



M.Sc. HOSPITALITY ADMINISTRATION

**ONLINE COUNSELLING
INFORMATION BROCHURE**

Batch 2025-2027

Offered by

**National Council for Hotel Management and
Catering Technology (NCHMCT)**



Recognized by

Jawaharlal Nehru University (JNU)

To award Degree

ABOUT US

National Council for Hotel Management and Catering Technology (NCHMCT) was established by Ministry of Tourism, Government of India in 1982 to oversee hotel management and catering education offered by Institutes set up by it. The Council has been responsible in providing professional and skilled human capital to the hotel and tourism industry through its eleven academic programs. In 2002, the Council and Indira Gandhi National Open University joined hands and launched the 3-Year B.Sc. Degree in Hospitality and Hotel Administration and this cooperation further graduated with commencement of M.Sc. Hospitality Administration Program in 2003. On 23rd February 2023, NCHMCT entered into an MOU with JNU towards recognizing of its B.Sc. and M.Sc. programs and awarding Degrees by JNU. Accordingly, the earlier collaboration with IGNOU ended now.

ABOUT JNU

Jawaharlal Nehru University (JNU) is the foremost University in India, and a world-renowned centre for teaching and research. Ranked number one in India by the National Assessment and Accreditation Council (NAAC) with a Grade Point of 3.91 (on a scale of 4) and accredited with A++ Grade by NAAC (highest grade by NAAC). JNU was ranked No. 2 among all Universities in India by the National Institutional Ranking Framework, Government of India, in 2022. JNU also received the Best University Award from the President of India in 2017. JNU established by an act of Parliament in 1966, the strength, energy, and reputation of the University result from the vision that ideas are a field for adventure, experimentation and unceasing quest, and that diversity of opinions are the basis for intellectual exploration. UGC granted Graded Autonomy (Category-I) to JNU. Now, JNU recognizes NCHMCT's B.Sc. and M.Sc. programs to award Degrees to the pass-outs.

ABOUT THE M.SC. HOSPITALITY ADMINISTRATION PROGRAM

The M.Sc. Program run by NCHMCT has specific focus on the services sector as against majority of MBA programs which concentrate on merchandise and manufacturing businesses. Experimental components such as team project, mentorship under the guidance of industry specialists positions the M.Sc. scholar current with entire spectrum of hospitality and service industry.

ROLE OF 'NCHMCT' AND ROLE OF 'JNU' IN THE PROGRAM

NCHMCT's role is to design the course content, admissions, registration of students, conduct physical classes at the Institutes, conduct of semester-end exams, declaration of results and issue of mark-sheets. Whereas, JNU's role is to recognize the results declared by NCHMCT and award the PG Degree to the successful candidates. However, the admitted candidates will have to register with JNU separately by paying the prescribed fee.

INDUSTRY INTERACTION AND MENTORSHIP

The M.Sc. Program's interface with industry is through built-in mentorship. Such an interface keeps the scholar current with industry trends and offers scope for building case studies and write dissertation in the elected area of specialization by the scholar. The mentor's relevant industry experience combined with one-to-one interaction immensely

contributes to the scholar's professional growth and development. The mentorship experience also offers valuable networking opportunities.

THE PROGRAM IS DESIGNED TO PROVIDE

- ❖ Opportunity for Post Graduate studies to Degree holders in Hospitality/Hotel Management/Hotel Administration/Any stream, who are keen to enhance their knowledge base and eye for opportunities of work in industry besides faculty positions in Hotel Management and Tourism Management Institutes. Those who have qualified through earlier programs have been placed in industry both in India and abroad in the area of training, sales and marketing and in human resource management;
- ❖ Avenue for in-service sponsored candidates from industry who wish to pursue higher studies in the field. Such in-service candidates can work their way to shoulder managerial responsibilities in their area of specialization;
- ❖ Opportunity for the faculty from recognized Hospitality/Hotel Management and Tourism Institutes for enhancement of professional qualification towards advancement in teaching careers.

