

Pradhan Mantri Gram Sadak Yojana

# **Accounting Heads**

User Manual 1.0

24<sup>TH</sup> January 2023



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## 1. Introduction

This Accounting Heads User Manual is the complete guide for Newly introduced Accounting heads in OMMAS payment module.

# 2. Overview of New Accounting heads

Sr. No.	Head Code	Head Code Reference	Accounting Heads
1	11.23	11.23.01	Expenditure on account of higher specifications to be borne by State on PMGSY-I Roads -Forest clearance
2	11.23	11.23.02	Expenditure on account of higher specifications to be borne by State on PMGSY-I Road -Land Acquisition
3	11.23	11.23.03	Expenditure on account of higher specifications to be borne by State on PMGSY-I Road -Utility Shifting
4	11.23	11.23.04	Expenditure on account of higher specifications to be borne by State on PMGSY-I Road - Others (if any)
5	11.24	11.24.01	Expenditure on account of higher specifications to be borne by State on PMGSY-II Roads -Forest clearance
6	11.24	11.24.02	Expenditure on account of higher specifications to be borne by State on PMGSY-II Roads -Land Acquisition
7	11.24	11.24.03	Expenditure on account of higher specifications to be borne by State on PMGSY-II Roads-Utility Shifting
8	11.24	11.24.04	Expenditure on account of higher specifications to be borne by State on PMGSY-II Roads - Others (if any)
9	11.25	11.25.01	Expenditure on account of higher specifications to be borne by State on PMGSY-III Roads -Forest clearance
10	11.25	11.25.02	Expenditure on account of higher specifications to be borne by State on PMGSY-III Roads -Land Acquisition
11	11.25	11.25.03	Expenditure on account of higher specifications to be borne by State on PMGSY-III Roads-Utility Shifting
12	11.25	11.25.04	Expenditure on account of higher specifications to be borne by State on PMGSY-III Roads- Others (if any)
13	11.25	11.25.05	Expenditure on account of higher specifications to be borne by State on PMGSY-III Roads- Increase in Cost due to deviation from PMGSY-3 guidelines
14	11.26	11.26.01	Expenditure on account of higher specifications to be borne by State on RCPLWEA Roads -Forest clearance
15	11.26	11.26.02	Expenditure on account of higher specifications to be borne by State on RCPLWEA Roads -Land Acquisition
16	11.26	11.26.03	Expenditure on account of higher specifications to be borne by State on RCPLWEA Roads-Utility Shifting
17	11.26	11.26.04	Expenditure on account of higher specifications to be borne by State on RCPLWEA Roads-Others (if any)

## 3. Impact of Adding New Accounting heads

By Adding New Accounting heads, it impacts on following module:

A) Addition of New Payment

- B) Addition of New TEO
- C) Reports: Cashbook, Balance Sheet, Ledger

#### 4. Payment

## 4.1. Login by PIU Pay login

PIU users shall login using the login credentials same as the PMGSY web login

credentials. Enter the username (eg. paympbhopal)	and	2	password	(eg.
Cdac@12345).				

Pradhan Mantri Gram Sadak Yojana	O M M A S Online Management, Monitorin and Accounting System
Enter your username and password. Then click the "Login	n" button
Username 🛓 paympbhopal	← 0
Password	] <= 0
Cotic Reset     Cotic Res	<b>3</b>
© 2014 National Rural infrastructure Development Agency (NRIDA	.), All Rights Reserved.
Best viewed in all open browsers & Internet Explorer 9 or Higher in 1280 x Download Links - Firefox   Coogle Chrome   Internet Ex	

Fig 1.a. PIU Login page

PIU users shall enter the correct login credentials and enter the 'Login' button displayed as shown in Fig 1.a. 3 to login successfully as shown in Fig 1.b. PIU user shall reset the fields by clicking 'Reset' button as shown in Fig 1.a.

\$	GRAM SADAK					Welcome paympbhopal (Accountant)   Module User Manager	OMMAS Draine Massical Prior Advantage and Associating System
onth *	January	v	Yeai *	2023	~	View Details	
	Receipt No.		Receipt Date 🚖			Hosd	
	R03001		02/04/2020	1.03-P	rogramme I und receive	red by PIU from SRRDA	
	R00001		04/04/2017	1 03-P	Ingramme Fund receiv	ed by PIL from SRRDA	
	R00004		04/10/2018	1 03 P	Programme Fund receive	red by PIU from SRRDA	
	R00002		06/06/2019	1.03-P	hogramme Fund receive	ed by PIU from SRRDA	
	7741		07/04/2016	1.03-P	Programme Fund receive	red by PIU from SRRDA	
						14 44 14 14	
				>> G	Go To Programme	Eund >>	
					ADMIN FUND	2	
Auth	or zation Received	Account Summary	1.				
	Receipt No.		Recept Date 🚖			Head	
	R00006		03/01/2019	51 03	-Central Administrative	Expenses Funds received by FIU from SRRDA	
	R00001		03/01/2020	51.03	-Central Administrative	Expenses Funds received by PIU from SRRDA	
	R00001 R00004		03/01/2020			Expenses Funds received by FIU from SRRDA Expenses Funds received by FIU from SRRDA	

Fig.1.b. PIU Home Page

On successful login, system shall navigate to PIU Home page as shown in Fig 1.b.

