

Information under Section 4(1)(b) of the right to information act for Mumbai Traffic Police

1) The particulars of its organization, structures functions, and duties

- **Name of Office:**-Traffic Control Branch, Mumbai Police.
- **Address of the office:**-Traffic Police Headquarters, Sir Pochkhanwala Road, Worli, Mumbai-400030.
- **Head of the Office:**- Joint Commissioner of Police(Traffic)
- **Main Organization:**- Mumbai Police
- **Administrative Department:**- Home Department, Government of Maharashtra.
- **Jurisdiction:**- Greater Mumbai

The Commissioner of Police, Mumbai is the Administrative and Executive Head of Traffic Police Branch and under his supervision the following officers and men are performing functions and duties of Traffic Management and Enforcement in the Mumbai City.

1. Joint Commissioner of Police(Traffic)
2. Additional Commissioner of Police(Traffic)
3. Deputy Commissioner of Police(Traffic City)
4. Deputy Commissioner of Police(Traffic H.Q. & East suburb)
5. Deputy Commissioner of Police(Traffic West suburb)
6. 09 Assistant Commissioner of Police
7. 34 Senior Police Inspector/Incharge Police Inspector of Traffic Divisions
8. 21 Other Police Inspector
9. 38 Assistant Police Inspector
10. 114 Police Sub Inspector
11. 167 Asst. Police Sub Inspector
12. 756 Police Hawaldar
13. 844 Police Naik
14. 1157 Police constable
15. 02 Administrative Officers
16. 01 Office Superintendent
17. 01 Assistant Account Officer
18. 04 Head Clerk
19. 16 Senior Clerk
20. 11 Junior Clerks
21. 01 Typist
22. 01 Stenographer
23. 01 Personnel Assistant
24. 01 Draftsman

Mumbai Traffic control

Commissioner of Police Mumbai: **Shri. Vivek Phansalkar**

:

Joint Commissioner of Police Mumbai: **Shri. Pravin Padval**

:

Additional Commissioner of Police, Traffic, Mumbai

:

| DCP South | | DCP HQ & Central | | DCP East | | DCP West | |
|---------------------------|------------------------|---------------------|-------------------------|--------------------------|------------------------|-------------------------|-------------------------|
| ACP South | ACP South Central | ACP Central West | ACP Central | ACP East | ACP LBS - JVLR | ACP West | ACP North |
| Colaba Tr. Division | Tardeo Tr. Division | Worli Tr. Division | Matunga Tr. Division | Chembur Tr. Division | Mulund Tr. Division | Santacruz Tr. Division | Jogeshwari Tr. Division |
| Marine Drive Tr. Division | D.B. Marg Tr. Division | Dadar Tr. Division | Antop Hill Tr. Division | Chunabhatti Tr. Division | Ghatkopar Tr. Division | D.N. Nagar Tr. Division | Dindoshi Tr. Division |
| Azad Maidan Tr. Division | Byculla Tr. Division | Mahim Tr. Division | Wadala Tr. Division | Mankurd Tr. Division | Sakinaka Tr. Division | Oshiwara Tr. Division | Kandivali Tr. Division |
| Kalbadevi Tr. Division | Bhoiwada Tr. Division | BKC Tr. Division | Kurla Tr. Division | Trombay Tr. Division | MIDC Tr. Division | Sahar Tr. Division | Borivali Tr. Division |
| Pydhonie Tr. Division | Nagpada Tr. Division | Bandra Tr. Division | | Vikhroli Tr. Division | | Vakola Tr. Division | Samatnagar Tr. Division |
| | Training | | | Kanjurmarg Tr. Division | | Goregaon Tr. Division | Dahisar Tr. Division |
| | Admin | | | | | | |
| | PLCL | Planing | | | | | |
| | Educati on | CCTV Control & ATS | | | | | |
| | | Multimedi a Cell | | | | | |

