



**Haryana Government**  
**Sports and Youth Affairs Department**  
**Notification No. DD (Sports)/2016/184**

**Dated: 04.01.2016**

Governor of Haryana is pleased to constitute the Haryana Academy of Adventure Sports to be registered as a society under the Haryana Registration and Regulation of Societies Act, 2012.

- I. The Memorandum of Association of Haryana Academy of Adventure Sports shall be as under:-

**Memorandum of Association of 'Haryana Academy of Adventure Sports'**

1	<b>Name of the Society</b>	Haryana Academy of Adventure Sports.
2	<b>Registered Office</b>	The registered office of the Society shall be at Panchkula in the premises of Director of Sports and Youth Affairs, Sector 3, Near Majri Chowk, Panchkula.
3	<b>Jurisdiction</b>	The Society shall work within the territory of the State of Haryana.
4	<b>Aims and Objects of the Society</b>	
	<p>The aims and objects of the Society are to introduce, initiates, encourage, promote and develop adventure sports in Haryana along with creation of training facilities for adventure sports and to develop quality adventure sports infrastructure. The Haryana Academy of Adventure Sports may take any measures that it considers appropriate, and in particular may:</p> <ol style="list-style-type: none"> <li>(1) organise training, coaching and excursion tours in adventure sports including ground sports, aero sports and water sports and undertake creation of adventure ground sports training facilities in mountaineering, trekking, rock climbing, snow skiing, cycling, motorcycling, cart races etc.; aero sports training facilities in parasailing, paragliding, hang gliding, hot air ballooning, wind, surfing, sky diving etc.; undertake creation of adventure water sports training facilities in canoeing, kayaking, rafting, surfing, sailing etc in sea, river, lakes and other water bodies;</li> <li>(2) undertake setting up of adventure sports training centres, academies, satellite centres, base camps etc. and coordinate with adventure sports training institutions in the country &amp; abroad;</li> <li>(3) promote youth activities for national integration through adventure sports in terms of cultural and social cohesion and study the cultural heritage, flora and fauna of different areas;</li> <li>(4) undertake conceptualising, planning, designing, executing and developing various training programmes, adventure sports academic programmes on</li> </ol>	

**Constitution of Haryana Academy of Adventure Sports**



	scientific lines in different adventure sports disciplines and training in using high-quality and modern adventure sports equipment for coaching, practice and during excursions;
(5)	develop training facilities for resue and recovery of players stressed, strained, physically suffered during adventure activity including first aid and injury management;
(6)	undertake skill development courses and vocational training programmes in various facets of adventure sports in order to develop the skills of our youth in various fields, directly or indirectly related to adventure sports to school leavers, existing sports coaches, experts, physical education teachers etc. to improve their employability by optimally utilizing the infrastructure available in Government, private institutions and the adventure sports industry;
(7)	undertake programmes to build capacity in the area of competency standards in adventure sports, course curriculum, learning material and assessment standards in adventure sports; Whilst traditional sporting judgment criteria may be adopted when assessing performance (distance, time, score, etc.), adventure sports performers are often evaluated on more subjective and aesthetic criteria.
(8)	undertake training programmes for adventure sports event management, undertake organising national, regional and state conferences, seminars and workshops in respect of adventure sports, prepare and distribute information relating to adventure sports training and coaching, development of course material for training, publishing adventure sports discipline specific material, preparation, procurement and purchase of audio visual material for practice, coaching and training;
(9)	provide for the recognition of achievements in respect of various dimensions of adventure sports by the grant or issue of certificates, citations or awards of merit;
(10)	aid, assist and cooperate with any individual, group, organisation, institution, corporate body interested in furthering the improvement in adventure sports through coaching and training and to collaborate and seek assistance from adventure sports organisations such as National Adventure Club (India), Indian Mountaineering Foundation etc.
(11)	provide bursaries or fellowships to assist individuals in pursuing advance training for excellence in adventure sports and encourage the private sector to contribute financially to the development of adventure sports training facilities;
(12)	undertake certificate course in adventure sports coaching, life guard in water sports, sports management etc and undertake special module and refresher courses for in service officials in various adventure sports disciplines;
(13)	undertake planning and execution of mountaineering expeditions and holding pre excursion coaching and training camps, psychological and physical stamina buiding training and undertake adventure sports shows and fairs for fun, recreation, relaxation and to inculcate and celebrate adventurism;
(14)	acuire by purchase, donations, gifts or otherwise any rights, interests in any movable and/or immovable properties and to manage, dispose of or sell the same in the interest of the Society and furtherace of its aims and objectives.