On PIU Home Page, PIU shall click on '<u>>> Go To Programme Fund</u> >> ' menu as shown in Fig.1.b.

# 4.2. PIU Incorrect Login Credentials

laggetet Ster	www.Starr Galacy	ti fred (	Annes)	O Welch The Corpora	. 😋 verkenslichte im 🥪 Neversker få 2018 - 🔹 Dese Gebauter(Dec. 🔉 Dese Biolet Ce	kala. 😭 ferstægforfærs 🌰 Horn	iy Poskara 🔘 When4piji, V// 🔝 Mehseen Geja 4p	e 🚺 Oferhau
					🔶 Pradhan Mantri Gram Sadak Yojana	OMMAS Driver Vasigeword, Nonliving and Accounting System		
					Criter your assertance and pareneters, Then click the "Lager" b	utton		
				•	The last name or particular to be because in	<b>~</b> 0		
					Barnet in Passent Passent			
					Logit Read			
					© 2014 National Build Intraktivations Development Agenticy (NRIDA), A	r Rights Rosorie #		
					Rest variable at agen browsper & moving System For Hyper In 1280 + 100 Discriminations - Viewice , Discriminations - Viewice , Discriminations Last updated an Treewice , 21 Jane 2002	t sorger multipe		
						and second second second		
xeanshohs, P.L.	_BOCE A	a familin	M.Drsdoct	Session	04 Décumilizar 🔺 🐻 Selater 01 Modernilizar 🔺 🕅 Selater 04 Documilizar	<ul> <li>Residen till Why Do Latip</li> </ul>	E Seuten ut LONT Re_zp A	Thurse of

Fig. 1.c. Incorrect Login Credentials

On entering incorrect login credentials, system shall display as 'user name and password provided are incorrect' Fig .1.c

#### 4.3. Add New Payment

#### How to access screen?

To access screen, take the cursor on "Accounting" menu and click on the

"Payments" link. Please refer below figure.

-	GRA	M SADA	K YOLANA					🔔 Weld	ome paympbhopal ( Acc	countant )   Home Data Entry	PMOSY-1	MAS
ome	Masters •	NIT +	Accounting •	Report +	Ticketing •	Data Verification 👻	REAT -					
ne			Opening Balance	15								
ounts	s will be closents for Progra	ed automati	Receipts							s are verified by PFMS.		
tract	ors verified b	by PERC	Payments		n genera	ted mail to the Bank V	will not be sent. Plea	se ensure that Authoris	ed Signatory Detai	is are verified by PEMS.	Payments will be mad	e to the
		Transfer Entry Orders >			> insaction	Details						
			Bank Authorizati	on Request	manceron	Detailo		~	Bank Authorizatio	Authorization Details		
ST.	Voucher			5	× 2	Cheque Number	Payee Name	Grees Amount (in Rs.)	10.1			
		20/01/2023	EAuthorization R	equest	cocilication	з by онау/МН /D-5/2022-23	HS RAO	120.00	Sr. Aut	onzation Number	Authorization Llate 🛎	Date Of
		Siste				/01/024						14 44 10 14
		19/01/2023	Expenditure State	or account of hi	gher specification	/D-5/2022-23 /01/020	BS RAO	2.00				
3	V00032	06/01/2023	Expenditure State	or account of hi	gher specification	/D-6/2022-23 /01/005	BS RAO	22.00				
4		05/01/2023	Expenditure on account of higher ap Siste Contractor's Work Payment		gher specification	s by cPay/MP /D-5/2022-23 /01/002	BS RAO	8.00				
C		26/09/2022			Contractor's Work Paymen			eFay/MP /D-5/2022-23 /09/003	Sukh deo Lokhande	2.00		
						<b>F</b> 1		30 records found				
								۸le	rts			
24	lune 2015 K a	closed by SRR	DA									
25.1	July - 2015 is c	losed by SRRE	DA.									
		closed by SR	DD.A									
or 1												

Fig. 2.a. Access Payment Screen

Add Payment Master Details:

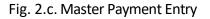
To add payment transaction details click on the "Add New Payment" button. Please refer below figure.

Lest		osed - Anuary )	014											
			Search Payment											
	Ċ			Month T Peter	ату		eer + 2014	•	Viww Deta	is :				
Pagn	tent Detai	14												(
Sr. Ne	Voucher Number	Vsucher Date	Transaction Type	Cheque Epsyneet Bunber	Cheque Epoyment Date	Contractor/Payee Name	Cheque Amount (II Ra.)	Cast Arout (R.Rs.)	Gross Amuurt (in Rs.)	DR.	Develo	Tenkce	Epsyment Erenittanco Order	Entry Statute
														rds 30 sies

Fig. 2.b. Add New Payment Button

Enter the payment master details and click on the save button. Please refer below figure with instructions.

