

From

Director,
Treasuries and Accounts Department,
Haryana, Chandigarh.

To

1. All Treasury Officers in Haryana State.
2. All Assistant Treasury Officers in Haryana State.

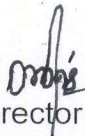
Memo No. TA-HR(DMC)2012/ 2571

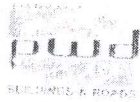
Dated : 19-09-2012

Subject: **Inter Divisional Transfer of Material.**

On the above subject instructions were issued in respect of public health engineering department to pass the cheques outside of LOC in case of inter divisional transfer of material with in the same programme on the same pattern cheques of public works department (B & R) may also be honored on the same pattern (copy enclosed).

DA :- As above.


19.9.12
Joint Director (Admn)
for Director, Treasuries and Accounts
Department, Haryana, Chandigarh.



PUBLIC WORKS DEPARTMENT HARYANA
(BUILDINGS & ROADS), Nirman Sadan,
Plot No.1, Sector 33-A, Chandigarh.

MOST URGENT
BUDGET MATTER

To

- 1) All the Superintending Engineers (Fields),
Haryana P.W. (B&R) Department.
- 2) All the Executive Engineers (Fields),
Haryana P.W. (B&R) Department.

Memo. No.21/B/M&R-2010-11/ 16394-16455 /Budget,
Dated, Chandigarh, the 9/8/2012

Subject: - Inter Divisional Transfer of Material.

In this regard, it is submitted that provision for inter Divisional Transfer of Material has been made in the website of online budget allocation system to facilitate debit and credit to divisions where such transfer is taking place.

It is requested that the concerned Executive Engineer involved in such transactions shall follow the below mentioned procedure: -

“No transfer of material from one programme to another is allowed in any circumstances, however, in case of interdivisional transfer of material within the same programme, if division ‘A’ require material from Division ‘B’, then Division ‘A’ will send indent for approval from Division ‘B’. The Division ‘B’ will indicate the value of material on the Indent and Division ‘A’ will issue ‘outside of LOC’ cheques in the name of Executive Engineer, Division ‘B’. Executive Engineer Division ‘B’ will endorse ‘receive payment’ on the cheques and encloses signed copies of challan and send the same to Division ‘A’. Simultaneously Division ‘B’ will reserve this material for Division ‘A’ as soon as endorsement of ‘receive payment’ is issued. Division ‘A’ will present the cheques to his treasury office for passing. Treasury office will pass the outside of LOC cheque after making necessary entries and give a transaction i/d to Division ‘A’. Division ‘A’ will enter this transaction i/d on online budget allocation software and give credit of the amount to Division ‘B’ by following the below mentioned procedure: -

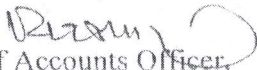
1. Login into Budget Allocation on <http://www.hrtreasuries.gov.in/>.
2. Click on “Operations” >> Inter Department Budget Transfer.
3. Enter the scheme details.
4. Enter the details of the DDO i.e. Division ‘B’ to which the budget is to be transferred.
5. Enter the details of the passed cheques and code issued by the Treasury.
6. Click on “Verify token No.”.

Contd...P/2.

The Division 'B' will check the credit given to his program and then issue the material to Division 'A'.

The Division 'B' should ensure that all material for which credit has been received is transferred to division 'A' in all respects.

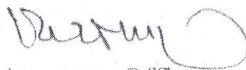
It is requested that the above mentioned instructions be followed meticulously.


Chief Accounts Officer,
for Engineer-in-Chief, Hry. PW B&R Depdt.,
Chandigarh. *Div*

Endst. No. 16459-68 /Budget, Dated: - 9/8/2012

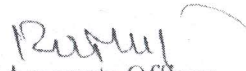
A copy of the above is forwarded to the following for information and further necessary action: -

- 1- Director, Treasuries and Account Haryana Chandigarh with a request to issue instructions to all Treasury offices in Haryana to pass such outside of LOC cheques for inter divisional transfer of material.
- 2- P.A. to E-in-C for kind information of E-in-C please.
- 3- P.A. to C.E. (Roads), C.E. (NCR), C.E. (Bridges), C.E. (Electrical), E.D. (HSRDC), C.E. (NABARD), C.E. (NH) and C.E. (Buildings) for kind information of C.Es please.


Chief Accounts Officer,
for Engineer-in-Chief, Hry. PW B&R Depdt.,
Chandigarh. *Div*

Endst. No. 16469 /Budget, dated: - 9/8/2012

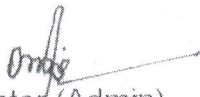
A copy of the above is forwarded to the Financial Commissioner & Principal Secretary to Government Haryana Finance Department (Nodal Officer of Computer Cell) with a request to make provision of such procedure in the online budget monitoring system of PWD (B&R) so that the outstanding 'CSSA' can be got cleared.


Chief Accounts Officer,
for Engineer-in-Chief, Hry. PW B&R Depdt.,
Chandigarh. *Div*

Endst. No. TA-HR(DMC)/2012/2571

Dated: 19-09-2012

A copy of the above is forwarded to the all the Treasury Officers/ Assistant Treasury Officers in Haryana State for information and necessary action.


Joint Director (Admin)
for Director, Treasuries and Accounts
Department, Haryana, Chandigarh *Div* 19/9/2012