(15)	do all such things as are incidental and conducive to the attainment of the above aims and objectives or any of them;															
5.	<b>Definitions</b>															
	<p>In this Memorandum of Association and Bye-laws of the Haryana Academy of Adventure Sports , unless the context otherwise requires, –</p> <p>(a) <b>‘Act’</b> means the Haryana Registration and Regulation of Societies Act, 2012.</p> <p>(b) <b>‘Bye-laws’</b> means the Bye-laws of the Society as attached with this Memorandum of Association.</p> <p>(c) <b>‘Chairman’</b> means the Chairman of the Executive Committee.</p> <p>(d) <b>‘Executive Committee’</b> means the Executive Committee of the Society.</p> <p>(e) <b>‘Founder Member’</b> means the members who have initially subscribed to this memorandum of Association of the Society.</p> <p>(f) <b>‘Governing Body’</b> means the Governing Body of the Society.</p> <p>(g) <b>‘Honorary Member’</b> means the individual of distinguished talent and merit or whose association is deemed to be beneficial to the Society or who has rendered services of outstanding merit to the Society nominated by the President.</p> <p>(h) <b>‘Joint Secretary’</b> means the Joint Secretary of the Society.</p> <p>(i) <b>‘Member’</b> means the Member of the Society.</p> <p>(j) <b>‘Patron-in-Chief’</b> means the Patron-in-Chief of the Society.</p> <p>(k) <b>‘President’</b> means the President of the Society and the Governing Body.</p> <p>(l) <b>‘Rules’</b> means the Rules made under the Haryana Registration and Regulation of Societies Act, 2012.</p> <p>(m) <b>‘Seal’</b> means the Seal of the Society.</p> <p>(n) <b>‘Secretary’</b> means the Secretary of the Society.</p> <p>(o) <b>‘Society’</b> means the Haryana Academy of Adventure Sports.</p> <p>(p) <b>‘Treasurer’</b> means the Treasurer of the Society.</p> <p>(q) <b>‘Vice-Chairman’</b> means the Vice-Chairman of the Executive Committee.</p> <p>(r) <b>‘Vice-President’</b> means the Vice-President of the Society and the Governing Body.</p>															
6.	<b>Names of the Founder Members</b>															
	<p>The names and addresses of the founder members of the Society, who shall sign and subscribe to this Memorandum of Association and Bye-laws of the Society i.e. the Haryana Academy of Adventure Sports are as under:</p>															
	<table><tr><th>Sr. No.</th><th>Founder Members</th><th>Designation in the Society</th></tr><tr><td>1.</td><td>Chief Minister, Haryana</td><td>Patron-in-Chief</td></tr><tr><td>2.</td><td>Sports and Youth Affairs Minister, Haryana</td><td>President</td></tr><tr><td>3.</td><td>Executive President, National Adventure Club (India), Chandigarh</td><td>Member</td></tr><tr><td>4.</td><td>Administrative Secretary Tourism Department, Haryana</td><td>Member</td></tr></table>	Sr. No.	Founder Members	Designation in the Society	1.	Chief Minister, Haryana	Patron-in-Chief	2.	Sports and Youth Affairs Minister, Haryana	President	3.	Executive President, National Adventure Club (India), Chandigarh	Member	4.	Administrative Secretary Tourism Department, Haryana	Member
Sr. No.	Founder Members	Designation in the Society														
1.	Chief Minister, Haryana	Patron-in-Chief														
2.	Sports and Youth Affairs Minister, Haryana	President														
3.	Executive President, National Adventure Club (India), Chandigarh	Member														
4.	Administrative Secretary Tourism Department, Haryana	Member														

5.	Administrative Secretary, Finance Department Haryana	Member
6.	Administrative Secretary, Forest & Wild Life Department , Haryana	Member
7.	Administrative Secretary, Sports and Youth Affairs, Haryana	Vice-President
8.	Administrative Secretary Civil Aviation Department, Haryana	Member
9.	Managing Director, Haryana Tourism Corporation	Member
10.	Director, Sports and Youth Affairs, Haryana	Member
11.	Additional Director, Sports and Youth Affairs, Haryana	Member Secretary
12.	Deputy Director Sports and Youth Affairs Department, Haryana	Treasurer and Joint Secretary

- II. The bye-laws of the society of Haryana Academy of Adventure Sports shall be under:-

#### **Bye-laws of Haryana Academy of Adventure Sports**

1. **Name of the Society:**

Haryana Academy of Adventure Sports.