Add Edit Payment					
O Go To List Page O Add New Mas	ster Details				
Last Month Closed - December 2022					
Balance - Cash : 0.00 Bank Authorization : PIU is enabled for REAT module. Payment:					
Month	·	January	~	Year.*	2023 🗸
			Transaction Type * Expend	liture on account of higher specifications by State	*
Mode of Transaction *	O Cheque 💿 Epayment 🔿 Only Deduct	on 🔿 Advice			
/oucher Number*	V00058		Voucher Date *	24/01/2023	
Theque/Epayment/Advice Number *	ePay/MP/D-5/2022-23/01/030		Cheque/Epsyment/Advice Date *	24/01/2023	
mount *	0		Deduction Amount	0	Total Amount : 0
Company Name (Contractor) *	CON- (10062) BS RAO( M/S SRS INFRA P	ROJECTS PV *	Payee Name(Contractor) *	BS RAD	
elect Contractor Bank Account *	BANK OF BARODA:BARBOKOTRAS:21710200000220	~	Bank Name : BANK OF BARODA	Account Number : 21710200000220 IFSC Code : BARBOKOTRAS	
			Save Reset		



- 1. Last Month Closed: Displays the month closing status.
- 2. Cash Balance: Available cash balance.
- 3. **Bank Authorization Balance**: Available bank authorization balance. User can't make payment more than this balance.
- 4. Month: Select payment entry month.
- 5. Year: Select Payment entry year.
- 6. **Transaction Type**: Select transaction type '*Expenditure on account of higher specifications by State*'.
- 7. Mode of transaction: select payment mode epayment.
- 8. Voucher Number: Voucher number will be system generated.
- 9. Voucher Date: Voucher date will be prefilled.
- 10. Epayment Number: Epayment number will be system generated.
- 11. **Epayment Date**: Epayment date will be prefilled.
- 12. **Amount**: Enter the amount.
- 13. **Deduction amount**: Enter the deduction amount.
- 14. **Company Name (Contractor)**: Select company name from dropdown.
- 15. Select Contractor Bank Account: Select Contractor bank account from dropdown.
- 16. Save: Click on save button to save the payment master details.
- 17. Reset: Click on reset button to reset the entered details.

#### Add Payment Transaction Details:

On successful saving of 'payment master details', it will redirect to 'Payment transaction details' screen.

#### Entering payment details:

Enter the payment details and click on save button. Please refer below figure with instructions.

Maste	er Payment Details												C
Sr. No.	Voucher Number	Voucher Date	Cash/Cheque	Transaction Type	Cheque/Epsy/Advice Number	Cheque/Epsy/Advice Date	Contractor/Payee	Name	Cheque Amount (in Rs.)	Cash Amount (In Rs.)	Gross Amount (In Rs.)	Edit	Delete
1	V00059	24/01/2023	Epayment	Expenditure on account of higher specifications by State	ePay/MP/D-5/2022-23 /01/031	24/01/2023	M/S SRS INFRA PROJECTS I	PVT. LTD 10062	3.00	3.00	6.00	8	
													View 1 - 1 of 1
O Ac	ld transaction details												
	D	escription		Cheque Amount (In Rs.)		Cash Amount (In Rs	)	Dedu	ction Amount (In Rs.)		Gross Amount (In	Rs.)	
Total	Amount To Be Entered	(In Rs.)			3.00		3.00			3.00			6.0
	Amount Entered (In Rs				0.00		0.00			0.00			0.0
Diffre	nce To Be Entered (In	Rs.)			3.00		3.00			3.00			6.0
C sh	ow/hide transaction fo	arm											
Add F	ayment Details					Add Ded	uction Details						
Sub T	ransaction Type (Payme	ent) * Exp	enditure on account of h	higher specifications to be borne by State on PI/IGSY-I	Roads -Forest 🗸	Sub Tran	Sub Transaction Type (Deduction) * Select SubTransaction						~
	11.23:	Expenditure on accourt	t of higher specificat	ions to be borne by State on PMGSY-I Roads -Fo	rest clearance	Deductio	n Amount"	Enter the deduction amount					
Agree	ment Name (Contracto	or)* 01.)	2014		~			Enter the narrati	on of deduction				
Road		L03	7 - Shobhapur Bhatgaon	to Bhanpur- New -(Agency-MPRRDA)	~	Narration	1"						
Cheq	ue Amount"	3								2		///2	
Cash .	Amount	3.00							Save Reset				
Narra	Rayment towards, expenditure on account of higher specifications to be borne by State on PM05Y-1 Reads paid to M.S. M.S. SB (MIRA) PR010CTS PVT_LDD0004 against D1 / 2014 for A/R to L037 - Stochasput Brudgen to Balaugin Here.												

Fig. 2.d. Payment Details Entry

- 1. **Sub Transaction Type (Payment)**: Select the sub transaction type. This dropdown will contain all the new account heads.
- 2. Agreement Name(Contractor): Select the Agreement Name.
- 3. **Road** : Select the Road.
- 4. Cheque Amount: Payment amount excluding deduction.
- 5. **Cash Amount**: Deduction amount for selected sub transaction.
- 6. Narration: Enter narration.

- 7. Save: Click on save button to save the details
- 8. **Reset**: Click on reset button to reset the entered details.

#### **Entering deduction details:**

Enter deduction details and click on save button. Please refer below figure with instructions.