INSTITUTES WHERE THE PROGRAM IS OFFERED AND SEATS AVAILABLE

Sl. No.	IHM	Approved Intake	5% extra considering drop-outs	Total Seats	Open	Open PWD	Gen EWS	OBC	OBC PWD	SC	ST
1	NCHM-IH	50	3	53	20	2	5	13	1	8	4
2	Pusa, Delhi	50	3	53	20	2	5	13	1	8	4
3	Bengaluru	30	2	32	12	1	3	8	1	5	2
4	Chennai	30	2	32	12	1	3	8	1	5	2
5	Kolkata	30	2	32	12	1	3	8	1	5	2
6	Lucknow	30	2	32	12	1	3	8	1	5	2
7	Bhopal	30	2	32	12	1	3	8	1	5	2
8	Bhubaneswar	30	2	32	12	1	3	8	1	5	2
9	Guwahati	30	2	32	12	1	3	8	1	5	2
10	Gandhinagar	30	2	32	12	1	3	8	1	5	2
11	Hajipur	30	2	32	12	1	3	8	1	5	2
12	Hyderabad	30	2	32	12	1	3	8	1	5	2
13	Jaipur	30	2	32	12	1	3	8	1	5	2
14	Shimla	30	2	32	12	1	3	8	1	5	2
15	Trivandrum	30	2	32	12	1	3	8	1	5	2
16	Mumbai	30	2	32	12	1	3	8	1	5	2

CRITERIA FOR SELECTION

Admission to the program will be based on merit in the joint entrance examination and choice of IHMs exercised by the candidates. Allotment of IHM will be done through a centralized portal - <https://nchmcounselling.nic.in/> online counselling process. Registration for centralized counselling will open from June 2025 (refer counseling schedule).

Merit List

All India merit list of candidates shall be prepared on the basis of marks secured in the M.Sc. JEE. In case candidates secure equal marks, the merit will be determined as under;

- i) Year of passing the Qualifying examination (Graduation),
- ii) If year of passing also same, Percentage of marks obtained in the Qualifying examination (Graduation) will be taken
- iii) If passing year and percentage of exam also same, then date of birth will be taken.

RESERVATION OF SEATS

- a. NCHMCT is following the reservation policy of Govt. of India, **to fill the seats for the above programme in the affiliated Institutes** as given below along with merit list of NCHM JEE Results.

EWS (General)	-	10%
OBC (NCL)	-	27%
SC	-	15%
ST	-	7.5%
- b. Reservation for Kashmiri Migrant (subject to notification from Ministry of Education)-1 seat in each IHM;
- c. For PWD Candidates : Each category will have 5% reservations for the candidates with 40% or more disability as defined in the Persons with Disabilities Act. 2016.

M.Sc. Counselling and Seat Allotment

There shall be two rounds of Counselling (Online) on the basis of M.Sc. JEE merit (All India Rank) for eligible candidates only.

Eligible candidate from the merit list of M.Sc. JEE, to participate in the Counselling process, have to register and pay one time **non-refundable registration fees for Rs 2,000.**
Very Important : Choices of IHMs opted by the candidates at the time of registration for online counselling shall be considered for allotment.

First Round Counselling

- (a) The registered candidate opt their choices of institutes during the schedule. The candidate may select their choice institute one or more. The seat will be allotted based on their M.Sc. JEE All India Rank, Reservation Category and choice / preference of choice of Institute opted by the candidate by the online system.
- (b) Those who are allotted the seat, as per the candidate choice, the candidate may confirm and lock the seat on payment of Seat Acceptance Fee of Rs.20,000/- and

upload the required documents for online Document Verification by Document Verification Centre (DVC). The SAF of Rs. 20,000/- will be adjusted in the first semester fee.

- (c) **Those who are allotted seat in the first round and not deposited the seat acceptance fee in the counselling schedule, the seat will be automatically cancelled but the candidate can participate in the subsequent round based on the available vacant seats.**
- (d) Those who are allotted seat, but candidate is interested to upgrade the choice of Institute without lock. The candidate should pay Seat Acceptance Fee of Rs.20,000/- along with uploading the required documents for online Document Verification by Document Verification Centre (DVC) may participate in the subsequent rounds of counselling for their better choice of Institute and revise the new choice.
 - If seat is allotted in the new choice, the paid SAF will be transferred to the new Institute.
 - If seat is not allotted in the new choice, existing allotment will be maintained.
- (e) Candidate who have been deposited seat acceptance fee in first round of Counselling but not completed the document verification process towards seat confirmation, such seat will automatically be cancelled and will be eligible to participate in subsequent rounds and the fees will be adjusted.
- (f) If seat is allotted and the candidate is not fulfilling the eligible criteria like educational qualification, Category certificate, etc. the candidate may give the undertaking to provide the entire necessary certificate on or before **31st October** of the year in the allotted Institute.
 - The candidate should submit all the required documents to the allotted Institute by 31st October of the year. If failed to submit, the candidature may be cancelled and submitted SAF of Rs.20,000/- will be forfeited.
- (g) If any candidate registered in the first round and allotted seat based on the category and not able to submit the required category based documents during the document verification, the category will be converted into open category seat will be cancelled and the candidate may participate in the subsequent rounds of counselling under open category.
- (h) If any candidate allotted the seat on the first round of counselling and withdraw seat within the stipulated date (during the first round counselling), the candidate may participate in the final round after making re-registration along with fees of Rs.2,000/-. However, The SAF of Rs. 20,000/- will be adjusted in the first semester fee.
- (i) If seat is not allotted, the candidate may participate in the subsequent round and the registration fees will be carry forwarded.
- (j) If the candidates not lock/freeze the seat, it may be treated as floating to the further rounds.

