

**Most Urgent**

No.G-25012/1/2020-Admn.(E-3010052)  
 Government of India  
 Ministry of Rural Development  
 Department of Land Resources

NBO Building, G Wing, Nirman Bhawan,  
 New Delhi-110011, Dated: 30.03.2021

To,  
 Pay and Accounts Officer,  
 Pay & Accounts Office,  
 Department of Land Resources,  
 New Delhi

**Sub:** Audit of Suo motu disclosures of DoLR through ISTM as per the RTI Act, 2005

Sir,

I am directed to refer to the Institute of Secretariat Training and Management (ISTM)'s letter No.Y.19021/8/2021-ISTM dated 15.03.2021 on the subject mentioned above and to convey the approval of the Head of Department for conducting the Audit of Suo motu disclosures of DoLR under Section 4 of the RTI Act, 2005 and sanction of Rs.50,000/- (Fifty Thousand only) as 40% advance payment for the said purpose in terms of GFR 172(1)(i)(b).

2. The payment may please be credited as details given below:-

Name of the Organization	Name of Bank/ Branch	Bank Account No. (Current A/c)	IFS Code	MICR code
Director, Institute of Secretariat Training and Management (ISTM)	State Bank of India, JNU old Campus, New Delhi (01624)	10596547391	SBIN0001624	110002056

3. The expenditure involved is debit-able to the following Head of Accounts;  
 Demand No : 86  
 Major Head : 3451-Secretariat-Economic Services  
 Minor Head : 00.090-Secretariat  
 Detailed Head : 41-Department of Land Resources  
 Object Head : 41.00.13- Office Expenses

4. The Department has already submitted their details of self-appraisal on CIC portal. It may please be ensured that the Audit Report is submitted as per the prescribed time line of CIC.

*Sd/- Hanboi*

*O/c  
30/3/21*

-2-

5. The sanction is issued under the financial powers delegated to the Head of Department vide Order No. G-17017/1/2013-Admn. dated 19.03.2014 by IFD in accordance with Schedule V and VI of DFPR, 1978.

O/c  
30/3/21

Yours faithfully,

Th. Lianboi  
(Th. Lianboi)

Under Secretary to the Govt. of India

अवर सचिव/Under Secretary  
ग्रामीण विकास मंत्रालय/Min. of Rural Dev.  
भूमि संसाधन विभाग/D/o Land Resources  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

Copy to:-

1. DDO, Department of Land Resources, New Delhi-With two copies duly signed in ink and with the request to draw the amount of Rs.50,000/- ( Fifty Thousands only) and disburse to ISTM, New Delhi.
2. Director, Institute of Secretariat Training and Management, Department of Personnel & Training, Administrative Block, Opposite Neb Sarai Market, JNU Campus (Old), New Delhi-110067. {Kind atten. Shri K.Govindarajulu, Joint Director (MS)}
3. Sh. Ashwani Kumar Batra, Assistant Director, ISTM, e-Mail - batra.ak@gov.in
4. Joint Secretary, Central Information Commission, Baba Gangnath Marg, Munirka, New Delhi-110067

Copy for information to: 1. DDG (A&C), DoLR  
DoLR

30/3

2. Under Secretary (GC&amp;P),

30/3/2021

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No.G-25012/1/2020-Admn.(E-3010052)  
Government of India  
Ministry of Rural Development  
Department of Land Resources

NBO Building, G Wing, Nirman Bhawan,  
New Delhi-110011, Dated: 30.03.2021

**CORRIGENDUM**

To,

1. The Director,  
**{Kind atten. Shri K.Govindarajulu, Joint Director (MS)}**  
Institute of Secretariat Training and Management,  
Department of Personnel & Training,  
Administrative Block, Opposite Neb Sarai Market,  
JNU Campus (Old), New Delhi-110067
2. Sh. Ashwani Kumar Batra,  
Assistant Director,  
Institute of Secretariat Training and Management,  
e-Mail:batra.ak@gov.in
3. Joint Secretary,  
Central Information Commission,  
Baba Gangnath Marg, Munirka,  
New Delhi-110067

**Sub: Audit of Suo motu disclosures of DoLR through ISTM as per the RTI Act, 2005**

The undersigned is directed to refer to this Department's communication of even number dated 30.03.2021 on the above cited subject and to say that the first line of para 4 of the said communication may be read as under:

"The Department has to submit their details of self-appraisal on CIC portal."

2. Rest will remain the same.

Yours faithfully,

*Th. Lianboi*  
(Th. Lianboi)

Under Secretary to the Govt. of India

Copy for information to: 1. DDG (A&C), DoLR  
2. Under Secretary (GC&P), DoLR  
3. PAO(LR), Department of Land Resources