

“INSTITUTIONAL Research Grant” Guidelines for Land Administration

Objective:

The Institutional Research Grant under the Department of Land Resources (DoLR), Land Regulation Division (LR) aims to provide financial support to Universities and Research institutions engaged in applied core research. This initiative seeks to advance knowledge and practices in Land administration; Land policies, laws and regulations; Monitoring land governance and land tenure security; Land and socio-economic development; Land use management; Land markets, land value, land transactions; Geospatial technology in land governance; Innovative land management tools and techniques and other related subject.

2. Thematic Areas:

This call for research proposals invites research institutions to submit their proposals focusing on one or more than one of the following topics:

- i. Land administration
- ii. Land policies, laws and regulations
- iii. Monitoring land governance and land tenure security
- iv. Land and socio-economic development
- v. Land use management
- vi. Land markets, land value, land transactions
- vii. Geospatial technology in land governance
- viii. Innovative land management tools and techniques

3. Key Points:

a. Eligibility Criteria:

- i. The University/College/Research Institutions of repute, recognized by National/ International bodies, involved in land administration and any other related field.
- ii. University/College/Research Institutions must have at least 10 years of research experience, and successful completion of at least 20 sponsored projects till date.
- iii. The University/College/Research Institutions will designate a Principal Investigator who is suitably qualified, experienced, and holds a Ph.D. in a relevant field.
- iv. Research should align with the goals of DoLR, particularly in areas such as improve real-time information on land, optimize use of land resources, benefit both landowners & prospectors, assist in policy & planning, reduce land disputes, check fraudulent transactions, obviate need of physical visits to Revenue/Registration offices for Enhancing the Efficiency of Land Administration.

b. Grant Details:

- i. The research grant is for two years, with the provision of 10 grants in a year (or as specified by the competent authority).

- ii. The University/ College/ Research Institutions will propose a research topic that aligns with the advancement of land administration in India, as mentioned above.
- iii. The grant amount is Rs. 20 lakh for each grant, which can be used for hiring of two to three research fellows, consumables, fieldwork, travel (domestic only), and contingencies.
- iv. The grant cannot be used for international travel, purchasing furniture.
- v. Eligible University/ College/ Research Institutions should submit their application using the formats annexed. The submission must include a concise and well-defined hypothesis, along with a clear and detailed methodology.

4. Selection Process:

- i. Applications will be submitted online and evaluated by a panel of referees based on the research proposal's merit, the University/ College/ Research Institutions professional background, and the relevance to the land administration, and or related field etc.
- ii. The evaluation criteria include the potential impact of the research on land administration management, innovation, and alignment with national priorities.
- iii. A list will be published based on the referee's scores, and award letters will be issued digitally.

5. Grant Activation and Utilization:

- i. The selected institution/ principal investigator must activate the grant within one month of receiving the award letter, with an extension up to three months in exceptional cases.
- ii. As per the provisions of GFR,2017 only an advance of 40% would be released in the first instance and rest 60% would be released in two instalments based on the submission of UC and final report.
- iii. The grant period is strictly for two years, with no extensions, and funds must be fully utilized within this period.

6. Monitoring and Evaluation:

- i. The University/ College/ Research Institutions should make two presentations before the review panel, one on the progress of the research and the other on the research findings and recommendations.
- ii. Upon completion, the institution should submit a final report summarizing the research outcomes along with any published papers.

7. Termination of Grant:

The grant may be terminated in cases of misconduct, false information, failure to meet research milestones, or unethical practices such as plagiarism. The awardee will have an opportunity to defend their case before termination.

8. Timeline:

- i. Release of call for proposals: **T**
- ii. Last date of submission of applications: **T+30 days**
- iii. Shortlisting of applications: **T+45 days**
- iv. Submission of full proposal: **T+60 days**

Application for Research

PHOTO

1. Name of the Topic:
2. Name of University/ College/ Research Institutions:

3. Name of the designated Principal Investigator:
4. Designation:

5. Brief about the University/ College/ Research Institutions:

6. Experience University/ College/ Research Institutions:
7. List out 5 applied research in relevant topics and output of research in last 5 years:

8. Hypothesis and Methodology of the research topic:

Annexure-II

Certificate

This is to certify that Mr./Ms_____ is
Principal Investigator and working with the Department
of_____University/College/Institute_____as
_____with effect from_____.

He/She will be the designated Principal Investigator for the research proposed and provided with all necessary facilities during the tenure of award. The University/College/Institute fully accepts the terms and conditions of the offer. It is also certified that he/she is an employee of the University/College/Institute and demonstrates both the commitment and the capability to successfully conduct research in the specified area under the Department.

Name:

Signature of Principal Investigator

Date:

Signature of Head of Department Date:	Signature of Head of Institution: Date:
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Seal:	Seal:
Name:	Name:
	Designation:

Annexure-III

UTILISATION CERTIFICATE

Certified _____ that _____ an _____ amount _____ of Rs. _____ (Rupees _____) _____) has been Utilized out of the sanctioned grant of Rs. _____ (Rupees _____) for the purpose for which it was sanctioned in accordance with the terms and conditions laid down by the DoLR to Prof./Dr. _____ Principal Investigator for the research topic _____, sanctioned vide letter number _____, dated _____ to _____ the University/ College/ Research Institution has utilised sum of Rs. _____. The balance of Rs. remaining unutilized at the end of the year has been surrendered to Government(vide No. Totaldated.....)/will be adjusted towards the grants payable during the next year..... If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund/adjust or regularize the objected amount.

Signature of Head of Department:	Signature of Head of Institution:
Date:	Date:
Seal:	Seal:
Name:	Name:

Designation:	Designation:
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Name:

Signature of Principal Investigator:

Date:

Note: For any correspondence in this regard, the DoLR letter number and date may please be quoted without fail.

Annexure-IV

Undertaking from the University/Institution

This is to certify that Prof./Dr. _____ designated Principal Investigator is a permanent faculty of the Department of _____

_____ University/College/Institution. His/ Her date of retirement/superannuation from the University/College/Institution is _____.

He/She will be provided required laboratory, necessary infrastructure for carrying out his/her research work during the sanctioned period of the two years,

Forwarded by:

Signature of HoD

Signature of Registrar

Dated:

Annexure-V

Acceptance Certificate for Research Project

Name: _____

Research proposal Reference Number: _____

Dated: _____

Title of the Topic: _____

1. The research project is not being supported by any other funding agency.
2. The terms and conditions related to the grant are acceptable to the Principal Investigator and University/College/Institution.
3. The University/College/Institution is fit to receive financial assistance from DoLR.
4. The Principal Investigator is eligible to receive honorarium as he/she is neither getting any honorarium from any agency nor is he/she gainfully employed anywhere.
5. His/her date of birth is _____
6. The date of implementation of the project is _____
- 7.

Name:

Signature of Principal Investigator:

Date:

- 9.
10. The planned deliverables and timelines are:

S.No.	Deliverable	Timeline

11.

Signature of Head of Department:	Signature of Head of Institution:
Date:	Date:
Seal:	Seal:
Name:	Name:
Designation:	Designation:

12.

“INDIVIDUAL Research Grant” Guidelines for Land Administration

Objective:

The purpose of the individual research grant under the Department of Land Resources (DoLR), Land Regulation Division (LR) is to provide financial assistance to Faculty members/Scientists/Researcher/Individuals* working in institutions to pursue research in land administration; land policies, laws and regulations; monitoring land governance and land tenure security; land and socio-economic development; land use management; land markets, land value, land transactions; Geospatial technology in land governance; innovative land management tools and techniques and other related subject.

2. Thematic Areas:

This call for research proposals invites applicants from different backgrounds to submit their proposals focusing on one or more than one of the following topics:

- a. Land administration
- b. Land policies, laws and regulations
- c. Monitoring land governance and land tenure security
- d. Land and socio-economic development
- e. Land use management

- f. Land markets, land value, land transactions
- g. Geospatial technology in land governance
- h. Innovative land management tools and techniques

3. **Key Points:**

a. **Eligibility Criteria:**

- ii. Faculty/Scientists/Researchers/Individuals who have done prior work in the field of land **for** who are employed at Institutions/ Research Centres recognized by Universities, or at deemed to be Universities or at Institutions/ Research Centres funded by Central/ State Governments
- iii. Applicants must have done at least two sponsored projects funded by national/ international Govt or Private agencies.
- iv. Research should align with the goals of DoLR, particularly in areas such as improvement of real-time information on land, optimize use of land resources, benefit to both landowners & prospectors, assist in policy & planning, reduce land disputes, check fraudulent transactions, obviate need of physical visits to Revenue/Registration offices for Enhancing the Efficiency of Land Administration.

b. **Grant Details:**

- i. The research grant is for two years, with the provision of 20 grants in a year (or as specified by the competent authority).
- ii. The grant amount is Rs. 10 lakh for each grant, which can be used for hiring of one research fellow, consumables, fieldwork, travel (domestic only), and contingencies.
- iii. The grant cannot be used for international travel, purchasing furniture etc.
- iv. Eligible applicants should submit their application in the formats annexed.
- v. The submission must include a concise and well-defined hypothesis, along with a clear and detailed methodology.

4. **Selection Process:**

- i. Applications will be submitted online and evaluated by a panel of referees based on the research proposal's merit, the candidate's professional background, and the institution.
- ii. The evaluation criteria include the potential impact of the research on Land Administration, use of innovative technologies, and alignment with national priorities.
- iii. A merit list will be published based on the referees' scores, and award letters will be issued digitally.

5. **Grant Activation and Utilization:**

- 1. The selected faculty must acknowledge and accept the grant within one month of receiving the award letter.
- 2. As per the provisions of GFR,2017 only an advance of 40% would be released in the first instance and rest 60% would be released in two instalments based on the submission of UC and final report.

3. The grant period is strictly for two years, with no extensions, and funds must be fully utilized within this period.

6. Monitoring and Evaluation:

- i. The applicant should make two presentations before the review panel: one on the progress of the research and the other on the research findings and recommendations.
- ii. Upon completion, the institution concerned should submit a final report summarizing the research outcomes along with any published papers.

7. Termination of Grant:

The grant may be terminated in cases of misconduct, false information, failure to meet research milestones, or unethical practices such as plagiarism. The awardee will have an opportunity to defend their case before termination.

8. Timeline:

- i. Release of call for proposals: **T**
- ii. Last date of submission of applications: **T+30 days**
- iii. Shortlisting of applications: **T+45 days**
- iv. Submission of full proposal: **T+60 days**

Application for Research

Annexure-I

PHOTO

1. Name of the Topic:

2. Name of the Faculty:

3. Name of the Institute:

4. Present Designation:

5. Qualification:

6. Experience:

7. Hypothesis and Methodology of the proposed research topic:

Annexure-II

Certificate

This is to certify that Mr./Ms _____ is a faculty working with
the _____ Department _____ of _____
University/College/Institute _____ as
_____ with effect from _____. He /
She will be provided with all necessary facilities during the tenure of award. The faculty fully
accepts the terms and conditions of the offer. It is also certified that he/she is an employee of
the University/College/Institute and demonstrates both the commitment and the capability to
successfully conduct research in the specified area under the Department.

Name:

Signature of Faculty

Date:

Signature of Head of Department	Signature of Head of Institution:
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Date: Seal:	Date: Seal:
Name:	Name:
	Designation:

Annexure-III

UTILISATION CERTIFICATE

Certified that an amount of Rs. _____
 _____ (Rupees _____
) has been Utilized out of the sanctioned grant of
 Rs. _____ (Rupees _____) for the purpose for
 which it was sanctioned in accordance with the terms and conditions laid down by the
 WM _____ Division _____ to
 Prof./Dr. _____
 (Faculty) for the research topic _____, sanctioned vide
 letter _____ number _____,
 dated _____ to _____ the applicant has utilised sum of
 Rs. _____. The balance of
 Rs. _____ remaining unutilized at the end of the year has been
 surrendered to Government (vide No. _____ Total
 _____ dated _____) / will be adjusted towards the grants payable
 during the next year.....

Name:

Signature of Principal Investigator:

Date:

If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund/adjust or regularize the objected amount.

Signature of Head of Department:	Signature of Head of Institution:
Date:	Date:
Seal:	Seal:
Name:	Name:
Designation:	Designation:

Note: For any correspondence in this regard, the DoLR letter number and date may please be quoted without fail.

Annexure-IV

Undertaking from the University/Institution

This is to certify that Prof./Dr. _____ Principal Investigator is a permanent faculty of the Department of _____ University/Institution.

His / Her date of retirement/ superannuation from the University/Institution is _____. He

/ She will be provided required laboratory, necessary infrastructure for carry out his/her research work during the sanction period of the two years.

Forwarded by:

Signature of HoD / Signature of Registrar

Dated:

Annexure-V

Acceptance Certificate for Research Project

Name: _____

Research proposal Reference Number: _____

Dated: _____

Title of the Topic: _____

1. The research project is not being supported by any other funding agency.
2. The terms and conditions related to the grant are acceptable to the Principal Investigator and University/College/Institution.
3. The University/College/Institution is fit to receive financial assistance from DoLR.
4. The Principal Investigator is eligible to receive honorarium as he/she is neither getting any honorarium from any agency nor is he/she gainfully employed anywhere.
5. His/her date of birth is _____
6. The date of implementation of the project is _____
- 7.

Name:

Signature of Principal Investigator:

Date:

- 9.
10. The planned deliverables and timelines are:

S.No.	Deliverable	Timeline

11.

Signature of Head of Department:	Signature of Head of Institution:
Date:	Date:
Seal:	Seal:
Name:	Name:
Designation:	Designation:

12.