Second/Final Round of Counselling

- (a) Candidates, who have not registered and not participated in first round of Counselling, can registered by depositing the registration fee of Rs.2000/- through the portal and participate in the second/final round of counselling for the vacant seats.
- (b) If any better rank (AIR of M.Sc. JEE) candidate, who, either not registered or not filled the choice in first round counselling will not have any right to make claim of against such a seat allotted to a lower rank candidate (who participated and got seat in the first round of counselling).

- (c) Those who are registered and participated in the first round counselling not allotted seat candidate also participate in the second/final round of counselling for the vacant seats and need not to pay any registration fees.
- (d) Before filling the choice, the candidates are advised to view the vacancy position of seats in the Institutes after first round allotment in the portal.
- (e) If any candidate registered in the first round and allotted seat based on the category and not able to submit the required category based documents, the candidate may convert the category into open category and participate in subsequent rounds along with open candidate.
- (f) If any candidate allotted the seat in first round of counselling and withdrawal seat within the stipulated date i.e., till the time of Document Verification, the candidate may participate in the final round after making re-registration along with fees of Rs.2,000/- against available vacant seats. However, The SAF of Rs. 20,000/- will be adjusted in the first semester fee.
- (g) Those who are allotted seat, but candidate is interested to upgrade the choice of Institute without lock. The candidate should pay Seat Acceptance Fee of Rs.20,000/- along with uploading the required documents for online Document Verification by Document Verification Centre (DVC) may participate in the subsequent rounds of counselling for their better choice of Institute and revise the new choice.
 - If seat is allotted in the new preferred choice in the second / third round, the candidate may lock the seat and it will be treated as final.
 - If seat is not allotted in the new preferred choice, existing allotment will be maintained.
- (h) Candidate who have been deposited seat acceptance fee in second/final round of Counselling but not completed the document verification process towards seat confirmation, such seat will automatically be cancelled and the fees will be refunded.
- (i) If seat is allotted and the candidate is not fulfilling the eligible criteria like educational qualification, Category certificate, etc. the candidate may give the undertaking to provide all the necessary certificate on or before 31st October of the year in the allotted Institute.
 - The candidate should submit all the required documents to the allotted Institute by 31st October of the year. If failed to submit, the candidature may be cancelled and submitted SAF of Rs.20,000/- is being forfeited.
- (j) If seat is not allotted in this round, the candidate may participate in the subsequent rounds and the registration fees will be carry forwarded.
- (k) Candidates should note that, second/final round is the final round of Admission and there will be no further round of Counselling for seat allotment.
- (l) Candidates, who have not registered and not participated in first round of Counselling, can registered by depositing the registration fee of Rs.2000/- through the portal and participate in the final round of counselling for the vacant seats.
- (m) Before filling the choice, the candidates are advised to view the vacancy position of seats in the Institutes after first round allotment in the portal.
- (n) The candidate should deposit the Seat Acceptance Fee of Rs.20,000/- to get the link to fill the choice of the Institute.

M.Sc. Refund Rules

- a. The Registration fees of Rs. 2000/- for participation of **counselling are not refundable**.
- b. Those who are allotted the seat during the counselling and paid Seat Acceptance fee of Rs.20,000/- will be transferred to the concerned institute and adjusted with the First semester fee of the course.
- c. **Refund :**
 - i) No seat allotted upto final round, the SAF of Rs.20,000/- will be refunded.
 - ii) Seat Cancelled during first round of counselling due to not uploading the required document / rejected by document verification centre, the SAF of Rs.20,000/- will be refunded.
 - iii) Allotted the seat in First round but withdrawn through online-portal in the stipulated schedule period i.e., upto by 31st October 2025. Rs.19,000/- will be refunded in this case.
- d. **No Refund:** No refund request will be entertained after 31st October 2025.
- e. The refund amount will be transferred in to the bank account of the applicant after 31st October 2025 only. The candidate has to request for refund on the counselling portal only, No offline request will be entertained.

