

प्रेषक

निदेशक, खजाना तथा लेखा विभाग,
हरियाणा, चण्डीगढ़ ।

सेवा में

हरियाणा राज्य में कार्यरत सभी मुख्य लेखाधिकारी (बाय नेम) ।
यादी क्रमांक 10765-टीए-हर-18टी-2012 / 12687

दिनांक: 17/10/12

विषय:-

Appointment on deputation to the post of Chief Executive Officer(CEO) in District Coop.Banks in the State of Haryana.

उपरोक्त विषय पर हरियाणा स्टेट को-आपरेटिव अपैकस बैंक लि०,
चण्डीगढ़ के पत्र क्रमांक 10132, दिनांक 19.9.12 प्रति सलंगन है, के सन्दर्भ में ।

विषयाधीन मामले में आपको सूचित किया जाता है कि हरियाणा स्टेट को-आपरेटिव अपैकस बैंक लि० में हरियाणा राज्य के जिलों में Chief Executive Officer(CEO) का पद हरियाणा सरकार के विभाग के कार्यरत मुख्य लेखाधिकारियों से प्रतिनियुक्ति आधार पर भरा जाना है । यदि आप इस पद पर प्रतिनियुक्ति पद जाने के इच्छुक है तो अपनी आपशन इस विभाग को शीघ्र अति शीघ्र भेजने का कष्ट करें ताकि मामले में आगामी कार्यवाही की जा सके ।



अधीक्षक,

कृते: निदेशक, खजाना तथा लेखा विभाग,
हरियाणा, चण्डीगढ़ ।

17/10/12

10765
1/2/12



The Haryana State Co-operative Apex Bank Ltd;

(A Scheduled Bank)

S.C.O. No. 78-80, BANK SQUARE, SECTOR 17-B, P.B. No. 7, CHANDIGARH

Phone No. 2714520, 2704349 (FAX)

PBX No. 2702178, 2702283, 2702284

GRAM : HARCOBANK

Ref. No.M&P/Instt./2012-13/ 10132

Dated: 19-9-2012

The Director,
Treasuries & Accounts Department,
30 Bays Building, Sector-17B,
Chandigarh

Sir,

Appointment on deputation to the post of Chief Executive Officer (CEO) in District Central Coop. Banks in the State of Haryana.

Applications are invited for appointment to the post of Chief Executive Officers on deputation basis in the prescribed application proforma in 17 District Central Cooperative Banks namely Ambala, Bhiwani, Faridabad, Fatehabad, Gurgaon, Hisar, Jhajjar, Jind, Karnal, Kaithal, Kurukshetra, Mahendergarh, Panipat, Panchkula, Rewari, Sirsa & Sonapat in the State of Haryana from eligible and desirous candidates for a period of three years subject to review of their performance on yearly basis by the concerned Board of the Bank which is further extendable on the recommendation of the Selection Committee.

The eligibility criteria i.e. qualifications, experience, age, pay, application format etc. visit Harco Bank's website-www.harcobank.nic.in and advertisements published in "Hindustan Times", "Dainik Bhaskar", "Dainik Jagran" on 17.09.2012 and "The Tribune" & "The Time of India" on 18.09.2012,


In case the officers who fulfill the requisite criteria and are willing to come on deputation for the post of CEO, you are requested to send their applications alongwith their ACRs for the last five years. While sending their applications, you are requested to ensure that there should be nothing against their integrity and also no disciplinary action is pending against them.

If a candidate applies for more than one Bank for the post of CEO, separate application alongwith requisite documents is required for each Bank. Application complete in all respect mentioning "Application for the post of Chief Executive Officer" on the top of the envelope should reach the undersigned on or before 19.10.2012 upto 4.00 P.M.

The terms and conditions of deputation of your Department/ Institution may also be conveyed to us.

Thanking you

Yours faithfully,


19/9/12
Managing Director

**THE HARYANA STATE COOPERATIVE APEX BANK LTD.,
CHANDIGARH**

**OPERATIONAL STRATEGY FOR APPOINTMENT OF CEOs
IN DISTRICT CENTRAL COOP. BANKS in Haryana**

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1. **Eligibility** : The person should be a citizen of India
2. **Qualification & Experience** : The person to be appointed as Chief Executive Officer shall at least be a :
 - a) Graduate with CAIIB/DBF/Diploma in Cooperative Business Management or equivalent qualification; OR
 - b) Chartered/Cost Accountant; Or
 - c) Post Graduate in any discipline
 - d) The person shall have at least eight years' work experience at the middle/ senior level in the banking sector. Senior/ middle level for the purpose shall be taken as the third level (scale/ cadre) onwards (i.e. excluding the first two levels (scales/ cadres) in the officer cadre), or as the highest two levels (scales/ cadres) below the level of Chief Executive Officer.
 - e) Knowledge of Hindi upto Matric Standard.
 - f) Preference shall be given to a person having the qualification of CAIIB and knowledge of Computer.
3. **Age** : The person may preferably not be above 55 years of age at the time of appointment.
4. **Pay-scale**
 - i) **Pay** : Person will get the pay in the pay-scale as he/she is drawing in his/her parent Bank/ department.
 - ii) **Dearness & other allowances** : Person shall be entitled to Dearness Allowance, House Rent Allowance as per Haryana Govt. rates or as per the rates he/she is entitled in his/her parent Bank/department.
 - iii) **LTC & Medical facility** : As per Haryana Government Rules/ instructions applicable to Dy.General Manager of HARCOBANK.
 - (iv) **Travelling Allowance & Daily Allowance** : As per Haryana Government Rules/ instructions.
 - (v) **Leave salary, Gratuity, Administrative charges on Provident Fund & Pension Contribution etc.:** As per rates and terms & conditions fixed by the parent bank/ department.

- (v) **GPF/EPF & Family pension contribution :** As per rates and terms & conditions fixed by the Parent Bank/ Department from time to time.
- (vi) **Disciplinary action :** On the request of current employer, he/she will be subject to disciplinary action to be taken by the parent Bank/Department.
5. **DECLARATION :** The person to be appointed as CEO shall submit a declaration in the form of affidavit that no major penalty was awarded or any disciplinary action/criminal case in any court is pending against him/her.
6. **No Objection Certificate :** The person to be appointed as CEO should submit No Objection Certificate from his/her employer.
7. **Period of appointment :** The period of appointment shall be for three years that may be extendable on the recommendations of Selection Committee keeping in view his/her performance on yearly basis.
8. **Interview and Screening :** Screening of the candidates and interview of the short-listed candidates would be conducted by a Selection Committee comprising of CGM/GM NABARD, RCS Haryana or his nominee, M.D., HARCOBANK AND Chairman of the concerned DCCB.
9. The application may be sent to the Managing Director, HARCOBANK, Chandigarh by the Registered Post /Speed Post or sealed envelopes may be delivered personally against acknowledgement before the due date.
10. If a candidate applies for more than one Bank for the post of CEO, separate application alongwith requisite documents is required for each Bank.
11. Application of the candidate should be routed through the employer.
