

**No. M-26014/40/2024-PME (e-3014252)**  
**Government of India**  
**Ministry of Rural Development**  
**Department of Land Resources**  
**(Program Monitoring and Evaluation (PME) Division)**

Block-11, 6<sup>th</sup> Floor, CGO Complex,  
Lodhi Road, New Delhi-110003  
Dated: 24.04.2025

## Advertisement

**Subject: Engagement of Young Professionals (Data Analyst) on contract basis in Programme Monitoring and Evaluation (PME) Division, Department of Land Resources - reg.**


The Department of Land Resources seeks to engage two Young Professionals (Data Analyst) on a contractual basis to work full-time in its Programme Monitoring and Evaluation (PME) Division. The professionals will provide high-quality technical assistance in managing Management Information Systems (MIS), data analysis, quality visualization, report writing, and other tasks related to the Digital India Land Records Modernization Programme (DILRMP) and land acquisition matters under the RFCTLARR Act, 2013.

### 2. Educational Qualification and Experience:

Name of Position	No. of Posts	Educational Qualification	Desirable Work Experience	Specific Tasks Assigned
Young Professional (Data Analyst)	02	<b>Essential:</b> MA/M.Sc. in Statistics/ Economics/ Business Analytics or equivalent degree with proficiency in MS Office. <b>Desirable:</b> Knowledge of statistical concepts, data analysis tools (e.g., SPSS, R, Python) and Data Visualization Tools (e.g., Power BI).	1 year.  (Candidates with Ph.D., M.Phil., or other research experience in the relevant field preferred.)	Managing and analyzing data of MIS (DILRMP and LACRRIS), report writing, preparing quality visualizations, and revamping MIS systems.

### 3.1 Experience, Age, and Remuneration:

Name of Position	Experience (in Years)	Upper Age Limit	Remuneration (Rs.)
Young Professional (Data Analyst)	1	32 years	70,000/-



**Note:** The consolidated remuneration is inclusive of all applicable taxes, and no other allowances such as Transport Allowance, DA, HRA, or other relief will be provided.

**3.2 Reimbursement or grant of advance for Official Tours:** Young Professionals may undertake domestic official tours with prior approval and will be entitled to the following reimbursements:

<b>Position</b>	<b>Mode of Journey</b>	<b>Reimbursement of Hotel, Taxi, and Food Bills</b>
Young Professional (Data Analyst)	Economy class by Air or AC-II by Train	Hotel accommodation up to Rs. 750/- per day; taxi charges up to Rs. 225/- per day for up to 50 km within the city; food bills not exceeding Rs. 800/- per day.

#### **4. General Terms & Conditions:**

(a) **Duration of Engagement:** Young Professionals will be engaged for a fixed period of 2 years, extendable by 1 year at a time up to a maximum of 5 years (2+1+1+1), subject to satisfactory Annual Performance Review based on defined Key Performance Indicators. Extensions beyond 5 years may be considered under exceptional circumstances with approval from the Competent Authority.

(b) **Full-Time Engagement:** Young Professionals are appointed on a full-time basis and are not permitted to take up any other assignments during their tenure with the Department.

(c) **Temporary Nature:** The engagement is temporary, and the Department may terminate it at any time without providing reasons.

(d) **Number of Professionals:** The number of Young Professionals engaged will depend on the actual requirement and available budgetary provisions.

#### **5. Selection Process:**

(a) A Screening Committee will scrutinize applications and shortlist candidates based on merit.

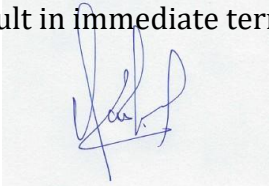
(b) Shortlisted candidates will be called for a skill test/interview by the Consultancy Evaluation Committee (CEC).

(c) The Department's decision on selection will be final, and no correspondence will be entertained.

