

From

The Principal,
Accounts Training Institute, Haryana,
Treasuries and Accounts Department,
Sinchai Bhawan, "B" Block, 5th Floor,
Sector 5, Panchkula.
Tele. 0172-2573875

To

The Deputy Secretary Finance (MK).
All the Concerned District Treasury Officers in the State of
Haryana.

Memo No.TA-(ATI)2020/745-746

Dated:22.09. 2020

Sub: Schedule for Class Room Training Programme for newly appointed Section Officers.

Kindly refer on the subject cited above.

2. It has been decided by the worthy ACS (Finance) to impart class room training to the newly appointed Section Officers as per the schedule given below: -

Batch	Duration	Name of District	No. of candidates
First Batch	05.10.2020 to 16.10.2020	Bhiwani, Fatehabad, Hisar, Sirsa	25
Second Batch	19.10.2020 to 30.10.2020	Faridabad, Gurugram, Jind, Palwal	25
Third Batch	02.11.2020 to 13.11.2020	Jhajjar, Panipat, Rewari,Rohtak, Sonipat	25
Fourth Batch	16.11.2020 to 27.11.2020	Chandigarh & Panchkula	31
Fifth Batch	01.12.2020 to 11.12.2020	Ambala, Kaithal, Karnal, Kurukshetra, Narnaul, Yamunanagar	25
Total			131

3. They are requested to depute the Section officers under their control for training at Accounts Training Institute, Haryana as per the above schedule.

4. The brief particulars regarding training are as under:-

- (i) The officer will be entitled to Travelling Allowance and Daily Allowance as per Rule and the same will be paid by your Department.
- (ii) Registration/Reporting time for the training is 09:00 A.M. to 11.00 A.M. on 1st day of the schedule of respective batch.
- (iii) This Institute does not have any hostel accommodation facility, so the Section Officers are required to make their own arrangements. However, lunch and two times tea will be provided during the training, which will not affect T.A. entitlement mentioned at (i) above.

5. Kindly bring the above said training schedule to the notice of all concerned Section Officers working under their control and they may be directed to attend the training strictly as per the schedule.

6. After class-room training, all the Section Officers will report to their concerned Nodal Officer. On-job training will be continued.

Kallauwal
22.9.2020

Principal

Accounts Training Institute (FD)
Haryana, Panchkula.

Endst. No. TA-(ATI)2020/ 747 Dated: 22.09.2020

A copy of above is forwarded to the Director General, Treasuries and Accounts Department, Haryana, Chandigarh for information please.

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Principal

Accounts Training Institute (FD)
Haryana, Panchkula.