Manter	Payment De	Ópertite .							100				0	
9 88	Valither Battler	Viscour Date	CashCheove	Transaction Type	Chelpathow Rotteer	Chapertpay Date	Contractor®	Nyee Nere	Cheque Amount (H Re.)	Casht Attaunt (th Rs.)	Stoke Artsurt (n Ha.)	200	Dente	
4	V-001	82/04/2011	Draigue	Payment of Administration Expenses	800001	E2/04/2011	Dis	and .	182.00	106.00	206.00	1	\$	
												View	1-1-1-1	
0.44	I transaction	details												
	Desi	mptile		Delegar Armant 201 Bala	4	att Annuald of Ri	يا درور ال	Deskarth	un Americant (IN Re.)		Gios Amount (In	Rial		
Tenel 4	Avecuant To Be	Entered Do Ro.		(10)	1.00		100.00		10	0.00	200.00			
Tetal /	Annual Erter	wit (In Fig.)		10	00		100.00			0.00 2.0				
Dettien	ice To Be En	tered dir Rs.1		0	00		0.00 100.			0.00			0.00	
Qube	withide trans	action form												
Aulat Pa	wment Detai	le .				Auto Dest	untion Dataily							
Sab Tr (Payes)	whicher Fyr	pe 3de	ct SubTransaction	-		Sab Tran (Deduct)	quic Bon Type on) *	Statutory	Destuction of Income Tax	6	• •	1		
Charpe	Anount.	Dona.	When Oblegate Stress	and the second se				and the second state of the second	Statutory Deductions		100 2			
Cash A	trouges.	0.				Deductio	o Amount"	500		3	-	_		
Herrot	uir.	is ma	er thei sourcement of	provident?	Marrathan"				-	•	4			
			Save	Rosat				5	Save Nep	el 🗧	• 0		-	

Fig. 2.2.e. Deduction Details Entry

- 1. Sub Transaction (Deduction): Select the sub transaction type.
- 2. Deduction Amount: Enter Deduction amount.
- 3. Narration: Enter narration.
- 4. Save: Click on save button to save the details.
- 5. Reset: Click on reset button to reset the entered details.

#### **Finalize Payment Details:**

To finalize payment details enter the transaction breakup for gross amount entered in master screen. After entering payment and deduction amount finalize button will appear on transaction details screen. Click on the finalize button. Please refer below figure

Maater	Payment De	talle .											0
5r. (14)	Voucher Nymber	Vouther Cale	CashChepus	Transaction Type	Chequalitioay Number	ChesenRany Date	Certractorities	res Narw	Cheque Amount (In Ro.)	Cash Amutt (In Eq.)	Gross Amount (In R6.)	:tat	Delete
4	100-V	82/04/2011	Cheque	Payment of Administrative Expenses	500001	82/04/2011	Bhups		100.00	100.00	200.00	1	٠
												Ver	1-1oft
O Add	transaction	details											
	Ders	cription	- C 10	hequer Amount (H-Ra.)		ash Amount du l	61	Deduct	fon Arount (in Rs.)		Gross Amount	On Se.	
Total A	anount To Be	e Entered (in Rs.)			100.00		100.00			100.00			300.00
Listal A	and unit Enter	rend (be Ba.)			100.00		100.00		1	100.00			200.00
Denen	te Ta Be En	tered (In Rs.)			0.00		0.00			0.00			0.00
Tranca	ction Details												0
Head Code		Transaction type	Cas	Amust dr Ro.)		16ar	ration		1.0	Delete	. sta	lue -	
II Payn	nent												
54.01	Traval Expe	1948	Diegue	100.00 7	ayment details				1.		Corriec	thiry	
54.05	Thevel Expe	coare .	Cest	100.00 7	ayment detada						Correc	t Entry	
E Deda	retion												
17.12	Statutory De	eduction of Income 1	Dan Dank	100.00 1	Intration				1 6		Correc	i finitry	
												Ver	1-3of3
-					•	A Institu						10-	-
						a country.							

Fig. 2.f. Finalize Payment

# 5. Transfer Entry Orders:

#### **Description:**

Screen is designed to accept TEO, adjustment and settlement entries electronically.

Screen is available at PIU and SRRDA.

### How to access screen?

Take the cursor on accounting menu and click on the "Adjustment", "Imprest Settlement" or "Map Imprest Voucher" link.



Fig. 3.a. Transfer Entry Order

# 5.1. New Accounting Heads in TEO

The list of new accounting heads available in TEO master data entry

screen are:

- 1)Adjustment on Road heads
- 2)Adjustment in Departmental expenditure heads
- 3)Adjustment of DPR advances to Roads
- 4) Adjustment in Roads and Deposits
- 5)Adjustment on Road Heads and advances

# 5.2. Add New Adjustment Master:

To add new adjustment details click on the "Adjustment" submenu. Click on the "Add New TEO" button. Please refer below figure.

ast Month Closed - March 20									
Add New TEO Search	TEO	Months * April		Year1 * 2011		View Details			
TEO Detaila									
Sr. TEO Number	TEO Dely		Transation Name		Grass Amount	View	101	Celefa	Statut

