

NIC MP bagged CSI SIG Award of Recognition for the Project 'Audit Process and other Services in the Department of Cooperation, M.P.' on 23rd April 2022 at MNNIT ALLAHABAD

The department of Cooperation has several important functions like Registration of cooperative societies, Regulation, Auditing of Accounts on annual basis, Inspection and supervision, settling disputes, Executing awards, decrees, orders and decisions, Liquidation, De-registration, Depute officers to the societies as per the necessities etc.

- Audit is an important function for which a separate Audit wing and District AR (Audits) are there.
- Audit of the societies are done either by empanelled CAs or by Departmental Auditors on Annual basis
- Rule based system which was as per the MADHYA PRADESH CO-OPERATIVE SOCIETIES ACT, 1960 and RULES 1962

(1) CA empanelment

For CA empanelment, we have a workflow-based system having following features:

- ✓ Notification advertised for inviting applications from CAs every year
- ✓ Startup Option to initialize for the year
- ✓ Portal opened for a particular period as advertised
- ✓ Applications are submitted by CAs along with treasury Challan if applicable
- ✓ Respective documents upload option
- ✓ Before finally submit CAs can change their data
- ✓ After finally submit application is locked and reflected in RCS CA login
- ✓ RCS CA login scrutinize data
- ✓ RCS CA login Approve /Reject
- ✓ Bank Priority Option
- ✓ Empaneled list generated

(2) PRO RATA Based Audit Allotment

Registration Process is online. Service Book is online. We mark the societies, which are Active, liquidated and De registered. Every year, pre audit data of all the societies are updated.

There are three levels of Audit Allotment District Level Societies , Division Level Societies , HO Level Societies

Features:

- Societies are classified in 36 types, 3 classes and registered at 51 Districts, 10 Divisions and HO Level
- Total 55,000+ societies are registered on portal whose audit allotment done every year.
- PRO RATA based Allotment
- Category based Allotment
- One auditor can't be allotted in consecutive three year to the same society
- Online Audit allotment order – generated from System

Transfer Subsystem

In case of death /transfer/Suspension/Long Leaves

- Log is maintained
- New Auditor is Allotted
- Re-Allotment of Pending Societies on Pro-rata basis
- Concerning Transfer orders/Suspension/Retirement orders etc uploaded in System
- Ratio of proportionate society (equal numbers) are maintained

(3) Audit Monitoring System

- After Receiving Financial Papers from Society -Audit work is started
- Online System developed for Monitoring of Audit
- System captured Last audit done years detail to initiate work- Last year of audit of society, auditors detail, Audit Nirgaman (निर्गमन) date, reason of pendency, Fees pendency etc.
- Regular Audit Entry- once initialization done, Year-wise regular audit detail as above captured, Levy/Fees entry done and at last Challan number & date for fees submission –captured through System

Other Services

- Housing Society Complaint Monitoring System
- RTI Application Monitoring System



Award Images



Shri Ajay Kulkarni Scientist-F & HOD Group-A , Shri Musharraf Sultan, Scientist-E From NIC and Dr. Anil Kumar, joint commissioner from dept. of Cooperation ,MP receiving the award.

NIC TEAM

SHRI AMAR KUMAR SINHA, DDG & SIO MP, SHRI AJAY KULKARNI SCIENTIST-F & HOD GROUP-A, SHRI MUSHARRAF SULTAN, SCIENTIST-E , SHRI ZAIHGAM NAQVI ,PROGRAMMER

DEPARTMENT OF COOPERATION, M.P

SHRI ABHAY KHARE, JOINT COMMISSIONER , SHRI UMESH TIWARI, DEPUTY COMMISSIONER , MS JYOTI KUMBHARE, ASSTT COMMISSIONER, SHRI SANJAY GUPTA, AUDIT OFFICER , SHRI PRAVEEN DABKAR, CONSULTANT.