2. **Registered Office**

The registered office of the Society shall be at Panchkula in the premises of Director of Sports and Youth Affairs, Sector 3, Near Majri Chowk, Panchkula.

3. **Jurisdiction**

The Society shall work within the territory of the State of Haryana.

4. **Governing Body:**

(1) **Composition:**

There shall be the Governing Body of the Society consisting of following:-

(a) **Official Members**

Sr. No.	Members of the Governing Body	Designation in the Society and in the Governing Body
1.	Sports and Youth Affairs Minister, Haryana	President
2.	Administrative Secretary Tourism Department, Haryana	Member

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3.	Administrative Secretary, Finance Department Haryana	Member
4.	Administrative Secretary, Forest & Wild Life Department , Haryana	Member
5.	Administrative Secretary, Sports and Youth Affairs, Haryana	Vice-President
6.	Administrative Secretary Civil Aviation Department, Haryana	Member
7.	Managing Director, Haryana Tourism Corporation Limited, Chandigarh	Member
8.	Director, Sports and Youth Affairs Department, Haryana	Member
9.	Additional Director, Sports and Youth Affairs Department, Haryana	Member Secretary
10.	Deputy Director Sports and Youth Affairs Department, Haryana	Treasurer and Joint Secretary

(b) **Honorary Members:**

The President may nominate four individuals of distinguished talent and merit or whose association is deemed to be beneficial to the Society or who has rendered services of outstanding merit to the Society as Honorary members of the Society, after obtaining consent of the individuals. The Honorary members shall be entitled to attend the meetings and contribute to the deliberations.

(c) **Non-Official Members:**

Sr. No.	Non-official Members of the Governing Body	Designation in the Society and in the Governing Body
1.	President, National Adventure Club (India), Chandigarh	Member
2.	Executive President, National Adventure Club (India), Chandigarh	Member
3.	President, Indian Mountaineering Foundation, New Delhi or his representative	Member

(2) **Office Bearers of the Society :**

(a) **Patron-in-Chief**

Chief Minister, Haryana shall be the Patron-in-Chief of the Society.

(a) **President:**

Sports and Youth Affairs Minister Haryana shall be the President of the Society and the Governing Body of the Society.

(b) **Vice-President:**

Administrative Secretary, Sports and Youth Affairs Department, Haryana shall be the Vice President of the Society and the Governing Body of the Society.

(c) **Chairman Executive Committee:**

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Administrative Secretary, Sports and Youth Affairs Department, Haryana shall be the Chairman Executive Committee of the Society.

(d) **Vice - Chairman Executive Committee:**

Director Sports and Youth Affairs Department, Haryana shall be the Vice - Chairman Executive Committee of the Society.

(e) **Secretary:**

Additional/Joint Director Sports and Youth Affairs shall be the Secretary of the Society and the Governing Body of the Society.

(f) **Treasurer :**

Deputy Director Sports and Youth Affairs shall be the Treasurer of the Society and the Governing Body of the Society.

(g) **Joint Secretary :**

Deputy Director Sports and Youth Affairs shall be the Joint Secretary of the Society and the Governing Body of the Society.

(3) **Meetings of the Governing Body -**

(i) The meetings of the Governing Body will be held as and when required. However, the Governing Body shall meet at-least once in every quarter and there will be minimum two meetings of the Governing Body in a financial year.

(ii) A clear notice of three days of every such meeting will be given by the Secretary of the Governing Body to the office bearers and members before the date appointed for the meeting. However, the Governing Body may meet at shorter notice, wherever so required, with the consent of at least fifty percent of its members.

(iii) The quorum of the meetings of the Governing Body shall be at least 40% of the total members of the Governing Body, subject to a minimum of 5 members. In case quorum is not present, the meeting shall be adjourned to another date for which a proper notice shall be issued. The members present in the adjourned meeting, subject to a minimum of three members, shall form the quorum for the adjourned meeting.

(iv) The proceedings of every meeting of the Governing Body will be recorded in the proceedings book separately maintained for this purpose. Such minutes shall be signed by the Chairman of the meeting and the Secretary of the Society. In case the Chairman or the Secretary are not available to sign the minutes, these will be signed by any two members present in the meeting as may be authorised by the Governing Body.

