From

        Director,
        Treasuries & Accounts Department,
        Haryana, Chandigarh

To

        All Deputy Commissioners in Haryana State.

        Memo No. TA-HR(DMC)2012/ 2885   Dated: 30-11-2012

Subject:-   **Workshop for all DDOs for Online Budget Preparation through video conferencing –Providing facility regarding thereof.**

Please refer to Government instruction No. 28/31/2012-5B&C dated 29/11/2012 regarding preparation of Budget Estimates for the financial year 2013-14 and Revised Budget Estimates for the financial year 2012-13 vide which all the DDOs are required to submit their Budget Estimates for the financial year 2013-14 and Revised Budget Estimates for the financial year 2012-13 through Online Budget Allocation Monitoring and Analysis system to the Government.

Vide Para 3 of the above said instructions this department has been directed to organize training session for DDOs. In compliance of the same a workshop through video conferencing for all the DDOs has been scheduled as follows:

Sr. No.	Date	From	To
1.	04/12/2012	10.00 A.M.	11.00 A.M.
2.	04/12/2012	12.00 P.M.	1.00 P.M.
3.	04/12/2012	2.00 P.M.	3.00 P.M.
4.	04/12/2012	4.00 P.M.	5.00 P.M.
5.	05/12/2012	10.00 A.M.	11.00 A.M.
6.	05/12/2012	12.00 P.M.	1.00 P.M.
7.	05/12/2012	2.00 P.M.	3.00 P.M.
8.	05/12/2012	4.00 P.M.	5.00 P.M.

You are, therefore, requested to direct all the DDOs to attend their training session. They may also be directed to confirm their time slot with the Treasury Officer as it might not be possible to adjust all the DDOs in a single slot in any these days. Advance allotment of time slot will avoid unnecessary inconvenience to the DDOs.

                                  Accounts Officer
                     For Director, Treasuries & Accounts
                    Department, Haryana, Chandigarh

Endst. No. TA-HR(DMC)2012/ 2886   dated: 30-11-2012

A copy of the above is forwarded to all the Treasury Officers and Assistant Treasury Officers in the State with the direction to make the batches of DDOs for above said workshop as per above schedule.

                                    Accounts Officer
                     For Director, Treasuries & Accounts
                    Department, Haryana, Chandigarh