

Regd.

From

The Director General,
Treasuries and Accounts Department,
Haryana Chandigarh.

To

✓ Deepak Kumar S/o Sh. Suraj Bhan
House No.62-C, Gali No. 8, In Front of Navjot School,
Near ITI Chowk, Karnal
District- Karnal (Haryana)
Pin Code- 132001.

Memo No. 8088-A- TA-HR (5T)/2020 5007

Dated 06.08.2020

Sub:- Appointment on the Post of Steno Typist (English) in the Office of Director General, Treasuries and Accounts Department, Haryana, Chandigarh.

On recommendation of the Haryana Staff Selection Commission vide letter no. HSSC/Confd/Recomm/2019/ 706 dated 31-10-2019, you are offered a temporary appointment of Steno-Typist (English) in the Office of the Director General, Treasuries and Accounts Department, Haryana, Chandigarh in FPL-2 of the Pay Matrix (Rs.19900/- + 100/- Special pay initial) as specified in Haryana Civil Service (Revised Pay) Rules, 2016. plus usual allowances as may be sanctioned by the Haryana Government from time to time. The above offer of appointment is further subject to the following terms and conditions:-

1. Your appointment is purely on temporary basis. You will remain on probation for a period of two years. If your work and conduct is not found satisfactory during probation period, your services can be terminated without assigning any reason. The period of probation can be extended by the competent authority up to one year.
2. Your services are liable to be terminated without assigning any reason by giving one month's notice or pay and allowances in lieu thereof, at any time. If, at any stage you desire to resign, you will be required to give one month's clear notice or deposit one month's salary in lieu of notice or for the period by which the notice falls short of one month in case of temporary appointment.
3. No TA/DA will be admissible for joining on the post.
4. Before assuming the charge of duty, you will be required to take the prescribed oath of allegiance to the Constitution of India.

5. Your service will be governed by the provisions contained in the Haryana Civil Services (General) Rules, 2016 and Haryana Finance Treasuries and Accounts Department State Group C Service Rules-1980, as amended from time to time.
6. You will not undertake higher studies of any kind without obtaining prior permission of appointing authority.
7. As your character and antecedents have not been got verified in terms of Government instructions issued vide letter no. 52/06/2018-3 GS(III) dated 15-03-2018 and 52/18/2018-3GS(III) dated 21-05-2019, your character and antecedents should be got verified immediately after your provisional appointment. In case any adverse facts come to the notice of the State Government regarding your character and antecedents later on, your service is liable to be terminated immediately.
8. As the Defined Contributory Pension Scheme/ National Pension system (NPS), 2006 would be applicable in your case, you will be governed under National Pension System (NPS), 2006.
9. Your seniority will be fixed in accordance with Rule 11 of Haryana Finance Treasuries & Accounts Department State Group 'C' Service Rules 1980.
10. Your appointment is subject to the condition that your documents pertaining to your qualification, experience and age shall be got verified from the issuing authority and if something is found objectionable you will not be eligible to continue in service.
11. You shall furnish a Medical certificate of fitness from the Civil Surgeon, Karnal before joining to the above post as required under Rule 9 of Haryana Civil Services, (General) Rules 2016. In case you are found medically unfit then this offer of appointment will be treated as cancelled.
12. You have to pass State Eligibility Test in Computer Appreciation and Application (SETC) within the probation period as per Haryana Finance Treasuries and Accounts Department State Group 'C' Service (Amendment) Rules, 2013 failing which your services shall be dispensed with.