(4) **Powers, Functions & Duties of the Governing Body-**

(i) To decide policy matters and issues including change of name of the Society, amendment in the Memorandum of Association and the Bye-laws of the Society, approval of annual accounts of the Society, approval for disposal of immoveable assets of the Society etc. and all such other acts as may be required under the Haryana Registration and Regulation of Societies Act & Rules, 2012.



- (ii) To take steps for achieving the aims & objectives of the Society and shall work in the best interest of the Society, for which it shall be empowered to deploy the funds & assets of the Society for the stated objectives;
- (iii) To raise funds and purchase property, movable and immovable, on free-hold or lease basis in its name, as decided by it.
- (iv) To take full charge of all immovable properties and moveable assets belonging to or vested in the Society and these will be managed in such a manner as it considers appropriate.
- (v) To invest the funds in the manner it considers appropriate in the best interests of the Society and it shall be competent to borrow or mortgage or hypothecate the properties on behalf of the Society in the manner decided.
- (vi) To enter in the such arrangements with the Government of India, State Govt. and other public or private organizations or individuals to achieve the objectives of the Society and the implementation of the programmes and to secure and accept endowments, grant-in-aid, donations or gifts on mutually agreed terms and conditions; provided that the condition of such grant-in-aid, donations or gifts shall not be inconsistent or in conflict with the objects of the Society and with the provisions of these Bye-laws.
- (vii) To acquire by gift, purchase, lease or otherwise any property movable or immovable which may be considered necessary or convenient for the purposes and programmes of the Societies and to construct alter and maintain any building or buildings used and belonging to the Society or the purposes and programmes of the Society.
- (viii) To constitute various standing or special Committees for looking after such functions as may be assigned from time to time.

**(5) Powers, Functions & Duties of the Office-bearers of the Society-**

**(h) Patron-in-Chief**

- (i) Chief Minister, Haryana being the Patron-in-Chief of the Society shall have the powers to issue general and specific directions for furtherance of the aims and objects of the Society.
- (ii) He shall have the powers to veto any decision of the Governing Body or Executive Committee.
- (iii) Patron-in-Chief may call any record of the Society.
- (iv) Patron-in-Chief may constitute a Board of Patrons for assisting him in carrying out the powers and functions vested in him.
- (v) Patron-in-Chief shall be kept informed of the policy decisions of the Society.

**(i) President:**

- (i) To preside over all the meetings of the Governing Body and regulate the proceedings of such meetings.
- (ii) To do all such acts, deeds and things as may be authorized by the Governing Body from time to time.

- (iii) To allow or disallow discussion on any matter which is not included in the agenda.
- (iv) To ensure proper & transparent functioning of the Society/ Governing Body.
- (v) To ensure strict compliance of the provisions of the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.
- (vi) To supervise and guide the overall activities/ achievement of aims & objectives of the Society.
- (vii) To nominate Honorary Members in the Governing Body.

(j) **Vice-president:**

- (i) To assist the president in carrying out his duties.
- (ii) In absence of the President, to act on his behalf and perform all duties and exercise all the powers of the President.
- (iii) To do all such acts, deeds and things, as may be authorized by the Governing Body.

(k) **Chairman Executive Committee:**

- (i) To preside over all the meetings of the Executive Committee and regulate the proceedings of such meetings.
- (ii) To do all such acts, deeds and things as may be authorized by the Governing Body and/or by the Executive Committee from time to time.
- (iii) To allow or disallow discussion on any matter which is not included in the agenda.
- (iv) To ensure proper & transparent functioning of the Executive Committee.
- (v) To ensure strict compliance of the provisions of the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.
- (vi) To supervise and guide the overall activities/ achievement of aims & objectives of the Society.

(l) **Vice-Chairman Executive Committee:**

- (i) To assist the Chairman Executive Committee in carrying out his duties.
- (ii) In absence of the Chairman Executive Committee to act on his behalf and perform all duties and exercise all the powers of the Chairman.
- (iii) To exercise general superintendence, direction and control on the day-to-day affairs of the Society.
- (iv) To do all such acts, deeds and things, as may be authorized by the Governing Body and/or Executive Committee.

