

Directorate of Fisheries Department Uttarakhand

Badasi Grant (Dhanyari) Dehradun-248008

Letter No. 3226/Estb.(Empl.)/2025-26

Dated: 18 July, 2025

--ENGAGEMENT OF CONSULTANT (SUBJECT MATTER EXPERT)---

Department of Fisheries Department Uttarakhand intends to hire 01 consultant (subject matter expert) for project formulation, project monitoring and marketing works. The candidates will be selected on the basis of interview.

S. No.	Name of Post	Subject/Field	Number of Post
1-	Consultant (Subject Matter Expert)	Project Formulation & Scheme Monitoring	01

The engagement will be for a period of six months. The selected Subject Matter Expert will work under the Secretary Fisheries, Uttarakhand Government. Candidates meeting the eligibility criteria can submit applications complete in all respects and must reach the office of the undersigned By Hand or By Post or by e-Mail latest by 04th August 2025 at 5:00pm. Interested applicants can read & download the application form from website www.fisheries.uk.gov.in

- Director, Fisheries Department

--ENGAGEMENT OF CONSULTANT (SUBJECT MATTER EXPERT)---

1	Position Name	Consultant (Project Formulation & Scheme Monitoring)
2	Number of Positions	01 (One)
3	Method of Recruitment	Contractual engagement at the end of a competitive selection process
4	Location	Primary location is Dehradun (Uttarakhand), may be required to conduct field visits during the course of engagement.
5	Age Limit	Candidates should be below 50 years of age as on the date of advertisement
6	Period of Contract	6 Months
7	Remuneration (Per Month)	Up to Rs. 3,00,000 per month based on the previously drawn salary/enumeration.
8	Educational Qualifications	<p>Essential: Postgraduate Degree in Management (MBA), Public Administration / Policy (MPA/MPP), Social Work, Rural Development, Public Administration, or related field.</p> <p>OR Master or Bachelor's degree from institute of National Importance</p> <p>Desirable: Certification in Project Management</p>
9	Experience	<p>Essential:</p> <ul style="list-style-type: none"> • >08 years of relevant work experience in social development sector • >02 years of experience managing large scale programs with state governments/central government/NGO in India <p>Desirable:</p> <ul style="list-style-type: none"> • Experience in agricultural finance or farmer welfare programs • Knowledge of elder care policies and implementation • Knowledge of regional languages (Hindi/local languages preferred) • Familiarity with rural and urban development programs • Experience in capacity building and training programs • Understanding of financial inclusion and microfinance concepts
10	Job Description	Position Overview - We are seeking a dynamic and experienced Consultant to support our organization in project formulation,

		<p>scheme monitoring, and implementation of various development programs. The ideal candidate will have a strong social work background with expertise in farmer credit operations and elder care initiatives.</p> <p>Key Responsibilities</p> <p>Project Development & Management</p> <ul style="list-style-type: none"> • Project Formulation: Design, develop, and structure comprehensive project proposals for government and development schemes • Scheme Monitoring: Implement robust monitoring and evaluation frameworks for ongoing projects • Documentation: Prepare detailed project reports, progress assessments, and compliance documentation • Stakeholder Coordination: Facilitate communication between various stakeholders, beneficiaries, and implementing agencies <p>Research & Analysis</p> <ul style="list-style-type: none"> • Internet Research: Conduct comprehensive online research for policy updates, best practices, and sector trends • Data Analysis: Utilize Microsoft Excel for data management, analysis, and creation of meaningful reports and dashboards • Market Research: Analyse sector-specific trends in agriculture, rural development, and social welfare <p>Specialized Program Areas</p> <ul style="list-style-type: none"> • Credit Operations: <ul style="list-style-type: none"> ○ Support design and implementation of agricultural credit schemes ○ Monitor loan disbursement and recovery processes ○ Develop farmer-friendly credit mechanisms and processes • Elder Care Programs: <ul style="list-style-type: none"> ○ Formulate comprehensive elder care schemes and policies ○ Monitor implementation of senior citizen welfare programs ○ Develop community-based care models and support systems
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		Technical Skills <ul style="list-style-type: none"> • Advanced proficiency in Microsoft Excel (pivot tables, data analysis, dashboard creation) • Strong internet research capabilities with ability to synthesize information from multiple sources • Familiarity with project management software and tools • Basic knowledge of statistical analysis and data visualization
11	Application Requirements	<ul style="list-style-type: none"> • Detailed CV highlighting relevant experience • Cover letter explaining your interest and suitability for the role • At least 2 letters of References from previous clients/employers