2) The duties and powers of officers and employees

| Sr.No. | Designation | Duties and responsibilities |
|--------|---|--|
| 1 | Jt. Commissioner of Police (Traffic) | <ol style="list-style-type: none">1. Administration, control, and coordination of all staff and sections posting of duties to various officers and staff in the Traffic Police Branch.2. Enforcement of Rules and Regulation to ensure orderly and smooth movement of Traffic in Greater Mumbai area.3. Issue of N.O.C. for various projects - Governments and Private, Commercial Establishments and Events on roads. <p>The Joint Commissioner of Police ensures that the respective officers and men perform their duties for regulation of Traffic in the Jurisdiction of Greater Mumbai in on effective manner.</p> |
| 2 | Additional Commissioner of Police (Traffic) | <ol style="list-style-type: none">1. Assist the work of Joint Commissioner of Police, Traffic as above mentioned.2. All other duties allotted by the Jt. Commissioner of Police (Traffic) from time to time.3. As Head of Administration of Traffic Branch implementation of circulars and notices issued by the Government. Issue the Notification orders for smooth movement of Traffic in Greater Mumbai areas.4. Supervision of the Traffic Administration Cell, work as a drawing and disbursing officer dealing with financial matter and draw the officers and staffs salaries etc. |

| | | |
|---|---|---|
| 3 | Deputy Commissioner of Police (Head Quarters) | <ol style="list-style-type: none"> 1. Assist the work of Joint Commissioner of Police, Traffic as above mentioned. 2. All other duties allotted by the Jt. Commissioner of Police (Traffic) from time to time. 3. Handling the performance assessment report of the officers. |
| 4 | Deputy Commissioner of Police (City) | <ol style="list-style-type: none"> 1. Assist the work of Joint Commissioner of Police, Traffic as above mentioned. 2. All other duties allotted by the Jt. Commissioner of Police (Traffic) from time to time. 3. Handling the performance assessment report of the officers. 4. Monitoring smooth flow of Traffic in City area. |
| 5 | Deputy Commissioner of Police (H.Q. & East Suburbs) | <ol style="list-style-type: none"> 1. Assist the work of Joint Commissioner of Police, Traffic as above mentioned. 2. All other duties allotted by the Jt. Commissioner of Police (Traffic) from time to time. 3. Handling the performance assessment report of the officers. 4. Monitoring smooth flow of Traffic in Eastern Suburban areas. |
| 6 | Deputy Commissioner of Police (Western Suburbs) | <ol style="list-style-type: none"> 1. Assist the work of Joint Commissioner of Police, Traffic as above mentioned. 2. All other duties allotted by the Jt. Commissioner of Police (Traffic) from time to time. 3. Handling the performance assessment report of the officers. 4. Monitoring smooth flow of Traffic in Western Suburban areas. |

3) The procedure followed in the decision-making process including channels of supervision and accountability

All officers working under the Joint Commissioner of Police, Traffic submit their reports in respect of Traffic Management, Enforcement and Law & Order issue. The Joint Commissioner

of Police, Traffic takes decisions on issues related to Traffic and the matter pertaining to decisions on Law and Order issues are submitted to the Commissioner of Police.

4) Norms set for the discharge of functions

The Dy. Commissioner of Police, (HQ), Traffic shall inspect at least once a month the working and registers maintained at the office of the Public Information Officer and written inspection notes of P.I.O.s Office shall be sent to Jt. Commissioner of Police, Traffic for perusal..

5) Rules, regulations, instructions manuals and records held or used by employees for discharging their functions

The Joint Commissioner of Police and the staff working under him are bound by the rules, regulations, orders and circulars issued time to time by the Home Department, Govt. of Maharashtra and Maharashtra Civil Services Rules.

As required by Maharashtra Police Manual Vol. I, II and III, Treasury Rules, Contingency Expenditure Rules, Budget Manual, Maharashtra Civil Services Rules the following Registers are maintained.

