

From

Director,
Treasuries and Accounts Department,
Haryana, Chandigarh.

To

All the Treasury Officers in the State.

Memo No.: TA-HR(DMC)2013/3278

Dated: 08/04/2013

Subject:

Meeting with Treasury Officers on 17.04.2013 in the Committee Hall, 6th Floor, New Haryana Civil Secretariat, Sector-17, Chandigarh.

Please refer to the subject cited above.

2. A meeting of all Treasury Officers is scheduled to be held on 17.04.2013 at 10.00 a.m. to 5.00 p.m. in Committee Hall, 6th Floor, New Haryana Civil Secretariat, Sector-17, Chandigarh under the Chairmanship of Director, Treasuries and Accounts Department, Haryana as per agenda enclosed. However the schedule for various items will be as under:

Sr. No.	Particulars	Time	Name of the Officer
1.	Workshop regarding Online OTIS, eBilling and reply of queries.	10.00 a.m. to 12.00 p.m.	(1)Sh. Deepak Bansal, Tech. Director, NIC (2) Sh. J.L. Mahendiratha, SSA, NIC.
2.	Workshop regarding ePension and reply of queries.	12.00 p.m. to 1.30 p.m.	Sh. V. Trivedi, PSA, NIC
3.	Lunch Time	1.30 p.m. to 2.00 p.m.	
4.	Other agenda items	2.00 p.m. to 3.00 p.m.	By Director, Treasuries and Accounts Deptt.
5.	AG related issues	3.00 p.m. to 5.00 p.m.	By representative of Principal, AG(A&E), Haryana

You are, therefore, directed to attend the meeting along with one computer professional in the above said meeting as per date, time and venue.



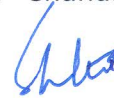
Joint Director
for Director, Treasuries and Accounts
Department, Haryana, Chandigarh.

dated: 08/04/2013

Endst. No. TA-HR(17T)2011/3279

A copy of the above is forwarded to the following with the request kindly make it convenient to attend the meeting as per schedule given above:-

1. The Principal, Accountant General, Haryana, Chandigarh with the request to send their representative in the above said meeting.
2. Sh. Deepak Bansal, Technical Director, NIC, Haryana, Chandigarh with the request to attend the meeting with his team members.



Joint Director
for Director, Treasuries and Accounts
Department, Haryana, Chandigarh.

Annexure

Subject: **Agenda items for the meeting of Treasury Officers to be held on 17.4.2013.**

A meeting is scheduled to be held on 17.4.2013 under the Chairmanship of Director, Treasuries and Accounts Department, Haryana regarding various issues of Treasuries/Sub-Treasuries. The agenda items to be discussed are as under:

1. Implementation of E-Salary, E-Billing & E-Pension:

E-Salary, E-Billing and E-Pension have been implemented in all the treasuries and sub treasuries. Problems regarding E-Salary, E-Billing or E-Pension will be discussed during the meeting. List of problems be sent in advance by 12/04/2013.

2. Over payment of pension.

AG as well as department has pointed out many time regarding recovery of overpayments but not much progress is observed. To avoid PAC paras, Treasury Officers are advised to recover the overpayments of pensioner. They are also advised to follow up the cases with concerned to banks also. It should be ensured to bring a list of pending overpayments which is to be recovered in the meeting.

3. Pension.

Under E-Pension system, department has decided not to send the PPOs to bank on or after 1.10.2012 and keep it in treasuries. Treasury Officers are directed to bring the information related to PPOs in a following format:

Sr. No.	Name of Treasury/Sub Treasury	No. of PPOs as exist on 30/09/2012.	Total no. of PPOs received during the period 1/10/2012 to 31/03/2013	Total	No. of PPOs sent to Bank on or after 1/10/2012	No. of PPOs entered in ePension System	Reason for sending PPOs to Bank on or after 01/10/2012

4. Disposal of old obsolete IT products:

Department has decided to dispose off old obsolete IT products as per IT department policy. A letter vide Memo No. TA-HR(DMC)/2012/43 dated 15.3.2012 was sent to all Treasury Officers for disposing off old obsolete IT products. Progress report in this regards be submitted in the meeting.

5. Basic infrastructure in Treasury/Sub-Treasury:

An amount of Rs. 2.10 crore was deposited in the month of March, 2011 by the department with Xen, PWD(B&R), Panchkula for basic infrastructure in Treasuries/Sub-Treasuries. A list of work which is to be executed was sent to PWD with the copy to concerned Treasury Officers. Progress report in this regards be ensured to be submitted in the meeting along with the detail of furniture/other items received in your treasuries/sub treasuries. Beside above fresh proposal for basic infrastructure in Treasuries/Sub-Treasuries be submitted in the meeting along with all relevant documents (Estimate of PWD etc.), if any infrastructure development is required to be done in Treasuries/Sub Treasuries.

6. Status of pending AG audit paras:

AG (Audit) has pointed out a number of paras during last few years in treasuries/sub treasuries. Treasury Officers are required to send the answers of audit paras to the AG in order to drop the same. Status report of the pending audit paras which are required to be dropped should be brought in the meeting.

7. Any other item with the permission of Chair: