



Department of Revenue & Disaster Management

(Govt. of Haryana)
New Secretariat Building Haryana, Sector 17,
Chandigarh-160017

Subject: Roll out of 9 e-services of Revenue Department on 1st Nov, 2016


Will the Chief Secretary to Govt., Haryana, Research Unit, A.R. Department kindly refer to their U.O. No. 7/31/2014-3A.R., dated 15-11-2016. On the subject cited above?

2. So far Revenue and Disaster Management Department is concerned, the required information is as follow in the prescribed Performa for notification under section 3 of Right to service Act, 2014:-

Sr. No.	Name of the Department	Name of Service	Timelines for e-service	Designated Officer	First Grievance & Redressal Authority	Second Grievance & Redressal Authority
1	Revenue and Disaster Management Department	Property Dealer License	5 days	District Collector	Divisional Commissioner	Secretary Revenue
2	-do-	Renewal of property Dealer license	5 days	District Collector	Divisional Commissioner	Secretary Revenue
3	-do-	Hindu Dogra Community Certificate	7 days	Tehsildar/ Naib Tehsildar	Sub Divisional Magistrate-cum-S.D.O.(C)	Deputy Commissioner
4	-do-	Appointment of Registration of Deeds from CSC (Maximum 10 appointment per day per Tehsil subject to maximum 2 appointment per CSC)	Same day	Sub Registrar/ Joint Sub Registrar	S.D.O. (Civil)-cum- Deputy Registrar	Deputy Commissioner-cum-Registrar
5	-do-	Online Appointment for Registration of Deeds (Maximum 10 appointment per day per Tehsil)	Same day	Sub Registrar/ Joint Sub Registrar	S.D.O. (Civil)-cum- Deputy Registrar	Deputy Commissioner-cum-Registrar
6	-do-	Deed writing for instruments like sale, conveyance, mortgages, lease/rent etc.	Same day	Sub Registrar/ Joint Sub Registrar	S.D.O. (Civil)-cum- Deputy Registrar	Deputy Commissioner-cum-Registrar
7	-do-	Deed writing for instruments like Power of attorney, will, authority to adopt, adoption deed, divorce deed, agreements etc.	Same day	Sub Registrar/ Joint Sub Registrar	S.D.O. (Civil)-cum- Deputy Registrar	Deputy Commissioner-cum-Registrar
8	-do-	Deed writing for instruments like Release, transfer deed, settlement deed, gift deed, partition and other documents	Same day	Sub Registrar/ Joint Sub Registrar	S.D.O. (Civil)-cum- Deputy Registrar	Deputy Commissioner-cum-Registrar
9	-do-	Second Copy/per copy	Same day	Sub Registrar/ Joint Sub Registrar	S.D.O. (Civil)-cum- Deputy Registrar	Deputy Commissioner-cum-Registrar
10	-do-	Permission for Jalsa/ Public Meeting/ Jaloos/ Shobha Yatra/ Chhath Puja/ Marriage	Same day (upon receipt of NOC from the	Sub Divisional Magistrate-cum-	Deputy Commissioner	Divisional Commissioner

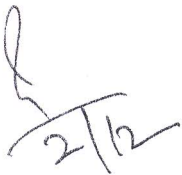
			relevant organization i.e police, Fire and Municipal body etc.)	S.D.O.(C)		
11	-do-	Permission for Funfair/ Circus/ Magic Show (upon receipt of NOC from from the relevant organization i.e police, Fire and Municipal body)	Same day	Sub Divisional Magistrate	Deputy Commissioner	Divisional Commissioner
12	-do-	Permission for Tournaments/Games (upon receipt of NOC from from the relevant organization i.e police, Fire and Municipal body etc.)	Same day	Sub Divisional Magistrate	Deputy Commissioner	Divisional Commissioner
13	-do-	Loudspeakers/DJ Permission for Jalsa/Public Meeting/Jaloos/ Shobha Yatra/ Chhath Puja/Marriage (upon receipt of NOC from from the relevant organization i.e police, Fire and Municipal body etc.)	Same day	Sub Divisional Magistrate	Deputy Commissioner	Divisional Commissioner
14	-do-	Loudspeakers/DJ Permission for Funfair/Circus/ Magic Show (upon receipt of NOC from from the relevant organization i.e police, Fire and Municipal body etc.)	Same day	Sub Divisional Magistrate	Deputy Commissioner	Divisional Commissioner
15	-do-	Loudspeakers/DJ Permission for Tournaments/Games (upon receipt of NOC from the relevant organization i.e. police, Fire and Municipal body etc.)	Same day	Sub Divisional Magistrate	Deputy Commissioner	Divisional Commissioner
15	-do-	Permission for Loudspeakers/DJ (upon receipt of NOC from the relevant organization i.e. police, Fire and Municipal body etc.)	Same day	Sub Divisional Magistrate	Deputy Commissioner	Divisional Commissioner
16	-do-	Permit/Permission for vehicle during Parliamentary Election Campaign (upon receipt of NOC from the relevant organization i.e. police, Fire and Municipal body etc.)	Same day	Sub Divisional Magistrate	Deputy Commissioner	Divisional Commissioner
17	-do-	Permit/Permission for vehicle during Assemble/State Election Campaign (upon receipt of NOC from the relevant	Same day	Sub Divisional Magistrate	Deputy Commissioner	Divisional Commissioner

		organization i.e. police, Fire and Municipal body etc.)				
18	-do-	Permission of Loudspeaker on Vehicle during Assembly/ State Election Campaign (upon receipt of NOC from the relevant organization i.e. police, Fire and Municipal body etc.)	Same day	Sub Divisional Magistrate	Deputy Commissioner	Divisional Commissioner
19	-do-	Permission of Loudspeaker on Vehicle during Parliamentary Election Campaign (upon receipt of NOC from the relevant organization i.e. police, Fire and Municipal body etc.)	Same day	Sub Divisional Magistrate-cum-S.D.O.(C)	Deputy Commissioner	Divisional Commissioner

To
 Superintendent Stamp and Registration
for Additional Chief Secretary & Financial Commissioner to
Govt. Haryana, Revenue & Disaster Management Department

The Chief Secretary to Govt., Haryana,
Research Unit, A.R. Department

U.O. No. STR-5-2016/ 10798 dated. 1-12-2016


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