1. Government References Register,
2. Dead Stock Register,
3. Register of Cheques,
4. Register of Supplier,
5. Register of Service Sheets of Men,
6. Register of Service Sheets of Ministerial Staff,
7. Register of Pension Cases of Officers and Men,
8. Register of Government Resolution
9. Register of Departmental Enquires
10. Register of Pensioners,
11. Register of Sanads,
12. Register of Stationary
13. Progressive Register of expenditure on account of grant sanctioned by Government for carrying out Minor Original works,
14. Register showing the particular of quarters located in each division,
15. Register showing dates of discharge, dismissal, invalidation, etc of Officers and Men.
16. Register showing the particulars of Traffic Police Chowkies,
17. Index Register of Officers,
18. Distribution list of Police Officers,
19. Register of Departmental proceedings,
20. Register of Officers under suspension,
21. Register of Men under suspension,
22. Register of dates of reinstatement in pay and rank,
23. Register of minor punishments,

24. Register of distribution of Departmental enquiries among the Dy. Commissioner of Police,
25. Increment Register-(a) Officer (b) Ministerial staff (c) Men and (d) Class IV Govt. servants,
26. Register of Special Disability leave and Injury pension,
27. Register of all Special leave,
28. Seniority Register of Constabulary, rank wise,
29. Seniority Register of Ministerial Staff,
30. Seniority Register of class IV Govt. servants,
31. Register showing the sanctioned strength of Ministerial Staff,
32. Register showing the sanctioned strength of constabulary,
33. Vacancy Register of Constabulary,
34. Casualty Register of Constabulary,
35. Distribution Register of Ministerial Staff,
36. Distribution Register of clerk-Typists and P.C. Typists
37. Distribution Register of Class IV Govt. servants,
38. Register of legislative Assembly and Lok Sabha Questions,
39. General Pay Cash Book,
40. General Pay Voucher Book,
41. O. Register,
42. Leave Noting Register,
43. Cash Book
44. Bill Register,
45. License Fee Register,
46. A. Cash Book,
47. A.T.A. Cash Book,
48. Miscellaneous A/c Register,
49. Reward Register,
50. Permanent Advance Cash Book,
51. Register of Contingent Charges,
52. Refreshment Allowance Cash Book,
53. Medical Expenses Reimbursement Cash Book,
54. Telephone Charges Register,
55. Water Charges Register,
56. Petty Bill Register

6) Statement of categories of documents maintained

| Sr.No | Particular | Period of preservation |
|--------------|--|-------------------------------|
| 1 | 1 M.O. Register | Permanent |
| 2 | Standing Order Book | Permanent |
| 3 | Register of Books supplied to Traffic P.S. | Permanent |
| 4 | Dead Stock Register | Permanent |
| 5 | Inward Records Register | Permanent |
| 6 | Wooden Moveable Chowkey Register | Permanent |
| 7 | Circular Files (pertaining to general Police Work) | 10 years |
| 8 | Inward Register | 10 years |
| 9 | Outward Register | 10 years |
| 10 | Station Diary | 5 years |
| 11 | Traffic Accident Statements | 5 years |
| 12 | Counterfoils of Railway Warrants (After Audit) | 2 years |
| 13 | Miscellaneous Cash Book (After Audit) | 2 years |
| 14 | Voucher Book | 2 years |
| 15 | Challan Receipts (After Audit) | 2 years |
| 16 | Intimation Slips (After Audit) | 2 years |
| 17 | Challan Book (After Audit) | 2 years |
| 18 | Receipts Book (After Audit) | 2 years |

| | | |
|----|---|---------|
| 19 | Register of Traffic Accidents | 2 years |
| 20 | Muster Roll of Constabulary | 2 years |
| 21 | 41 Indents for stationery (Quarterly) | 2 years |
| 22 | Muddemal Register (if no pending Items) | 2 years |
| 23 | Court Work Register | 2 years |
| 24 | Police Notices (part II and III) | 2 years |
| 25 | Pay Sheets | 2 years |
| 26 | P.I.s Order Book | 1 years |
| 27 | Transit Register | 1 years |

7) Particulars of arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof

1. The implementation of the Act would be carried out strictly in accordance with the sections therein.
2. The members of public can meet the senior officers with complaint as and when aggrieved. The senior officer either can act himself or instruct subordinates to take cognizance of the complaint.

8) Statement of the boards, councils, committees and bodies consisting of two or more persons constituted as its part for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public

Three Committees are constituted for suggestions and advice, related to Traffic and Road Safety problems in Greater Mumbai.

