pension Disbursement Cell and various Treasuries/sub-treasuries under e- Pension System"** with regard to transfer back of PPOs to the Treasury/ Pension Disbursement Cell (PDC) in reference to the same. Please find enclosed herewith list of PPOs in whose case pension disbursement is required to be stopped by bank with immediate effect. Thus pension for the month of (falling due on) onward will not be disbursed by bank.

Sr No.	Name of Pensioner	PPO No.	Bundle No.	Letter no/ Date vide which bundle received

Please confirm stoppage of disbursement immediately so that further action of disbursement of pension through treasuries / sub-treasuries / PDC can be initiated.

(Signature of JD/TO/ATO)

Annexure -A-3

Check list for entering data available in the PPO received from bank

- 1) Name of current Pensioner/Family Pensioner
- 2) Father's Name
- 3) Pension start date
- 4) Last Life certificate date
- 5) Date of appointment
- 6) Date of retirement
- 7) Pension details of Government employee
- 8) Commutation details of Government employee
- 9) Family pension details of family pensioner
- 10) Revised PPO, if any.
- 11) Revised Commutation, if any
- 12) Revised Gratuity, if any

Annexure- A 4

From

The Manager,

1. State Bank of India.
2. Punjab National Bank.
3. Central Bank of India.
4. Syndicate Bank.
5. IDBI Bank.
6. Union Bank of India.
7. State Bank of Patiala.

To

The Treasury Officer/Assistant Treasury Officer/Joint Director
(PDC) _____

Subject:- Transfer of PPOs from various Banks to Treasuries/ Sub-Treasuries/ Pension Disbursement Cell (PDC) Panchkula.

Please refer to State Government instructions no. _____ dated _____ on the subject **"Functions of Pension Disbursement Cell and various Treasuries/sub-treasuries under e- Pension System"** with regard to transfer back of PPOs to the Treasury/ Pension Disbursement Cell (PDC) in reference to the same. In response to your letter as detailed below (received as per Annexure-A2) it is hereby confirmed to the effect that the bank has stopped disbursement of pension. Please find enclosed herewith list of PPOs in whose case pension disbursement has been stopped by bank with immediate effect. Thus pension for the month of (falling due on) onward will not be disbursed by bank.

Sr No.	Name of Pensioner	PPO No.	Bundle No.	Letter no/ Date vide which bundle received

This is for your information and necessary action for disbursement of pension through treasuries / sub-treasuries / PDC accordingly.

(Signature of Branch Manager)

Annexure- B1

Sr. No.	Bank Branch/ Pension Cell and Address where PPO held	Total No of PPOs

Annexure-Y

Sr No.	Details of Branch and Address	Detail of Nodal branch and its address	Name of Contact Person	Phone No.
1.				
2.				
3.				
4.				

Annexure "Z"

List of Contact Person with address in regards to Pension related case

Sr No.	Description	Address	Contact Person	Phone No
1.	Pension Disbursement Cell	Yojana Bhawan Sector-4, Panchkula	Joint Director(PDC)	0172-2564587
2.	Pension Disbursement Cell	Yojana Bhawan Sector-4, Panchkula	Deputy Director(PDC)	0172-2566587

List of Treasuries and Sub-Treasuries in Haryana State

Sr No	Treasury	Sub-Treasuries	Contact Person	Address	Phone No
1	Ambala		Treasury Officer	Civil Court Ambala City	0171-2530529, 0171-2556275
		Ambala cantt	Assistant Treasury Officer	176 the Mall Road Near SBI	0171-2643464
		Barara	Assistant Treasury Officer	Mini Secretariat	01731-285623
		Naraingarh	Assistant Treasury Officer	Mini Secretariat	01734-286919
		Mullana	Assistant Treasury Officer	Mini Secretariat	01731-274515
2.	Bhiwani		Treasury Officer	Mini Secretariat	01664-242136
		Charkhid adri	Assistant Treasury Officer	Old Tehsil Office Campus	01250-221997
		Loharu	Assistant Treasury Officer	Mini Secretariat	01252-258646
		Siwani	Assistant Treasury Officer	Mini Secretariat	01255-277202
		Bhadra	Assistant Treasury Officer	Tehsil Complex	01252-253209
		Bhawani khera	Assistant Treasury Officer	Tehsil Complex	01254-233472
		Tosham	Assistant Treasury Officer	Near Police Station	01253-258005
3.	Chandigarh		Treasury Officer	30 Bays Bldg. Ground Floor Sec-17 CHD.	0172-2701254, 0172-2774193

