



Registered

Memo No.545-ER-IV-2020/ 2932

Chandigarh dated the 11/05/2020

To

1. All the Divisional Commissioners in the State.
2. All the Deputy Commissioners in the State.

Subject: Guidelines for compensation of loss of Commercial Property and Residential Property in case of riots only in Rural Area to Small Shopkeepers, Rehriwalas, Fadiwalas, Khokha/Kiosk owners because of riots/natural disasters like Fire, Electric Sparking, Floods and Earthquakes.

It has been observed that small Shop/Institution/Industries owners, rehriwalas, fadiwalas and khokha/kiosk owners do not have capital investment to restart their business after loss or damage caused due to riots/natural disasters and they often do not have insurance cover on account of ignorance, lack of interest or lack of financial resources for payment of insurance premium which results into loss of livelihood. To mitigate this problem, the following guidelines for giving assistance to the needy and eligible persons who suffer loss of commercial property due to riots /Natural disasters have been formulated.

2. All compensation claims under the scheme should fulfill the following conditions:

a) **Shop/ Institution/ Industries owners**

- i. The loss of property is because of riots / natural disasters.
- ii. Person affected must possess a valid license to operate the business from the concerned authority for rural area. **In case of shop valid proof of running shop.**
- iii. The shopkeeper must be a property tax/fire taxpayer, if applicable.
- iv. The shop owners do not have any arrears of tax/fee or other dues to the Panchyat or any other authority on the date of loss.
- v. The shopkeeper must have a GST number, if applicable.
- vi. Person affected must have a bank account.
- vii. The property affected should not have been already covered by "property damage" insurance Policy.
- viii. The owners have not availed any other assistance for loss from any others Government/ Public Agency.

b) **Rehriwalas , fadiwalas and khokha/kiosk owners**

- i. The loss of property is because of riots/ natural disasters.
- ii. Person affected must possess a valid license to operate the business from the concerned authority for rural area.
- iii. The owners do not have any arrears of tax/fee or other dues to the Panchayat or any other authority on the date of loss.
- iv. Person affected must have a bank account.
- v. The property affected should not have been already covered by a "property damage" Insurance Policy.
- vi. The owners have not availed any other assistance for loss from any others Government/Public Agency.



c) **Residential properties**

- i. The loss of Residential property is because of riots.
- ii. The owners do not have any arrears of tax/fee or other dues to the Panchayat or any other authority on the date of loss.
- iii. Persons affected must have a bank account.
- iv. The property affected should not have been already covered by a "property damage" Insurance Policy.
- v. The owners have not availed any other assistance for loss from any other Government/Public Agency.

d) **Rural properties eligible for compensation:**

- Shop/ Institution/ Industries
- Rehri
- Fadi
- Khokha/kiosk
- Residential property

e) **Compensation procedure:**

The affected persons shall inform the office of the concerned Deputy Commissioner in writing **within 60 days** in the prescribed Performa with full details, for claiming compensation of loss.

The following committee would get the assessment done of the extent of loss of commercial property due to riots/natural calamities.

Sr. No.	Rural Area	Chairmanship	Members
	Panchayats	Sub Divisional Magistrate	1. District Revenue Officer 2. Fire Station Officer 3. Block Development & Panchayat Officer

The Committee shall recommend the assistance to be provided to the needy persons to the Deputy Commissioner within **30 days** as per norms. D.C concerned should send the proposal to financial assistance along with his comments/recommendation of the Government within a week of receipt of recommendation by the Committee. Further on receipt of funds from Govt., D.C. concerned pay the compensation through DBT.

f) **Source of funding:**

The funds shall be provided from State Budget.

g) **Documents required for claiming compensation**

- Proof of ownership of commercial building/ tenancy.
- Photographs of the damaged property.
- Copy of first information Report (FIR)/DD entry. **(Must)**
- A claim form that is duly filled and signed by the Sarpanch of the concerned Gram Panchayat.
- Self-declaration from the affected person that he has not availed any other assistance for loss from any other Government/ Public Agency.
- Claim Bill along with supporting documents.