Fig. 3.b. Add New TEO button

Enter the master details and click on save button. Please refer below figure with instructions

ransfer Entry Order		
G Go to List Page	22	
	Month * January V	Year * 2023 V
TEO Number *	100064	TEO Date - 24/01/2023
Transaction Type *	Adjustment in Roads and Deposits 🐱	Amount 2
	Select Transaction Transaction Type Horma TDS's Adjutiment on Read Heads Adjutiment to Read Heads Adjutiment to Read Heads Adjutiment of DPA Advances Adjutiment of DPA Advances to Reads Adjutiment of DPA Advances to Reads Adjutiment of DPA Advances to Reads Adjutiment of Reads and expensits Adjutiment on Read Heads and advances Adjutiment on Read Heads and advances	( Sove ) ( Reset )

Fig. 3.c. Master TEO Entry

- 1. Month: Select month for data entry
- 2. Year: Select year for data entry.
- 3. **TEO Number**: TEO number will be system generated.
- 4. **TEO Date**: TEO date will be auto selected.
- 5. **Transaction Type**: Select Transaction Type. This dropdown will contain all the new account heads mention in the list of new accounting heads in TEO.
- 6. **Amount**: Enter TEO amount
- 7. Save: Click on save button to save the entered TEO master details.
- 8. **Reset**: Click on reset button to reset the entered details.

#### Add Adjustment Transaction Details:

On Successful saving of master adjustment details, control will redirect to Adjustment Transaction Details Screen.

## **1. Entering Credit Transaction Details:**

To add credit transaction details enter the details at credit side and click on the save button. Refer below figure with instructions.

Home	Masters -	NIT -	Accounting -	Report -	Ticketing -	Data Verification 👻	REAT -	
insfer Entr	ry Order							
Go to Lis	st Page							
TEO Maste	ег							
Sr. No.		TEO Num	ber ≑		TE	0 Date		Trans
1		J00065	5		27/	01/2023		Adjustmen
Credit De	tails							
Company	Name *		[	CON- (10062) BS R	AO( M/S SRS INFRA	~		
Contract	or/Supplier Nam	e	В	s rao				
Agreemen	nt Name *			01 / 2014		~		
Road Nam	ne *			.037 - Shobhapur I	Shatgaon to Bhanp	~		
Account	Head *		-	11.23 - Expenditur	e on acc <mark>ount</mark> of hi	gher specifications t $\vee$		
Is Final Pa	ayment*		1	2				
Amount*	E		5					
			t	est				
Narration	1*							
				Save R	eset			
				Save	eset			
<b>TEO Detail</b>	ls							

- 1. **Company Name**: Select the Company Name.
- 2. Agreement Name: Select the Agreement.
- 3. Road Name: Select the Road Name.
- 4. Account Head: Select the Account Head. This dropdown will contain all the new account heads.
- 5. Is Final Payment: This will be selected by the system.
- 6. **Amount**: Enter the amount.
- 7. Narration: Enter the narration
- 8. Save: Click on save button to save the entered details.
- 9. **Reset**: Click on reset button to reset the entered details.

## 2. Entering Debit Transaction Details:

To add debit transaction details enter the details at debit side and click on the save button. Refer below figure with instructions.

Debit Details	
Company Name *	CON- (10062) BS RAO( M/S SRS INFRA
Contractor/Supplier Name	BS RAO
Agreement Name *	01 / 2014
Road Name *	L037 - Shobhapur Bhatgaon to Bhanp 🗸
Account Head *	11.23 - Expenditure on account of higher specifications t $\sim$
Is Final Payment *	
Amount*	5
Narration *	test
	Save Reset

Fig. 3.e. Debit Transaction Details

- 1. **Company Name**: Select the Company Name.
- 2. Agreement Name: Select the Agreement.
- 3. Road Name: Select the Road Name.
- 4. **Account Head**: Select the Account Head. This dropdown will contain all the new account heads.
- 5. Is Final Payment: This will be selected by the system.
- 6. **Amount**: Enter the amount.
- 7. Narration: Enter the narration.
- 8. Save: Click on save button to save the entered details.
- 9. **Reset**: Click on reset button to reset the entered details.

#### Finalize Adjustment TEO details:

To finalize adjustment TEO details user has to enter break up for credit and debit transaction details equal to gross amount entered in master details. After entering breakup finalize button will appear on transaction details screen. User can finalize TEO by clicking finalize button. Please refer below figure.

lome	Maste	rs 🔹 NIT 🕶	Accounting -	Report 👻	Ticketing 👻	Data Verification 🝷	REAT 👻							
sfer	Entry Ord	er												
Goto	List Page													
EO Ma	aster													
Sr. Io.		TEO Number 🚖		TEO Date			Transaction Name		Gi	ross Amount		Edit	1	Delete
1		J00064		24/01/2023		Adjust	ment in Roads and Deposit	s			20.00	1		÷.
EO De	tails													
Sr. Io.	Туре 🔶		Head Name	Contra	actor Name	Agreement	Road Name	DPIU	Credit Amount	Debit Amount	Narrati	on E	sit Delete	Statu
1	Credit		re on account of higher be borne by State on Others (if any)	M/S SRS IN PVT. LTD.	FRA PROJECTS	01/2014	L037 - Shobhapur Bhatgaon to Bhanpur	-	20.00	0.00	test		1	Corre
2	Debit	11.23 Expenditur	re on account of higher be borne by State on	M/S SRS IN PVT, LTD,	FRA PROJECTS	01/2014	L037 - Shobhapur Bhatgaon to Bhanpur	-	0.00	20.00	test			Corre Entr
								Total Amount:	20.00	20.00				

Fig. 3.f. TEO finalize

# 6. Viewing of Reports

The following reports are impacted on addition of new heads.

