

Details of the advertisement for Requirement of Staff/Employee on deputation / transfer basis in State Wetland Authority, Haryana

S/ N	Post	No. of posts	Pay Structure	Essential Qualifications	Nature of Work
1.	Senior Scientific Assistant (Group- C)	01	FPL-7	<p>1) M. Sc. Chemistry / Bio-Chemistry/GIS with one years experience in a laboratory engaged in environmental investigation, testing or Remote Sensing Field</p> <p>2) Hindi/Sanskrit upto Matric standard</p> <p align="center">OR</p> <p>Five year experience in the field of analysis or Remote Sensing in FPL-6</p>	<ul style="list-style-type: none"> • To assist the Scientist-C in all technical /scientific work. • Develop a comprehensive list of activities to be regulated to ensure wise use of the site; specify the threshold levels for each, and the mode and method for regulation; • Develop integrated management plan for each of the notified wetlands, and identify mechanisms for convergence of implementation plan with the existing State development plans and programmes; • To develop expertise and knowledge to deal with the subject of Wetlands • To identify suitable technology/ technological interventions to combat the problems arising out of Wetlands
2.	Junior Scientific Assistant (Group- C)	01	FPL-6	<p>1) M. Sc. Chemistry/ Bio-Chemistry/GIS or B. Sc. Ist Class with one year experience in a laboratory engaged in Environmental investigation, analysis or Remote Sensing Field;</p> <p>2) Hindi/Sanskrit upto Matric standard</p> <p align="center">OR</p> <p>Five year experience in the field of analysis or Remote Sensing in FPL-5</p>	<ul style="list-style-type: none"> • To assist the Scientist-B in all technical /scientific work along with laboratory analytical work.
3.	Personal Assistant (Group-C)	01	FPL-6	<p>1) Matric Ist Division /10+2 IInd Division or graduate</p> <p>2) Hindi/Sanskrit upto Matric standard</p> <p>3) Shall have to pass a test in English shorthand at a speed of 100 words per minute and transcription thereof 15 words per minute</p> <p align="center">OR</p> <p>Five year experience as Senior</p>	Attached with Member Secretary/Scientist-D

				Scale Stenographer	
4.	Senior Scale Stenographer (Group-C)	01	FPL-6	1) Matric Ist Division /10+2 IInd Division or graduate 2) Hindi/Sanskrit upto Matric standard 3) Shall have to pass a test in English shorthand at a speed of 100 words per minute and transcription thereof 15 words per minute OR Five years experience as Steno-Typist or three years experience as Junior Scale Stenographer	Attached with Scientist-C and Scientist-B
5.	Laboratory Assistant (Group- C)	01	FPL-6	1) B. Sc. with one year experience in a laboratory engaged in Environmental investigation, analysis or Remote Sensing Field; 2) Working as Laboratory Assistant in any Govt. Department OR Five years experience in FPL-5 in the field of analysis or Remote Sensing Field	To assist the Junior Scientific Assistant and Senior Scientific Assistant.
6.	Laboratory Attendant (Group- C)	01	FPL-2	1) Working as Laboratory Attendant in any Govt. Department OR Five years experience in FPL-1 with Physics, Chemistry in 10+2	1) To assist the Junior Scientific Assistant, Senior Scientific Assistant and Laboratory Assistant.
7.	Assistant (Group- C)	01	FPL-6	1) Working as Assistant in any Govt. Department OR 1) Five years experience as Clerk, Clerk-cum-typist 2) Hindi/Sanskrit upto Matric standard	Administrative and Accounts work etc.
8.	Clerk (Group- C)	01	FPL-2	Working as Clerk in any Govt. Department	1) Record Maintaining 2) Diary Despatch 3) To assist the Assistant in administrative and Account work.
9.	Patwari (Group- C)	01	-	Working as Patwari in any Govt. Department	To assist the Technical Staff in matters involving the Revenue records and their interpretations

The terms and conditions are:

- The applicant should send their application through parent Department.
- Applications of interested and eligible officers/officials along with their bio-data and gist of ACRs be submitted.
- While forwarding the applications, it should be ensured that on selection the candidate will be spared / relieved immediately and their lien will remain intact with its parent Department.
- The department will further ensure that the interested persons should not be under any kind of disciplinary action.
- No proceedings under section 7 or 8 of the Haryana Civil Service (P & A) Rules, 1987 are pending against the officials who are applying for the said posts.
- It may also be ensured that the integrity of the candidate during entire service has never been doubted.
- Last date for submission of applications will be 25/04/2022 upto 5:00 PM.
- Application received after due date will not be considered.