Department of Revenue & Disaster Management
(Govt of Haryana)
New Secretariat Building Haryana, Sector 17, Chandigarh-160017

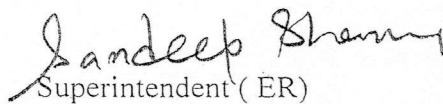
3.

Compensation Chart					
Sr. No.	Type of Property	Category	Loss in Rupees	% of Compensation	Compensation in Rupees
1	Commercial Property In case of riots/natural Calamities	i) Shop/ Institution/ Industries	Upto Rs. 1 lac	100%	1,00,000/- Or actual
			Above Rs. 1 lac upto 2 lac	75% in addition	1,00,000+75,000 = 1,75,000/-
			Above Rs. 2 lac upto 3 lac	60% in addition	1,75,000+60,000 = 2,35,000/-
			Above Rs. 3 lac upto 4 lac	40% in addition	2,35,000+40,000 = 2,75,000/-
			Above Rs. 4 lac upto 5 lac	30% in addition	2,75,000+30,000 = 3,05,000/-
			Above 5 lac	10% (Subject to Maximum rupees 1 Lac in addition)	Total = 3,05,000/-+10% (Subject to Maximum rupees 1 Lac in addition)
		ii) Khokha/ Kiosk	Upto Rs. 0.30 lac	100%	30,000/- Or actual
			Above Rs. 0.30 lac upto 0.50 lac	75% in addition	30,000+15,000=45,000/-
			Above Rs. 0.50 lac upto 1 lac	60% in addition	45,000+30,000=75,000/-
			Above Rs. 1 lac upto 1.5 lac	50% in addition	75,000+25,000=1,00,000/-
			Above 1.5 lac	10% (Subject to Maximum rupees 40,000/- in addition)	Total = 1,00,000/-+10% (Subject to Maximum rupees 40,000/- in addition)
		iii) Rehri/ Fadi	Upto Rs. 0.30 lac	100%	30,000/- Or actual
			Above Rs. 0.30 lac upto 0.50 lac	75% in addition	30,000+15,000=45,000/-
			Above 0.50 lac	10% (Subject to Maximum rupees 40,000/- in addition)	Total = 45,000/-+10% (Subject to Maximum rupees 40,000/- in addition)
		2	Residential property (in case of riots)	Upto Rs. 1 lac	100%
Above Rs. 1 lac upto 2 lac	50% in addition			1,00,000+50,000 = 1,50,000/-	
Above Rs. 2 lac upto 3 lac	25% in addition			1,50,000+25,000 = 1,75,000/-	
Above 3 lac	10% (Subject to Maximum rupees 1 Lac in addition)			Total = 1,75,000/-+10% (Subject to Maximum rupees 1 Lac in addition)	

3. The expenditure incurred on the account will be debited under the Major Head 2235-01-200-99-51 Financial Assistance/gratuitous relief/compensation for damaged properties due to manmade/natural disaster in Rural area. The whole expenditure will be met from State Budget.

4. The payment shall be made in the verified Bank Account of the beneficiaries directly from treasury through Direct Benefit Transfer (DBT).

5. This issue with concurrence of Finance Department conveyed vide their U.O No. 12/03/2020-1FG-1-A/4845 dated 19/03/2020.


Sandeep Sharmu
Superintendent (ER)

for Financial Commissioner Revenue and Additional Chief Secretary to Govt. Haryana, Revenue, Disaster Management and Consolidation Department



Department of Revenue & Disaster Management

(Govt of Haryana)

New Secretariat Building Haryana, Sector 17, Chandigarh-160017

4.

Endst. no. 545-ER-IV-2020/ 2933

Chandigarh dated the

11/05/2020

A Copy is forwarded the Principal Accountant General (A&E/Audit) Haryana for information and further necessary action.

Sandeep Sharma
Superintendent (ER)

for Financial Commissioner Revenue and Additional Chief Secretary to Govt. Haryana, Revenue, Disaster Management and Consolidation Department

A Copy is forwarded to the Additional Chief Secretary to Govt. of Haryana w.r.t. his office U.O No. 12/03/2020-1FG-1-A/4845 dated 19/03/2020 for information and further necessary action.