(m) **Secretary:**

- (i) To conduct, organize, supervise and manage all the affairs of the Society and do all such acts and perform all such duties for the working of the Society as may be assigned by the President/Governing Body;



- (ii) To convene meetings of the Governing Body with the consent of the President and serve proper notices as prescribed under these bye-laws.
- (iii) To attend all the meetings of the Governing Body and assist the President in conducting the meetings and record proceedings of all the meetings.
- (iv) To prepare annual report of the Society and place it before the Governing Body along with audited annual accounts of the Society, for approval.
- (v) To keep and preserve the records of the Society/ Governing Body.
- (vi) To help and assist the President in looking after the complete affairs of the Society and in attaining aims & objects of the Society.
- (vii) To ensure timely filing of all statutory returns/ documents in the office of the District Registrar and such other authorities as may be prescribed under the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.
- (viii) To be the custodian for safe custody of common seal of the Society and affix the same, wherever required, as per the authorisation of the Governing Body.
- (ix) To conduct correspondence on behalf of the Society/ Governing Body and to sign letters and papers on its behalf and to ensure that all statutory registers and records are properly kept and maintained.
- (x) Act as the overall in-charge of the administration and execution of all the programmes of the Society/ including financial affairs on behalf of the Governing Body including creation of posts, fixation of salaries/ remuneration/ allowances etc., make appointments/ engagement of staff, make purchases and do all other such things as may be necessary in the furtherance of the aims & objects of the Society in accordance with the delegations by the Governing Body from time to time and where no such delegation is specifically made, in consultation with the President of the Society.

(n) **Joint Secretary:**

- (i) To assist the Secretary of the Society in carrying out his functions and duties;
- (ii) To discharge the functions and duties of the Secretary of the Society in his absence to the extent authorised by the Governing Body;
- (iii) To look after such functions and duties and exercise such powers as may be assigned and delegated by the Governing Body of the Society from time to time.

(o) **Treasurer:**

- (i) To keep accounts of all financial transactions of the Society and of all the sums of money received and spent by the Society and maintain records of receipts and expenses relating to such matters, and of assets, credits and liabilities.

- (ii) To get the accounts of the Society audited by the chartered accountant appointed by the Governing Body at the close of the financial year, every year.
- (iii) To submit to the Governing Body through Secretary, the audited annual accounts of the Society, at least one month prior to the date of annual general meeting.
- (iv) To act as the overall custodian of all the books of accounts of the Society, financial statements, receipt books, expense vouchers, bank pass books & cheque books, cash etc.

**5. Executive Committee of the Society :**

**(1) Composition of Executive Committee**

There shall be an Executive Committee of the Society consisting of following:-

<b>Sr. No.</b>	<b>Member of the Executive Committee</b>	<b>Designation in the Executive Committee</b>
1.	Administrative Secretary Sports and Youth Affairs, Government of Haryana	Chairman
2.	Managing Director, Haryana Tourism Corporation	Member
3.	Director, Sports and Youth Affairs	Vice Chairman
4.	Representative of the Finance Department, Haryana	Member
5.	Deputy Commissioner, Panchkula	Member
6.	Additional Director/Joint Director, Sports and Youth Affairs	Member Secretary
7.	Deputy Director, Sports and Youth Affairs Department, Haryana	Treasurer and Joint Secretary
8.	Representative of National Adventure Club (India), Chandigarh	Member

**(2) Power, Functions and Duties of Executive Committee :**

The Executive Committee shall be the executive body of the Society and shall have such functions and powers as may be assigned to it by the Governing Body of the Society from time to time.

- (i) To constitute committees and working groups to study specific issues.
- (ii) To formulate plan of action.
- (iii) To review the working of the Society and to submit the same to the Governing body of the Society.
- (iv) To consider the audited accounts and the annual budget estimates of the Society and to present the same to the Governing Body.
- (v) To authorise and sanction expenditure of the funds of the Society in accordance with the regulations to be framed in this regard by it.
- (vi) To create provision for engagement of regular employees, deputation/part-time/contractual/honorary basis employees of the Society to look after the activities of the Society including secretarial, accounting and other functions in a seamless manner.

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- (vii) To prepare service rules of the employees of the Society.
- (viii) To fix remuneration, honorarium, contract fee for the staff engaged on part time, contract, honorarium basis.
- (ix) To outsource certain functions e.g. cleaning, security and similar other maintenance activities of the premises of the Society.
- (x) To do such other things as are necessary for the conduct of the affairs of the Society in furtherance of its objectives and in accordance with the Bye-laws.

