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Government of India  
Ministry of Rural Development  
Department of Land Resources

'G' Wing' NBO Building,  
Nirman Bhawan, New Delhi  
Dated the 26 December, 2024

To,

- (i) Centre Director, BN Yugandhar Centre for Rural Studies (BNYCRS), LBSNAA, Mussoorie. (crs.lbsnaa@nic.in) (bagadi.gautham@ias.nic.in)
- (ii) Director General, Yashwantrao Chavan Academy of Development Administration (YASHADA), Pune (acec@yashada.org) (niranjan.sudhansu@yashada.org)
- (iii) Principal Secretary, Revenue, Government of Assam, Guwahati, Assam: (commissioner.gdt@gmail.com)
- (iv) Director General, Administrative Training Institute (ATI), Mysuru, Karnataka (dgatimysore@gmail.com)
- (v) Director General, Mahatma Gandhi State Institute of Public Administration (MGSIPA), Chandigarh, Punjab (dg.mgsipa@punjab.gov.in)

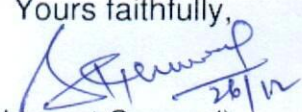
**Subject: Minutes of review meeting of Centre of Excellence (CoE) under DILRMP-reg.**

Madam/Sir,

I am directed to forward herewith the minutes of review meeting held on **13.12.2024(Friday) at 11:00 AM** in Room No. 112, Committee room, NBO Building, Nirman Bhawan, New Delhi under the Chairmanship of Shri Manoj Joshi, Secretary, DoLR to review the action plan of the five Centre of Excellence (CoE) for the current F.Y. 2024-25 and ensuing FY 2025-26 alongwith the present status of hiring of manpower, infrastructure and other support required therein for information and necessary action.

Encl: As above

Yours faithfully,

  
(Hemant Semwal)

Under Secretary to the Govt. of India  
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Copy for information to:

PSO to Secretary DoLR/ Sr. PPS to AS (LR) / PS to JS (LR)/ Dir (SK)/DS (DNJ)



**Minutes of meeting held on 13.12.2024 at 11:00 AM with five Centre of Excellence (CoE) under Chairmanship of Secretary, DoLR**

A meeting with the following five Centre of Excellence (CoE) was held on **Friday, the 13<sup>th</sup> December, 2024 at 11:00 AM** under the Chairmanship of Shri Manoj Joshi, Secretary, Department of Land Resources (DoLR).

Setting the context of the meeting, Joint Secretary, LR stated that DoLR has sanctioned the establishment of five CoEs and released the first instalment amount for starting the work in CoEs, especially for hiring of the technical manpower and setting up the office of the CoE. The CoEs were expected to be functional with effect from 1<sup>st</sup> October, 2024. Accordingly, a PPT format was circulated to all CoEs for making presentation in the meeting. Subsequently, JS LR made a detailed presentation regarding the concept and expectations from CoEs. Copy of presentation is attached as **Annexure-I**.

2. Thereafter, he requested the representatives of CoEs to make presentation on progress made by them with regard to status of progress of establishment of CoE and future plan of action for next quarter and year.

**I. CoE, YASHADA, Pune, Maharashtra: (Shri N. K. Sudhanshu, Director General) (presentation attached at **Annexure-II**)**

- i. Started functioning w.e.f. 01.10.2024.
- ii. Position of Director and Land Record Expert has been filled and the remaining positions are being advertised. Additionally, One Research Officer and two Law interns as per YASHADA policy have been posted.
- iii. Collaboration with ILS Law college, Flame university, Gokhale Institute IIM Ahmedabad, IIT Mumbai, TISS, Symbiosis for working in the domain of Land Governance and Network of institutes for capacity building institutionalized.
- iv. Separate Section created in YASHADA Library for compilation of all books, journals, publications in the area of land related issues.
- v. NAKSHA SoP is being finalized.
- vi. Centre is in contact with all the concerned States for preparing best practices for Survey and Resurvey.
- vii. A course on land governance is being developed for Capacity Building Commission (CBC).
- viii. Website of YASHADA will be integrated with the website of DoLR.

