

From:

Director,  
Treasuries and Accounts Department,  
Haryana, Chandigarh.

To:

All the Treasury Officers/Assistant Treasury Officers  
In Haryana State.

Memo No. TA-HR(DMC)/3T/2012/ 2482

Dated: 22/08/2012

Subject: **Regarding implementation of ePension system.**

Please refer to the subject cited above.

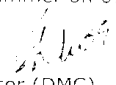
For improving the efficiency of treasury operations and moving towards e-governance, the State Government is planning to introduce the concept of e-pension in the State very shortly. This will require creation of a database of pensioners. This data will be useful tool in the hands of Government for making various plans for the benefit of the pensioners. This aspect needs to be conveyed to all the officials in the treasury/sub treasury so that new system gets implemented without any glitches. A brief of same is as follows:

1. A database of the pensioner data pertaining to pension bill generation is required to be created. This information needs to be gathered from dealing hands of pension from their own record (Guard Files). The information should be collected in the proforma EP-1, EP-2 and EP-3 (as enclosed) within 10 days from the date of issue of this letter. These forms can also be downloaded from official website <http://www.hrtreasuries.gov.in> by clicking 'E-Pension Form'. A3 (Legal) size paper can be used for this purpose and printing of form be done on both sides of the paper. The information is required to be filled up with blue pen only.
2. Treasury Officer/Assistant Treasury Officer will get the details of Forms verified from the office records and make correction with a green pen, where required. Any unfilled information will also be filled up by checking from office records or ascertaining the same from the pensioner.
3. The software for entering data will become available on the official website <http://www.hrtreasuries.gov.in> very shortly.
4. A training programme for all concerned officials/officers for using e-pension software is being planned and the same will be conveyed separately.

Necessary directions to all the concerned employee may be issued and they may be directed to arrange the fill up of the said proforma within the time frame mentioned for collection of data for e-pension.

For any help/clarification, if required, may please contact to Sh. Sunil Bahal, Programmer on 09467555388 or Smt. Deepika, Junior Programmer on 09780555678.

Encl: Forms-EP-1,EP-2,EP-3

  
Joint Director (DMC)  
for Director, Treasuries and Accounts  
Department, Haryana, Chandigarh.  