1)Cashbook

2)Balance Sheet

3)Ledger

#### How to access cashbook Report screen?

Take the cursor on "Report" menu and click on the "Cashbook" as shown in figure below.

enter ville De conder autoenticative professione autoritative a	Interster     Castor		Masters	• NIT • )	Accounting 👻	Report - Ticketing -	Data Verit	ification ·	REAT 👻							
Numerical for Ungramme fund will be made for the worth Table (State Contraction synthesis)     East of State Contraction synthesis     East of State	Name     Description     Description     Description       1     Voltation     Secretion     Secretion     Secretion     Amount Account       2     Voltation     Secretion     Secretion     Secretion     Amount Account       2     Voltation     Secretion     Secretion     Secretion     Amount (In Sec       3     Voltation     Secretion     Secretion     Secretion     Amount (In Sec       4     Voltation     Secretion     Secretion     Secretion     Amount (In Sec       4     Voltation     Secretion     Secretion     Amount (In Sec     Amount (In Sec       4     Voltation     Secretion     Secretion     Amount (In Sec     Amount (In Sec       4     Voltation     Secretion     Secretion     Amount (In Sec     Amount (In Sec       4     Voltation     Secretion     Secretion     Amount (In Sec     Amount (In Sec       4     Voltation     Secretion     Secretion     Amount (In Sec     Amount (In Sec       5     Voltation     Secretion     Secretion     Secretion     Amount (In Sec       5     Voltation     Secretion     Secretion     Secretion     Amount (In Sec       5     Voltation     Secretion     Secretion     Secretion <td>5</td> <td></td> <td></td> <td></td> <td>Reconciliation</td> <td></td>	5				Reconciliation										
Street Water	Visite         Visite         Australia         Aust	unts	will be clo	osed automatically	y on the coo	Finance Reports	) Ca	ashbook	<	that Authority	od Signatory Data	its are unrified by DEMC. Da	umonte will be made to the	contractors verified by DEA	40	
Str.         Overality         Ove	Set watcher watcher bit in versie watcher bit watch	nen	s for Prog	ramme rund witt	be made throu	Ledger	Ba	alance Shee	rt	ensure that Authorise	ed Signatory Deta	its are verified by Pr.MS. Paj	yments will be made to the	contractors vermed by PrA	13	
Br.         Monthen Minister         Monthen Minister         Schwalter Minister         Pyree Hume         Offen Account (In- transmission Minister)         Schwalter Minister         Monthen Minister         Pyree Hume         Offen Account (In- Minister)         Schwalter Minister         Monthen Minister         Manual (In- Minister)         Monthen Minister         Monthen Minister         Manual (In- Minister)         Manual (I	Bit     Bit <td></td> <td></td> <td></td> <td></td> <td>Running Account</td> <td>Fin</td> <td>nancial Proj</td> <td>gress of Work</td> <td></td> <td>Bank Auf</td> <td>Authorization Det</td> <td>taits</td> <td></td> <td></td> <td></td>					Running Account	Fin	nancial Proj	gress of Work		Bank Auf	Authorization Det	taits			
View         Statute         Mathematication         Mathematimation         Mathematication	Normal         State         Normal         Normal         Normal         Normal         Automation Number		Voucher	Voucher Date			> equi	e Number	Payee Name	Gross Amount (In						
V00047         U0047         U0047 <t< td=""><td>000007         000107&lt;</td><td></td><td></td><td>20/01/2023</td><td>Expenditure on</td><td></td><td>yiMi</td><td>P 8</td><td></td><td></td><td>Sr. No</td><td>Authorization Number</td><td>Authorization Date 🗢</td><td>Date Of Operation</td><td>Amount (In Rs.)</td><td>Action</td></t<>	000007         000107<			20/01/2023	Expenditure on		yiMi	P 8			Sr. No	Authorization Number	Authorization Date 🗢	Date Of Operation	Amount (In Rs.)	Action
Vision         State and the second point of the secon	vorving					Register	, 024						14	0.00.00.00		No records to view
3         VOID202         Constrainty and the second of hyper specification by the hyper	3         10002         0001220         Description on the line line line on the line line line on t	2	00047	19/01/2023			5/203	22-23	IS RAO	2.00						
4         V08027         65910229         Expenditure on account of higher specifications by any individual of the second of higher specifications by any individual of the second of higher specifications by any individual of the second of higher specifications by any individual of the second of higher specifications by any individual of the second of higher specifications by any individual of the second of higher specifications by any individual of the second of higher specifications by any individual of the second of higher specification of higher specifications by any individual of the second of higher specifications by any individual of the second of higher specification of higher specifications of higher spe	4         V0027         6091023         Expenditure recordinations in microal of hyper recordinations in the hyper recordination in the hyper recordinatin the hyper recordinatin the hyper recordinatin the hype	3	00032	06/01/2023			y/MR 5/200	IP E	IS RAD	22.00						
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i e ⊣e ≄> >t 20 teards faind	Alerts Alerts . Anne - 2006 is closed by SIRDA . May - 2016 is closed by SIRDA	5	00017	26/09/2022	Contractor's Wo	ork Payment	ePay/Mil /D-5/202	P 9	Sukh deo Lokhande	2.00						
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						14 (4 <b>b) bi</b>					Alerts					
June - 2016 b: closed by SRRDA	. April - 2016 is closed by SRIDA	. Ju	ue - 2016 is	closed by SRRDA		- 14 64 PS 14					Alerts					
						14 of <b>30 M</b>					Alerts					