**(3) Meeting of the Executive Committee**

- (i) The Executive Committee shall, on the date to be specified by the chairperson, meet as often as necessary.
- (ii) Chairperson or in his/her absence Vice-Chairperson, shall be the Chairperson of the Executive Committee.
- (iii) All decisions will be taken by a majority of votes and in case in particular item the votes cast for and against are equal, the Chairperson of the meeting shall have the right of a casting vote.
- (iv) The agenda of the meeting shall be circulated amongst the members at least 3 days before the meeting.
- (v) Five members shall form the quorum of the Executive Committee.

**6. Appointment of Staff**

The Society may appoint the staff on direct appointment/deputation/part-time/contractual/ honorary basis for the smooth day-to-day running of its affairs. The Society may frame rules/bye-laws separately for this purpose.

**7. Exclusions from the Employment of the Society:**

- (i) No member of the Society shall be in full-time or part-time employment of the Society;
- (ii) No dependant or family member or close relative of the office-bearers and members of the Governing Body shall be engaged as an employee of the Society during its term;
- (iii) Every office-bearer and member of the Governing Body shall make a declaration in case any person in the employment of the Society is his close relative.

**8. Amendments in the Memorandum of Association, Bye-laws etc. –**

Any amendment in the Memorandum of Association and Bye-laws, or Change of Name, amalgamation or division of the Society will be done only with the approval of the Governing Body by way of a special resolution. The intimation of any such amendment or change, along with attested copy of the requisite documents shall be filed in the office the District Registrar by the Secretary within such time as may be prescribed under the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.

**9. Management of Assets and Funds of the Society**

**(1) Sources of Income:**

The sources of income of the Society will include rent from property/ assets, interest, consultation fees, donations, gifts, grants, etc. The Society can also raise funds through interest-free short term loans from Scheduled Banks on interest. Loan from the Scheduled Banks on interest will be taken only for purchase of creation of capital assets and not for meeting any recurring revenue expenditure under any circumstances.

**(2) Annual Budget:**

The Governing Body will prepare and approve an annual budget of the Society on the basis of its estimated income and the capital & revenue expenditure during the first quarter of the financial year.

**(3) Bank Account:**

The funds of the Society shall be deposited in an account with a Scheduled Bank. The Bank accounts of the Society will be jointly operated by such members/ office bearers as may be decided by the Governing body from time to time.

**(4) Assets and Funds:**

All assets and funds will belong to the Society and vest in the Society.

**(5) Receipts and Payments:**

All receipts and payments of the Society shall be made through Bank Instruments (i.e. DD/ Pay Order/ Cheques/ Bank Transfers/ RTGS). However, the Governing Body may determine the limits of financial transactions which may be conducted in cash in certain cases.

**10. Accounts of the Society:**

- (i) The Treasurer of the Society will be responsible for keeping and maintaining proper books of accounts i.e. cash book, ledger etc. as required under the Income Tax laws and/or any other authority including the Institute of Chartered Accountants of India, at its Registered Office with respect to all sums of money received and expended by the Society and the assets and liabilities of the Society.
- (ii) The books of accounts of the Society shall be open to inspection during the business hours by the Registrar General, Registrar, District Registrar or any officer authorised by them and by any member of the Society.
- (iii) The annual accounts of the Society will be signed by any two authorised office-bearers of the Society.
- (iv) The Governing Body will appoint a chartered accountant, who shall not be a member of the Governing body or family member of any member of the Governing Body, for auditing the accounts and filing of income tax return of the Society for each financial year, at such remuneration as may be determined by the Governing Body.

**11. Common Seal:-**

The Society will have a common seal which shall be kept in safe custody of the Secretary and shall be affixed wherever it is required in accordance with the authorisation by the Governing Body.

**12. Amalgamation of the Society :-**

The Society may amalgamate itself with any other Society established with the identical aims and objects or allow any other Society to amalgamate with itself by a Special



Resolution passed in this behalf in accordance with the provisions contained in Section 51 of the Act and Rule 25 made there under.

**13. Dissolution of the Society:**

- (i) The Society may resolve to dissolve itself in accordance with the provisions contained in the Act and the rules there under in case it becomes difficult to carry on with the operations of the Society, or it becomes insolvent or for any other pressing and unavoidable reasons;
- (i) In the event of dissolution of the Society, no assets of the Society shall devolve on or distributed amongst the members of the Society;
- (ii) Its assets and properties shall be first used to liquidate any liabilities and the left-over properties/ assets, if any, shall be considered for transfer to any other Society established with identical aims and objects or to the State Government for use thereof in the general public interest.

**14. Direction from Government**

All directions issued by the Government will be binding on the Society.