***During the deliberations, following action points emerged:-***

- i. General sanction of ₹10 lakh to each CoE may be issued by DoLR for writing and publishing good quality articles on land related matters from which Rupees One to Two lakh may be provided per article as per guidelines to be issued. (All CoEs)
- ii. Technical training for use of GNSS Rovers and GIS platform to be organized shortly for Revenue/UD dept officers and the Surveyors. (All CoEs)
- iii. DILRMP Cells established under DILRMP in all the States should be activated and



- organically linked to respective CoE for better outreach. (All CoEs)
- iv. Sharing of information, training schedules, documentation and different publications and best practices among the five CoEs be ensured. (All CoEs)

**II. CoE, MGSIPA, Chandigarh, Punjab (Shri Ajeet Balaji Joshi, Secretary, Agriculture, Punjab and Shri Amit Dhaka, Director, MGSIPA) (presentation attached at Annexure-III)**

- i. Started functioning w.e.f. 29.08.2024.
- ii. Position of Director has been filled and remaining positions are being advertised/interview scheduled.
- iii. Briefed about engagement of Resource persons engaged by the CoE under various activities mentioned in Terms of Reference prescribed by the DoLR.
- iv. Briefed about additional activities to be undertaken by the CoE.

***During the deliberations, following action points emerged:-***

- i. CoE to undertake detailed study on land records and Regulations of Punjab, Haryana, HP, UT of J&K and NCR Delhi to understand land governance better.
- ii. RoR and Cadastral map diversity and status of Quality of land records needs to be documented in the concerned States of the CoE.
- iii. Technical training on best practices in States with other CoEs be organized for Revenue Dept Officials

**III. Centre of Excellence, ASSTC, Guwahati, Assam (Shri Prabir Kumar Dutta, Principal) (presentation attached at Annexure-IV)**

- i. Started functioning w.e.f. 18.10.2024.
- ii. All positions have been filled except Land Record Expert. Two names have been selected in panel and finalization to be done shortly.
- iii. Registration Act is not being followed in ADC area.
- iv. Layout design for development of a Website for Centre of Excellence is complete.
- v. Briefed about progress under various activities mentioned in Terms of Reference prescribed by the DoLR and additional activities proposed by the CoE.

***During the deliberations, following action points emerged:-***

- i. CoE to undertake study of Land Records (current practices & records, regulatory framework, possible upgradation) in all the ten ADC areas on payment basis @Rs.1-2 lakh by engaging local resource person(s) of the North-East States concerned who have legal expertise viz. lawyers, retd revenue officials etc. A detailed proposal be submitted urgently.
- ii. To conduct trainings for all NE States and not for Assam only on land governance, best practices in the country, modern technologies of Survey-resurvey..
- iii. CoE need to do specific work as per ToR issued by DoLR for entire NE Region, as it is understood that the Centre is conducting activities assigned only to Assam Survey & Settlement Training Centre currently.
- iv. CoE to write DO letters to the Principal Secretaries of all NE States for onboarding their States to CoE and organize a detailed consultation workshop shortly.

**IV. CoE, ATI, Mysuru: (Shri B K Sudarshan, Director) (presentation attached at Annexure-V)**

- i. Started functioning w.e.f. 01.10.2024.



- ii. Position of Director has been filled and the remaining positions are in the process of being filled up.
- iii. Briefed about progress made by the CoE under various activities mentioned in Terms of Reference prescribed by the DoLR.

***During the deliberations, following action points emerged:-***

- i. The progress of the CoE is not up to the mark as in most of the activities, the work is yet to begin.
- ii. DoLR to review the COE, Mysuru and discuss with Principal Secretary (Revenue), Karnataka to initiate effective administration steps in COE Mysuru by appointing full time Director.
- iii. Hiring of all manpower and setting up of the office equipment needs to be completed within a month positively.
- iv. Active Engagement with all concerned States/UTs should be initiated immediately as also entering into agreement/MoU with ATIs and technical institutions & universities concerned

**V. CoE, LBSNAA, Mussoorie (Dr. Bagadi Gautam, Centre Director, BNYCRS)  
(Through VC) (presentation attached at Annexure-VI)**

- i. Started functioning w.e.f. 25.09.2024.
- ii. For the position of Land record expert, no suitable candidate was found during the recruitment process. The Centre is exploring ways to fill the positions by inviting application from different States through reference.
- iii. Briefed about progress made by the CoE under various activities mentioned in Terms of Reference prescribed by the DoLR.

***During the deliberations, following action points emerged:-***

- i. Centre Director to explain that due to busy schedule and routine activities at LBSNAA, whether it would be able to carry out the desired focussed work of CoE expected by DoLR with timely outputs.
- ii. To design the capacity building programs in collaboration with concerned States, respective Administrative training institutes along with documentation for NAKSHA implementation.
- iii. Manpower, Office establishment, Mandate and works of already existing CRS being supported under DILRMP and the now being set up CoE under DILRMP needs to be elaborated and submitted within a fortnight.
- iv. To make a detailed presentation and attend the meeting in person during the next week at DoLR, New Delhi to share the progress on the above points and future plan of action.

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