**6. Leave:** Young Professionals are entitled to 1.5 days of leave per completed month, with no accumulation beyond a calendar year. No leave encashment for unavailed leave is allowed.

**7. Tax Deduction at Source:** Income Tax or other applicable taxes will be deducted at source as per prevailing rules, with TDS Certificates issued by the Department. GST, if applicable, will be admissible.

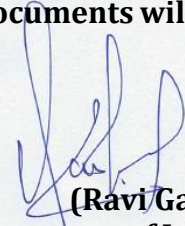
**8. Police Verification:** Police verification is mandatory, and negative verification will result in immediate termination of the contract without notice.



9. **Training:** A mandatory induction training of up to 3 days (unpaid) will be organized after joining.

10. **How to Apply:** Interested Indian citizens meeting the eligibility criteria should submit their applications in the prescribed format (attached as Annexure) along with requisite documents to [us-pme-dolr@gov.in](mailto:us-pme-dolr@gov.in) by 30<sup>th</sup> May, 2025 (Friday). Applicants are also required to fill the google form at following link <https://docs.google.com/forms/d/e/1FAIpQLSd29ogIyi8GFdiA-cajW FhEcFdwtI02LflqduhWbQLTTEig/viewform?usp=header>

11. Applications sent through other email IDs or physical forms will not be considered. **Incomplete applications or those without supporting documents will be rejected.**



(Ravi Garg)

Under Secretary to the Government of India

Tel No. 011-24306638

Email: [us-pme-dolr@gov.in](mailto:us-pme-dolr@gov.in)

**Distribution:**

1. All Ministries/Departments of the Central Government with the request that wide publicity may be given to the vacancy circular in their Ministry and in their Attached/subordinate offices, Autonomous organizations, PSUs, Statutory organisations and institutions.
2. All Sections/Desks in the Department of Land Resources, MoRD.
3. NIC-DoLR, NIC-DoRD, NIC-DoPT; with the request for uploading the same on their respective websites.
4. Notice Board/e-Office Dashboard/Circular Folder.

## APPLICATION FORM

**for engagement of Young Professional (Data Analyst) in Programme Monitoring and Evaluation Division, Department of Land Resources, Ministry of Rural Development, Government of India**

**Passport Size  
Photo of the  
Applicant**

**[Paste Here]**

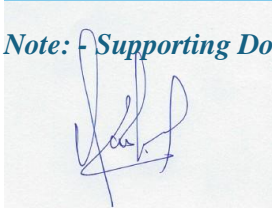
### *1. Personal Details:*

- Full Name (in block letters):
- Father's / Mother's Name:
- Date of Birth (DD/MM/YYYY):
- Gender ( Male  Female  Other):
- Nationality:
- Category ( General  SC  ST  OBC  EWS):
- Marital Status:
- Address for Correspondence:
- Permanent Address:
- Mobile Number:
- Email ID:

### *2. Educational Qualifications (Start from highest degree):*

<b>Degree</b>	<b>Subject / Stream</b>	<b>Board / University</b>	<b>Year of Passing</b>	<b>% / CGPA</b>

*Note: - Supporting Documents to be attached.*



**3. Professional / Work Experience:**

<b>Organization</b>	<b>Designation</b>	<b>From (MM/YYYY)</b>	<b>To (MM/YYYY)</b>	<b>Key Responsibilities</b>

*Note: - Supporting Documents to be attached.*

**4. Technical Skills (Tick the applicable skills):**

- MS Office
- SPSS
- R
- Python
- Power BI
- Others (please specify): \_\_\_\_\_

**5. Publications (if any):**

\*(Mention articles in journals, magazines, newspapers, or books authored)\*

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**6. Reference (two):**

<b>Name</b>	<b>Designation</b>	<b>Organization</b>	<b>Contact Number</b>	<b>Email</b>

**7. Declaration:**

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I understand that if any information is found to be false or misleading, my candidature is liable to be cancelled at any stage.

Signature of the Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