**15. Relaxation**

Where the President is satisfied that the operation of *any* of these provisions causes undue hardship in any particular case he may by such order and for reasons to be recorded in writing, relax the requirement or any of the provisions of these bye-laws as he may consider necessary in dealing with the case in a just and equitable manner.

III. The matter was referred to FD for its concurrence, FD observed to clarify the financial implication (annually and for next five years) of this proposal. With reference to FD's observation desired information was sent to FD, which is placed at Annexure-I and Annexure-II.

IV. Then FD has given its concurrence to the proposal for constituting Haryana Academy of Adventure Sports as a Society vide U.O. No.40/07/2015-3FD-II/21351 dated 30.09.2015 as under:-

**"Finance Department agrees to give its approval in principal to the proposal of Administrative Department to constitute a Haryana Academy of Adventure Sports with the following conditions:-**

- (i) **As the Institute will function a "Society" there is no need to create posts in regular pay scale, instead they can be employed on contract basis on a lump sum consolidated amount.**
- (ii) **Administrative Department is also requested to meet financial liability from its existing budget."**

V. Approval of Council of Ministers for constitution of Haryana Academy of Adventure Sports has also been taken in its meeting held on 29.12.2015.

VI. Necessary action would be taken by Director, Sports & Youth Affairs for registering the Haryana Academy of Adventure Sports as a society under the Haryana Registration and Regulation of Societies Act, 2012 being Member Secretary of the society. Initially registration of the Haryana Academy of Adventure Sports be got done on the basis of the above Memorandum of Association and by-laws. Further any addition, deletion, modification and alteration shall be carried out as per by-laws of the Society.



- VII. Initially, following posts for Haryana Academy of Adventure Sports are created on contract basis on consolidated honorarium:-

Sr. No.	Designation	No. of posts
1.	Director	1
2.	Deputy Director	1
3.	Assistant Directors	2
4.	Section Officer	1
5.	Superintendent	1
6.	Senior Instructor	2
7.	Instructor	4
8.	Personal Assistant	1
9.	Assistant	5
10.	Accountant	1
11.	Stenographer	3
12.	Clerk	4
13.	Driver	2
14.	Ferro-Khalasi	2
15.	Peon	4
16.	Chowkidar	2
17.	Sweeper	2
	Total	38

Staff of the Academy would be engaged through outsourcing policy on consolidated pay. Either the fresh candidates or the retired officials would be engaged. The society shall prescribe educational qualifications and experience for the above mentioned posts and also decide the honorarium/contract fees to be paid to the persons engaged against above posts. The Society may also take staff on deputation/transfer basis. Action for creation of posts shall be taken as per bye-laws of the Society and further Society may frame services/staff regulation for prescribing educational qualifications, experience, recruiting procedure, pay scales etc. and other related service matters.

- VIII. The expenditure would be met under object 09) Grant-in-aid of Youth Development Schemes of the Sports Department i.e. 1-1-2942-2204-51-104-54. 'Grant-in-aid' to meet office expenses of Haryana Academy of Adventure Sports and 'Grant-in-aid' for infrastructure development and programmes implementation by Haryana Academy of Adventure Sports both would be given under this head.



**Dr. K.K. Khandelwal**

Addl. Chief Secretary to Govt. Haryana  
Sports & Youth Affairs Department

Dated Chandigarh the **04.01.2016**

Endst. No. DD (Sports)/2016/185-187

Dated Panchkula, the 04.01.2016

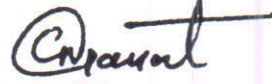
A copy of above is forwarded to the following for information and necessary action:-

1. Secy. to CM, for information of Hon'ble CM, Haryana;
2. PS to SYAM, for information of Hon'ble SYAM;

Constitution of Haryana Academy of Adventure Sports



3. Secy. to CS for information of CS, Haryana;



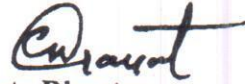
**Deputy Director**

for Addl. Chief Secretary to Govt. Haryana,  
Sports & Youth Affairs Department

Endst. No. DD (Sports)/2016/188

Dated Chandigarh, the 04.01.2016

A copy of above is forwarded to the Principal Accountant General (A&E), Haryana,  
Chandigarh for information and necessary action:-



**Deputy Director**

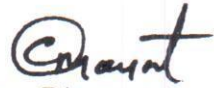
for Addl. Chief Secretary to Govt. Haryana,  
Sports & Youth Affairs Department