Sandeep Sharma
Superintendent (ER)

for Financial Commissioner Revenue and Additional Chief Secretary to Govt. Haryana, Revenue, Disaster Management and Consolidation Department

To,

The Additional Chief Secretary to Govt. of Haryana
Finance Department (FG-1-A) Branch

U.O. no. 545-ER-IV-2020/ 344

Chandigarh dated the

11/05/2020



Department of Revenue & Disaster Management

(Govt of Haryana)

New Secretariat Building Haryana, Sector 17, Chandigarh-160017

5.

Compensation claim Form

मुआवजे का दावा प्रपत्र

To
सेवा में

The Deputy Commissioner
उपायुक्त

1. Name of Claimant
प्रार्थी का नाम
2. Address of Claimant
प्रार्थी का पता
3. Details of damaged Property
क्षतिग्रस्त सम्पत्ती का विवरण
4. Location along with complete address of damaged property
क्षतिग्रस्त सम्पत्ती का पुरा पता व स्थान
5. Date natural disaster/fire:
प्राकृतिक आपदा/अग्नि की तिथि : Time
समय :
6. Reason of Natural disaster/fire
प्राकृतिक आपदा/आग लगने का कारण
7. Whether any insurance policy was brought (Y/N):
क्या कोई बीमा पॉलिसी ली गई थी (हां/नहीं)
8. Description of property damaged (with photograph):
क्षतिग्रस्त सम्पत्ति का विवरण (फोटो सहित)
9. Financial loss (in Rupees)
आर्थिक क्षति (रुपयों में)

I hereby certify that above said contents are true & correct to my knowledge and I have not availed/ claimed compensation from any other source.

मैं यह प्रमाणित करता हूँ कि उपरोक्त तथ्य मेरी जानकारी के अनुसार सच और सही है और मैंने अन्य किसी स्रोत से मुआवजे का दावा नहीं किया है/वसूल नहीं किया है।

Signature/हस्ताक्षर

Name of Claimant/ दावेदार का नाम

Mobile No./ मोबाइल नं०

Date/ दिनांक

Place /स्थान

It is certified that the above information provided by the claimant are true and correct to my knowledge and the location of damage property is lying in the area of Gram Panchayat _____

प्रमाणित किया जाता है कि दावेदार द्वारा दी गई उपरोक्त सूचना जानकारी मेरी जानकारी के अनुसार सच और सही है विचार में सही है और नष्ट हुई सम्पत्ति का स्थान ग्राम पंचायत _____ के अधीन है

Date/दिनांक

Place /स्थान

Signature/ सरपंच के

of Sarpanch/हस्ताक्षर

Along with seal/मुहर सहित



Department of Revenue & Disaster Management

(Govt of Haryana)

New Secretariat Building Haryana, Sector 17, Chandigarh-160017

6.

Note : List of documents to be attached

नोट : साथ संलग्न किये जाने वाले दस्तावेजों की सूची

- Documents required for claiming compensation
मुआवजे का दावा करने के लिए आवश्यक दस्तावेज।
- Proof of ownership of commercial building / tenancy (if applicable)
व्यावसायिक इमारत / किरायेदारी के स्वामित्व का प्रमाण (यदि लागू है तो)।
- Photographs of the damaged property.
क्षतिग्रस्त सम्पत्ति की तस्वीरें।
- Copy of First information Report (FIR)/DD entry. (Must)
प्रथम सूचना रिपोर्ट की प्रति (एफ0आई0आर)/डी0डी0 प्रविष्टि। (जरूरी)
- A claim form that is duly filled and signed by the authorized person by concerned Panchayat.
छावा प्रपत्र जो सम्बन्धित पंचायत के प्राधिकृत व्यक्ति द्वारा पूर्ण किया/हस्ताक्षरित हो।
- Self declaration from the affected person that he has not availed any other assistance for loss from any other Government / Public agency.
प्रभावित व्यक्ति द्वारा स्व घोषणा प्रपत्र कि उसने किसी अन्य सरकारी/सार्वजनिक एजेंसी से नुकसान का क्लेम नहीं लिया है।
- Claim Bill along with the supporting documents.
समर्थन दस्तावेजों के साथ दावा बिल।