1. Road Safety Advisory Committee
2. Central Traffic Advisory Committee

3. Traffic advisory Committee

1. Road Safety Advisory Committee consists of following members with Police Commissioner as Chairman.

Joint Commissioner of Police (Traffic), Regional Transport officers , Executive Engineer of Traffic Department of B.M.C., Executive Engineer of Road Department of B.M.C., Executive Engineer of P.W.D. and Executive Engineer of MSRDC. The said committee members meet periodically to discuss implementation of safety measures and reduction of accidents in City & Suburbs.

2. Central Traffic Advisory Committee consists of following members with Joint Commissioner of Police (Traffic) as Chairman.

Additional Commissioner of Police(Traffic), Deputy Commissioners of Police(Traffic) City , H.Q. & Eastern Suburbs , Western Suburbs, Assistant Commissioners of Police (Traffic)Planning , South, Central, Central-East, East, West, North Region, Education, Police Inspectors, Planning , Education & Eminent persons in Greater Mumbai. The Said committee members meet periodically to resolve Traffic management issues to ensure smooth movement of Traffic in the city and suburbs, increase Awareness in Road Safety and implementation of Safety Programmes in Greater Mumbai.

4. Traffic advisory Committee consists of the following members with Incharge Police Inspector of Local Traffic Division as Chairman and prominent Members of Public in the said area. The Committee members meets periodically to resolve the issue of Traffic Management and Road Safety to ensure smooth movement of traffic in the said area.

9) A Directory of its officers and employees

| Designation | Phone No. | E-Mail Id |
|---------------------|------------------|---------------------------------------|
| Jt. C.P. Traffic | 022-24927234 | cp.mumbai.jtcp.traf@mahapolice.gov.in |
| Addl.C.P., Traffic | 022-24924734 | addlcp.traffic@mahapolice.gov.in |
| DCP South | 022-23783401 | dcpsouth.traffic@mahapolice.gov.in |
| DCP (West Suburban) | 022-26667376 | dcpsub.traffic@mahapolice.gov.in |
| DCP HQ_Central | 022-24946223 | dcphq.traffic@mahapolice.gov.in |

| | | |
|-------------------------------|-----------------------|--|
| DCP East Suburban | 022-24954542 | dcpeast.traffic@mahapolice.gov.in |
| ACP South | - | acpsouth.traffic@mahapolice.gov.in |
| ACP South_Central | - | acpwest.traffic@mahapolice.gov.in |
| ACP Central_West | - | acpcentraleast.traffic@mahapolice.gov.in |
| ACP Central | - | acpadmin.traffic@mahapolice.gov.in |
| ACP EEH | - | acpcentral.traffic@mahapolice.gov.in |
| ACP LBS-JVLR | - | acpeast.traffic@mahapolice.gov.in |
| ACP Adm. Traffic | 022-4940303 (ext-120) | acpadmn.traffic@mahapolice.gov.in |
| ACP Planning Traffic | 022-4940303 (ext-120) | --- |
| ACP West | - | acpesst.traffic@mahapolice.gov.in |
| ACP North | - | acpinstitute.traffic@mahapolice.gov.in |
| ACP Administration | - | acpsouth.traffic@mahapolice.gov.in |
| Colaba Traffic Division | 2224691625 | colaba.traffic@mahapolice.gov.in |
| Marine Drive Traffic Division | - | marinedrive.traffic@mahapolice.gov.in |
| Azad Maidan Traffic Division | 2224691625 | azadmaidan.traffic@mahapolice.gov.in, |
| Kalbadevi Traffic Division | - | kalbadevi.traffic@mahapolice.gov.in, |
| Pydhunie Traffic Division | - | pydhunie.traffic@mahapolice.gov.in |
| Wadala Traffic Division | 2224691632 | wadala.traffic@mahapolice.gov.in |