FEE STRUCTURE

- Candidates allotted seats through M.Sc. JEE should make the rest of the fee of first semester to the allotted Institute excluding the Seat Acceptance Fee of Rs. 20,000.
- There is no concession in fee for Category students.
- Caution money, locker fee, library fee and other charges, if any will be charged by the Institute, which will have to be paid separately at the time of admission.

Components	First Year		Second Year	
	1 st Semester	2 nd Semester	3 rd Semester	4 th Semester
Admission/Enrolment Fee (One time)	Rs.1,800	NIL	NIL	NIL
NCHM Fee (Enrolment and Parchment)	Rs.2,900	Nil	Nil	Nil
JNU Fee (Registration and other)	Rs.10,215	Nil	Nil	Nil
Tuition Fee	Rs.41,000	Rs.49,000	Rs.49,000	Rs.49,000
Examination Fee	Rs.2,500	Rs.2,500	Rs.2,500	Rs.2,500
Caution Deposit	Rs.5,000	Nil	Nil	Nil
TOTAL	Rs.63,415	Rs.51,500	Rs.51,500	Rs.51,500

Note: -

- i) The above is a common fee structure for all the Institutes those who are running the M.Sc. Programme is a standard fee fixed by the Council. However, the cities in India have been divided in three categories according to the status of the city. The IHMs are located in A and B category cities, have been given discretion of charging higher rate of tuition fee.

The categorization of the cities and the discretion of charging increased tuition fee is as under.

Category	Cities where the IHMs are located	Maximum discretion allowed to the respective Board of the IHM
"A"	Delhi NCR, Mumbai, Kolkata, Chennai, Bengaluru and Hyderabad	Maximum up to 40% in the Tuition fee component only.
"B"	Gandhinagar, Jaipur, Lucknow, Bhopal and Chandigarh	Maximum up to 24% in the Tuition fee component only.
"C"	Rest of the cities where the IHMs are located	No discretion

- (ii) Caution money, locker fee, library fee and other charges, if any will be charged by the Institute, which will have to be paid separately at the time of physical reporting at the last allotted Institute.

INTER INSTITUTE TRANSFER/MIGRATION

NCHM does not allow inter-institute transfer or migration on any ground during the entire duration of the course since the allotment of Institute is done on merit-cum-choice only. No request for transfer or migration will be entertained after allotment of seat.

AVAILABILITY OF HOSTEL

Separate hostel for boys and girls is available at almost all the Institutes. Hostel will be allotted to the candidates after completion of final admission process, based on the rank in the written test. However, allotment of hostel is at the discretion of the Principal of the Institute. Details of hostel/mess and other charges could be obtained from the concerned Institute.

ATTENDANCE REQUIREMENT

Each student will have to secure at least 75% attendance in each semester to be eligible for appearing in the semester-end exam.

ANTI RAGGING REGULATIONS

Candidates admitted to the Program will abide by anti-ragging regulations of NCHMCT. Any violation of these regulations will attract punishment as per the clause according to the gravity of misconduct.

NCHMCT M.Sc. HA COUNSELLING SCHEDULE 2025

Sl. No.	Event	Days	Date
1.	Declaration of result	01	30.05.2025
2.	Viewing of result in NCHMCT website, Registration by depositing non-refundable fee of Rs.2,000/- & Choice filling for 1 st round	03	08.06.2025 – 10.06.2025
3.	Processing of Seat Allotment	01	11.06.2025
4.	1st round seat allotment result	01	12.06.2025
5.	Document uploading, Choice of willingness (Floating/Freezing), Payment of Seat Acceptance Fees SAF (Rs.20,000/-) and verification by the document verification center.	03	13.06.2025 – 15.06.2025
6.	Processing for Vacancy Calculation	01	16.06.2025
7.	Declaration of vacancy after 1st round	01	17.06.2025
8.	Re-registration and Payment of Fees of Rs.20,000/- and choice filling for Final round	03	18.06.2025 – 20.06.2025
9.	Processing of Seat Allotment	01	21.06.2025
10.	Final round seat allotment	01	23.06.2025
11.	Document uploading and verification by the document verification center	03	24.06.2025 – 26.06.2025
12.	Physical reporting at the allotted Institute		Will be informed to the applicants separately
13.	Start of academic program		First week of August (Tentatively)