	RAM SADA											-	Welcome paympbhopal (Accountant)   Report   Data Entry   PMGSY-1	Online Management, Monitoring and Accounting System
Masters •	NIT - Acknow	wledge Acc	counting 👻	Report 👻 Ticketi	ig 🕶 [	ata Verifica	tion 👻	REAT ¥						
$\leq$														
	Mont	th : January		/							Year *: 2020	~		View Details
ecelipt Side									Single Cas	nbook O				Go to Payment Side
of 1	. ≥ ≥i φ		Find   Next	Щ										
				Pradha	n Mantri	Gram Sa	dak Yoja	na					<u>^</u>	
				PA	GSY PROC	RAMME FU	ND				PMGSY	IA/F-3A		
					Cash Bo	k OF PIU								
				(Referred to	in paragra	ph 7.6.1 of	the Manua	4)						
plementa	tion Unit (PIU) : Madh	iya Pradesh- DP	IU Of Bhopal		Nonth-Yea	r : January	2020			,	lote: All Amounts are i	n Lakhs.		
		Receipt Side							Payment Si	de				
Number	Particulars of Transaction	Cash (Rs. )	Cheque Number	Bank Authorization	Account Code	Date	Money Receipt / Voucher Number	Particulars of Transaction	Cash (Rs. )	Cheque Number	Bank Authorization	Account Code		
	Opening Balance	₹ 0.00		₹ 32,582,157.00			-	(2)		-		-		
		3,004,369.00	/5/2019-20	₹0.00	3.04	02-01-2020		Construction of New Works paid to M/S	₹0.00	ePay/MP /5/2019-20 /01/001	₹6,053,365.00	11.05		
V00062	GST Deducted		/5/2019-20	₹0.00	2.04			CONSTRUCTION COMPANY - 30284						
V00062	IT Deducted		/5/2019-20	₹ 0.00	2.01			against 217/RCIP2/2018 For A/R to T17-T07 (Kolar road) to T05						
V00062	LWF Deducted		/5/2019-20	₹ 0.00	2.03	02-01-2020		-(Agency-MPRRDA)		ePay/NP	80.00	11.05		
V00062	SD Deducted	₹ 500,230.00	ePay/MP /5/2019-20	₹ 0.00	3.02			Construction of New Works paid to M/S TRISHUL						
	Aasters  Celipt Stde Celipt Stde Of I	Alation  Alation Alati	Additor         NIT         Additional Additiona Additiona Additecture Additional Additecture Additiona Additectu	Attern •         PET •         Accentrating         Accounting •         I           Borth <sup>+</sup> <sup>1</sup> / <sub>2</sub> January         Borth <sup>+</sup> <sup>1</sup> / <sub>2</sub> January         Borth <sup>+</sup>	Accounting	Accounting         Report         Tickeling         Counting         Report         Tickeling         C           Accounting         Accounting         Accounting         Report         Tickeling         C           Accounting         Accounting         Accounting         Report         Tickeling         C           Sector         Part         Part </td <td>Net         Addxowledge         Accounting *         Report *         Ticketing *         Data Verification           Worth *         Admany         W         <td< td=""><td>North         Actowering is Accounting is Month   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Fig. 4.2.a. Cashbook Report

#### How to access Balance Sheet Report screen?

Take the cursor on "Report" menu and click on the "Balance Sheet" as shown in figure below.

<	5	PRADE GRAM SA	ADAK YO	ANT						2 Welcome paympbhopa	al ( Accountant )   Home   Data E		no Management, Monitoring and Accounting System
Home	Master	rs + NIT +	Accounting +	Report - Ticketing -	Data Verification	• REAT •							
ome				Reconciliation									
count	s will be c	losed automatical gramme Fund will	ly on 5th of eve	Finance Reports	Cashbook								
aymen	its for Pro	gramme Fund will	be made thro	Ledger	Balance St	eet	ensure that Authorised	Signatory Deta	its are verified by PEMS. Pa	iyments will be made to the	contractors verified by PFM	IS	
				Running Account	Financial F	rogress of Work		Bank Aut	horization Authorization De	taile			
Sr. No	Voucher Number	Voucher Date		Schedule Monthly Account	> eque Number	Payee Name	Gross Amount (in Rs.)	Sr.		1			
1	V00051	20/01/2023	Expenditure or State	Annual Account	y/MP 5/2022-23 024	BS RAO	120.00	No	Authorization Number	Authorization Date 💠	Date Of Operation	Amount (In Rs.)	Action No records to view
2	V00047	19/01/2023	Expenditure or State	Register Month Revoking Details	> 024 y/MP 5/2022-23 020	BS RAO	2.00						
3	V00032	06/01/2023	Expenditure or State	Bill Details Transfer Entry Book	y/MP 5/2022-23 005	BS RAO	22.00						
4	V00027	05/01/2023	Expenditure or State	account of higher specifications by	ePay/MP /D-5/2022-23 /01/002	BS RAO	8.00						
5	V00017	26/09/2022	Contractor's W	lork Payment	ePay/MP /D-5/2022-23 /09/003	Sukh deo Lokhande	2.00						
				14 44 <b>85 81</b>	(7031003		30 records found						
							A	llerts					
20./	August - 201	15 is closed by SRRD	A										
21 /	March - 201	15 is closed by SRRD	۵										
			n										
22 . /	April - 2015	is closed by SRRDA											
23 . /	May - 2015 i	is closed by SRRDA											

