

From

The Financial Commissioner & Principal Secretary  
To Government Haryana, Finance Department.

To

1. All the Financial Commissioners and Principal secretaries/  
Administrative secretaries to Government Haryana.
2. All the Head of Departments at Chandigarh and Panchkula.
3. Registrar, Punjab & Haryana High Court, Chandigarh.
4. Commissioner Ambala Division Ambala.
5. Deputy Commissioner Panchkula.


Memo No.:14/91/5FA-2011/

Dated: 13-10-2011

Subject: **Regarding implementation of E-Salary System.**

Kindly refer to letter no 14/91/5FA-2011 dated 16.08.2011 on the subject as above. In continuation of the same, this has now been decided to implement e-salary procedure on pilot basis at Chandigarh and Panchkula treasuries. So this is required that all DDOs attached with Panchkula and Chandigarh treasuries would draw the payment of salary for the month of Oct.2011 through e-salary procedure only. Training sessions of DDOs are already in progress and will be completed by 15<sup>th</sup> of October 2011. However those DDOs who have already collected necessary information in form ES-1, ES-2 and ES-3 can approach the Joint Director (DMC) for onhand training of their staff or self if they so desire, irrespective of the training schedule. For purposes of such training DDOs should bring their user id and password as already allotted to them by their BCO or BCA. For details please refer to letter dated 16.08.2011 as supra. Further a manual on using e-salary software has already been made available on the website [www.hrtreasuries.gov.in](http://www.hrtreasuries.gov.in) of treasury department and same can be downloaded by clicking e-salary / e-salary user manual. DDOs be advised to go through the same in detail and in case they face any problem they can approach the Joint Director (DMC) in the office of Director treasury and accounts. His contact details are 0172-2711101 and 9463955621.

Necessary directions to all DDOs may be issued and they may be advised to adhere to the time frame mentioned for implementation of e-salary bills w.e.f. October 2011.

  
Joint Secretary (Finance),  
for Financial Commissioner & Principal Secretary  
to Govt. Finance Department, Haryana, Chandigarh

Endst. No.:14/91/5FA-2011/

Dated: 13-10-2011

A copy is forwarded to the Director, Treasuries & Accounts, Haryana Chandigarh for information of all treasuries/Sub Treasuries.

JSN

Joint Secretary (Finance),  
for Financial Commissioner & Principal Secretary  
to Govt. Finance Department, Haryana, Chandigarh

Endst. No.:14/91/5FA-2011/

Dated: 13-10-2011

A copy is forwarded to Data Management Cell for information and necessary action.

JSN

Joint Secretary (Finance),  
for Financial Commissioner & Principal Secretary  
to Govt. Finance Department, Haryana, Chandigarh