| | | |
|------------------------------|------------|---------------------------------------|
| Byculla Traffic Division | - | byculla.traffic@mahapolice.gov.in |
| D.B.Marg Traffic Division | - | dbmarg.traffic@mahapolice.gov.in |
| Tadeo Traffic Division | 2223531628 | tardeo.traffic@mahapolice.gov.in |
| Bhoiwada Traffic Division | 2224691631 | bhoiwada.traffic@mahapolice.gov.in |
| Nagpada Traffic Division | 2224691629 | nagpada.traffic@mahapolice.gov.in |
| Worli Traffic Division | 2224691633 | worli.traffic@mahapolice.gov.in, |
| Dadar Traffic Division | - | dadar.traffic@mahapolice.gov.in, |
| Mahim Traffic Division | 2224691635 | mahim.traffic@mahapolice.gov.in |
| Bandra Traffic Division | - | bandra.traffic@mahapolice.gov.in |
| B.K.C Traffic Division | - | bkc.traffic@mahapolice.gov.in |
| Matunga Traffic Division | 2224691634 | matunga.traffic@mahapolice.gov.in, |
| Kurla Traffic Division | - | kurla.traffic@mahapolice.gov.in |
| Antophill Traffic Division | - | antophill.traffic@mahapolice.gov.in |
| Vikroli Traffic Division | - | vikroli.traffic@mahapolice.gov.in |
| Chembur Traffic Division | - | chembur.traffic@mahapolice.gov.in |
| Chunabhatti Traffic Division | - | chunabhatti.traffic@mahapolice.gov.in |
| Trombay Traffic Division | - | trombay.traffic@mahapolice.gov.in, |
| Mankhurd Traffic Division | - | mankhurd.traffic@mahapolice.gov.in |

| | | |
|-----------------------------|------------------------|--------------------------------------|
| Kanjurmarg Traffic Division | - | kanjurmrg.traffic@mahapolice.gov.in |
| Ghatkopar Traffic Division | - | ghatkopar.traffic@mahapolice.gov.in |
| Sakinaka Traffic Division | 2228471636 | sakinaka.traffic@mahapolice.gov.in |
| Mulund Traffic Division | 2225902245 | mulund.traffic@mahapolice.gov.in |
| M.I.D.C Traffic Division | - | midc.traffic@mahapolice.gov.in |
| D.N.Nagar Traffic Division | - | dnnagar.traffic@mahapolice.gov.in |
| Vakola Traffic Division | 2224691642 | vakola.traffic@mahapolice.gov.in |
| Sahar Traffic Division | 2226831645 | sahar.traffic@mahapolice.gov.in |
| Santacruz Traffic Division | - | santacruz.traffic@mahapolice.gov.in |
| Goregaon Traffic Division | - | goregaon.traffic@mahapolice.gov.in |
| Oshiwara Traffic Division | - | oshiwara.traffic@mahapolice.gov.in |
| Dindoshi Traffic Division | 2224691646 | dindoshi.traffic@mahapolice.gov.in |
| Kandivali Traffic Division | - | kandivali.traffic@mahapolice.gov.in |
| Borivali Traffic Division | 2224691649 | borivali.traffic@mahapolice.gov.in |
| Jogeshwari Traffic Division | - | jogeshwari.traffic@mahapolice.gov.in |
| Dahisar Traffic Division | - | dahisar.traffic@mahapolice.gov.in |
| Reader Jt.C.P.,Traffic | 022-24930303 (ext-121) | readerjcp.traffic@mahapolice.gov.in |
| Planning Cell Traffic | 022-24930303 (ext-117) | piplanning.traffic@mahapolice.gov.in |

| | | |
|--------------------------|-------------------------------|--|
| Admin Cell Traffic | 022-24930303 (ext-120) | admn.traffic@mahapolice.gov.in |
| Prosecution Cell Traffic | 022-24930303 (ext-167) | prosecution.traffic@mahapolice.gov.in |
| Training Cell Traffic | 022-23781364 | training.traffic@mahapolice.gov.in |
| Education Cell Traffic | 022-23781364 | education.traffic@mahapolice.gov.in |
| Traffic Control Room | 022-24937755,022-24937746/ 47 | control.traffic@mahapolice.gov.in |
| CCTV Traffic Cell | 022-24940303 (ext-146) | cctv.traffic@mahapolice.gov.in |
| Crash analysis Traffic | 022-24930303 (ext-120) | crashanalysis.traffic@mahapolice.gov.in |
| Multimedia cell Traffic | 022-2493 | multimediacell.traffic@mahapolice.gov.in |
| Helpline Traffic | 8454999999 | helpline.traffic@mahapolice.gov.in |
| PA Jt. C.P., Traffic | 022-24930303 (ext-120) | pajcp.traffic@mahapolice.gov.in |
| AO Cell office Traffic | 022-24930303 (ext-120) | aocelloffice.traffic@mahapolice.gov.in |
| PLCL Traffic Cell | 9821678115 | plcl.traffic@mahapolice.gov.in |

10) Monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations designation and pay scale of the employee working in the commissionerate

| Sr.No. | Designation | Pay Band | Pay scale as per 6th Pay | Grade Pay |
|--------|----------------------------------|----------|--------------------------|-----------|
| 1 | Jt. Commissioner of Police | PB-4 | 37400-67000 | 10000 |
| 2 | Addl. Commissioner of Police | PB-4 | 37400-67000 | 8900 |
| 3 | Dy. Commissioner of Police | PB-3 | 15600-39100 | 7600 |
| 4 | Assistant Commissioner of Police | PB-3 | 15600-39100 | 5400 |
| 5 | Police Inspector | PB-2 | 9300-34800 | 5000 |
| 6 | Assistant Police Inspector | PB-2 | 9300-34800 | 4400 |
| 7 | Police Sub Inspector | PB-2 | 9300-34800 | 4300 |
| 8 | Assistant Police Sub Inspector P | PB-1 | 5200-20200 | 2800 |
| 9 | Head Constable | PB-1 | 5200-20200 | 2400 |
| 10 | Police Naik | PB-1 | 5200-20200 | 2400 |
| 11 | Police Constable | PB-1 | 5200-20200 | 2000 |
| 12 | Administrative Officer | PB-2 | 9300-34800 | 4400 |
| 13 | Office Superintendent | PB-2 | 9300-34800 | 4300 |
| 14 | Head Clerk | PB-2 | 9300-34800 | 4200 |
| 15 | Sr. Clerk | PB-1 | 5200-20200 | 2400 |
| 16 | Jr. Clerk | PB-1 | 5200-20200 | 1900 |
| 17 | Class IV employees | 1-S | 4440-7440 | 1300 |

11) The budget allocated to each agency, indicating the particulars of all plans, proposed expenditures and reports of disbursements made

12) Manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs

13) Particulars of recipients of concessions, permits or authorizations granted by it

| .No. | Topic |
|------|--|
| 1 | Public Parking Place |
| 2 | Community Development Place |
| 3 | Religious Place Mandir, Masjid, etc. |
| 4 | Commercial establishment like shopping Mall, Theater |
| 5 | Hotel establishment for Permit Room and Lodging and Boarding |
| 6 | Petrol Pump and Gas Station |
| 7 | Display the Hoardings in Public and Private Place |
| 8 | BMC, MMRDA, MMRTC and PWD Project |
| 9 | Auto Rickshaw and Taxi Stand |
| 10 | Construction High Rise Building |
| 11 | Green Corridors |

14) Details in respect of the information, available to or held, reduced in an electronic form

The Challan against Traffic Rule Violation is made through Electronic device and information stored in Electronic Form. The information on challan made by Police officer through Electronic device directly on road against vehicles and challans made through CCTV Camera, with evidence are available with Multimedia Cell, Traffic Police H.Q., Sir Pochkhanawala Road, Worli, Mumbai.

15) The particulars of facilities available to citizens for obtaining information, including the working hours

Visiting Time For Public Jt. Commissioner of Police : 4.00 P.M. to 6.00 P.M.

Addl. Commissioner of Police : 4.00 P.M. to 6.00 P.M.

Dy. Commissioner of Police : 4.00 P.M. to 6.00 P.M.

Website : www.mumbaipolice.maharashtra.gov.in
www.trafficpolicemumbai.maharashtra.gov.in

Information Call : Traffic Help Line No. 8454 999 999

Inspection of Records Annual inspection is being done by Inspection Branch which is in Head Office.

Citizenas Facilitation Centre All formats about obtaining all type of N.O.C. available at www.trafficpolicemumbai.maharashtra.gov.in

16) The names, designations and other particulars of the Public Information Officers

17) Such other information as may be prescribed

18) Towing Challan Summary Report