

(TO BE SUBSTITUTED BEARING SAME NO. AND DATE)

From No.36/1/2010-WM (6)

Principal Secretary to Government Haryana,
Finance Department.

To

1. All Head of Departments,
Commissioner of Divisions, All Deputy Commissioners &
Sub Divisional Officers (Civil) in Haryana.
2. The Registrar, Punjab & Haryana High Court, Chandigarh &
All District & Session Judges in Haryana.

Dated Chandigarh, the 5th November, 2012.

Subject: Grant of interest free Festival Advance to Class IV Government employees during the year 2012-2013.

Sir,

With reference to subject noted above, I am directed to say that the State Government has decided to grant an interest free festival advance of Rs.3000/- (Rs.three thousand only) to all Class-IV Government employees in the State who apply for it.

2. The advance will be admissible to permanent/temporary Class-IV employees and to those adhoc employees who are continuing in service for the last one year and will likely to continue for another four months, on furnishing surety of a permanent Government employee. The advance will be sanctioned by the Drawing & Disbursing Officers concerned who would, in the case of temporary employees, allow advance on the basis of a surety to their satisfaction so that it will be fully secured and its recovery will be ensured from the loanee before the close of the financial year 2012-2013.

3. The following conditions should also be observed in sanctioning this advance:-

- i) The Drawing & Disbursing officer concerned, before sanctioning the advance, should satisfy himself that the incumbent will continue in service until full recovery of the total amount of the advance is effected.
- ii) The advance will be recovered in four equal monthly instalments and the entire advance should be recovered from the pay of the employees before the close of the financial year 2012-2013.
- iii) The advance may be drawn and disbursed on or before 13.11. 2012.
- iv) The advance will not be admissible to work charged & contingent paid staff and daily wagers.
- v) The advance should not be granted by parent Departments to those Class-IV employees who are on deputation to other Government/Corporations and Local Bodies etc.

- vi) If both husband and wife are employed, the advance should be allowed to only one of them.
4. It is requested that the Schedule of Recoveries should be attached with each bill in the enclosed Performa -I. It is also requested that the detailed accounts of the recoveries of the advance should be maintained by the Drawing and Disbursing Officers which should be reconciled with the office of the Accountant General, Haryana (A&E) Chandigarh every month.
5. The expenditure incurred on the grant of festival advance may be communicated to the Finance Department (in Ways & Means Br.) by the Head of Departments by the end of December, 2012 positively in the enclosed Performa-II.
6. The expenditure will be debited to the Major Head, "7610-Loans to Government Servants. etc-800-Other Advances (98) Festival Advances (49) Festival Advances (Non-Plan). The recoveries made will be credited to the corresponding receipt head i.e."7610-Loans to Government Servants etc. 800-Other Advances-(98) Festival Advances (Receipt).

Copy of this letter can be down loaded from the site www.finhry.gov.in.

Yours faithfully,

(Sarla Rani)

Under Secretary Finance,
for Principal Secretary to Govt. Haryana
Finance Department.

No.36/1/2010-WM (6)

Dated Chandigarh, the 5th November, 2012.

1. A Copy is forwarded to the Accountant General (A&E and Audit) Haryana, Chandigarh with 20 space copies for information and necessary action.
2. The expenditure will be debited against Grant No. 45 under Major head "7610-Loans to Govt. Servants-etc.800- Other advances-(98) Festival Advances (49) Festival Advances (Non - Plan)".
3. The detailed accounts of recoveries will be maintained by the Drawing and Disbursing Officers.

(Sarla Rani)

Under Secretary Finance,
for Principal Secretary to Govt. Haryana
Finance Department.

No.36/1/2010-WM (6)

Dated Chandigarh, the 5th November, 2012.

A Copy is forwarded to all Treasury officers/Assistant Treasury Officers, of Haryana at Chandigarh/Delhi and in Haryana with the request that the stipulated date may please be strictly followed and no bill be passed after 13-11-2012. The payment made on the basis of the sanction issued by the departments concerned would be treated as payment authority in relaxation of Rules 4.113 of S. T. R. Vol.1.

(Sarla Rani)

Under Secretary Finance,
for Principal Secretary to Govt. Haryana
Finance Department.

A copy is forwarded to the following for information & necessary action:-

1. The Additional Chief Secretary and Financial Commissioner to Govt., Haryana, Revenue and Disaster Management Department.
2. All the Additional Chief Secretaries/Principal Secretaries/Administrative Secretaries to Government of Haryana for information and necessary action.

(Sarla Rani)

Under Secretary Finance,
for Principal Secretary to Govt. Haryana
Finance Department.

To

1. The Additional Chief Secretary and Financial Commissioner to Govt. Haryana, Revenue and Disaster Management Department.
2. All the Additional Chief Secretaries & Principal Secretaries/Administrative Secretaries to Government, Haryana.

U.O.No. 36/1/2010-WM (6)

Dated, Chandigarh the 05.11.2012

A copy each is forwarded to the Principal Secretary/ Additional Principal Secretary I&II/Deputy Principal Secretary/ Principal Officer on Special Duty/ Officer on Special Duty /Media Advisor/Special Senior Secretaries/Secretaries/Private Secretary to the Chief Minister/ Ministers/Ministers of State / Chief Parliamentary Secretaries for the information of Chief Minister / Ministers / Ministers of State/Chief Parliamentary Secretaries, Haryana.

(Sarla Rani)

Under Secretary Finance,
for Principal Secretary to Govt. Haryana
Finance Department.

To

The Principal Secretary /Additional Principal Secretary I&II/Deputy Principal Secretary/Principal Officer on Special Duty / Officer on Special Duty / Media Advisor/Special Senior Secretaries/Secretaries/Private Secretary to the Chief Minister/ Ministers/Ministers of State/ Chief Parliamentary Secretaries Haryana.

U.O.No. 36/1/2010-WM (6)

Dated, Chandigarh the 05.11.2012

U.O.No. 36/1/2010-WM (6)

Dated, Chandigarh the 05.11.2012

A copy each is forwarded to the following for information and necessary action:

1. The State Election Commissioner, Haryana.
2. Principal Resident Commissioner, Government of Haryana, Haryana Bhawan, New Delhi.
3. The Secretary to Governor, Haryana.
4. The Secretary, Haryana Vidhan Sabha.
5. Directors of Medical Colleges in Haryana State.
6. Member Secretary, Haryana Bureau of Public Enterprises.
7. Chairman/Chief Administrator/Managing Director of all Boards/Corporation in Haryana.
8. Vice Chancellor of all the Universities.

(Sarla Rani)

Under Secretary Finance,
for Principal Secretary to Govt. Haryana
Finance Department.

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PROFORMA-I**SCHEDULE OF RECOVERIES**

S. No.	Name & Designation of employee(s)	Total amount of advance Rs.	Recoveries upto last month of Financial Year 2012-2013 Rs.
1	2	3	4

Amount of advance recovered in this bill Rs.	Total amount recovered upto date Rs.	Balance Rs,	Remarks
5	6	7	8

PROFORMA-II

Name of Department	Name of Office	Drawing and Disbursing Officer	Amt. of Festival advance granted to the employees (Rs.)
1	2	3	4