4.	Delhi		Assistant Treasury Officer	Sham Nath Marg Canal Rest House, Near ISBT Delhi.	011-23938118
5.	Faridiabad		Treasury Officer	Near Neelam Chowk NIT Faridabad	0129-2412841
		Ballabgarh	Assistant Treasury Officer	Panchyat Bhawan Ballabgarh	0129-2301468
		Palwal	Assistant Treasury Officer	Mini Secretariat	01276-222598
		Hodel	Assistant Treasury Officer	Mini Secretariat	01276-237260
		Hathin	Assistant Treasury Officer	Mini Secretariat	01275-206161
6.	Fathehabad		Treasury Officer	Mini Secretariat, Room No 19	01667-230226 01667-230531
		Tohana	Assistant Treasury Officer	Tehsil Compound Damkora Road Tohana	01692-233648
		Ratia	Assistant Treasury Officer	Tehsil Complex	01697-252691
		Bhuna	Assistant Treasury Officer	Tehsil Complex, Uklana Road, Bhuna	01667-243035
		Jakhal	Assistant Treasury Officer	Opposite Post Office, Jakhal Mandi	01692-252826
		Bhatu kalan	Assistant Treasury Officer	New Tehsil Complex	01667-253098
7.	Gurgoan		Treasury Officer	Ground Floor Mini Secretariat	0124-2320350 0124-2222185
		Pataudi	Assistant Treasury Officer	BD& PO Complex	0124-2672465
		Sohana	Assistant Treasury Officer	Tehsil Complex	0124-2362280
		Farukh nagar	Assistant Treasury Officer	BD&PO Complex	0124-2375607
8.	Hissar		Treasury Officer	Mini Secretariat Complex	01662-225765, 270060
		Adampur	Assistant Treasury Officer	Tehsil Complex	01669-243845
		Hansi	Assistant Treasury Officer	Tehsil Complex	01663-255963
		Narnaud	Assistant Treasury	Tehsil Office	01663-283057

			Officer	Khanda Mor	
		Barwala	Assistant Treasury Officer	Geeta Bhawan Mandir Anaj Mandi	01693-243968
		Uklana	Assistant Treasury Officer	Wazir Devi Colony Near Bus Stand	01693-234610
9.	Jagadhari		Treasury Officer	Mini Secretariat	01732-237845, 263113
		Yamuna nagar	Assistant Treasury Officer	Near S.V.N.P School, Yamuna Nagar	01732-237844
		Chhachh rauli	Assistant Treasury Officer	Tehsil Complex	01735-276117
		Bilaspur	Assistant Treasury Officer	Tehsil Complex	01735-274287
		Sadhaura	Assistant Treasury Officer	Tehsil Complex	01735-270817
		Radaur	Assistant Treasury Officer	Tehsil Complex	01732-237896
10.	Jhajjar		Treasury Officer	Mini Secretariat Room No 21, Sec-8, Gurgaon Road	01251-256386 01251-253556
		Beri	Assistant Treasury Officer	BDPO Complex	1251-220608
		Bahadur garh	Assistant Treasury Officer	Court Complex	1276-220336
		Matanhai 1	Assistant Treasury Officer	Mini Secretariat	1251-230362
11.	Jind		Treasury Officer	Mini Secretariat, Ground floor, Gohana Road, Jind	01681-246606
		Narwana	Assistant Treasury Officer	Mini Secretariat, Ground floor	01684-242862
		Safidon	Assistant Treasury Officer	Near Police Station	01686-264685
		Julana	Assistant Treasury Officer	Railway Road, Julana	01683-275238
		Uchana	Assistant Treasury Officer	Mini Secretariat, Ground floor	01684-231101
		Pilukhera	Assistant Treasury Officer	Tehsil Complex	01686-269035
		Alewa	Assistant Treasury Officer	Tehsil Complex, Near Bus stand, Alewa.	01681-239344