Fig. 4.1.b. Balance Sheet Report Menu

Masters - NIT -	Acknowledge	Accounting - Report - Ticketin	g - Data Verification -	REAT -				
Sheet Details								
Madhya Pradesh	(MPRRDA)	V DPIU DPI	U Of Bhopal	۵ ۸	Nonthly O Yearly	Month" January 🗸	Year" 2023	~
4 1 of 1 ▷ ▷∦	4	Find   Next 😽 •						
		Pradh	an Mantri Gram Sadak	Yojana		^		
			PMGSY PROGRAMME FUND BALANCE SHEET OF PIU in paragraphs 14.4.4 and 14 Manual)	.4.7 of the	PMGSY/F-28			
	Name of SR	RDA : Madhya Pradesh- DPIU Of Bhopal	5175477538 <b>7</b>		th-Year : January-2023 : All Amounts are in Rs.			
	Liabilities / Assets	Particular	Schedule	Current Amount	Previous Amount			
	Liabilities	Programme Fund received from SRRDA	PMGSY/SCH/F-52AA	天 0.00	₹ 0.00			
		Programme fund (NABARD) received by PIU from SRRDA	PMGSY/SCH/F-52AA	₹ 0.00	₹ 0.00			
		Programme Funds for Upgradation of PMGSY -II roads received by PIUs from SRRDA in Plain Areas		₹0.00	₹ 0.00			
		Programme Funds for Upgradation of PMGSY -II roads received by PIUs from SRRDA in Special Areas		₹ 0.00	₹ 0.00			
		Funds received by PIU from SRRDA for Rural Road Network Management Unit (RRNMU)		रू 0.00	₹ 0.00			
		Conde and add a new down coppose				v		

Fig. 4.2.b. Balance Sheet Report

#### How to access Ledger Report screen?

Take the cursor on "Report" menu and click on the "Ledger" as shown in figure below.

me	Master	s 🕶 NIT 🖛 🖉	Accounting +	Report - Ticketing -	Data Verifica	ation 👻	REAT -											
10				Reconciliation														
un	ts will be cl	losed automatically	/ on 5 <sup>th</sup> of eve	Finance Reports	>													
yme	nts for Prop	gramme Fund will	be made throu	Ledger	o the	Bank will	not be sent. Pleas	e ensure that Authorised	Signatory Det	ails are verified by PFMS. P	ayments will be made to the	contractors verified by PFMS						
			-	Running Account					6	~								
				Schedule	,			- C	Bank Au	thorization Authorization D	etails							
Sr. No	Voucher Number	Voucher Date		Monthly Account	eque N	umber	Payee Name	Gross Amount (In Rs.)	G.									
1	V00051	20/01/2023	Expenditure on State	Annual Account	y/MP	BS	RAO	120.00	Sr. No	Authorization Number	Authorization Date 🔶	Date Of Operation	Amount (In Rs.)	Action				
					024							4 44 85 81		No records to view				
2	V00047	19/01/2023	Expenditure on State		Month Revoking Details	Month Revoking Details	the second se	ionth Revoking Details	y/MP 5/2022-3	23 BS	RAD	2.00						
3	V00032	06/01/2023		Bill Details Transfer Entry Book	y/MP 5/2022-3	23 BS	RAD	22.00	22.00									
4	V00027	05/01/2023	Expenditure on State	account of higher specifications by	ePawMP	ePayMP BS RAD /D-5/2022-23		8.00										
5	V00017	26/09/2022	Contractor's W	ork Payment	ePay/MP /D-5/2022-3 /09/003	23 <sup>Sul</sup>	kh deo Lokhande	2.00										
				14 44 19 14				30 records found										

#### Fig. 4.1.c. Ledger Report Menu

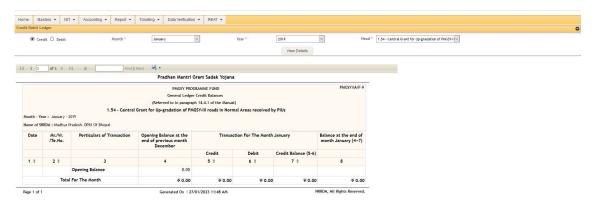


Fig. 4.2.c. Ledger Report