Endst. No. DD (Sports)/2016/189-196

Dated Panchkula, the 04.01.2016

A copy of above is forwarded to the following for information and necessary action:-

1. Additional Chief Secretary to Govt. Haryana, Sports & Youth Affairs Department;
2. Additional Chief Secretary to Govt. Haryana, Finance Department;
3. Principal Secretary to Govt. Haryana, Forest and Wild Life Department;
4. Principal Secretary to Govt. Haryana, Civil Aviation Department;
5. Principal Secretary to Govt. Haryana, Tourism Department.
6. Director, Sports & Youth Affairs Department, Haryana;
7. MD, Tourism Department;



**Deputy Director**

for Addl. Chief Secretary to Govt. Haryana,  
Sports & Youth Affairs Department

Endst. No. DD (Sports)/2016/197-199

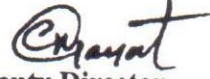
Dated Panchkula, the 04.01.2016

A copy of above is forwarded to the following for information and necessary action:-

1. President, Indian Mountaineering Foundation, New Delhi;

Constitution of Haryana Academy of Adventure Sports

2. President, National Adventure Club (India), Chandigarh;
3. Executive President, National Adventure Club (India), Chandigarh;



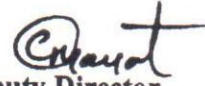
**Deputy Director**

for Addl. Chief Secretary to Govt. Haryana,  
Sports & Youth Affairs Department

Endst. No. DD (Sports)/2016/200

Dated Panchkula, the 04.01.2016

A copy is forwarded to the Controller, Printing & Stationery Department with request to provide 200 copies of the notification.



**Deputy Director**

for Addl. Chief Secretary to Govt. Haryana,  
Sports & Youth Affairs Department



## Haryana Academy of Adventure Sports

1	2	3	4	5	6
S. No.	Post/Designation	No. of Posts	Pay Scale & Grade Pay	Salary per month	Remarks

### Gazetted

1	Director	1	37400-67000+10000	113312	
2	Deputy Director	1	15600-39100+6000	51908	
3	Assistant Director	2	9300-34800+4600	67164	
4	Section Officer	1	9300-34800+4600	33582	
5	Superintendent	1	9300-34800+4200	32630	

### Non-Gazetted

6	Senior Instructor	2	9300-34800+4200	69260	
7	Instructor	4	9300-34800+4000	136616	
8	Personal Assistant	1	9300-34800+4000	34154	
9	Assistant	5	9300-34800+3600	166010	
10	Accountant	1	9300-34800+3600	33202	
11	Stenographer	3	5200-20200+1900	58194	
12	Clerk	4	5200-20200+1900	77592	
13	Driver	2	5200-20200+3300	45460	
14	Ferro-Khalasi	2	4440-7440+1650	32322.4	
15	Peon	4	4440-7440+1300	64644.8	
16	Chowkidar	2	4440-7440+1300	32322.4	
17	Sweeper	2	4440-7440+1300	32322.4	

TOTAL

38

1080696

12 months

12

GRAND TOTAL

12968352

(All Figures are in INR)

# HARYANA ACADEMY OF ADVENTURE SPORTS

## Detail of Five year Tentative Budget

Sr. No.	Major Items of Expenditure	2016-17	2017-18	2018-19	2019-20	2020-21
1	2	3	4	5	6	7
1	Salary	12968352	14265187.2	15691705.92	17260876.51	18986964.16
2	Wages	180000	198000	217800	239580	263538
3	Travel Expenses	300000	330000	363000	399300	439230
4	Office Expenses	492000	541200	595320	654852	720337.2
5	Rent, Rates and Taxes	498000	547800	602580	662838	729121.8
6	Motor Vehicle	1000000	1100000	1210000	1331000	1464100
7	Materials and Supplies	2000000	2200000	2420000	2662000	2928200
8	Professional and Special Services	204000	224400	246840	271524	298676.4
9	Other Charges	510000	561000	617100	678810	746691
10	P.O.L.	294000	323400	355740	391314	430445.4
11	Contractual Service	996000	1095600	1205160	1325676	1458243.6
12	Furniture	1000000	1100000	1210000	1331000	1464100
13	Stipend/Scholarship	1320000	1452000	1597200	1756920	1932612
14	Computer (IT)	672000	739200	813120	894432	983875.2
	<b>Total</b>	<b>22434352</b>	<b>24677787.2</b>	<b>27145565.92</b>	<b>29860122.51</b>	<b>32846134.76</b>

(All Figures are in INR)