12.	Kurukshetra		Treasury Officer	Tehsil Complex Near Mini Secretariat	01744-220343 01744-237901
		Shahbad	Assistant Treasury Officer	Tehsil Complex Near SDM Office	01744-244214
		Pehowa	Assistant Treasury Officer	Tehsil Complex Near SDM Office, Pehowa	01741-224300
		Ladwa	Assistant Treasury Officer	Sub-Tehsil Complex	01744-260457
		Ismailaba d	Assistant Treasury Officer	Sub-Tehsil Complex, Pehowa	01744-253523
13.	Karnal		Treasury Officer	Mini Secretariat Sector -12	0184-2267228
		Nilokheri	Assistant Treasury Officer	Tehsil Complex	01745-247193
		Indri	Assistant Treasury Officer	Tehsil Complex	0184-2382934
		Gharaun da	Assistant Treasury Officer	Tehsil Complex	01748-250147
		Assandh	Assistant Treasury Officer	Tehsil Complex	01749-279499
		Nissing	Assistant Treasury Officer	Tehsil Complex	01745-271309
		Taraori	Assistant Treasury Officer	Manav Sewa Dal Near SBI Tararoi	01745-241355
14.	Kaithal		Treasury Officer	Mini Secretariat, Room NO 111 to 114, Kaithal	01746-234700 01746-234702
		Gulha	Assistant Treasury Officer	Mini Secretariat	01746-221355
		Kalayat	Assistant Treasury Officer	B.D.P.O. Office	01746-260873
		Pundri	Assistant Treasury Officer	B.D.P.O. Office	01746-271238
		Dhand	Assistant Treasury Officer	Near bus stand of hari chand house	01746-250276
		Rajaund	Assistant Treasury Officer	B.D.P.O. Office	01746-256916
15.	Narnaul		Treasury Officer	Mini Secretariat	01282-251240
		Mohinder garh	Assistant Treasury Officer	Mini Secretariat	01285-221473
		Ateli	Assistant Treasury Officer	Opposite G.S.S.S Ateli	01282-276892

		Nangal Chaudhary	Assistant Treasury Officer	B.D.P.O Campus	01282-278586
		Kanina	Assistant Treasury Officer	Tehsil Building Campus	012852-236424
16.	Panchkula		Treasury Officer	Room No 111, Ground floor Sec-1, Mini Secretariat	0172-2582610, 2563350
		Kalka	Assistant Treasury Officer	Tehsil Complex	01733-224251
		Barwala	Assistant Treasury Officer	Ambala Road	01733-257234
		Morni	Assistant Treasury Officer	Tehsil Complex	01733-250060
		Raipurra ni	Assistant Treasury Officer	Near Civil Dispensary/Bus Stand	01734-257761
17.	Panipat		Treasury Officer	Old Tehsil Office Campus	0180-2642749
		Samalkha	Assistant Treasury Officer	Mini Secretariat	0180-2647902
		Israna	Assistant Treasury Officer	Old Block Education Office.	0180-2573646
		Bapoli	Assistant Treasury Officer	Near State Bank of India	0180-2579943
		Madlauda	Assistant Treasury Officer	BD&PO office	0180-2587033
18.	Rewari		Treasury Officer	Mini Secretariat	0180-2584111
		Kosli	Assistant Treasury Officer	Mini Secretariat	01274-224144
		Bawal	Assistant Treasury Officer	Tehsil Complex	01259-275379
19.	Rohtak		Treasury Officer	Sonepat stand Opposite main branch SBI	01284-261055
		Meham	Assistant Treasury Officer	Mini Secretariat	01262-230582, 230994
		Sampla	Assistant Treasury Officer	Mini Secretariat	01257-234252
		Kalanaur	Assistant Treasury Officer	Mini Secretariat	01262-264139
20.	Sirsa		Treasury Officer	Room No.2 Ground floor Mini Secretariat	01258-223086
					01666-247253, 247319

		Rania	Assistant Treasury Officer	BD&PO office	01698-251565
		Dabwali	Assistant Treasury Officer	Mini Secretariat, Tehsil Complex	01668-222062
		Ellenabad	Assistant Treasury Officer	Room No.1 Ground floor Mini Secretariat	01698-222135
		Kalanwali	Assistant Treasury Officer	Dabwali Bypass New Thana Road Kalanwali	01696-222753
21.	Sonepat		Treasury Officer	Old Tehsil	0130-2242618, 2258696
		Gohana	Assistant Treasury Officer	BD&PO office	01263-2657193
		Ganaur	Assistant Treasury Officer	Tehsil Campus	0130-261990
		Kharkodha	Assistant Treasury Officer	Tehsil Campus	0130-284128
22	Mewat		Treasury Officer	Tehsil Office	01267-271763
		Punhana	Assistant Treasury Officer	Tehsil Office	01268-272946
		Ferozpurz hirka	Assistant Treasury Officer	Mini Secretariat	01268-278076
		Tauru	Assistant Treasury Officer	Tehsil Office	01267-282922
23.	Director Treasuries & Accounts			30 Bays Building 2 ND floor Sec-17, Chandigarh	0172-2711101 0172-2711102