

National Council for Hotel Management and Catering Technology

NCHM Counselling for B.Sc. in Hotel Management 2022

Process of 4th & Final Round of Counselling

Who is eligible?

All the eligible candidates having NCHM JEE 2022 All India Rank will be allowed to participate in 4th and Final Round of counselling. They may be any types of candidates like absentees of the any first 3 rounds of counselling, who have withdrawn their seat in any first three rounds, seat cancelled during document verifications and not get the seat again in subsequent rounds etc. will be allowed to participate.

Who is not eligible?

Candidates, who became ineligible (due to non fulfilling the eligibility criteria) during registration or document verifications in any round of counselling, will not be allowed to participate in 4th and Final Round of counselling.

Vacancy for 4th and Final Round

The vacancies would include those available in all Participating Institutions after 3rd round of document verifications.

Registration Process

- For the new candidates or who did not fill any choices in first three rounds of counselling, the registration process will be similar as main counselling registration. Candidates who desire to participate in the 4th and Final Round should logged-in to portal and complete the registration process.
- For those candidates, who have already filled the choices in any first three rounds of counselling, as they login, the system will ask to give the consent to participate in 4th round of counselling as follows.
 - If the candidates want to participate in 4th Round Counselling, they will have to give the consent as “YES”. Otherwise they will NOT be considered in 4th & Final round Seat Allocation.
 - Once the candidate opts as “YES”, his/her previously submitted choice will be considered as null and void and it is mandatory to fill new choices for 4th round of counselling.

Participation Fee for 4th and Final Round

Participation Fee of 4th and Final Round counselling will be ₹ 20,000/- (in addition to Registration Fee of ₹ 2,000 for new candidates). Fee payment will be made through HDFC EPG services. Payment of 4th and Final Round participation fee will be mandatory for all candidates except those candidates who have deposited Seat Acceptance Fee earlier rounds.

4th and Final Round Choice Filling & Locking

- Only those candidates, who have paid the participation fee (either in earlier rounds or doing participate in 4th round), can fill the choices.
- All the choices will be shown to the candidate irrespective whether seat is available or not because during processing few virtual vacancies may arise due to upgradation.
- Candidates, whose seat is confirmed after document verification till round 3, if they participate in 4th & Final Round counselling then during choice filling, the final allotted institute of round 3 will not be appeared in the list of available choices. After locking, the final allotted choice will automatically be added in the last position of filled choices in this round. So it is recommended that fill only those institute where you can join, if allotted.
- If candidates fail to explicitly lock their choices by last date & time, their last saved choices will be automatically locked by system after this deadline.

Seat Allocation Result Publishing

- After Seat Allotment, the result will be published on the NCHM Counselling portal.
- Candidates, who will get the seat first time in this round, they will have to download the seat allotment letter and upload the required documents. Without completion of these steps, candidate's document will not be verified and their allotted seat would be CANCELLED automatically.

Document Verification

- Online document verification will be carried out as per predefined schedule.
- During document verification, verifying officer can raise the queries on the uploaded documents. In this case, candidates need to login and remove the discrepancies in the document(s) by uploading respective new documents.
- If candidate do not respond to the query within specified time-schedule, his allotted seat will be cancelled automatically.

Physical Reporting at Finally Allotted Institute

- All the candidates who will have taken provisional admission and have the confirmed seat in any round will have to report finally at the Allotted Institution as per the schedule.

-----**End**-----